

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Acreage and Compliance Determinations
2-CP (Revision 15)

Amendment 93

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Part 3 has been amended to add or modify compliance review questions for 2015 national compliance reviews and spot checks as follows:

- subparagraph 321 A has been amended to update program spot check programs/activities
- subparagraph 322 D has been amended to update County Office responsibilities
- subparagraph 322 E has been amended to update available resources
- paragraph 349.5 has been added to provide ARCPLC compliance review questions
- paragraph 351.5 has been amended to update CTAP clarify 2015 eligible counties
- paragraph 351.6 has been added to provide ECP compliance review questions
- paragraph 351.7 has been added to provide EFRP compliance review questions
- subparagraph 354 A has been amended to update software system reference
- paragraph 354.5 has been added to provide MPP compliance review questions
- paragraph 355 has been amended to update NAP compliance review requirements
- paragraph 356 has been amended to update TAP compliance review questions
- paragraph 357.6 has been amended to update ELAP compliance review questions
- paragraph 357.7 has been amended to update LIP compliance review question 3
- paragraph 357.11 has been amended to clarify BCAP review requirements.

Subparagraph 360 A, step 6 has been amended to clarify that County Offices will not complete the “Reported by” information.

Subparagraph 361 D has been amended to change the National Office contact for questions about the national compliance review database.

Amendment Transmittal (Continued)

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Part 3 Compliance Reviews and Spot Checks

Section 1 General Guidelines, Applicable Programs, and Selection Process

321 Introduction

A Purpose

County Offices are required to conduct farm inspections to ensure that producers comply with FSA program requirements.

Producers are selected for compliance reviews and spot check through a national selection process. Producers selected shall be spot checked and reviewed for the following programs/activities:

*--

- ARCPLC
- BCAP
- CRP maintenance and practice checks
- CTAP
- ECP
- EFRP
- ELAP
- FSA-578's
- HELC/WC compliance
- LDP's/MAL's
- LFP
- LIP
- MILC
- MPP
- NAP
- RTCP
- SURE
- TAP.

Notes: ACRE, ALAP, DCP, and TAAF are applicable to compliance reviews and spot checks for 2013 and prior years **only**.

CTAP is applicable beginning with 2014 compliance reviews and spot checks.

ARCPLC, ECP, EFRP, and MPP are applicable beginning with 2015 compliance reviews and spot checks.--*

B Time of Inspection

County Offices shall conduct inspections on producers selected through the national selection process at times applicable for the specific program/activity involved. County Offices shall follow applicable program procedure for timing of inspections.

322 National Compliance Review and Spot Check Selections

A National Producer Selection Process

Rather than selecting individual farms, loans, contracts, etc., for compliance reviews, a nationwide selection of producers will be made annually by the National Office using a statistical sampling method. Producers will be selected based on their participation in various programs. FSA employees, committee members, and other required producers are included in the national selection.

Note: Because FSA employees, STC and COC members and other “required producers” are included in the national selection, County Offices shall no longer conduct separate spot checks on required producers.

Early each calendar year, the National Office will post the listing of producers selected for annual compliance reviews on the Intranet at

--<http://fsaintranet.sc.egov.usda.gov/ffas/farmbill/ccc/default.htm>--

The national producer selection list will be broken down by State and county. Under each county, the list will display the following:

- producer first and last name and/or business name
- tax ID type (“E”ntity or “S”ocial).

Notes: In some cases, there may be multiple producers in the county with the same name. If County Offices have concerns about which producer has been selected for spot check and review, the County Office shall contact the State Office. The State Office shall contact the National Office for TIN for the selected producer.

Producers may operate as an individual and an entity. The national producer selection list will identify the tax ID type associated with the selected producer. County Offices shall only review farms, loans, contracts, etc., associated with the tax ID type listed.

Example: Joe Farmer farms as an individual and also farms as a member of a partnership. Joe Farmer was selected for 2007 compliance reviews. The national producer selection list included his first and last name and the tax ID type S. In this example Joe Farmer was selected as an individual (based on his tax ID type). Therefore, County Offices shall only check/review farms, loans, and contacts he is associated with as an individual.

