

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

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**Acreage and Compliance Determinations**  
**2-CP (Revision 15)**

**Amendment 52**

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**Approved by:** Acting Deputy Administrator, Farm Programs



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**Amendment Transmittal**

**A Reasons for Amendment**

Subparagraph 16 D has been amended to provide an exception for accepting FSA-578 certification for CRP.

Subparagraph 24 D has been amended to list additional acreage that is ineligible for prevented planting credit.

Subparagraph 75 B has been amended to:

- provide additional intended use codes for CRP
- remove intended use code 36.

Subparagraph 161 A has been amended to provide alternative methods of printing when "C/C Type" and "Planting Date" is needed on the hard copy.

Subparagraph 459 B has been amended to remove adjustment credits as an acceptable request for measurement service.

Subparagraph 460 A has been amended to clarify and add procedure for collecting measurement service fees.

**Note:** This procedure for collecting fees is effective for measurement service requests received after receipt of this amendment.

**Amendment Transmittal (Continued)**

**A Reasons for Amendment (Continued)**

Exhibit 2 has been amended to:

- update the definition for "common land unit (CLU)"
- add a definition for "current year".

Exhibit 6 has been amended to correct the final planting date for Missouri.

Exhibit 10.5 has been amended to:

- include additional intended use codes when reporting a CRP practice according to subparagraph 75 B
- remove intended use code 26 and 36
- add type "HUL" (Hulless) to Barley (0091) and Oats (0016).

| <b>Page Control Chart</b> |  |  |
|---------------------------|--|--|
| <b>TC</b>                 | <b>Text</b>  | <b>Exhibit</b>   |
| 1, 2                      | 2-3 through 2-8<br>2-22.7, 2-22.8 (add)<br>2-23, 2-24<br>2-117, 2-118<br>2-271, 2-272<br>4-151 through 4-156 | 1, pages 1, 2<br>2, pages 1-4<br>6, pages 5, 6<br>10.5, pages 1, 2<br>pages 11, 12<br>pages 35, 36 |

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## 16 Required Acreage Reports (Continued)

### B Informing Producers

Producers of crops for which FSA-578 must be filed should be informed of the following:

- requirements for filing an accurate crop and acreage report, including the following:
  - the requirement for reporting all cropland on the farm for DCP, marketing assistance loans, and LDP benefits--\*
  - the importance of correctly reporting crop acreage
  - crops that should be reported
  - final crop reporting dates
- responsibilities regarding HELC and WC provisions
- availability and advantages of measurement services
- loss of program benefits for noncompliance.

### C Methods of Notification

County Offices shall notify all producers of acreage reporting requirements by any means of communication, including the following:

- news releases
- newsletters
- radio and television
- meetings.

### D Who Can Certify

County Offices shall accept FSA-578 certification from 1 of the following:

- farm operator
- farm owner
- person authorized by power of attorney
- tenants and share-croppers, but only for crop acreage for which the person has a share. However, all cropland on the farm must be certified for applicable programs.

**\*--Exception:** For CRP, County Offices shall accept FSA-578 from 1 of the following according to 2-CRP, subparagraph 404 A:

- owner on CRP-1
- operator on CRP-1
- person authorized by power of attorney.--\*

**17 Other Acreage Reports**

**A Accepting Other Acreage Reports**

Producers are not required to report crop acreages, other than those in subparagraph 16 A. However, County Offices shall accept FSA-578's from all producers who wish to report their crop acreages for any purpose.

**B BWEP**

BWEP, which is administered by APHIS, has used cotton acreage reports that were provided by producers to local FSA offices since the first trial program in 1978.

To continue providing this service, County Offices that are in States designated for participation in BWEP shall continue accepting acreage reports for BWEP purposes.

\* \* \*

## 24 Prevented Planting Acreage

### A Definition of Prevented Planting

Prevented planting is the inability to plant the intended crop acreage with proper equipment during the established planting period for the crop type because of a natural disaster.

The inability to plant a crop includes the following situations:

- irrigated crops were not planted because of lack of water resulting from drought conditions or contamination by saltwater intrusion of an irrigation supply resulting from drought conditions if there was not a reasonable probability of having adequate water to carry out an irrigated practice

**Note:** See Exhibit 2 for definitions of adequate water supply or source, good irrigation practice, irrigation, and irrigation equipment and facilities.

- for nonirrigated crops that on the final planting date, there was insufficient soil moisture for germination and progress toward crop maturity because of a prolonged period of dry weather.

**Note:** The lack of moisture must be verified by the following documentation.

- Prolonged precipitation deficiencies exceeded the D2 level as determined by using the U.S. drought monitor.
- Verifiable information is collected from sources whose business or purpose is \*--to record weather conditions, as determined by COC; the sources shall include, but is not limited to the local weather reporting stations of the--\* U.S. National Weather Service.

### B Prevented Planting of Tree Crops and Other Perennials

Prevented planting of tree crops and other perennials applies only if the producer can prove resources were available to plant, grow, and harvest the crop, as applicable, but the crop was not planted because of a natural disaster.

### C Reconstituted Prevented Plant History

Prevented plant history is determined for the farm as it is constituted for the year prevented planting credit is requested. If a 2007 farm is a resulting farm of a 2003 through 2006 reconstitution, acreage history is based on the approved prevented planted acreage plus planted acreage of the crop on the land comprising the 2007 farm.



