

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Acreage and Compliance Determinations
2-CP (Revision 15)**

Amendment 69

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 375 E has been added to advise that a web-based FSA-468 process is now accessible in CARS for 2011 and future years. FSA-468 for 2010 and prior years shall remain open on the System 36.

Paragraph 376 has been amended to change the title to “Processing FSA-468 on System 36” to clarify that the policy in this paragraph is about the FSA-468 process on the System 36 for 2010 and prior years.

Paragraph 379 has been amended to change the title to “Discrepancy Flags for System 36 FSA-468 Process” to clarify that the policy in this paragraph is about the FSA-468 process on the System 36 for 2010 and prior years.

Paragraph 380 has been amended to change the title to “Footnotes for System 36 FSA-468 Process” to clarify that the policy in this paragraph is about the FSA-468 process on the System 36 for 2010 and prior year.

Paragraph 380.5 has been added to incorporate policy for accessing the web-based FSA-468 process through CARS for 2011 and future years.

Paragraph 380.6 has been added to incorporate policy for generating and printing web-based FSA-468’s through CARS.

Paragraph 380.7 has been added to provide instructions for printing reports through the web-based FSA-468 process.

Amendment Transmittal (Continued)

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Section 4 Notice of Acreage Report Determinations

375 Purpose of FSA-468

A Introduction

FSA-468 is the official notification to the producer of the results of a spot check. Footnotes included on FSA-468 inform the producer of the effect, if any, that the results of the spot check may have on the program eligibility of a crop or land use.

B Timely Processing of FSA-468

FSA-468 shall be processed in a timely manner after acreage has been determined to ensure that, if the producer requests a remeasurement, evidence of the crop is still available.

C Information on FSA-468

The following information is printed on FSA-468 for crops with determined acreage.

Producer Data	Mailing Information	Program Data
<ul style="list-style-type: none"> • farm number • operator’s name and address • farm ID <p>***</p>	<ul style="list-style-type: none"> • mailing date • county name, address, and telephone number • form number and revision date 	<ul style="list-style-type: none"> • reported acreage • determined acreage • applicable footnotes • program year • general information

Note: FSA-468 compares reported and determined acreage and print only for crops with reported and determined acreage.

D FSA-468 Footnotes

Footnotes:

- *--identify discrepancies in reported and determined acreage for the crop
- are printed on FSA-468 in line with the applicable crop
- are explained in the bottom section of FSA-468.

E Web-Based FSA-468

For the 2011 program year, the FSA-468 process was incorporated into CARS. Follow procedure in paragraphs 380.5 through 380.7 for accessing the FSA-468 web-based process for 2011 and future years.

The FSA-468 process currently residing on the System 36 shall remain open for 2010 and prior years. Follow procedure in paragraphs 376, 379, and 380 for accessing and processing FSA-468’s for 2010 and prior years.--*

--376 Processing FSA-468 on System 36--

A Accessing FSA-468

Beginning on Application Selection Menu FAX07001, access the FSA-468 process according to this table.

Step	Action
1	ENTER "11", "PFC/DCP/Compliance".
2	On Menu M00000, ENTER "3", "Acreage and Compliance Determinations".
3	On Menu MEA000, ENTER "2", "Fiscal/Program Year".
4	On Menu MEAL00, Enter applicable crop/commodity year.
5	On Menu MEALC0, ENTER "1", "FSA-468, Notice of Determined Acreage".

B Printing FSA-468

FSA-468 prints with the producer's name and address placed so that window envelopes may be used for mailing. Ensure that the selected or default printer is loaded with 8½- by 11-inch multiple part paper before proceeding. Mail the original to the operator and file a copy with FSA-578. FSA-468's should be reviewed according to paragraph 382 before mailing.

C Example of Screen MEALN101

This is an example of Farm and Print Selection Screen MEALN101.

```

FSA-468                                     MEALN101
Farm and Print Selection Screen
-----
Beginning Farm Number 000000
Ending Farm Number 000000
or
Number of Farms to Print 000

Printer ID 00                               Date of Mailing (MMDDCCYY)

Is this an FSA-468 reprint (Y/N) 0

Cmd7-End Help-Help-Text                     Enter-Continue
    
```

--376 Processing FSA-468 on System 36 (Continued)--

D Selecting Farms to Print

Using the following table, select farms to print on Screen MEALN101.

