

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Acreage and Compliance Determinations
2-CP (Revision 15)

Amendment 74

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 301A has been amended to clarify that beginning with 2013 CARS, specific crops/commodities will not be loaded in the 2013 CARS software. A manual FSA-578 shall be taken for these crops/commodities until the Inventory Report in MIDAS is deployed.

Subparagraphs 305 B and C have been amended to provide the “Record Farm Zero Acreage” option will be available for 2012 and prior years only.

Subparagraph 306 A has been amended to provide that producers must be added to all tracts they are associated with in Farm Records to be available/receive a share on all tracts in CARS.

Subparagraph 308:

- C has been amended to provide subparagraph 306 A as a reference for more information on producer shares
- D has been amended to update and clarify the “Reported Quantity, Supplemental Status, and Field ID” information
- G has been removed.

Note: See subparagraph 306 A for information on producer shares.

Subparagraph 308.5 D has been amended to provide that the “Not Planted” option will be available for 2011 and 2012 CARS only.

Subparagraph 310 has been amended to clarify that the “Field ID” option is available for informational purposes only and provide subparagraph 306 A as a reference for more information on producer shares.

Subparagraph 311 A has been amended to remove reference to the removal of uncertified FSA-578 records after 90 calendar days of inactivity.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Paragraph 313 has been amended to clarify that beginning with the 2013 crop year a zero acreage report will not be required.

Subparagraph 316 D has been amended to clarify that zero acreage reports will be for 2012 and prior years only.

Subparagraph 319 C has been amended to provide that the “Record Farm Zero Acreage” option will be available for 2012 and prior years only.

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Part 2.5 Crop Acreage Reporting System (CARS)

301 Overview

A Background

CARS is a web-based system that provides the capability to perform the following functions:

- load an acreage report
- record a zero acreage report
- review an acreage report
- revise an acreage report
- print an acreage report
- delete an acreage report
- certify acreage report data
- summarize acreage
- set the cropland comparison flag
- generate status reports.

*--Beginning with 2013 CARS, the following value loss crops/commodities will not be available for loading on FSA-578. A manual FSA-578 shall be taken for these value loss crops/commodities until the Inventory Report in MIDAS is deployed.

- crustacean
- finfish
- honey
- maple sap
- mollusk
- mushrooms
- nursery (container)
- nursery (edible container).

Other crops/commodities, that may be grown such that the crop/commodity could be considered as either a value-loss or yield-based crop/commodity, will be available in 2013 CARS. However, a manual FSA-578 shall be taken for any crop/commodity that would be solely considered a value-loss crop/commodity until the Inventory Report in MIDAS is deployed.

Example 1: Onions planted in the ground, with associated acreage, and grown with an intended use of Sets (SE) for the 2013 crop year should be reported in the automated CARS.

Example 2: Onions grown in flats in a greenhouse and **not** planted in the ground with an intended use of Sets (SE) for 2013 crop year should be reported on a manual FSA-578 until the MIDAS Inventory Report is available.--*

301 Overview (Continued)

B Accessing CARS

Users shall access CARS through the Intranet, which will be accessed using the eAuthentication log-in.

C Security Accessibility

The following table provides a list of the approved users that security will check before allowing access.

Group	User	Access Capability
	Administrative County Personnel	Update
	Nonadministrative County Personnel	View-Only
	Specified State Office Personnel	View-Only
	Other State Office Personnel	View-Only
	Specified National Office Personnel	View-Only
	Other National Office Personnel	View-Only
	Specified Kansas City Computer Personnel	Update/Override
	Other Kansas City Computer Personnel	View-Only
Others	Specified Non-FSA Personnel	View-Only
All	Anyone not listed in this table	Denied

302 Access to the CARS Web Site

A Accessing the CARS Home Page

To access the CARS Home Page, go to FSA’s Applications Intranet web site at http://intranet.fsa.usda.gov/fsa/FSAIntranet_applications.html. Under “Common Applications”, CLICK “**Crop Acreage Reporting System (CARS)**”.

The USDA eAuthentication Warning Screen will be displayed.

B USDA eAuthentication

On the USDA eAuthentication Warning Screen, CLICK “**I Agree**” to proceed or “**Cancel**” to end the process. When the user clicks “I Agree”, the USDA eAuthentication Login Screen will be displayed.

On the USDA eAuthentication Login Screen, the user **must** do the following:

- enter the eAuthentication user ID
- enter the eAuthentication password
- CLICK “**Login**”.