Producers will be listed for each State/county they are associated; thus, compliance reviews and spot checks may be performed for a producer in multiple States/counties depending on the scope of the operation.

County Offices shall print and maintain the list of producers selected in their county. The National Office will **not** make another selection of producers for the year.

Note: Not all States and counties may have producers selected for spot check and review.

322 National Compliance Review and Spot Check Selections (Continued)**B DD Concurrence for Nonparticipating Selected Producers**

Because the national selection process is based in part on prior years' payments and program participation, some producers selected may not be farming or participating in FSA programs for the current year.

If a County Office determines a producer is not farming for the current year, the County Office shall:

- notate "N/A" by the producer's name on the national producer selection list to indicate that the producer is not participating in FSA programs for the year
- forward the list to DD for review and concurrence.

DD's shall review, initial, and date the list indicating their agreement that the producer is not farming or participating in FSA programs for the year.

C Adding Additional Producers for Spot Check/Review

Only the producers identified on the national producer selection list are required to be spot checked and reviewed for the programs listed in subparagraph A. However, State and County Offices may spot check any producer not identified on the national producer selection list if there is reason to question the producer's compliance with any program provisions.

D County Office Responsibilities

County Offices shall:

* * *

- perform compliance reviews on all producers selected under the national selection process throughout the year for all programs listed in subparagraph 321 A

Note: County Offices shall follow Section 2.5 when performing compliance reviews/spot checks.

322 National Compliance Review and Spot Check Selections (Continued)

D County Office Responsibilities (Continued)

- when conducting compliance reviews and spot checks, County Offices shall check:
 - for FSA-578 spot checks, the current year FSA-578, as well as any prior year FSA-578 that has been revised since the last spot check list

Note: When reviewing prior year FSA-578's, County Offices shall ensure that the correct documentation is on file according to 2-CP.

- for all other programs, any application/contract that has been approved for payment since the last spot check list
- document questions from each program area to record in the National Compliance Review Database according to paragraphs 360 and 361.

E Available Resources

County Offices may use the following resources as tools to assist them in identifying the specific programs selected producers are participating in:

- web-based FSA application reports
- **Note:** Approved application reports are available for most web-based applications, including ACRE, DCP, LFP, LIP, and TAP, and identify producers with approved applications.
- farm records to identify active farms for selected producers
- NPS to identify program payments selected producers received
- ***--Financial Web Application Data Mart to identify program payments received for a specific date range by selected producers**
- APSS for 2014 and prior years, CLPS for 2015 and subsequent years, and eLDP to identify MAL and LDP payments producers received in a specific county
- SORS and APSS, for 2014 crop, to identify outstanding MAL's for a selected producer--*
- CCMS that contains numerous reports identifying producers with active CRP contracts
- * * *
- COC meeting minutes to identify applications/contracts approved for various programs.

323 Refusals to Permit Farm Entry**A Producer Refuses Entry**

If a producer refuses to permit an FSA representative to enter the farm, the representative shall:

- immediately notify CED
- document the following on FSA-578, remarks section:
 - refusal date
 - reason for refusal
 - acreage estimate, if obtainable
- sign and date FSA-578, remarks section.

B County Office Action

When advised of a refusal to permit entry, the County Office shall immediately notify the farm operator, in writing, of the following:

- refusal date
- person who made the refusal
- person who was refused entry
- consequences of refusal to permit entry. See subparagraph C.

After notifying the farm operator of the situation and the options available, the FSA representative shall make no further effort to enter the farm.

If the producer does not respond to the letter, or continues to refuse entry, consider all producers on the farm ineligible for program benefits.

323 Refusals to Permit Farm Entry (Continued)

C Consequences of Refusing to Permit Entry

The following provides consequences of refusing to permit entry.

IF farm entry will...	THEN the...
not be permitted	farm will be considered ineligible for FSA programs that require crop and acreage reports.
be permitted after receiving notification	<ul style="list-style-type: none"> • operator must notify County Office within 15 calendar days of the notification date • producer must pay the cost of the visit to determine the acreage.