WHEN printing a...	THEN enter...
specific farm	the same FSN in the “Beginning Farm Number” and “Ending Farm Number” fields.
range of farms	<ul style="list-style-type: none"> • FSN in the “Beginning Farm Number” field • greater FSN in the “Ending Farm Number” field.
specific number of farms	<ul style="list-style-type: none"> • FSN in the “Beginning Farm Number” field • the number of farms in the “Number of Farms to Print” field.

E Printing Modes

The following 2 printing modes are available to print FSA-468.

WHEN mode is...	THEN FSA-468 will print those crops that...
initial	<ul style="list-style-type: none"> • have not been printed on a previous FSA-468 • were printed on a previous FSA-468, but a revision changed the footnote. <p>Note: Crops that have a change of footnote since the last printing are indicated with an asterisk (*) and the statement, “The footnote for this crop has changed since the last FSA-468 printing for this farm”, will be printed before the footnotes.</p>
reprint	were printed on a previous FSA-468 and there have been no changes since the last printing.

--376 Processing FSA-468 on System 36 (Continued)--

F Example of FSA-468

The following is an example of a printed FSA-468.

FSA-468	NOTICE OF DETERMINED ACREAGE	FISCAL/PROGRAM YEAR 20XX			
XXXXXX COUNTY FSA OFFICE BOX XXX XXXX STREET XXXXXXXXXX, XX XXXXX		FARM NUMBER: XXXXXX			
		DATE OF MAILING: 07-06-20XX			

Operator Name and Address		Operator ID			
XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXX XXXXXXXX, XX XXXXX		XXXX			
		FARM IDENTIFICATION:			

IMPORTANT NOTICE:					
<ol style="list-style-type: none"> 1. This determination is applicable only to crop acreage that has been determined by this office. 2. Should you believe the determined acreage for any crop is incorrect, you may request a remeasurement of the acreage by contacting this office within 15 calendar days from the date of this notice and depositing a fee for remeasurement. The fee will be refunded to you if the original measurement is found to be in error by at least the larger of 3 percent or 0.5 acre. 3. Information specific to a crop is provided in the footnotes. No footnote will be displayed for covered commodities. The determined acreage will be used for program purposes. 					

This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sex, marital status, or disability.					

Crop	Allotment	Reported Acreage	Determined Acreage	Difference	Footnote
Wheat	N/A	33.5	33.5	0.0	
Tomatoes	N/A	50.0	53.4	3.4	3
CRP	N/A	30.0	28.5	1.5	9

Footnotes:					
<ol style="list-style-type: none"> 3. The difference between the reported and the determined acreage exceeds the tolerance. See attached letter. 9. The determined acreage is less than the acreage on your contract. 					

Note: Do not add any additional information or comments to FSA-468. County Offices shall include a letter explaining the status of program benefits along with a copy of each FSA-468 that has a footnote 3 or 9.

--376 Processing FSA-468 on System 36 (Continued)--

G Discrepancy Reports

When FSA-468 does not print for a crop on a farm during the batch process, the following reports will be printed:

- Missing Determined Report, when the crop does not have determined acreage for each reported acreage of the crop (farms with crops that have acreage determined for 1 or more fields, but not all fields of a crop)
- Farms Having FAV's With Determined Acres Greater Than Reported
- Farms Having FAV's Not Reported and/or Certified.

H Covered Commodities Out-of-Tolerance Report (But Not Footnoted)

Each time FSA-468's are printed, either by batch or single farm, a report is generated listing FSN's and covered commodity crops that are in an "out-of-tolerance" mode, but do not have footnote 3. County Offices shall use this list to assist in ascertaining "good faith" status.

376.5 (Withdrawn--Amend. 41)

377 (Withdrawn--Amend. 41)

--379 Discrepancy Flags for System 36 FSA-468 Process--

A FAV's

Discrepancy flags will be set for FAV's according to the following. See paragraph 380 for footnotes.

WHEN the...	THEN discrepancy flag is set to...	AND FSA-468 will print footnote...
determined acreage is equal to reported	"S"ame	1.
determined acreage is less than reported, but within tolerance	"A"ceptable	2.
difference is greater than reported and within tolerance	"W"ithin tolerance	2.
difference is greater or less than reported and exceeds tolerance	"O"ut of tolerance	3.

B CRP

Discrepancy flags will be set for CRP according to the following. See paragraph 380 for footnotes.

WHEN the determined acreage is...	THEN discrepancy flag is set to...	AND FSA-468 will print footnote...
equal to reported	"S"ame	1.
greater than reported	"A"ceptable	
less than reported	"O"ut of tolerance	9.