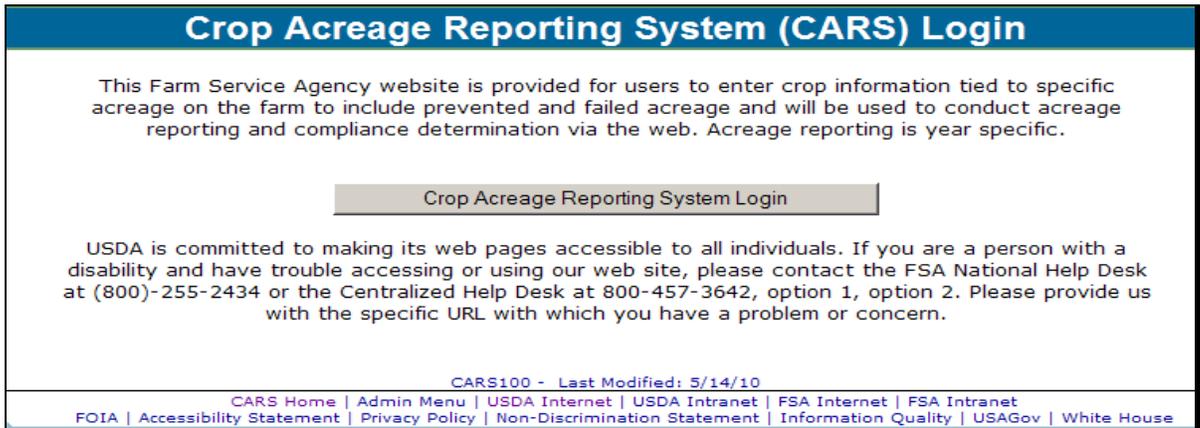
After the user successfully completes the eAuthentication login, the Crop Acreage Reporting System (CARS) Login Screen will be displayed.

302 Access to the CARS Web Site (Continued)

C Crop Acreage Reporting System (CARS) Login Screen

On the Crop Acreage Reporting System (CARS) Login Screen, CLICK “Crop Acreage Reporting System Login” to continue.

The following is an example of the Crop Acreage Reporting System (CARS) Login Screen.



The State and County Selection Screen will be displayed.

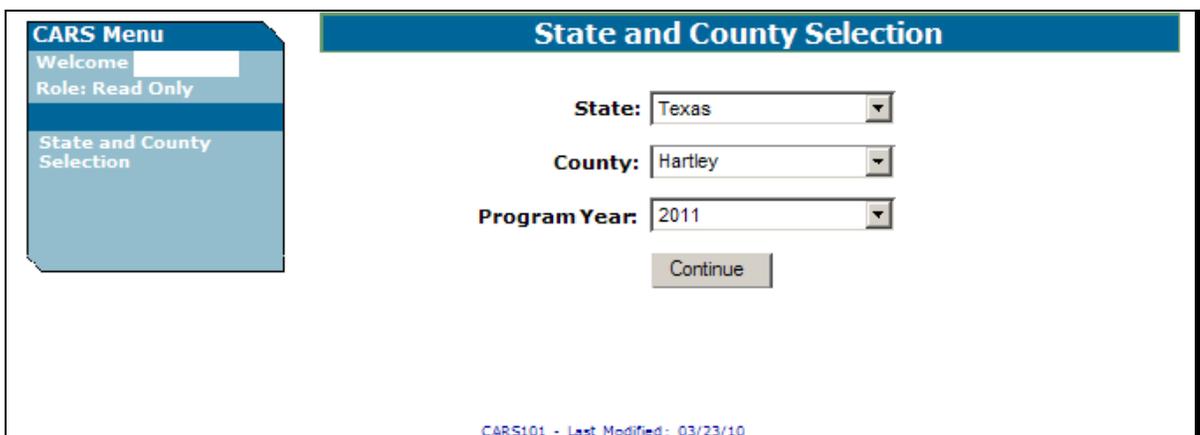
303 State, County, and Program Year Selection

A Overview

County Offices can view acreage reports entered by other County Offices, but an acreage report can only be updated for farms located in the recording county. The State and county will be set by default based on the user’s role. The user will have the capability to select a different State and county.

B State and County Selection Screen

The following is an example of the State and County Selection Screen.



303 State, County, and Program Year Selection (Continued)

C Action

The user shall use the drop-down lists to select the applicable:

- State and county, if not previously set by default
- program year, if not previously set by default.

CLICK “**Continue**”. The Acreage Report Search Screen will be displayed.

304 Acreage Report Search Screen

A Overview

From the State and County Selection Screen, the Acreage Report Search Screen will be displayed. The Acreage Report Search Screen allows the user to enter a farm for acreage reporting through CARS by accessing a producer through SCIMS or by a specific farm number.

B Acreage Report Search Screen

The following is an example of the Acreage Report Search Screen.

C Action

Users can search by a:

- producer by clicking:
 - the “**Producer**” radio button
 - “**Submit**”

Note: The SCIMS Customer Search Screen will be displayed. When a producer has been selected, the Crop Acreage Reports Screen will be displayed.

- specific farm number by:
 - entering the applicable farm number
 - clicking “**Submit**”.