324-327 (Withdrawn--Amend. 53)

328 (Reserved)

329, 330 (Withdrawn--Amend. 49)

331 (Withdrawn--Amend. 53)

Section 2 (Withdrawn--Amend. 41)

344 (Withdrawn--Amend. 41)

345 (Withdrawn--Amend. 33)

346-348 (Withdrawn--Amend. 41)

Section 2.5 Performing Compliance Reviews and Spot Checks

349 (Withdrawn--Amend. 66)

***--349.5 ARCPLC Compliance Reviews**

A Introduction

The ARCPLC spot check process is State, county, and farm specific. Reviews shall be completed on all producers participating in ARCPLC and selected for spot check according to national producer selection process in subparagraph 322 A. County Offices shall ensure that the spot check process is completed for each farm associated with the selected producer.

Note: ARCPLC is applicable to compliance reviews and spot checks for 2015 and subsequent years only.--*

***--349.5 ARCPLC Compliance Reviews (Continued)**

B ARCPLC Compliance Review Questions

The following questions shall be documented during ACRPLC compliance reviews and recorded in the National Compliance Review Database. Findings shall be recorded by FSN.

County Offices must first enter the farm number for the applicable farm being spot-checked. County Office users shall take extra caution when entering the farm number in the National Compliance Review Database because there is **not** a validation to the farm records maintenance system.

Question	
Yield Certification	
1	Was CCC-859 completed for one or more covered commodities on the farm? Yes, No, or N/A
2	If yes, was an actual or substitute yield entered for each year the covered commodity was planted during the 2008 – 2012 crop years? Yes, No, or N/A
3	Does the production evidence support the yields certified on the CCC-859? Yes, No, or N/A Important: If records other than RMA yield data were used to support yield certification, require the producer on the farm to furnish production evidence to support the yields certified on the CCC-859.
4	Are the covered commodity yields, as calculated using yield data from CCC-859, correctly calculated and listed on CCC-858? Yes, No, or N/A
5	Was CCC-858 signed by one or more of the farm’s current owners? Yes, No, or N/A
Base Reallocation	
1	Was acreage history for the 2009 – 2012 updated correctly? Yes, No, or N/A
2	If a late-filed acreage report was filed for one or more years 2009 – 2012, was policy in 2-CP met? Yes, No, or N/A
3	Are the correct covered commodity crop base acres listed on the CCC-858? Yes, No, or N/A
4	Was CCC-858 signed by one or more of the current farm owners? Yes, No, or N/A

--*

*--349.5 ARCPLC Compliance Reviews (Continued)

B ARCPLC Compliance Review Questions (Continued)

Question (Continued)	
Election of Program	
1	Was the CCC-857 for the farm filed timely? Yes, No, or N/A
2	If no; were all covered commodity crop base acres on the farm defaulted into the PLC program election with no PLC payments issued in 2014? Yes, No, or N/A
Enrollment: CCC-861 for Farms in ARC-CO and/or PLC	
Note: The review shall be conducted on 2014 and 2015 contracts for the 2015 compliance review period.	
1	Does each producer sharing in base acres, including attributed generic base acres, have control of enough effective DCP cropland to support their share of the base acreage on CCC-861? Yes, No, or N/A
2	Did the producer accurately report all FAV's planted on payment acres of the farm? Yes, No, or N/A
3	If FAV were planted on payment acres of the farm, was the acre for acre reduction properly assessed? Yes, No, or N/A
4	Were wind and water erosion and weeds (including noxious weeds) controlled on the farm? Yes, No, or N/A
5	If no; did the producer correct the maintenance default on the farm? Yes, No, or N/A
Enrollment: CCC-862 for Farms in ARC-IC	
Note: The review shall be conducted on 2014 and 2015 contracts for the 2015 compliance review period.	
1	Did each producer sharing in covered commodities as reported on FSA-578, also sign the CCC-862? Yes, No, or N/A
2	Did the producer accurately report all FAV's planted on payment acres of the farm? Yes, No, or N/A
3	If FAV were planted on payment acres of the farm, was the acre for acre reduction properly assessed? Yes, No, or N/A
4	Were wind and water erosion and weeds (including noxious weeds) controlled on the farm? Yes, No, or N/A
5	If no; did the producer correct the maintenance default on the farm? Yes, No, or N/A

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350 CRP Compliance Reviews**A CRP Maintenance Reviews**

The national producer selection process for compliance described in subparagraph 322 A shall be used for CRP compliance. CRP spot checks shall be performed on all contracts where selected producers have a share. When completing spot checks, County Offices shall collect information sufficient to answer the National Compliance Review Database questions and document that information on FSA-578. This information shall be recorded in the National Compliance Review Database according to paragraphs 360 and 361.