--379 Discrepancy Flags for System 36 FSA-468 Process (Continued)--

C All Other Crops

Discrepancy flags will be set for all other crops not listed in subparagraphs A and B according to the following.

WHEN the determined acreage...	THEN discrepancy flag is set to...	AND...
is equal to reported	“S”ame	FSA-468 will be printed with no footnote.
is within tolerance	“W”ithin tolerance	
exceeds tolerance	“O”ut of tolerance	

D Land Uses Other Than Crops

Discrepancy flags for land uses other than crops will be set to “A”cceptable, without regard to the accuracy of the report. These crops include, but are not exclusive to, fallow, summer fallow, turn rows, etc. FSA-468 will print without a footnote for these land uses.

--380 Footnotes for System 36 FSA-468 Process--

A List of Footnotes

This table lists the footnotes that will be printed on FSA-468, when applicable.

No.	Footnote
1	The report is considered acceptable.
2	The determined acreage will be used for program purposes.
3	The difference between the reported and the determined acreage exceeds the tolerance. See attached letter.
9	The determined acreage is less than the acreage on your contract. See attached letter.

***--380.5 Web-Based FSA-468 Process for 2011 and Future Years**

A Introduction

The FSA-468 process for 2011 and future years will be accessible as a report option through CARS.

B Accessing the Web-Based FSA-468 Process in CARS

To access the web-based FSA-468 process:

- access the CARS Application according to paragraph 302

Note: The State and County Selection Screen will be displayed.

USDA United States Department of Agriculture
Farm Service Agency

Crop Acreage Reporting System (CARS)

CARS Home About CARS Help Contact Us Exit CARS Logout of eAuth

CARS Menu
Welcome D Koenig
Role: County

State and County Selection

State: Texas

County: Medina

Program Year: 2011

Continue

--*

***--380.5 Web-Based FSA-468 Process for 2011 and Future Years (Continued)**

B Accessing the Web-Based FSA-468 Process in CARS (Continued)

- from the State and County Selection Screen, select the applicable State, county, and program year.

Note: CLICK “Continue”. The Acreage Report Search Screen will be displayed.

The screenshot shows the USDA Farm Service Agency Crop Acreage Reporting System (CARS) interface. At the top left is the USDA logo and 'United States Department of Agriculture Farm Service Agency'. At the top right is 'Crop Acreage Reporting System (CARS)'. Below this is a navigation bar with links: 'CARS Home', 'About CARS', 'Help', 'Contact Us', 'Exit CARS', and 'Logout of eAuth'. On the left is a 'CARS Menu' with options: 'Welcome D Koenig Role: County', 'State and County Selection', 'Reports', and 'Manage Crop Defaults'. The main content area is titled 'Acreage Report Search' and shows 'Year: 2011', 'State: Texas (48)', and 'County: Medina (325)'. Below this is the instruction 'Please enter a farm number or search for a producer in SCIMS'. There are two radio button options: 'Producer' and 'Farm Number'. The 'Farm Number' option is selected, and there is an empty text input field next to it. At the bottom right are 'Submit' and 'Cancel' buttons.

--*

***--380.5 Web-Based FSA-468 Process for 2011 and Future Years (Continued)**

B Accessing the Web-Based FSA-468 Process in CARS (Continued)

- in the CARS Menu on the left of the Acreage Report Search Screen, CLICK “Reports”.

Note: The Reports Screen will be displayed.

The screenshot displays the 'Reports' page in the CARS system. At the top, it shows the USDA logo and 'United States Department of Agriculture Farm Service Agency'. The page title is 'Crop Acreage Reporting System (CARS)'. A navigation bar includes links for 'CARS Home', 'About CARS', 'Help', 'Contact Us', 'Exit CARS', and 'Logout of eAuth'. On the left, a 'CARS Menu' sidebar lists options like 'Welcome D Koenig', 'State and County Selection', 'Acreage Report Search', and 'Manage Crop Defaults'. The main content area is titled 'Reports' and shows the current selection: 'Year: 2011', 'State: Texas (48)', and 'County: Medina (325)'. Under the 'FSA-578' section, there are radio buttons for 'FSA-578', 'FSA-578 Summary', and 'FSA - 578 (Producer Print)'. Below these are several other report categories, each with a radio button: 'Unreported Cropland', 'Uncertified Crops', 'Incomplete Determined Quantity', 'Reported Acres on Noncropland', 'Prevented Planted Acres', 'Crops with End Date' (with a 'Farm Number' input field), 'Farms with End Date', 'No FSA-578', 'DCP Contract and Unreported Cropland', 'ACRE Contract and Unreported Cropland', and 'Farms with Cropland Override'. The 'FSA-468' section includes radio buttons for 'Initial' (with 'Beginning Farm Number' and 'Ending Farm Number' input fields), 'Re-Print' (with 'Number of Farms to Print' input field), and 'or'. Below these are more radio button options: 'Covered Commodity out of Tolerance', 'Missing Determined Acreage', 'FAV's with Determined Acres Greater than Reported', and 'FAV's not Reported and/or Certified'. A 'Generate Report' button is located at the bottom of the report options. The footer contains the text 'CARS127 - Last Modified: 07/27/2010 02:45:16 PM' and a list of links including 'CARS Home', 'Admin Menu', 'USDA Internet', 'USDA Intranet', 'FSA Internet', 'FSA Intranet', 'FOIA', 'Accessibility Statement', 'Privacy Policy', 'Non-Discrimination Statement', 'Information Quality', 'USAGov', and 'White House'.