Note: The Crop Acreage Reports Screen will be displayed.

305 Farm Selection Process

A Overview

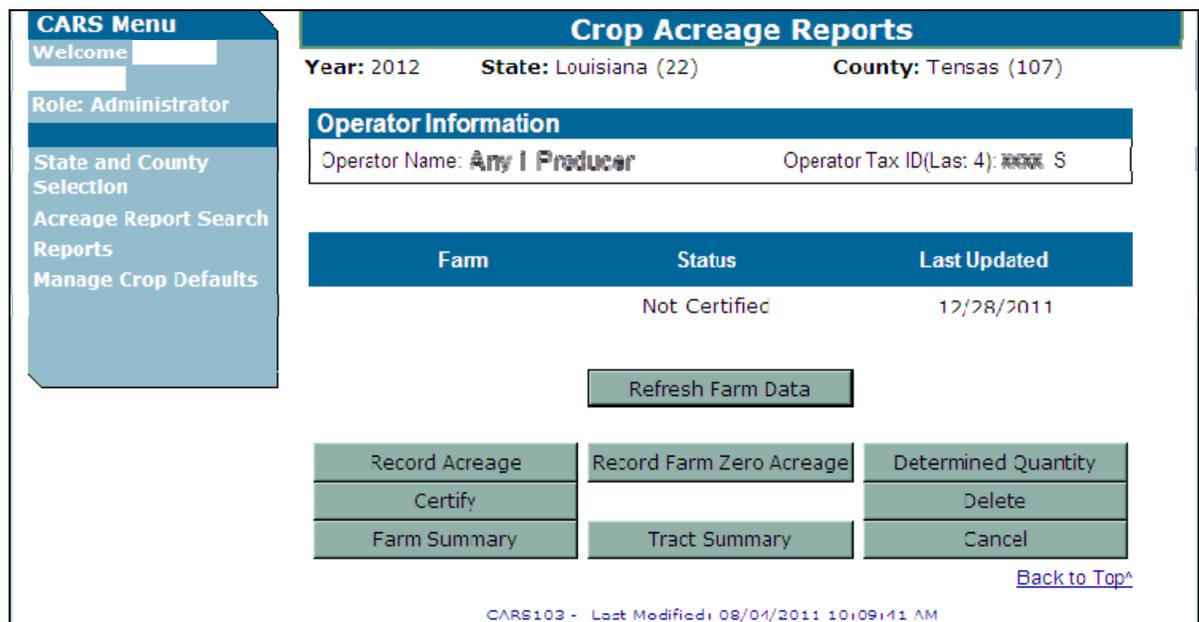
Based on the search method selected on the Acreage Report Search Screen, the Crop Acreage Reports Screen will display the following:

- farm numbers, associated with the producer, or a specific farm number
- status indicator to show if an acreage report is not created, certified, or not certified
- date the acreage report was last updated, if applicable.

Note: If a selected producer is associated with multiple farms, **all** farms with which the producer is associated will be displayed for selection on the Crop Acreage Reports Screen.

B Crop Acreage Reports Screen

The following is an example of the Crop Acreage Reports Screen.



--Note: The “Record Farm Zero Acreage” button will be available for 2012 and prior years only.--

305 Farm Selection Process (Continued)

C Options Available on the Crop Acreage Reports Screen

The following table provides a list of options available on the Crop Acreage Reports Screen.

Button	Result
Refresh Farm Data	Click this button to update farm records data in CARS. Example: A producer is added to farm records, but is not available in CARS. Note: After users CLICK “ Refresh Farm Data ”, user must CLICK “ Add Producer ” to assign the share to the updated producer.
Record Acreage	Click this button to record acreage and share information for the farm.
Record Farm Zero Acreage	Click this button to record a farm zero acreage report for a specific crop. The option will be available for 2012 and prior years only.
Determined Quality <u>1</u> /--*	Click this button to record determined acreage for a specific crop.
Certify <u>1</u> /	Click this button to set the certification flag for crops or commodities that have been reported.
Delete <u>1</u> /	Click this button to delete a farm that has been recorded in CARS.
Farm Summary <u>1</u> /	Click this button to display a summary of crops or commodities reported by farm.
Tract Summary <u>1</u> /	Click this button to display a summary of crops or commodities reported by tract.
Cancel	Click this button to return the user back to the Acreage Report Search Screen.

1/ These options are **not** present until a crop or commodity is loaded for the farm.

D Action

The user shall click the radio button next to the applicable farm number. Only 1 farm can be selected.

Note: If only 1 farm number is displayed, the user shall click the applicable button to begin the acreage reporting process.

306 Producer Shares

A Overview

From the Tract Selection Screen, the Report of Acreage Screen will be displayed that *-provides users the ability to enter crop share for producers associated with tract/field. The shares can be modified between the producers shown. After producer shares have been entered, the recorded shares will be automatically set by default to the next reported tract or field until changed by the user.