## 24 Prevented Planting Acreage (Continued)

**D Ineligible Acreage for Prevented Planting**

Acreage ineligible for prevented planting credit includes, but is not limited to, acreage:

- not planted because of a management decision
- used for conservation purposes or intended to be or considered to have been left unplanted under any program administered by USDA, including CRP planting history or conservation plans indicated would remain fallow for crop rotation purposes
- that had a previous or subsequent crop planted that does not meet the double-cropping definition in paragraph 25.

**Note:** “A previous or subsequent crop planted on the acreage” does **not** include acreage excluded as planted acreage according to subparagraph 23 B.

- \*--affected by the containment or release of water by any governmental, public, or private dam or reservoir project, if an easement exists on the acreage affected for the containment or release of the water
- where there is an inadequate supply of irrigation water at the beginning of the planting period (see Exhibit 2 for definition of adequate water supply or source)
- where there is a failure or breakdown of irrigation equipment or facilities
- quarantined by a county, State, or Federal government agency
- affected by chemical and herbicide residue
- affected by drifting herbicide
- where the producer was unable to find a market for the crop
- for value loss crops, including, but not limited to, Christmas trees, aquaculture, or ornamental nursery, for which NAP assistance is provided under value loss procedure
- affected by wildlife damage
- for tree crops and other perennial, unless the producer can prove resources were available to plant, grow, and harvest the crop, as applicable.--\*

**24 Prevented Planting Acreage (Continued)****E Timely Reporting of Prevented Planting**

To be considered timely, producers who request prevented planting acreage credit must report the acreage on FSA-578 and complete CCC-576, Part B within 15 calendar days after the final planting date. CCC-576 will be manual for crops without NAP coverage.

**Note:** County Offices shall use established final planting dates according to subparagraph 16 A.

**F Late-Filed Prevented Planting Acreage Claim**

In the event prevented planting acreage is reported on FSA-578 and CCC-576, Part B is filed beyond the period identified in subparagraph E, COC shall consider acceptable CCC-576's \*--that are filed at such time to permit COC or their authorized representative the opportunity to:

- make a farm visit to verify the eligible disaster conditions which prevented the specific acreage or crop from being planted
- determine, based on information obtained by visual inspection of the specific acreage or crop, that eligible disaster conditions, such as damaging weather or other adverse natural occurrences, opposed to other factors, prevented the acreage or crop from being planted.--\*

Prevented planting **shall be denied** in each case where CCC-576, Part B is submitted beyond the period specified in subparagraph E and at a time that would not permit COC or an authorized representative the opportunity to make a farm visit to inspect the specific acreage or crop to verify eligible disaster condition which prevented the acreage or crop from being planted.

## 75 Intended Use Codes (Continued)

## B CRP Intended Use Codes (Continued)

| <b>CRP<br/>Intended<br/>Use Code</b> | <b>CRP<br/>Practice<br/>Number</b> | <b>CRP Practice Description</b>                                    |
|--------------------------------------|------------------------------------|--|
| 15                                   | CP15                               | Establishment of permanent vegetative cover (contour grass strips) |
| 16                                   | CP16                               | Shelterbelt establishment  |
| 17                                   | CP17                               | Living snow fence  |
| 18                                   | CP18                               | Establishment of permanent vegetation to reduce salinity           |
| 19                                   | CP19                               | Alley cropping   |
| 20                                   | CP20                               | Alternate perennial  |
| 21                                   | CP21                               | Filter strips  |
| 22                                   | CP22                               | Riparian buffer  |
| 23                                   | CP23                               | Wetland Restoration  |
| 24                                   | CP24                               | Cross Wind Trap Strips   |
| 25                                   | CP25                               | Rare and Declining Habitat   |
| 27                                   | CP27                               | Farmable Wetland Pilot Wetland                                     |
| 28                                   | CP28                               | Farmable Wetland Pilot Buffer                                      |
| 30                                   | CP3A                               | Hardwood tree planting   |
| 31                                   | CP4A                               | Permanent wildlife habitat (corridors)                             |
| 32                                   | CP13A                              | Vegetative filter strips (grass)                                   |
| 33                                   | CP18A                              | Establishment of permanent salt tolerant vegetative cover          |
| 34                                   | CP13B                              | Vegetative filter strips (trees)                                   |
| 35                                   | CP4B                               | Permanent wildlife (corridors), noneasement                        |
| ***                                  | ***                                | ***  |