Note: The FSA-468 report option is located under the FSA-578 report option.--*

***--380.6 Processing Web-Based FSA-468's Through CARS**

A Selecting Farms for FSA-468

FSA-468's can be generated and printed for a single farm or for a range of farms. Use the following table when selecting farms to generate FSA-468.

When generating FSA-468 for...	THEN enter...
specific farm	the same FSN in the "Beginning Farm Number" and "Ending Farm Number" fields.
range of farms	<ul style="list-style-type: none"> • FSN in the "Beginning Farm Number" field • greater FSN in the "Ending Farm Number" field.
specific number of farms	<ul style="list-style-type: none"> • FSN in the "Beginning Farm Number" field • the number of farms in the "Number of Farms to Print" field.

B Selecting Print Mode

Users must select a print mode for the selected farms. The following 2 print modes are available to print FSA-468:

- initial
- reprint.

Use the following table when selecting the applicable print mode.

When the selected print mode is...	THEN FSA-468's shall only print crops that...
initial	<ul style="list-style-type: none"> • have not been printed on a previous FSA-468 • were printed on a previous FSA-468 but a revision changed the footnote. <p>Note: Crops that have a change of footnote since the last printing are indicated with an asterisk (*) and the statement, "The footnote for this crop has changed since the last FSA-468 printing for this farm.", will be printed before the footnotes.</p>
reprint	were printed on a previous FSA-468 and there have been no changes since the last printing.

--*

*--380.6 Processing Web-Based FSA-468's Through CARS (Continued)

C Generating/Printing Web-Based FSA-468

After selecting farms and the applicable print mode, CLICK "Generate Report" at the bottom of the Reports Screen.

FSA-468's for the selected farms will open up in a separate window.

Crop	Reported Acreage	Determined Acreage	Difference	Footnote
BARLY	152.00	151.90	0.10	
CORN	33.57	31.57	2.00	

To print FSA-468's, click the "Printer" icon on the top left of the opened window. FSA-468 prints with the farm operator's name and address placed so that window envelopes may be used for mailing.--*

***--380.6 Processing Web-Based FSA-468's Through CARS (Continued)**

D County Office Action Before Mailing

FSA-468's shall be reviewed according to paragraph 382 before mailing.

After the review, County Offices shall mail the original FSA-468 to the operator and file a copy with FSA-578. Do **not** add any additional information or comments to FSA-468.

County Offices shall include a letter explaining the status of program benefits along with a copy of each FSA-468 that has a footnote 3 or 9.

E Fields on FSA-468

FSA-468's shall be prefilled with the following data elements.

Field	Description
County Office Name/Address	Name and address of County Office generating FSA-468.
Farm Number	FSN for the selected farms.
Date of Mailing	Date FSA-468 is generated.
Operator Name and Address	Name and address of operator for the selected farm.
Important Notice	<p>This section provides notifications to the farm operator that the:</p> <ul style="list-style-type: none"> • determination is applicable only to crop acreage determined by the County Office • remeasurement of acreage may be requested within 15 calendar days from the date of the notice • information specific to the crops is provided in the footnotes.
Crop	<p>For each crop with determined acreage on the farm, FSA-468 will display the following:</p> <ul style="list-style-type: none"> • crop name • reported acreage • determined acreage • difference • footnote.