CARS is validating against producer information contained in Farm Records at the tract level. The producer(s) must be associated to the specific tract in Farm Records to receive a share of the crop/field in CARS. If the producer **is not** associated to the tract in Farm Records, the producer **will not** be available in CARS. To ensure that producers are available on **all tracts** they are associated with in CARS, producers must be added to **all tracts** they are associated with in Farm Records.

Note: See subparagraph C for information on the “Refresh Farm Data” button.--*

B Report of Acreage Screen

The following is an example of the Report of Acreage Screen.

CARS Menu
 Welcome
 Role: Administrator
 State and County Selection
 Acreage Report Search
 Crop Acreage Reports
 Reports
 Manage Crop Defaults

Report of Acreage
 Year: 2012 State: Louisiana (22) County: Iberville (107)

Farm Information
 Farm Number: 9999 Operator Name: Any 1 Producer Total Rpt Cropland: 0.00 of 26.40
 Operator Tax ID (Last 4): 9999 5

Tract Information
 Tract Number: 9999 Tract Rpt Cropland: 0.00 of 26.40

Please enter the crop information.
 * Denotes required information.

* Field Number
 * Reported Quantity
 Predominant Number
 * Crop/Commodity
 * Variety/Type
 * Intended Use
 * Planting Pattern
 Actual Use
 * Irrigation Practice
 * Crop Status
 * Supplemental Status
 * Reporting Unit
 Land Use
 * Cropland Status
 Planting Date (MM/DD/YYYY)
 End Year (YYYY)
 * Official/Measured
 * Concurrent Planting
 * Planting Period
 Field ID

List of Tract Producers

Name	Tax ID	Role	RMA Unit	Share %
Any 1 Producer	9999 1	Owner		20.00
Any 2 Producer	9999 2	Owner		25.00
Any 3 Producer	9999 3	Owner		20.00
Any 4 Producer	9999 4	Owner		25.00
Any 5 Producer	9999 5	Owner/Operator		20.00
Total %				100.00

NAP Unit
 Override NAP Unit

Submit Submit and Copy Submit and Bulk Copy
 Submit and Certify Review Crops Hide Zero Shares

Back to Top

CARS:26 - Last Modified: 08/25/2011 09:56:40 PM

***--307 Selecting Tracts**

A Overview

The Tract Selection Screen will be displayed after the users CLICK “**Record Acreage**” on the Crop Acreage Reports Screen, if there are multiple tracts on the farm. If there is only 1 tract on the farm, the Report of Acreage Screen will be displayed.

B Tract Selection Screen

The following is an example of the Tract Selection Screen.

C Options Available on the Tract Selection Screen

The following table provides a list of options available on the Tract Selection Screen.

Button	Results	
Continue	IF... no crops have previously been recorded for the tract	THEN the... Report of Acreage Screen will be displayed.
	crops have previously been recorded for the tract	Crop Review Screen will be displayed.
Revise Tract	Revise Tract Screen will be displayed to allow user to move crop from 1 tract to another.--*	
Back	Returns the user back to the Crop Acreage Reports Screen.	

308 Loading Crop Acreage Information (Continued)

C Options Available on the Report of Acreage Screen

The following table provides a list of options available on the Report of Acreage Screen.

Button	Result
Submit	Click this button once all crop information is loaded. The Crop Review Screen will be displayed.
Submit and Copy	Click this button to update the crop data entered on the screen. Another data entry screen will be opened with the same entries as the field that was copied. The field number and reported quantity are the only required entries that must be made on the newly opened screen.
Submit and Bulk Copy	Click this button to save the crop data entered on the Report of Acreage Screen. The Bulk Copy Screen will be displayed to allow the same crop characteristics as the field that was copied across multiple tracts and fields.
Submit and Certify	Click this button to save the crop data entered on the Report of Acreage Screen. The Certification Screen will be displayed to allow certification of crop data entered on the Report of Acreage Screen.
Review Crops	Click this button to review crops or commodities that have been loaded for the farm. The Crop Review Screen will be displayed.
Add Producers	*--Click this button to display all producers associated with the tract on the Report of Acreage Screen. See subparagraph 306 A for information on producer shares.--*
Hide Zero Shares	This button is present only when the "Add Producers" button is clicked. When the "Hide Zero Shares" button is clicked, it removes all producers from being displayed who do not have a share greater than zero entered.

D Entering Crop/Commodity Information

On the Report of Acreage Screen, enter field data according to the following table.