## 75 Intended Use Codes (Continued)

## B CRP Intended Use Codes (Continued)

| CRP Intended Use Code | CRP Practice Number | CRP Practice Description  |
|-----------------------|---------------------|---|
| 37                    | CP5A                | Field windbreak establishment, noneasement                                      |
| 38                    | CP8A                | Grass waterways, noneasement  |
| 39                    | CP13C               | Vegetative filter strips (grass), noneasement                                   |
| 40                    | CP13D               | Vegetative filter strip (trees), noneasement                                    |
| 41                    | CP15A               | Establishment of permanent vegetative cover (contour grass strips), noneasement |
| 42                    | CP16A               | Shelterbelt establishment, noneasement  |
| 43                    | CP17A               | Living snow fences, noneasement   |
| 44                    | CP18B               | Establishment of permanent vegetation to reduce salinity, noneasement           |
| 45                    | CP18C               | Establishment of permanent salt tolerant vegetative cover, noneasement          |
| 46                    | CP4D                | Permanent wildlife habitat, noneasement   |
| 47                    | CP15B               | Marginal pastureland (Contour Grass Strips) on Terraces                         |
| 48                    | CP29                | Marginal pastureland wildlife habitat buffer                                    |
| 49                    | CP30                | Marginal wetland buffer   |
| 50                    | CP31                | Bottomland timber established on wetland  |
| 51                    | CP23A               | Wetland restoration, nonflood plain   |
| 52                    | CP32                | Expired hardwood tree planting  |
| 53                    | CP33                | Habitat for upland birds  |
| *--54                 | CP34                | Flood Control System  |
| 55                    | CP35A               | Emergency Forestry – Longleaf Pine – New  |
| 56                    | CP35B               | Emergency Forestry – Longleaf Pine – Existing                                   |
| 57                    | CP35C               | Emergency Forestry – Bottomland Hardwood – New                                  |
| 58                    | CP35D               | Emergency Forestry – Bottomland Hardwood – Existing                             |
| 59                    | CP35E               | Emergency Forestry – Softwood – New   |
| 60                    | CP35F               | Emergency Forestry – Softwood – Existing  |
| 61                    | CP35G               | Emergency Forestry – Upland Hardwood – New                                      |
| 62                    | CP35H               | Emergency Forestry – Upland Hardwood – Existing                                 |
| 63                    | CP35I               | Emergency Forestry – Mixed Trees – Existing                                     |
| 64                    | CP36                | Longleaf Pine Initiative  |
| 65                    | CP37                | Duck Nesting Habitat  |
| 66                    | CP38A               | State Acres for Wildlife Enhancement – Buffers                                  |
| 67                    | CP38B               | State Acres for Wildlife Enhancement – Wetlands                                 |
| 68                    | CP38C               | State Acres for Wildlife Enhancement – Trees                                    |
| 69                    | CP38D               | State Acres for Wildlife Enhancement – Longleaf Pine                            |
| 70                    | CP38E               | State Acres for Wildlife Enhancement – Grass--*                                 |

Section 7 Printing FSA-578

161 Accessing FSA-578 Print Routine

A Accessing Print Function From Different Screens

\*--The "C/C Type" and "Planting Date" will not print on the hardcopy print if option 1, "FSA-578 (8 ½ x 11 Letter)", is selected because of space limitations. If the "C/C Type" and "Planting Date" is preferred, County Offices may use either of the following alternative printing methods:

- option 3, "FSA-578 (11 x 8 ½ - Landscape)"
- option 4, "FSA-578 (by Producer)".

Option 4, "FSA-578 (by Producer)", was created to assist in unit development. Currently--\* there is not an acreage report that summarizes NAP crops by unit. This print option will print all farms and fields for which the producer has an interest. This option must be used when producers report acres for NAP purposes if all acreage of a crop in which the producer has an interest is not accounted for when printing at the farm level. In addition to the FSA-578 producer print, an FSA-578 farm certification is required. See 1-NAP, paragraph 151 for NAP annual acreage and production certification.

Access the FSA-578 print routine from Menu MEAO0101 according to this table.

| Step | Action                              | Result                             |
|------|-------------------------------------|------------------------------------|
| 1    | ENTER "6", "Print Acreage Reports". | Screen MEAO0201 will be displayed. |
| 2    | ENTER "1", "2", or "3".             | Screen MEAF0201 will be displayed. |
|      | ENTER "4".                          | Screen MEAP6005 will be displayed. |
| 3    | Enter the farm number.              | Screen MEAP6001 will be displayed. |
|      | Enter the producer ID.              | Screen MEAP6006 will be displayed. |
| 4    | Enter the printer ID.               | Screen MEAP6002 will be displayed. |

Access the FSA-578 print routine from Screen MEAC7301 according to this table.

| Step | Action  | Result                             |
|------|---|------------------------------------|
| 1    | ENTER "P".  | Screen MEAO0201 will be displayed. |
|      | <b>Note:</b> Enter certification flags and PRESS "Enter" before using the print option. |                                    |
| 2    | ENTER "1", "2", or "3".   | Screen MEAF0201 will be displayed. |
|      | ENTER "4".  | Screen MEAP6005 will be displayed. |
| 3    | Enter the farm number.  | Screen MEAP6001 will be displayed. |
|      | Enter the producer ID.  | Screen MEAP6006 will be displayed. |
| 4    | Enter printer ID.   | Screen MEAP6002 will be displayed. |

161 Accessing FSA-578 Print Routine (Continued)

A Accessing Print Function From Different Screens (Continued)

Access the FSA-578 print routine from Screen MEAEL101 according to this table.

| Step | Action                    | Result                                   |
|------|---------------------------|--|
| 1    | ENTER "6".                | Screen MEAO0102 will be displayed.       |
| 2    | ENTER "1", "2", or "3".   | Screen MEAF0201 will be displayed.       |
|      | ENTER "4".                | *--Screen MEAP6005 will be displayed.--* |
| 3    | Enter the farm number.    | Screen MEAP6001 will be displayed.       |
|      | *--Enter the producer ID. | Screen MEAP6006 will be displayed.--*    |
| 4    | Enter the printer ID.     | Screen MEAP6002 will be displayed.       |

B Screen MEAP6001

The process prints detail field and summary data and is designed to print on continuous-feed paper.