--*

*--380.6 Processing Web-Based FSA-468's Through CARS (Continued)

E Fields on FSA-468 (Continued)

Field	Description
Footnotes	<p>Footnotes are displayed in line with each crop listed on FSA-468. Footnotes identify the discrepancies in reported and determined acreage and the effect, if any, that the results of the spot check may have on program eligibility of a crop or land use.</p> <p>Crops that have a land use code of "F" or CRP acreage will have footnotes printed on FSA-468. Footnotes will not be printed on FSA-468 for any other crops.</p> <p>The following footnotes will be printed on FSA-468 for crops, when applicable.</p> <ul style="list-style-type: none"> • 1 - The report is considered acceptable. • 2 - The determined acreage will be used for program purposes. • 3 - The difference between the reported and the determined acreage exceeds the tolerance. See attached letter. • 9 - The determined acreage is less than the acreage on your contract. See attached letter.
Footnote Section	The Footnote Section on FSA-468 will provide the narrative of the applicable footnote.

--*

*--380.6 Processing Web-Based FSA-468's Through CARS (Continued)

F Example of FSA-468

The following is an example of FSA-468.

FSA-468 MEDINA COUNTY FSA OFFICE 257 STATE HIGHWAY 173 N HONDO, TX 78861-6830	NOTICE OF DETERMINED ACREAGE	PROGRAM YEAR 2011 Page 1 of 1 FARM NUMBER 10 DATE OF MAILING: 09/01/2011															
Operator Name and Address																	
<div style="text-align: right; margin-right: 100px;">FARM IDENTIFICATION:</div>																	
IMPORTANT NOTICE FSA-468																	
1. THIS DETERMINATION IS APPLICABLE ONLY TO CROP ACREAGE THAT HAS BEEN DETERMINED BY THIS OFFICE. 2. SHOULD YOU BELIEVE THE DETERMINED ACREAGE FOR ANY CROP IS INCORRECT, YOU MAY REQUEST A REMEASUREMENT OF THE ACREAGE BY CONTACTING THIS OFFICE WITHIN 15 CALENDAR DAYS FROM THE DATE OF THIS NOTICE AND DEPOSITING A FEE FOR REMEASUREMENT. THE FEE WILL BE REFUNDED TO YOU IF THE ORIGINAL MEASUREMENT IS FOUND TO BE IN ERROR BY AT LEAST THE LARGER OF 3 PERCENT OR 0.5 ACRE. 3. INFORMATION SPECIFIC TO A CROP IS PROVIDED IN THE FOOTNOTES. NO FOOTNOTE WILL BE DISPLAYED FOR CROP BASE ACREAGE. THE DETERMINED ACREAGE WILL BE USED FOR PROGRAM PURPOSES.																	
This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sex, marital status, or disability.																	
<table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Crop</th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Reported Acreage</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Determined Acreage</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>Difference</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Footnote</u></th> </tr> </thead> <tbody> <tr> <td>BARLY</td> <td style="text-align: center;">152.00</td> <td style="text-align: center;">151.90</td> <td style="text-align: center;">0.10</td> <td></td> </tr> <tr> <td>CORN</td> <td style="text-align: center;">33.57</td> <td style="text-align: center;">31.57</td> <td style="text-align: center;">2.00</td> <td></td> </tr> </tbody> </table>			Crop	<u>Reported Acreage</u>	<u>Determined Acreage</u>	<u>Difference</u>	<u>Footnote</u>	BARLY	152.00	151.90	0.10		CORN	33.57	31.57	2.00	
Crop	<u>Reported Acreage</u>	<u>Determined Acreage</u>	<u>Difference</u>	<u>Footnote</u>													
BARLY	152.00	151.90	0.10														
CORN	33.57	31.57	2.00														
FOOTNOTES:																	

--*

***--380.7 Web-Based FSA-468 Reports**

A Web-Based FSA-468 Reports

The following reports are available under the FSA-468 process:

- Covered Commodity Out of Tolerance
- Missing Determined Acreage
- FAV's With Determined Acreage Greater Than Reported
- FAV's Not Reported and/or Certified.

B Report Access

To access the reports, select the applicable report from the Reports Screen and CLICK "Generate Report". The selected report will open up in a new window. All farms that meet the criteria for the selected report for the State and county selected will be displayed on the reports.

FSA-468

Beginning Farm Number

Initial **Ending Farm Number**

Re-Print or

Number of Farms to Print

Covered Commodity out of Tolerance

Missing Determined Acreage

FAV's with Determined Acres Greater than Reported

FAV's not Reported and/or Certified

--*

*--380.7 Web-Based FSA-468 Reports (Continued)

C Covered Commodity Out of Tolerance Report

Farms that have covered commodities that are out of tolerance shall be listed on the Covered Commodity Out of Tolerance Report.