Field	Action
Field Number	Enter the field number. Note: Use the 4-character field number entry for inputting only field numbers. The field number loaded in CARS shall match the CLU number assigned to that field. Follow procedure in paragraph 494 for numbering subdivisions.
Reported Quantity	*--Enter the reported quantity. Calculated or measured acreage can be entered or maintained in tenths or hundredths. Managing acreage in tenths or hundredths on FSA-578 is at the discretion of the State Office, as long as the level of entry is consistent throughout the State. In cases where hundredths of acres are required, and acreage is only reported in tenths, a zero shall be added in the hundredths decimal place. Tobacco and other specified NAP crop acreage must be entered in hundredths in all States GIS acreage shall not be used for acreage reporting purposes until farm records have been updated with certified GIS acreage. Acreage planted in a skip-row or strip-crop pattern must be factored and net crop entered, unless the planting practice is an approved exception according to paragraph 393.--*

308 Loading Crop Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Action
Predominant Number	If applicable, enter the crop default number for the crop/crop characteristics to be entered. Once the predominant number is entered, all applicable fields will be automatically pre-populated.
Crop/Commodity	Select the crop from the drop-down list. The crops listed in the drop-down list are from CVS.
Variety/Type	Select the variety and type from the drop-down list. The drop-down list is populated based on the crop that was selected in the crop/commodity drop-down list.
Intended Use	Select the intended use from the drop-down list. The intended uses displayed will be pulled from CVS for the crop selected.
Planting Pattern	Select the planting pattern from the drop-down list. Orchard crops and crops planted in skip/strip row patterns will need additional information loaded in data fields displayed at the bottom of the screen. See subparagraph E for skip/strip row and subparagraph F for orchard entries.
Actual Use	This is not a required entry. This field is used to document the actual use of the reported crop/commodity when the actual use is different than the intended use.
Irrigation Practice	Select the irrigation practice from the drop-down list.
Crop Status	Select the crop status from the drop-down list. The definition of the crop status is located in Exhibit 11.
Supplemental Status	Select the supplemental status code from the drop-down list. The selection options are “Not Planted”, “Planted”, “Prevented”, “Failed”, or “Volunteer”. *--Note: The “Not Planted” option will be available for 2011 and 2012 only.--*
Reporting Unit	Select the reporting unit from the drop-down list applicable to the crop being reported. The drop-down list is customized depending on the crop entered.
Land Use	This entry is prefilled based on data pulled from CVS.
Cropland Status	The cropland status will default to “Y”, but the user shall change it to “N” if the crop/commodity being loaded is considered to be on noncropland. Note: Only fields with the indicator set to “Y” will be used in calculating total reported cropland.
Planting Date	Enter the plant date in “MMDDYYYY” format or choose the date by clicking on the calendar icon and selecting the date from the calendar. Note: See subparagraph 78 F for crops that do not require a planting date.

308 Loading Crop Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Action	
End Year	This is not a required entry. Enter an end year date for a field only if that crop will maintain the exact same crop characteristics next year. This includes the same crop status, intended use, and type. County Offices shall enter the appropriate end year date, from CRP-1, in all new CRP fields for the current year. Failure to enter the date will mean the field will not be rolled over to the future year in CARS. See paragraph 78.	
Official/ Measured	This field is defaulted to “None”. Select “Official”, “Measured”, or “Staked” from the drop-down list, as applicable, according to procedure in paragraph 77.	
Concurrent Planting	This field is defaulted to “None”. Enter the applicable value from the drop-down list. Only crops with a concurrent planting value, in CVS, will be available for selection in the drop-down list. The options are “Alternate”, “Interplant”, and “Multiuse”.	
Planting Period	*--Planting periods carrying capacity are retrieved from NCT.	
	IF...	THEN...
	no planting period, carrying capacity is available on NCT for the crop	this field is defaulted to “01”.
	only 1 planting period, carrying capacity is available on NCT for the crop, type, practice, and intended use	this field is defaulted as the planting period carrying capacity listed on NCT.
more than 1 planting period, carrying capacity is available on NCT for the crop, type, practice, and intended use	a drop down list with applicable NCT planting periods carrying capacity will be available for selection.	
Field ID	<p>This is not a required field. Enter up to 4 characters to record additional information about the crop acreage being reported.</p> <p>Example: No Till, Wetlands, etc.</p> <p>Note: This field is used for informational purposes only.--*</p>	
NAP Unit	<p>After the user clicks “Submit” on the Report of Acreage Screen, this field will be automatically populated based on available NAP units from the NAP Unit Table.</p> <p>Notes: NAP units will be populated for all producers since NAP units are created using farming relationships as reported in CARS.</p> <p>To access the option to manually override the populated NAP unit, users must click “Revise” on the Crop Review Screen.</p> <p>The populated NAP unit number shall be manually overridden only when the relationship based on producer type documented on FSA-578 does not match the actual farming relationship.</p>	
RMA Unit	This is not a required entry.	