The questions included in the National Compliance Review Database are as follows.

- Has an approved cover been maintained according to the conservation plan? **Yes or No.** If no, select all of the following that apply.
 - Did COC determine that the participant made a good faith effort to comply with the terms and conditions of CRP-1?
 - Is the finding currently in the process of being appealed?
 - Was a violation found on all or a portion of the contract?

350 CRP Compliance Reviews (Continued)**A CRP Maintenance Reviews (Continued)**

- Has the producer(s) performed required management activities according to the conservation plan? **Yes or No.** If no, select all of the following that apply.
 - Did COC determine that the participant made a good faith effort to comply with the terms and conditions of CRP-1?
 - Is the finding currently in the process of being appealed?
 - Was a violation found on all or a portion of CRP-1?
- Has the approved cover been harvested or grazed without authorization or has other commercial use has been made of the forage (exception: emergency haying or grazing)? **Yes or No.** If yes, select all of the following that apply.
 - Did COC determine that the participant made a good faith effort to comply with the terms and conditions of CRP-1?
 - Is the finding currently in the process of being appealed?
 - Was a violation found on all or a portion of CRP-1?

351.5 CTAP Compliance Reviews

A Introduction

--The CTAP spot check process is State, county, and farm specific. For 2015 CTAP, only certain cotton base farms in certain counties are eligible. See 1-CTAP for a list of-- applicable counties. Reviews shall be completed on all producers participating in CTAP and selected for spot check according to national producer selection process in subparagraph 322 A. County Offices shall ensure that the spot check process is completed for each farm associated with the selected producer.

B CTAP Compliance Review Questions

The following questions shall be documented during CTAP compliance reviews and recorded in the National Compliance Review Database. Findings shall be recorded by FSN.

County Offices must first enter the farm number for the applicable farm being spot-checked. County Office users shall take extra caution when entering the farm number in the National Compliance Review Database because there is **not** a validation to the farm records maintenance system.

Question 1 - Does each producer sharing in the upland cotton base acreage for the applicable farm have control of enough effective DCP cropland to support their share of the upland cotton base acreage on CCC-957?

IF the spot check results indicate the division of payment provisions have...	THEN County Offices shall select...
been met	“Yes”.
not been met	“No”.

See 1-CTAP, paragraph 352 for specific guidelines for determining whether the division of payment provisions have been met, including whether producers claiming a CTAP payment share have control of enough DCP cropland to support base acreage.

Reminder: Determining whether a producer has control of sufficient acreage to support their claimed payment share is not simply a comparison of the acres on FSA-578 and CCC-957. Various factors, including the terms of the lease agreement, may impact this determination.

351.5 CTAP Compliance Reviews (Continued)

B CTAP Compliance Review Questions (Continued)

Question 2 - Were wind erosion, water erosion, and weeds, including noxious weeds, controlled as required on the applicable farm?

IF the spot check results indicate wind erosion, water erosion, and weeds were...	THEN County Offices shall select...
adequately controlled on the farm	“Yes”.
not controlled on the farm	“No”.

Producers enrolled in CTAP agreed to control wind erosion, water erosion, and weeds, *-including noxious weeds, when CCC-957 was signed. See 1-CTAP, paragraph 428 for--* provisions about controlling wind erosion, water erosion, and weeds, including noxious weeds.

Question 3 - If no, did the producer take corrective action to correct the maintenance default on CTAP acres?

IF the spot check results indicate the producer(s) on the farm have...	THEN County Offices shall select...
taken acceptable corrective action to meet the protection of base acre requirements	“Yes”.
not taken acceptable corrective action to meet the protection of base acre requirements	“No”.

Note: Question 3 shall be skipped if the answer to question 2 is “Yes”.