Note: Covered commodities are printed on FSA-468 but do **not** have corresponding footnotes.

County Offices shall use the Covered Commodity Out of Tolerance Report to assist in ascertaining “good faith” status according to paragraphs 381 and 382. The following is an example of the Covered Commodity Out of Tolerance Report.

State: Texas County: Medina		United States Department of Agriculture Farm Service Agency		Prepared Date: 09/09/2011	
		FSA-468 2011 Notice of Determined Acreage		Page: 1 of 1	
		Covered Commodity out of Tolerance		Farms on Report: 8	
Farm Number	Crop/Commodity	Reported Acreage	Determined Acreage	Difference	
1	OATS	36.00	46.50	10.50	
	SOYBN	2.30	22.90	20.60	
	WHEAT	3.60	33.10	29.50	
10	CORN	33.57	31.57	2.00	
12	BARLY	3.30	8.10	4.80	
67	BARLY	23.60	76.00	52.40	
	WHEAT	45.00	89.00	44.00	
739	WHEAT	34.50	70.50	36.00	
1500	UPCN	10.30	7.30	3.00	
1578	BARLY	18.40	22.40	4.00	
	OATS	34.60	32.20	2.40	
4038	SOYBN	22.60	0.00	22.60	

D Missing Determined Acreage Report

The Missing Determined Acreage Report displays a list of farms that have crops that do not have determined acreage for all reported acreage of the crop, such as farms with crops that have acreage determined for 1 or more fields but not all fields of a crop. These crops will **not** print on FSA-468 for the farm, however, will be indicated on this report. The following is an example of the Missing Determined Acreage Report.

State: Texas County: Medina		United States Department of Agriculture Farm Service Agency		Prepared Date: 09/09/2011	
		FSA-468 2011 Notice of Determined Acreage		Page: 1 of 1	
		Missing Determined Acreage		Farms on Report: 5	
Farm Number	Crop/Commodity	Variety/Type			
871	MLKWD				
4038	CORN	WHE			
5461	ALFAL				
	AVOCD				
6297	CRP				
6429	WHEAT	HWR			

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*--380.7 Web-Based FSA-468 Reports (Continued)

E Farms Having FAV's With Determined Acres Greater Than Reported Report

The Farms Having FAV's With Determined Acres Greater Than Reported Report shall include a list of all farms that have crops with a land use code of "F" with determined acres greater than reported. The following is an example of Farms Having FAV's With Determined Acres Greater Than Reported Report.

State: Texas County: Medina		United States Department of Agriculture Farm Service Agency		Prepared Date: 09/09/2011 Page: 1 of 1	
FSA-468 2011 Notice of Determined Acreage				Farms on Report: 10	
Farms Having FAV's with Determined Acres Greater than Reported					
Farm Number	Crop/Commodity	Variety/Type	Reported Acreage	Determined Acreage	Difference
57	APPLE	COM	2.50	3.00	0.50
348	BANAN	BRZ	12.00	12.50	0.50
	CORN	BLU	2.40	12.50	10.10
372	ALMND		32.40	32.50	0.10
400	APPLE	COM	1.90	2.00	0.10
	APPLE	COM	2.30	2.40	0.10
500	APPLE	COM	0.00	0.30	0.30
514	GFRUT	RRJ	0.00	3.60	3.60
590	SQASH	ZUC	8.00	8.50	0.50
871	BRCLI		1.40	1.60	0.20
	MLKWD		4.10	4.30	0.20
1500	APPLE	SPC	2.30	2.80	0.50
1578	APPLE	SPC	2.10	2.70	0.60
	BANAN	BAB	0.10	1.30	1.20
	BANAN	BAB	1.20	1.60	0.40

F Farms Having FAV's Not Reported and/or Certified Report

The Farms Having FAV's Not Reported and/or Certified Report lists farms that have crops with a land use code of "F" where reported acreage for the crop is zero "0" and determined acreage for the crop is greater than zero "0". The following is an example of the Farms Having FAV's Not Reported and/or Certified Report.