308 Loading Crop Acreage Information (Continued)

E Skip/Strip Row Information

If skip/strip row pattern is selected according to the table in subparagraph D, additional data entry fields will be displayed. Each data field is a required entry. Follow paragraph 393 to determine the data that must be entered.

The following is an excerpt from the Report of Acreage Screen displaying the data fields that must be entered.

Skip/Strip Row Information	
Number of Crop Rows	<input type="text"/>
Number of Non-Crop Rows	<input type="text"/>
Crop Row Width (in inches)	<input type="text"/>
Skip Row Width (in inches)	<input type="text"/>
Conversion Factor	<input type="text"/>

F Orchard Crop Information

If the orchard pattern is selected according to the table in subparagraph D, additional data entry fields will be displayed. Each data field is a required entry.

The following is an excerpt from the Report of Acreage Screen displaying the data fields that must be entered.

Orchard Crop Information	
Number of Trees	<input type="text"/>
Row Width (in feet)	<input type="text"/>
Spacing of Trees (in feet)	<input type="text"/>
Age Of Trees	<input type="text"/>

308.5 Predominant Crops and Crop Characteristic Defaults (Continued)**D Adding Crop Default Information**

On the Add Crop Default Screen, enter field data according to the following table.

Field	Action
Predominant Number	Enter the number to be assigned for the crop default information entered.
Crop/Commodity	Select the crop from the drop-down list. The crops listed in the drop-down list are from CVS.
Variety/Type	Select the variety and type from the drop-down list. The drop-down list is populated based on the crop that was selected in the crop/commodity drop-down list.
Intended Use	Select the intended use from the drop-down list. The intended uses will be pulled from CVS for the crop selected.
Irrigation Practice	Select the irrigation practice from the drop-down list.
Reporting Unit	Select the reporting unit from the drop-down list applicable to the crop being reported. The drop-down list is customized depending on the crop entered.
Crop Status	Select the crop status from the drop-down list. The definition of the crop status is located in Exhibit 11.
Supplemental Status	Select the supplemental status code from the drop-down list. The selection options are “Not Planted”, “Planted”, “Prevented”, “Failed”, or “Volunteer”. *--Note: The “Not Planted” option will be available for 2011 and 2012 only.--*
Concurrent Planting	This field is defaulted to “None”. Enter the applicable value from the drop-down list. Only crops with a concurrent planting value in CVS, will be available for selection in the drop-down list. The options are “Alternate”, “Interplant”, and “Multiuse”.
Land Use	This entry is prefilled based on data pulled from CVS.
Planting Pattern	Select the planting pattern from the drop-down list. Orchard crops and crops planted in skip/strip row patterns will need additional information loaded in data fields displayed at the bottom of the screen. See subparagraph 308 E for skip/strip row and subparagraph 308 F for orchard entries.

***--308.5 Predominant Crops and Crop Characteristic Defaults (Continued)**

E Options Available on the Add Crop Default Screen

The following table provides a description of the options available on the Add Crop Default Screen.

Button	Result
Save	The crop defaults for the applicable predominant number will be saved. The List Crop Defaults Screen will be displayed.
Save and Add	The crop defaults for the applicable predominant number will be saved. The Add Crop Default Screen will continue to be displayed for another crop to be recorded.
Save and Copy	The Add Crop Default Screen will continue to be displayed with all previously saved crop characteristics with the exception of the predominant number.

--*

310 Revising Crop/Commodity and Share Information (Continued)

C Revising Specific Crop/Commodity Information (Continued)

Field	Action
Planting Period	*--Planting periods carrying capacity are retrieved from NCT.
	IF...
	THEN...
	no planting period, carrying capacity is available on NCT for the crop
only 1 planting period carrying capacity is available on NCT for the crop, type, practice and intended use	this field is defaulted as the planting period carrying capacity listed on NCT.
more than 1 planting period carrying capacity is available on NCT for the crop, type, practice and intended use	a drop down list with applicable NCT planting periods carrying capacity will be available for selection.
Field ID	<p>This is not a required field. Enter up to 4 characters to record additional information about the crop acreage being reported.</p> <p>Example: No Till, wetlands, etc.</p> <p>This field is used for informational purposes only.--*</p>
NAP Unit	<p>After the user clicks "Submit" on the Report of Acreage Screen, this field will be automatically populated based on available NAP units from the NAP Unit Table.</p> <p>Notes: NAP units will be populated for all producers since NAP units are created using farming relationships as reported in CARS.</p> <p>To access the option to manually override the populated NAP unit, users must click "Revise" on the Crop Review Screen.</p> <p>The populated NAP unit number shall be manually overridden only when the relationship based on producer type documented on FSA-578 does not match the actual farming relationship.</p>
RMA Unit	This is not a required entry. Enter the correct RMA unit.
Share %	<p>Enter the correct share percentages for each respective producer.</p> <p>*--Note: Shares must equal 100 percent. See subparagraph 306 A for additional information on producer shares.--*</p>

311 Deleting Acreage Report Information

A Overview

Users have the capability to delete an acreage report record, including a zero acreage report, by farm or field.