This question is only applicable if wind erosion, water erosion, and/or weeds were **not** controlled on the farm as determined necessary by STC.

***--351.6 ECP Compliance Reviews**

A ECP Practice Lifespan Reviews

The national producer selection process for compliance described in subparagraph 322 A shall be used for ECP compliance. ECP spot checks shall be performed on all contracts with an active lifespan and the selected producer received C/S. The lifespan of a practice is a period of time for which the practice is subject to spot checks to verify that it is being maintained and used for the purpose designed. Lifespans begin January 1 after the calendar year the practice is installed.

ECP participants shall maintain practices according to 1-ECP for the practice lifespan specified in the ECP practice description (for example, EC1, 1-year lifespan, EC2; EC3; EC4; EC6, 10-year lifespan).

The ECP participant must refund all or part of the C/S assistance paid, as determined by COC, if before the expiration of the practice lifespan specified on the ECP agreement, the practice is destroyed or not properly maintained. If the participant voluntarily relinquishes control or title to the land on which the ECP practice has been established, the original participant is responsible for the C/S refund if a written statement has not been obtained from the new owner, operator, or both, agreeing to properly maintain the practice for the remainder of its specified lifespan.--*

***--351.6 ECP Compliance Reviews (Continued)**

B ECP Compliance Review Questions

When completing spot checks, County Offices shall collect information sufficient to answer the National Compliance Review Database questions and document that information on FSA-276. This information shall be recorded in the National Compliance Review Database according to paragraphs 360 and 361. The questions included in the National Compliance Review Database are as follows.

	Question
1	Has the producer(s) received ECP C/S for a practice which has an active practice maintenance lifespan? Yes or No. If no, no further action is needed.
2	Is the land on which the ECP practice was performed in agricultural production or has an agricultural productive capacity? Yes or No
3	Has the applicable ECP practice been maintained and is serving its intended purpose? Yes or No, if "Yes", skip to question 5.
4	If the applicable ECP practice has NOT been maintained or is not serving its intended purpose, has the COC made the applicable determination? Yes, violation; Yes, no violation; or No, no determination made.
5	Was the FSA-848B signed by participant and, if applicable, TA provider before the payment was issued? Yes or No
6	Is the FSA-850, NRCS-CPA-052 or State equivalent timely filed, when required? Yes, No, or N/A
7	Are expenses used to calculate C/S eligible? Yes or No
8	Is the payment equal to or less than 75% of the participant's cost (90% for limited resource participants)? Yes or No
9	Does the participant meet all eligibility requirements? Yes or No
10	Does the land meet eligibility requirements? Yes or No
11	Is the payment equal to or less than 50 percent of the agricultural market value of the land? Yes or No

--*

***--351.7 EFRP Compliance Reviews**

A EFRP Practice Lifespan Reviews

The national producer selection process for compliance described in subparagraph 322 A shall be used for EFRP compliance. EFRP spot checks shall be performed on all contracts with an active lifespan and the selected producer received C/S. The lifespan of a practice is a period of time for which the practice is subject to spot checks to verify that it is being maintained and used for the purpose designed. Lifespans begin January 1 after the calendar year the practice is installed.

EFRP participant shall maintain practices for at least 10 years following the calendar year of installation, per 1-EFRP.

The EFRP participant must refund all or part of the C/S assistance paid, as determined by COC, if before the expiration of the practice lifespan specified on the EFRP agreement, the practice is destroyed or not properly maintained. If the participant voluntarily relinquishes control or title to the land on which the EFRP practice has been established, the original participant is responsible for the C/S refund if a written statement has not been obtained from the new owner agreeing to properly maintain the practice for the remainder of its specified lifespan.--*

*--351.7 EFRP Compliance Reviews (Continued)

B EFRP Compliance Review Questions

When completing spot checks, County Offices shall collect information sufficient to answer the National Compliance Review Database questions and document that information on FSA-276. This information shall be recorded in the National Compliance Review Database according to paragraphs 360 and 361. The questions included in the National Compliance Review Database are as follows.