State: Texas County: Medina		United States Department of Agriculture Farm Service Agency		Prepared Date: 09/01/2011 Page: 1 of 1	
FSA-468 2011 Notice of Determined Acreage				Farms on Report: 2	
Farms Having FAV's not Reported and/or Certified					
Farm Number	Crop/Commodity	Variety/Type	Reported Acreage	Determined Acreage	Difference
500	APPLE	COM	0.00	0.30	0.30
514	GFRUT	RRJ	0.00	3.60	3.60

--*

381 Crop Acreage Discrepancies

A Discrepancies

If the acreage report for a crop is outside the tolerance for that crop, COC shall:

- determine what program benefits have been based on the specific crop acreage
- refer to the specific program procedure to determine whether:
 - program requirements have been met
 - *--producers remain eligible for all or a portion of the program payments or benefits.--*

382 Total Cropland Results of Acreage Reporting Determinations

A General Rule

County Offices shall consider all acreage reports for total cropland as filed in good faith by the producer unless COC determines that a good faith effort to accurately report the acreage was not made because the report was knowingly and willfully falsified.

B County Office Action

After spot checks are complete, County Offices shall follow this table.

Step	Action
1	<p>CED shall determine questionable cases to be forwarded to COC for review to determine whether the producer filed an acreage report for all cropland on the farm in good faith as required for DCP, loans, and LDP's.</p> <p>Note: Questionable cases include cases in which CED believes the producer knowingly and willfully filed a false acreage report or failed to comply with the requirements to file an acreage report.</p>
2	<p>COC shall:</p> <ul style="list-style-type: none"> • review all questionable cases referred by CED • make “no good faith” determinations when COC determines the producer knowingly and willfully failed to submit or falsified the acreage report.
3	<p>In cases where “no good faith” determinations are made, according to step 2, the County Office shall notify producer that he or she is ineligible for all payments or benefits for DCP, marketing loans, and LDP's, and provide the producer an opportunity to request reconsideration of COC's determination.</p>

382 Total Cropland Results of Acreage Reporting Determinations (Continued)**C Considerations When Making Determination**

When making good faith/not good faith determinations, COC shall consider:

- all crops on the farm
- the facts that created the inaccurate acreage report.

COC should consider the following guidelines, as applicable, when determining whether or not the producer made a good faith effort to file an accurate acreage report for all cropland on the farm.

- Should the producer have been reasonably expected to know the subject acreage was in error?
- Was a reasonable effort made to accurately report all cropland acreage?
- Did the producer measure the acreage or employ others to measure the acreage?
- Was there reliance on photocopies or acreage of past determinations?
- Did the producer control or could have controlled the factors contributing to the situation?
- Was lack of compliance because of:
 - carelessness by the producer
 - part of a scheme or device to avoid compliance?
- Would the producer have benefited from the situation if the crop was not selected for spot check?
- Were there extenuating circumstances, such as:
 - inclement weather
 - changes in the farming operation after planting?

383-389 (Reserved)

510 Crop Insurance Agent Requests

A Providing Information to Crop Insurance Agents

Crop insurance agents do not work loss claims or perform related loss adjustment compliance activities. Therefore, crop insurance agents shall not use FSA-426.

Crop insurance agents may be provided copies of FSA-578 producer prints and maps provided that both of the following are provided:

- a signed statement from the producer authorizing the release of documents to the named agent, specifying the crop year, farm numbers, and any related documents that the producer wishes to be released

Note: FSA shall **not** create a form for this statement.

- payment for the cost for the copies according to subparagraph B.

B Charges for Copies

FSA will charge crop insurance agents for copies as follows:

- FSA-578 producer print - \$0.20 per page
- *--hard copy map; computer print or photocopy - \$1 per page.--*

Notes: Payment shall be collected at the time the copies are picked up in the County Office.

County Offices shall **not** provide information to crop insurance agents if a statement is not provided from the producer and the cost is **not** paid. Further, County Offices are **not** responsible for mailing or FAXing copies to crop insurance agents.

County Offices shall use the program code for other reimbursement outlined in 3-FI to account for the money collected for information requests.

511 (Withdrawn--Amend. 48)

512-515 (Withdrawn--Amend. 26)

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None.