C Example of Screen MEAP6001

This is an example of Print Selection Screen MEAP6001.

```

Acreage Report                               Selection    MEAP6001
Print Selection Screen
-----
Farm Number    9901283                       Identifier    NONE
Operator Name  PROD-0382                       Operator ID   85-0352718  E

      Enter the ID number of the printer to be used
              OR
      Leave blank to default to the system printer          P1

      Do you wish to print summary information only?      (Y)
      (NOTE: Leaving this entry blank will print the
            complete FSA-578, Report of Acreage.)

Cmd3-Previous                                     Enter-Continue
    
```

## Section 4 Measurement Services

## 459 Measurement Service Requests

**A Definition of Measurement Service Request**

A measurement service request is a request for any farm visit or acreage determination that is not required by procedure. Included are farm visits to:

- determine exact area designated for specific crop land or land use by the owner, operator, or other tenant
- determine quantity of farm-stored commodities, according to price support procedure
- redetermine measurements of farm-stored production
- make determinations not required to administer a program, such as a crop appraisal.

**B Acceptable Requests**

Generally, the County Office may accept any measurement service request at any time for:

- staking and referencing
- measurement after planting.

\* \* \*

**Note:** Producers requesting measurement service after the final reporting date shall not be allowed to adjust acreage to meet program requirements.

**C Completing Requests in Timely Manner**

Measurement service should be completed in sufficient time to:

- provide the producer a timely notice of the measured acreage
- allow the producer:
  - 15 calendar days to request remeasurement if the producer believes the acreage is incorrect
  - to make an acreage adjustment, if necessary
  - to report the acreage in a timely manner.

**459 Measurement Service Requests (Continued)****D COC Responsibility**

COC shall:

- ensure that measurement service requests are completed in a timely manner according to subparagraph C
- if necessary, do either or both of the following:
  - establish a cutoff date for accepting requests
  - with State Office concurrence, hire and train additional temporary compliance employees.

**E Records of Requests and Fees**

Use FSA-409A to maintain a record of measurement service requests. See paragraph 462 for instructions on completing FSA-409A.

To maintain a record of fees, enter the following items on FSA-603, according to 3-FI:

- combination of request numbers for all requests
- sum of fees collected.

460 Measurement Service Rates

**A Mandatory Rates for Performing Measurement Service That Includes Farm Visit**

Measurement service rates are charged to recover the County Office cost to perform the service. When an on-site visit is required to perform measurement service, rates set by DAFP apply to all State and County Offices. \* \* \*

**Exception:** Measurement service fees may be deducted from loan proceeds according to 8-LP, paragraph 427.

STC’s will select 1 of the following 2 options as a Statewide rate.

The following table contains the mandatory rates.

| Option | Basic Farm Fee <u>1/</u> | Plus Hourly Rate <u>2/</u>  | Mileage  |
|--------|--------------------------|---|--|
| 1      | \$15                     | \$16 first hour/\$8 every 30 minutes after first hour. Minimum of 1 hour. | Add mileage times the rate published in the latest applicable FI notice.           |
| 2      | \$30                     | \$16 first hour/\$8 every 30 minutes after first hour. Minimum of 1 hour. | Mileage charge is included in the basic farm rate. There is no charge for mileage. |

1/ This rate:

- was established to recover overhead expenses incurred by the government for items such as office rent, printing supplies, measuring equipment and supplies, and training
- includes costs for processing request, calculating measurements, and notifying producer of results.

**\*--Note:** Measurement service fees are charged for the farm where the stored commodity will be measured regardless of the number of farms on which the commodity was produced. Only 1 FSA-409 is required per farm location. The location where--\* the measurement service will be performed is entered in FSA-409, item 1.

2/ This rate was established to recover County Office employee expense and is set at a CO-9 rate. Hourly rate charges begin when the employee leaves the County Office and ends when the employee returns to the County Office. Hourly rate is rounded to the nearest 30-minute increment after the first hour when computing costs.

460 Measurement Service Rates (Continued)

**B Services Requiring Rates**

Measurement service rates will apply to, but not limited to, the following services:

- measuring crops after planting
- staking and referencing acreages to be planted
- measuring acreage that has been adjusted
- verifying crops and disaster acreage
- appraisals
- remeasuring any acreage that had been measured previously
- measuring or sampling farm-stored commodities
- late-filed fees.

**C Mandatory Rates for Performing Measurement Service With No Farm Visit**

Measurement service rates, when using digital imagery and on-site visit is **not** required, are set by DAFP and apply to all State and County Offices.

The following table contains the mandatory rates when using digital imagery to perform measurement services.

| <b>Basic Farm</b> | <b>Plus 30-Minute Rate</b>  |
|-------------------|-----------------------------|
| \$15              | \$8 (minimum of 30 minutes) |

## 460 Measurement Service Rates (Continued)

**\*--D Collection of Measurement Service Fees**

Measurement service fees must be collected from the producer before performing the service, based on an estimate of the cost.

**Exception:** Measurement service fees may be deducted from loan proceeds according to 8-LP, paragraph 427.

At a minimum, the estimated cost shall include the basic farm rate plus the hourly rate for the first hour; plus estimated mileage cost if option 1 is selected.

**Example 1:** If Option "2" was selected by STC, according to subparagraph A, the estimated cost that a producer must pay before the service can be completed would be the basic farm rate of \$30, plus a minimum of \$16 for the first hour is selected.

**Example 2:** If Option "1" was selected by STC, according to subparagraph A, the estimated cost that a producer must pay before the service can be completed would be the basic farm rate of \$15, plus a minimum of \$16 for the first hour, plus estimated mileage charge.

The actual cost shall be recalculated based on actual travel time; time required to complete the service and actual travel mileage, if applicable. If the amount collected from the producer before performing the service is:

- **less** than the actual cost of performing the service, the County Office must notify the producer of the additional amount due based on the actual cost

**Note:** A copy of the results of the measurement service will not be provided to the producer until the additional amount is paid.