* * *

B Delete Acreage Report Screen

The following is an example of the Delete Acreage Report Screen.

CARS Menu
 Welcome []
 Role: County

Delete Acreage Report
Year: 2011 **State:** Texas (48) **County:** Hartley (205)
 Farm Number: XXXX
 Operator Name: Any 1 Producer
 Report Status: Not Certified

Are you sure you want to delete the acreage report?

Yes No

CARS117 - Last Modified: 12/02/09

C Deleting Acreage Report by Farm

This option will provide the user the capability to select a farm record to delete. Once that farm number is selected, the farm number, operator name, and report status will be displayed. The user will have the option to delete the farm record from CARS or cancel the delete process.

Farm deletion will result in the permanent elimination of all crop records from CARS for a specified farm.

***--313 Farm Zero Acreage Report**

A Overview

Beginning with the 2013 crop year, a zero acreage report will not be required for NAP when a crop is not planted. The certification statement on FSA-578 was modified to support the NAP zero acreage report requirement as follows.

Certification: I certify to the best of my knowledge and belief that the acreage of crops/commodities and land uses listed herein are true and correct and that all required crops/commodities and land uses have been reported for the farms as applicable. Absent any different or contrary prior subsequent certification filed by any producer for any crop for which NAP coverage has been purchased, I certify that the applicable crop, type, planting period, practice, and intended use is not planted if it is not included on the Report of Commodities for this crop year. The signing of the form gives FSA representatives authorization to enter and inspect crops/commodities and land uses on the above identified land. A signature date (the date the producer signs FSA-578) will also be captured.

For 2012 and prior years a zero acreage report may be required for certain programs when--* the crop is **not** planted. Multiple producers with a share interest may file a zero acreage report for the same crop, type, practice, and intended use.

Note: No tract, field, or planting period is required for this report; however, all zero acreage reports must contain a farm number.

***--B Farm Zero Acreage Crop Screen for 2012 and Prior Years**

The following is an example of the Farm Zero Acreage Crop Screen for 2012 and prior years.--*

CARS Menu
 Welcome
 Role: Administrator
 State and County Selection
 Acreage Report Search
 Crop Acreage Reports
 Reports
 Manage Crop Defaults

Farm Zero Acreage Crop
 Year: 2011 State: Texas (18) County: Hartley (205)

Farm Information
 Farm Number: XX Total Rpt Cropland: 0.00 of 316.00
 Operator Name: Any 1 Producer Operator Tax ID (Last 4): XXXX E

Predominant Number: Select
 **Crop/Commodity: Select
 *Variety/Type: None
 **Intended Use: None
 ** Irrigation Practice: None
 Planting Period: []

List of Farm Producers

Name	Tax ID	Role	RMA Unit	Share %
Any 1 Producer	XXXX E	Owner/Operator	[]	100.00
			Total %	100.00

NAP Unit: []
 Override NAP Unit

Submit Review Crops Add Producers [Back to Top^](#)

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***--313 Farm Zero Acreage Report (Continued)**

C Loading a Zero Acreage Report in CARS for 2012 and Prior Years

Load a zero acreage report in CARS as follows for 2012 and prior years.--*

Step	Action	Result
1	On the Acreage Report Search Screen, enter the applicable farm number or search for a producer in SCIMS. CLICK “Submit” .	The Crop Acreage Reports Screen will be displayed.
2	CLICK “Record Farm Zero Acreage” .	<p>The Default Producer Shares Screen will be displayed if status is “Not Created” on the Crop Acreage Reports Screen.</p> <p>Note: If status is other than “Not Created”, the Farm Zero Acreage Crop Screen will be displayed requiring the following entries:</p> <ul style="list-style-type: none"> • crop/commodity • variety/type • intended use • irrigation practice.
3	Record required crop information and shares on the Farm Zero Acreage Crop Screen, as applicable. CLICK “Submit” .	The message, “The farm zero acreage crop has been successfully saved”, will be displayed.

315 Farm Summary Review (Continued)

D Accessing Farm Summary

Access the farm summary as follows.

Step	Action	Result
1	On the Acreage Report Search Screen, enter the applicable farm number or search for a producer in SCIMS. CLICK “Submit”.	The Crop Acreage Reports Screen will be displayed.
2	CLICK “Farm Summary”.	The Farm Summary Screen will be displayed with data summarized by crop or commodity.
3	CLICK “Back” to exit the Farm Summary Screen.	The Crop Acreage Reports Screen will be redisplayed.

316 Tract Summary Review

A Overview

Users have the capability to select a tract for purposes of viewing a complete summary of crop data attributes reported at the tract level. The summary will display a complete list of all crops or commodities associated with the tract.