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification (Includes Appendix)		20, 353, 357.5, 501
AD-2007	FSA/RMA Compliance Referral		508
AD-2027	RCO Spot Checklist Growing Season Inspection Form		508
CCC-502	Farm Operating Plan for Payment Eligibility Review		357.5
CCC-509	Direct and Counter- Cyclical Program Contract		351
CCC-509 ACRE	Average Crop Revenue Election (ACRE) Program Irrevocable Election		357
CCC-509 Appendix	Appendix to Form CCC-509, Direct and Counter- Cyclical Program Contract		351
CCC-576	Notice of Loss and Application for Payment Noninsured Crop Disaster Assistance Program	Ex. 7	23, 24, 24.5, 355
CCC-576-1	Appraisal/Production Report Noninsured Crop Disaster Assistance Program		332
CCC-579	NAP Approved Yield Compliance Worksheet		355
CCC-580	Milk Income Loss Contract (MILC)		357.9
CCC-580M	Milk Income Loss Contract (MILC) Modification		357.9
CCC-580S	Milk Income Loss Contract (MILC) Supplemental		357.9
CCC-895	Asparagus Revenue Market Loss Assistance Payment (ALAP) Program Application		357.5
CCC-901	Members Information 2009 and Subsequent Years		357.9
CCC-902E	Farm Operating Plan for an Entity 2009 and Subsequent Program Years		357.9
CCC-902I	Farm Operating Plan for an Individual 2009 and Subsequent Program Years		357.9

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CRP-1	Conservation Reserve Program Contract		16, 78, 308, 350, 497
CRP-1 Appendix	Appendix to Form CRP-1, Conservation Reserve Program Contract		16
FSA-54	County Office Work Measurement System		251
FSA-409	Measurement Service Record	461, 464	15, 397, 459, 460, 462
FSA-409A	Measurement Service Request Register	462	459
FSA-426	MPCI/FCIC Information Request Worksheet	509	510
FSA-441	Order for Aerial Photography		491
FSA-468	Notice of Determined Acreage	376, 380.6	15, 352, 375, 379, 380, 380.5, 380.7, 397
FSA-569	NRCS Report of HELC and WC Compliance for Spotcheck Purposes		20, 353
FSA-577	Report of Supervisory Check	332	
FSA-578	Report of Acreage		Text, Ex. 2, 10.5
FSA-603	Collection Register for State and County Offices		459
FSA-658	Record of Production and Yield		357
FSA-682	Supplemental Revenue Assistance Payments Program Application		357.10
FSA-914	Livestock Indemnity Program Application		357.7
FSA-918	Emergency Loss Assistance for Livestock Application		357.6
FSA-925	Livestock Forage Disaster Program Application		357.8
FSA-926	Livestock Indemnity Program - Third Party Certification		357.7
NRCS-CPA-026	Highly Erodible Land and Wetland Conservation Determination		495, 501, 502, 503, 505, 506.5

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
ALAP	Asparagus Revenue Market Loss Assistance Payment Program	321, 357.5
AV	administrative variance	378, 461
BWEP	Boll Weevil Eradication Program	17
CARS	Crop Acreage Reporting System	Part 2.5, 375, 380.5, 380.6
CCD	colony collapsed disorder	357.6
CCM	compressed county mosaic	437
CIMS	Comprehensive Information Management System	22
CVS	Compliance Validation System	41, 308, 308.5
DGPS	Differential Global Positioning System	421
DMLA-III	Dairy Market Loss Assistance Program III	357.9
DOQ	Digital Orthophotography	501, Ex. 2
FAA	Federal Aviation Administration	421
FGDC	Federal Geographic Data Committee	505.5
FMVA	Field Market Value A	357.10
FMVB	Field Market Value B	357.10
FTP	file transfer protocol	501, 504, 505.5, Ex. 37
FW	farmed wetland	353
Gateway	Geospatial Data Gateway	505.5
GDW	Geospatial Data Warehouse	505.5
GPS	global positioning system	390, 394, 420, 421, 460, 463, Ex. 2
ITS	Information Technology Services	421
LAM	Loss Adjustment Manual	355
MDOQ	Mosaic Digital Orthophoto Quadrangle	19, 498, 505.5
MT	Maintenance Tool	394, 463
NAIP	National Agricultural Imagery Program	437, 444, 505.5, 506.6
NHEL	non highly erodible land	494, 502
ODB	object data base	506.5
OFAV	other fruits and vegetables	85, 141

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Abbreviations Not Listed in 1-CM (Continued)

Approved Abbreviation	Term	Reference
PFC	Production Flexibility Contract	376
PLSS	Public Land Survey System	506.5
PTPP	Planting Transferability Pilot Program	351, 357
RMPR	risk management purchase requirement	357.6, 357.8, 357.10
SOR	State Office System of Records	322
SRA	Standard Reinsurance Agreement	508
“T” area	transitional area	86
W	wetland	353, 494, 495, 499
WAAS	Wide Area Augmentation System	421

Delegations of Authority

None