**Exception:** If the difference in the amount paid in advance by the producer and the actual cost is \$9.99 or less, no additional funds shall be collected.

- **greater** than the actual cost of performing the service, the producer is due a refund.--\*

## 460 Measurement Service Rates (Continued)

**E Examples of Rates Charged for Performing Measurement Service That Includes Farm Visit**

The following are examples of rates charged to perform measurement services.

**Example 1:** Producer A requests bin measurement in County XYZ in State AB. State AB uses option 1 as a statewide rate. Time to travel from County Office to farm, document bin measurements, and return to County Office is 2 hours 40 minutes (rounded to 2 hours 30 minutes). Trip distance from County Office to farm and back was 45 miles. Total cost to producer for this measurement service is \$15 (basic farm fee) + \$40 (\$16 for first hour plus \$24 for three 30-minute increments) + \$20.61 (45 miles x \$.458) = \$75.61.

**Example 2:** Producer C requests after planting measurement service in County ZXY in State AE. State AE has selected option 2 as their statewide rate. Producer C has requested measurement service on 6 tobacco plots on 1 farm. Time to travel from County Office to farm, complete acreage boundary determinations, and return to County Office is 3 hours 25 minutes (rounded to 3 hours 30 minutes). Total cost to producer for this measurement service is \$30 (basic farm fee) + \$56 (\$16 for first hour plus \$40 for five 30-minute increments) = \$86.

**Example 3:** Producer B requests digitizing field boundaries on digital imagery for acreage measurement. Producer B has 1 farm and provides GPS points for measuring 3 subfields. Time to process measurement service request, load GPS data, compute acreage using GIS software calculations, and provide results to producer is 35 minutes (rounded to 30 minutes). Total cost to producer for this service is \$15 (basic farm fee) + \$8 (first 30 minutes) = \$23.

Reports, Forms, Abbreviations, and Delegations of Authority

Reports

This table lists the reports required in this handbook.

| Reports Control Number | Title                         | Reporting Period | Submission Date  | Negative Reports | Reference          |
|------------------------|-------------------------------|------------------|--|------------------|--------------------|
| PA-115R                | Aerial Compliance Data Report | Annually         | County Offices submit to State Offices by January 5th<br><br>State Offices submit to KC-ITSD by January 10th   | Not required     | 525, 536           |
| PA-118R                | Crop Compliance Data Report   | Monthly          | County Offices submit to State Offices by 5th of each month, after AFIS crop year software is received until spot checks are completed<br><br>State Offices submit to KC-ITSD by 10th of each month, after AFIS crop year software is received until spot checks are completed | Not required     | 525, 526, 528, 532 |

Forms

This table lists all forms referenced in this handbook.

| Number  | Title  | Display Reference | Reference    |
|---------|--|-------------------|--------------|
| AD-1026 | Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification (Includes Appendix) |                   | 20, 331, 501 |
| AD-2007 | FSA/RMA Compliance Referral  |                   | 508          |
| AD-2027 | RCO Spot Checklist Growing Season Inspection Form  |                   | 508          |

## Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

## Forms (Continued)

| Number         | Title  | Display Reference | Reference                             |
|----------------|--|-------------------|---------------------------------------|
| CCC-509        | Direct and Counter-Cyclical Program Contract   |                   | 363                                   |
| CCC-576        | Notice of Loss and Application for Payment Noninsured Crop Disaster Assistance Program | Ex. 7             | 23, 24, 24.5                          |
| CCC-576-1      | Appraisal/Production Report Noninsured Crop Disaster Assistance Program                |                   | 332                                   |
| CRP-1          | Conservation Reserve Program Contract  |                   | 16, 78, 497                           |
| CRP-1 Appendix | Appendix to Form CRP-1, Conservation Reserve Program Contract                          |                   | 16                                    |
| FSA-54         | County Office Work Measurement System  |                   | 251                                   |
| FSA-409        | Measurement Service Record   | 461, 463, 464     | 15, 397, 459, 460, 462                |
| FSA-409A       | Measurement Service Request Register   | 462               | 459                                   |
| FSA-426        | MPCI/FCIC Information Request Worksheet  | 509               | 510                                   |
| FSA-441        | Order for Aerial Photography   |                   | 491                                   |
| FSA-461        | _____ (Commodity) Production Evidence Spot Checks                                      | 335               |                                       |
| FSA-468        | Notice of Determined Acreage   | 376               | 15, 360, 366, 375, 379, 380, 397, 526 |
| FSA-568 Manual | Register of Farm Certifications  | 322               |                                       |
| FSA-569        | NRCS Report of HELC and WC Compliance for Spotcheck Purposes                           |                   | 20, 331                               |
| FSA-577        | Report of Supervisory Check  | 332               | 327                                   |
| FSA-578        | Report of Acreage  |                   | Text, Ex. 2, 10.5                     |
| FSA-603        | Collection Register for State and County Offices                                       |                   | 459                                   |
| FSA-658        | Record of Production and Yield   |                   | 335                                   |
| NRCS-CPA-026   | Highly Erodible Land and Wetland Conservation Determination                            |                   | 495, 501, 502, 503, 505, 506.5        |

## Definitions of Terms Used in This Handbook

### 3 D Differential Location

3 D differential location is when the receiver issuing differential data obtained through DGPS operated by the U.S. Coast Guard or WAAS, such as the system operated by FAA and the receiver is using data on at least 4 satellites.

### Accurate Report of Acreage

An accurate report of acreage is a producer's correct acreage certification of the crop and land use for the farm or farms, critical to program benefits.