B Tract Summary Screen

The following is an example of the Tract Summary Screen.

CARS Menu

Welcome []
Role: County

State and County Selection

Acreage Report Search

Crop Acreage Reports

Reports

Tract Summary

Year: 2011 **State:** Texas (48) **County:** Hartley (205)

Farm Information

Farm Number: XXXX Total Cropland: 3191.1
Operator Name: Any 1 Producer Operator Tax ID(Last 4): XXXX S

Tract Information

Tract Number: XXXX Reported Non-Cropland Acreage: 0
Cropland Acreage: 1285.2 Reported Cropland Acreage: 56.30
Difference: 1228.90

Crop/Comm	Var/Type	Int Use	Irr Prc	Rpt Unit	Rpt Qty	PP Qty	Expt Qty	Vol Qty	Det Qty
HONEY	-	TB	O	H	5.00	-	-	-	-
UPCN	-	-	N	A	26.30	-	-	-	-
WHEAT	HRW	GR	N	A	25.00	-	-	-	-

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316 Tract Summary Review (Continued)

C Options Available on the Tract Summary Screen

The following table provides a list of options available on the Tract Summary Screen.

Button	Result
Back	Click this button to take the user to the Crop Acreage Reports Screen.
Previous Tract	Click this button to take the user to the previous tract summary reviewed, if applicable.
Next Tract	Click this button to take the user to the next tract to be reviewed, if applicable.

D Information Displayed on the Tract Summary Screen

Reported acreage will be summarized by the following attributes:

- crop
- variety/type
- intended use
- irrigation practice
- reporting unit.

Acreage totals displayed on the Tract Summary Screen are as follows.

Summarized Quantity	Summarized Total
Reported (Rpt Qty)	Equals initial, double, subsequent, and repeat
Prevented Planted (PP Qty)	Equals initial, double, subsequent, repeat, and experimental
Experimental (Expt Qty)	Equals totals reported as experimental
Volunteer (Vol Qty)	Equals initial and subsequent
Determined (Det Qty)	Equals initial, double, subsequent, repeat, and experimental

***--Note:** For 2012 and prior years, if a zero acreage report has been loaded for the farm, the--* zero acreage report will display on the first screen separate from any other crop or commodity reported on the farm.

318 Status Reports (Continued)

B Report Descriptions

The following table provides the report and the description of the results that will be obtained when the report is run.

*--

Reports	Description
Farms with Fully Reported Cropland	Provides a list of farms with all cropland reported and certified.
Farms with Unreported Cropland	Provides a list of farms with cropland on the farm record that has not been reported in CARS.
Farms with Uncertified Crops	Provides a list of farms that does not have the certification flag set to “Y” for all crops.
Farms with Incomplete Determined Acres	Provides a list of farms where determined acreage is loaded for a specific crop and all acreage of that crop does not have determined acreage entered.
Farms with Reported Acres on Noncropland	Provides a list of farms with acres recorded on noncropland.
Farms with Prevented Planted Acres	Provides the following information for each farm with reported prevented planted acreage: <ul style="list-style-type: none"> • farm number • operator • crop/commodity • acreage quantity • variety/type • intended use • irrigation practice.
Crops with End Date	Provides a report of all crops with end dates for the farm number entered.
Farms with End Date	Provides a list of farms with crops entered with an end date.
Farms with No FSA-578	Provides a list of active farms with no FSA-578 on file.
Farms with DCP Contract and Unreported Cropland	Provides a list of farms with an active DCP contract and unreported cropland.
Farms with ACRE Contract and Unreported Cropland	Provides a list of farms with an active ACRE contract and unreported cropland.
Farms with Cropland Override	Provides a list of farms with the cropland comparison flag set by the cropland override.
Farms with No NAP Unit	Provides list of farms with 1 or more fields with no identified NAP unit.

--*

C Action

To access the Reports Screen:

- CLICK “**Reports**” under “CARS Menu” on the left side of an opened screen in CARS
- select the radio button next to the report to be printed
- CLICK “**Generate Report**”.

The selected report will be:

- created in a “PDF” format
- available for the user to save, view, and/or print.

319 Determined Acreage

A Overview

Users will have the capability to record the determined acreage quantity for crops loaded in CARS.

B Determining Acreage

Acreage can be determined according to Part 4 using any of the following:

- verifying official acreage
- planimetering areas on projected slide images on the hard copy aerial photograph
- digitizing areas on rectified digital imagery
- computations from scaled dimensions or ground measurements.

C “Determined Acreage” Option

The “Determined Acreage” option is available on the Crop Acreage Reports Screen. The following is an example of the Crop Acreage Reports Screen.

***--Note:** The “Record Farm Zero Acreage” button will be available for 2012 and prior years.--*