	Question
1	Has the producer(s) received EFRP C/S for a practice which has an active practice maintenance lifespan? Yes or No. If no, no further action is needed.
2	Is the land on which the EFRP practice was performed non-industrial private forest? Yes or No
3	Has the applicable EFRP practice been maintained and is serving its intended purpose? Yes or No, if "Yes", skip to question 5.
4	If the applicable EFRP practice has NOT been maintained or is not serving its intended purpose, has the COC made the applicable determination? Yes, violation; Yes, no violation; or No, no determination made.
5	Was the FSA-848B signed by participant and TA provider before the payment was issued? Yes or No
6	Is the FSA-850, NRCS-CPA-052 or State equivalent timely filed, when required? Yes, No, or N/A
7	Are expenses used to calculate C/S eligible? Yes or No
8	Is the payment equal to or less than 75% of the participant's cost? Yes or No
9	Does the participant meet all eligibility requirements? Yes or No

--*

***--353 HELC and WC Compliance Reviews (Continued)**

H Recording Inspections

Record results of inspections on FSA-578, remarks section, according to the following.

IF...	THEN...
there is no apparent HELC or WC noncompliance	on FSA-578, enter “no apparent noncompliance noted”.
a suspected HELC noncompliance is discovered	<ul style="list-style-type: none"> • prepare FSA-569 according to 6-CP, paragraph 602 • on FSA-578, enter “Potential HELC noncompliance on field no. _____ and tract no. _____. FSA-569 referred to NRCS on (enter date referred).”
a suspected WC noncompliance is discovered	<ul style="list-style-type: none"> • prepare FSA-569 according to 6-CP, paragraph 602 • on FSA-578, enter “Potential WC noncompliance on field no. _____ and tract no. _____. FSA-569 referred to NRCS on (enter date referred).”

The following results shall be recorded in the National Compliance Review Database. See paragraphs 360 and 361 for accessing and entering data in the National Compliance Review Database. The following information shall be recorded by farm for each producer selected for spot check according to paragraph 321.

- Were there potential HEL violations on the farm? If yes, where potential violations referred to NRCS?
- Were there potential WC violations on the farm? If yes, where potential violations referred to NRCS?

I Following 6-CP for Ineligibility Determinations

When FSA-569 is returned from NRCS to confirm that an HELC or WC noncompliance has occurred, follow 6-CP for:

- determining ineligible producers
- notifying ineligible producers.--*

354 LDP's/MAL Compliance Reviews

A Performing Reviews

Spot checks of MAL and LDP activity for producers selected through the national selection process according to subparagraph 322 A shall be conducted in the same manner as previous crop years as provided in 8-LP. Details of the spot check findings for LDP's or MAL's shall be recorded in the National Compliance Review Database by answering the following questions, if applicable.

Note: Violations and shortages that are discovered as a result of the spot check must be *--recorded in the applicable system according to program directives.--*

For LDP's:

- State Code: _____
- County Code: _____
- Crop Code: _____
- LDP No.: _____
- Original LDP Quantity: _____
- Original LDP Amount: _____
- Was a farm-visit conducted to complete the spot check? **Yes or No.** If no, explain.

Example: Production evidence was provided for certified LDP; indicate the type of acceptable production evidence provided.

- Will the spot check farm visit (paid measurement service) be used as final production evidence? **Yes or No.**
- How many farm-storage structures (bins) were spot checked and measured?
- Provide Total Measured Quantity: _____
- Was the LDP quantity spot checked equal to or greater than the LDP quantity requested and disbursed? **Yes or No.** If no, indicate whether the LDP quantity measured resulted in a shortage or violation? **Shortage or Violation.**
- Has the producer violated the LDP terms and conditions? **Yes or No.** If yes, explain and indicate the actions taken.

***--354 LDP's/MAL Compliance Reviews (Continued)**

A Performing Reviews (Continued)

For MAL's:

- State Code: _____
- County Code: _____
- Crop Code: _____
- Loan No.: _____
- Original Loan Quantity: _____
- Original Loan Amount: _____
- Outstanding Loan Quantity: _____
- Outstanding Loan Amount: _____

- Was a farm-visit conducted to complete the spot check? **Yes or No.** If no, explain.