**Note:** An inaccurate report is used to determine a discrepancy, not the potential advantage to the producer.

### Acreage Discrepancy

An acreage discrepancy is when a determined crop acreage exceeds or differs from the allotted or reported acreage by more than the allowable tolerance.

### Aerial Compliance

Aerial compliance is a method of determining acreage and updating aerial photography using 35mm slides, digital images, and other approved equipment.

### Aerial Compliance Team

The aerial compliance team is FSA employees involved in aerial compliance flights and camera operations.

### Adequate Water Supply or Source

Adequate water supply or source means there will be enough water physically and legally available to carry out good irrigation practices on the entire acreage reported as irrigated for the entire growing season regardless of drought. If the producer knows or had reason to know that the water supply or source is not adequate or their water rights will be limited or reduced to an extent that good irrigation practices are not possible or practicable for the entire growing season, such acreage shall **not** be considered irrigated. It is the producer's responsibility to demonstrate \* \* \* a reasonable expectation of receiving adequate water to carry out good irrigation practice \*--on the entire acreage reported as irrigated for the entire growing season. Producer shall be expected to be prepared to provide documentation of the factors which were considered in reporting the acreage as irrigated.--\*

### Aerial Photographs

Aerial photographs are rectified enlargements made from negatives by APFO. Aerial photographs can be 24- by 24-inches or 17- by 17-inches. Because of the accuracy of the enlarging method, all images on the prints are usable for measurements.

**Definitions of Terms Used in This Handbook (Continued)****Alidade**

An alidade is a telescopic surveying instrument, primarily used by professional engineers and technicians, that is mounted on a plane table that can be leveled and rotated clockwise from north to south to measure angles.

**Attribute**

An attribute is descriptive data attached to CLU.

**Chain Tape**

A chain tape is a metal measuring tape, graduated in chains and links. One chain is equal to 100 links or 66 feet. One link is equal to 7.92 inches.

**Common Land Unit (CLU)**

\*--CLU (formerly known as a field), is the smallest unit of land that has a permanent, contiguous boundary, common land cover and land management, common owner, and common producer association.--\*

**CLU Layer**

A CLU layer is a digital layer made up of a county's CLU's.

**Contact Prints**

Contact prints are 12- by 12-inch prints of aerial photographs overlapping 50 percent from photo-to-photo, going from north to south and from east to west.

**Coverage**

Coverage is the total ground area covered by a slide. The coverage area is about 21 percent larger than target area. This eliminates the need to use the edges of the slide, which may be distorted.

**Crop Reporting Date**

The crop reporting date is the latest date the Administrator, FSA will allow the farm operator, farm owner, or their agent to submit a crop acreage report for the report to be considered timely.

## Definitions of Terms Used in This Handbook (Continued)

### CRP Acreage Maintenance Inspections

CRP acreage maintenance inspections are inspections made to find out if a producer is continuing to maintain designated acreages according to CRP regulations. Do not confuse this inspection with the regular random inspection.

### \*--Current Year

Current year is the year for which acreages and bases, or other program determinations are established for that program.--\*

### Determined Acreage

Determined acreage means acreage established by a representative of FSA by use of official acreage, digitizing or planimetry areas on the photograph or other photographic image, or computations from scaled dimensions or ground measurements.

### Digital Orthophotography (DOQ)

DOQ is a digital representation (map) of an aerial photograph. Ground and land features are accurately located in their true map positions on DOQ. Distortions caused by differences in terrain relief and aerial camera tilt have been removed. Service Centers will use DOQ's as the base map in GIS.

### Digital Photographs

Digital photographs are digital representations of an aerial photograph.

### Digitizer

A digitizer is a measuring tool that computes areas and lengths by tracing an area and directly entering the results into a computer. Some digitizers have small internal computers.

### Digitizing

Digitizing is encoding map features, such as points, lines, and polygons, as coordinates in a digital form, that is, using the computer to draw lines and points on a digital map. Field Service Agencies will be digitalizing tract/CLU boundaries on top of DOQ is drawing of CLU boundaries.

### Divider

A divider is a compass that can be used with the scale ruler. See subparagraph 420 J for a description of a scale ruler.

### Electronic Distance Measuring Instrument

An electronic distance measuring instrument is a surveying tool used to measure distance and height. The instrument is aimed at an object and measurements are recorded.

## Definitions of Terms Used in This Handbook (Continued)

### Failed Acreage

Failed acreage is acreage that was timely planted with the intent to harvest, but because of disaster related conditions, the crop failed before it could be brought to harvest.

### Farm Inspection

A farm inspection is an inspection by an authorized FSA representative using aerial or ground compliance to determine the extent of producer adherence to program requirements.

### Field

A field is a part of a farm that is separated from the balance of the farm by permanent boundaries, such as:

- fences
- permanent waterways
- woodlands
- croplines in cases where farming practices make it probable that this cropline is not subject to change
- other similar features.

### Final Planting Date

\*--The final planting date is the last date a specific crop can be planted for which a normal yield can be reasonably expected to be produced.--\*

### Focal Length

Focal length is the distance between the camera lens and the film expressed in millimeters or the distance between the projection lens and the slide expressed in inches.

### Geographic Information System (GIS)

GIS is a system that:

- stores, analyzes, and manipulates spatial or geographically referenced data
- computes distances and acres using stored data and calculations.

### Geographic Positioning System (GPS)

GPS is a positioning system using satellites that continuously transmit coded information. The information transmitted from the satellites is interpreted by GPS receivers to precisely identify locations on Earth by measuring distance from the satellites.

**Crop Reporting Dates (Continued)**

**C List of Crop Reporting Dates (Continued)**

| State       | Crop   | Date   |
|-------------|--|--|
| Mississippi | Small grains:<br><ul style="list-style-type: none"> <li>• fall-seeded</li> <li>• spring-seeded</li> </ul>    | May 1  |
|             | All crops, except small grains   | <b>Note:</b> See subparagraph F for reporting dates. |
| Missouri    | *--Small grains:<br><ul style="list-style-type: none"> <li>• fall-seeded</li> <li>• spring-seeded</li> </ul> | June 30  |
|             | All crops, except small grains   | July 31--*   |
| Montana     | All crops  | July 15  |
| Nebraska    | Small grains:<br><ul style="list-style-type: none"> <li>• fall-seeded</li> <li>• spring-seeded</li> </ul>    | June 30  |
|             | All crops, except small grains   | July 15  |

**Crop Reporting Dates (Continued)**

**C List of Crop Reporting Dates (Continued)**

| <b>State</b>  | <b>Crop</b>   | <b>Date</b> |
|---------------|---|-------------|
| Nevada        | Small grains, Clark and South Nye counties:<br><br><ul style="list-style-type: none"> <li>• fall-seeded</li> <li>• spring-seeded</li> </ul>                     | April 15    |
|               | Small grains, South Lincoln county:<br><br><ul style="list-style-type: none"> <li>• fall-seeded</li> <li>• spring-seeded</li> </ul>                             | May 31      |
|               | Small grains, North Nye, North Lincoln, and all other counties:<br><br><ul style="list-style-type: none"> <li>• fall-seeded</li> <li>• spring-seeded</li> </ul> | June 15     |
|               | All crops, except small grains  | July 15     |
| New Hampshire | All crops   | July 15     |
| New Jersey    | Small grains:<br><br><ul style="list-style-type: none"> <li>• fall-seeded</li> <li>• spring-seeded</li> </ul>   | May 31      |
|               | All crops, except small grains  | July 15     |

**2003 and Subsequent Year Crops Reported on FSA-578**

This table lists the crop names, crop codes, abbreviations, intended uses, and land uses for crops and aquaculture reported on FSA-578.

**\*--Notes:** Except for sorghum, crops historically reported with intended uses Sg, Hy, Gc, or Hg shall--\* now be reported with an intended use of “Fg”.

When a crop has both Gr and Sd as intended uses, the intended use of Sd should be used to report hybrid seed.

When a small grain crop is planted and has 2 intended uses of grain and grazing, the intended use “Gs” shall be used.

| Crop Name  | Crop Code | Abbreviation | Intended Use                  | Land Uses |
|--|-----------|--------------|-------------------------------|-----------|
| Acerola (“Barbados Cherry”)  | 0172      | AZARL        | Fh                            | F         |
| Alfalfa  | 0027      | ALFAL        | Fg, Gz,<br>*--Ls, or--*<br>Sd | Blank     |
| Algae<br>OGO (Red)   | 3003      | ALGAE        | Fh or Pr                      |           |
| Almonds  | 0028      | ALMND        | Blank                         | F         |
| Aloe Vera  | 9032      | ALOEV        | Blank or Sd                   | Blank     |
| Amaranth Grain   | 0516      | AMAGR        | Gr                            |           |
| Antidesma  | 1165      | ANTID        | Fh                            | F         |
| Apples<br>COM Common<br>SPCS Specialty   | 0054      | APPLE        | Fh, Ju, Pr, or<br>Rs          |           |
| <p><b>Note:</b> The type “SPC - Specialty” includes Fuji, Braeburn, Gala, Jona Gold, Crispin, Honeycrisp, Sommerfeld, Royal Gala, Macoun, Cameo, and Pink Lady. All other types are considered “COM - Common”.</p> |           |              |                               |           |

**2003 and Subsequent Year Crops Reported on FSA-578 (Continued)**

| Crop Name   | Crop Code | Abbreviation | Intended Use                 | Land Uses |
|---|-----------|--------------|------------------------------|-----------|
| Apricots  | 0326      | APRCT        | Fh, Pr, or Rs                | F         |
| Aronia/Chokeberry   | 0143      | ARONI        | Fh or Pr                     |           |
| Artichokes  | 0458      | ARTIC        | Fh, Pr, or Sd                |           |
| Asparagus   | 0104      | ASPRG        | Fh, Pr, Rs, or Sd            |           |
| Atemoya ("Custard Apple")   | 0997      | ATMYA        | Fh or Pr                     |           |
| Avocados  | 0106      | AVOCD        |                              |           |
| Bamboo Shoots   | 0111      | BAMBO        | Fh or Pr                     |           |
| Bananas<br>BAB Baby<br>BFB Bluefield<br>CVB Cavendish<br>JON Johnson          | 0173      | BANAN        | Fh, Lv, or Pr                | Blank     |
| Barley<br>*--HUL Hulless--*<br>SPR Spring<br>WTR Winter<br>WXY Waxy           | 0091      | BARLY        | Fg, Gm, Gr, Gs,<br>Gz, or Ls |           |
| Beans (exempt from FAV)<br>ADZ Adzuki<br>CAS Castor<br>LUP Lupine<br>MUN Mung | 0047      | BEANS        | De or Sd                     |           |