Example: MAL repaid to zero, but market gain was earned; indicate the type of acceptable production evidence provided.

- Will the spot check farm visit (paid measurement service) be used as final production evidence? **Yes or No.**
- How many farm-storage structures (bins) were spot checked and measured? _____. Provide total measured quantity. _____.
- Was the loan quantity spot checked equal to or greater than the total loan quantity pledged as collateral? **Yes or No.** If no, was loan quantity measured resulted in a shortage or violation? **Shortage or Violation.**
- Was the spot checked quantity properly maintained? Yes or No. If no, explain.
- Was the storage structure in good condition? Yes or No. If no, explain.
- Has the producer violated the terms and conditions of the Loan Note and Security Agreement? **Yes or No.** If yes, explain and indicate the actions taken.--*

***--354.5 MPP Compliance Reviews**

A Performing Reviews

County Offices shall conduct MPP compliance reviews for producers selected for spot-check and review under the national spot-check selection process.

B MPP Compliance Review Questions

The following questions shall be documented during MPP reviews. Findings shall be recorded in the National Compliance Review Database.

	Question
1	Name of dairy operation spot checked. Enter name.
2	Is the dairy operation still commercially marketing milk? Yes or No If yes, was all documentation validated? Yes or No
3	Was a valid signature obtained on the CCC-781 timely? Yes or No
4	Was a valid signature obtained on the CCC-782 timely? Yes or No
5	Does the dairy operation meet the definition of an eligible dairy operation according to the State's interpretation of a dairy operation? Yes or No
6	Is the dairy operation currently enrolled in the LGM Dairy Program? Yes or No
7	Did the COC verify dairy operation active policy under LGM Dairy Program? Yes or No If yes, was the LGM Dairy listing checked to determine if any producer on the list is a part of a registering dairy operation? Yes or No Did the COC require proof of the completion of target marketing months under LGM Dairy for any producer found on the LGM Dairy listing and indicated on CCC-782? Yes or No
8	Did the dairy operation meet all eligibility requirements (AD-1026, foreign person rules)? Yes or No
9	If the dairy operation was determined to be an existing operation, was the production history calculated correctly by using the highest of 2011, 2012 or 2013 milk marketings? Yes or No
10	If the dairy operation was determined to be a new operation, was the production history calculated correctly by using the extrapolation method or National Rolling Herd Average? Yes or No
11	For 2016 and future years was the affiliation rule applied correctly? Yes, No, or N/A
12	Is there production evidence on file to support the establishment of the production history? Yes or No
13	Was the bump calculated correctly for the dairy operation? Yes or No
14	Did the dairy operation pay the \$100 administrative fee? Yes or No

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*--354.5 MPP Compliance Reviews (Continued)

B MPP Compliance Review Questions (Continued)

	Question (Continued)
15	If the dairy operation selected buy-up coverage was the premium calculated correctly? Yes, No, or N/A
16	If the dairy operation selected buy-up coverage was at least 25 percent of the total premium due paid by February 1? Yes, No, or N/A
17	If the dairy operation selected buy-up coverage was the total premium paid in full by June 1? Yes, No, or N/A
18	Were premium reminder letters sent timely? Yes, No, or N/A
19	Has the dairy operation completed any transfers or mergers of production history? Yes or No If yes, did the dairy operation complete form CCC-781, requesting the merger and describing the merger in detail in the remarks section? Yes or No
20	Has the dairy operation made any organizational type changes? Yes, No, or N/A If yes, enter the types of changes made: <ul style="list-style-type: none"> • entity name • entity type • producer/shareholder • share percentage • TIN • point of contact • farm/tract number.
21	Have any succession in interest changes occurred with the dairy operation, if so were they processed according to procedure? Yes or No
22	Did the dairy operation update their coverage elections during the annual coverage election period? Yes or No If yes, did the dairy operation complete form CCC-782 and was it signed by all producers in the dairy operation? Yes or No
23	Were the program codes for administrative fee and premium collection recorded correctly in NRRS under Direct Sales? Yes or No

--*

355 NAP Compliance Reviews

A NAP Approved Yield Reviews

County Offices shall conduct NAP approved yield reviews on all producers participating in NAP that have been selected through the National selection process according to subparagraph 322 A. NAP approved yield reviews shall be performed according to 1-NAP (Rev. 2), paragraph 775.