**2003 and Subsequent Year Crops Reported on FSA-578 (Continued)**

| <b>Crop Name</b>  | <b>Crop Code</b> | <b>Abbreviation</b> | <b>Intended Use</b>   | <b>Land Uses</b> |
|---|------------------|---------------------|---|------------------|
| Corn<br>AMY Amylose<br>RED Red<br>TRO Tropical<br>WHE White<br>YEL Yellow | 0041             | CORN                | Fg, Fh, Gr, Gz,<br>Pr, or Sd  | Blank            |
| BLU Blue<br>NUT Corn Nut<br>SWT Sweet                                     |                  |                     | Fg, Gr, or Gz   |                  |
| ORN Ornamental<br>POP Popcorn<br>PSN Strawberry Popcorn                   |                  |                     | Fh, Pr, or Sd   | F                |
|   |                  |                     | Pr, Fg, Gz, or Sd   | Blank            |
| Cotton, ELS   | 0022             | ELSCN               | Blank   |                  |
| Cotton, Upland  | 0021             | UPCN                |   |                  |
| Crambe (Colewort)   | 0714             | CRAMB               | Sd  |                  |
| Cranberries   | 0058             | CRNBR               | Fh or Pr  | F                |
| Crenshaw Melon  | 9994             | CRENS               | Fh  |                  |
| CRP   | 0099             | CRP                 | 1, 2, 3, 4, 5, 6, 7,<br>8, 9, 10, 11, 12,<br>13, 14, 15, 16, 17,<br>18, 19, 20, 21, 22,<br>23, 24, 25, * * *,<br>27, 28, 30, 31 32,<br>33, 34, 35, * * *,<br>37, 38, 39, 40, 41,<br>42, 43, 44, 45, 46,<br>47, 48, 49, 50,<br>*--51, 52, 53, 54,<br>55, 56, 57, 58, 59,<br>60, 61, 62, 63, 64,<br>65, 66, 67, 68, 69,<br>or 70--* | Blank            |

**\*--2003 and Subsequent Year Crops Reported on FSA-578 (Continued)--\***

| <b>Crop Name</b>   | <b>Crop Code</b> | <b>Abbreviation</b> | <b>Intended Use</b> | <b>Land Uses</b> |
|--|------------------|---------------------|---------------------|------------------|
| Crustacean<br>CRB Crab<br>CRA Crayfish<br>GOB Gobo Shrimp<br>LGE Large Shrimp<br>MED Medium Shrimp<br>PRW Prawns<br>SML Small Shrimp | 3002             | CRUST               | Fh or Pr            | Blank            |
| Cucumbers<br>COM Common<br>ENG English<br>PKL Pickling   | 0132             | CUCUM               | Fh, Pr, or Sd       | F                |
| ***  | ***              | ***                 | ***                 | ***              |
| Currants   | 0325             | CURRN               | Fh or Pr            | F                |
| ***  | ***              | ***                 | ***                 | ***              |
| Dasheen/Taro Root/Malanga<br>PUR Purple<br>WHT White   | 0177             | DASHE               | Fh                  | F                |
| Dates  | 0496             | DATES               | Fh or Pr            |                  |
| ***  | ***              | ***                 | ***                 | ***              |

**2003 and Subsequent Year Crops Reported on FSA-578 (Continued)**

| Crop Name  | Crop Code | Abbreviation | Intended Use                     | Land Uses |
|--|-----------|--------------|----------------------------------|-----------|
| Nectarines   | 0250      | NECTR        | Fh or Pr                         | F         |
| Niger Seed   | 2011      | NGRSD        | Blank                            | Blank     |
| Nursery<br>CON     Container<br>EDC     Edible Container<br>EDF     Edible Field<br>FLD     Field  | 1010      | NRSRY        |                                  |           |
| Oats<br>*--HUL    Hulless--*<br>SPR     Spring<br>WTR     Winter   | 0016      | OATS         | Fg, Gm, Gr, Gs,<br>Gz, Ls, or Sd |           |
| Okra   | 0286      | OKRA         | Fh, Pr, or Sd                    | F         |
| Olives   | 0501      | OLIVE        | Pr<br>Ol                         |           |
| Onions<br>BEL    Bunching<br>FWY    Fall Planted White & Yellow<br>GRN    Green<br>HYB    Hybrid<br>LWP    Little White Pearl<br>OPN    Open Pollinated<br>RED    Red<br>STR    Storage<br>SWE    Sweet, Early<br>SWL    Sweet, Late<br>TLW    Tokyo Long White Bunching<br>WHT    White<br>YHY    Yellow Hybrid | 0142      | ONION        | Fh, Pr, Sd, or Se<br>Gz          | Blank     |

**Note:** Report Ferns, Holly, Plants, Vines, and Shrubs under Nursery.

**2003 and Subsequent Year Crops Reported on FSA-578 (Continued)**

| <b>Crop Name</b>  | <b>Crop Code</b> | <b>Abbreviation</b> | <b>Intended Use</b> | <b>Land Uses</b> |
|---|------------------|---------------------|---------------------|------------------|
| Oranges<br>BLT Blood & Toerh<br>ERL Early<br>ETM Early/Midseason<br>LAT Late<br>MND Mandarins<br>NAV Navel<br>SWT Sweet<br>TMP Temple<br>VLN Valencia | 0023             | ORANG               | Fh, Ju, or Pr       | F                |
| * * *   | * * *            | * * *               | * * *               | * * *            |
| Papaya<br>*--BAB Babaco--*<br>RED Red<br>YEL Yellow   | 0181             | PAPAY               | Fh or Ju            | F                |
| Parsnip<br>HYB Hybrid<br>OPN Open Pollinated  | 0338             | PARSN               | Fh or Sd            |                  |