After completing CCC-579 according to 1-NAP (Rev. 2), paragraph 775, record the findings in the National Compliance Review Database.

Note: Findings shall be recorded by unit, crop, type, intended use, practice, planting period, organic status, and native sod status.

- Does production evidence support certified production for the most recent three APH years?
- Was the current approved yield changed as a result of a spot check?
- Will a correction be made to the approved yield for the following year?

B NAP General Review Questions

County Offices shall conduct general NAP reviews for any producer participating in NAP that has been selected for review and spot check through the National selection process according to subparagraph 322 A.

The following shall be documented during general NAP reviews and shall be entered in the National Compliance Review Database. Findings shall be recorded by unit, crop, crop type, intended use, practice, planting period, organic status, and native sod status.

	Question
1	Was the CCC-471 Application for Coverage timely filed and accompanied by the applicable service fee or CCC-860? Yes or No
2	Was the transfer of NAP coverage initiated after the application closing date and before the earlier of the disaster event or end of coverage? Yes, No, or N/A
3	For yield based crops , did the producer exceed acreage and/or production variance limitation according to 1-NAP (Rev. 2), paragraph 152 when reporting acreage and/or production? Yes, No, or N/A . If yes, did COC determine the producer eligible or ineligible? Eligible or Ineligible

--*

355 NAP Compliance Reviews (Continued)

B NAP General Review Questions (Continued)

	Question
4	For value loss crops , did the field market value A (FMVA) and field market value B (FMVB) accurately reflect the producer's *** inventory records and valuation used to calculate loss? Yes, No, or N/A. If no, what was the overpayment or underpayment? \$_____
5	Did the producer provide evidence showing a valid commodity ownership share interest and control of the crop acreage at the time of disaster? Yes or No
6	Did the producer plant the crop(s) by the STC established final planting date? Yes or No. If no, were late planting provisions properly applied? Yes or No
7	Was the CCC-576 Notice of Loss timely filed? Yes or No. If no, is inspection on file for late-filed Notice of Loss? Yes or No
8	Did the producer request a Historical Marketing Percentage option on the CCC-471 (applicable only to crops with Buy-up coverage), and provide acceptable marketing records showing actual final use? Yes or No
9	Did the producer request a Direct Marketing Percentage option on the CCC-471 (applicable only to crops with Buy-up coverage), and provide acceptable marketing records showing actual final use? Yes or No
10	Did the producer accurately and timely certify unit acreage on FSA-578? Yes or No. If no, was physical existence of the crop verified?
11	Was the CCC-576 Application for Payment timely filed and accompanied by production evidence? Yes or No
12	For hand harvested crops , did the producer notify the county office within 15 days after hand harvest was complete and before deterioration or destruction of the crop? Yes or No
13	Did the producer provide verifiable or reliable production records for determining payment? Yes or No. If no, was a CCC-576-1 Appraisal/Production Report completed for the unharvested crop(s)? Yes or No

355 NAP Compliance Reviews (Continued)

C NAP Reports

Quality control reviews for NAP are required to ensure that NAP is administered according to applicable regulations.

--See 3-NAP for printing the NAP Review Register Report.--

* * *

D Second Party Reviews

Second party reviews are required to ensure that the payment was properly calculated and reviewed by a second party according to 1-NAP (Rev. 2). * * *

356 TAP Compliance Reviews

A Performing Reviews

County Offices shall perform TAP compliance reviews for any producer that participated in TAP that was selected for spot check and review through the national producer selection process in subparagraph 322 A.

--TAP Compliance Review Questions--

During reviews, answers to the following questions shall be recorded for entry into the National Compliance Review Database. Data shall be recorded by stand, applicant's share, and crop.

	Question
1	Was a valid signature obtained on the TAP application in the administrative County Office? Yes or No
***	***
2	Were mortality losses the result of an eligible natural disaster? Yes or No
*--3	Did the stand sustain a mortality loss in excess of 15 percent after adjustment for normal mortality? Yes or No
4	Was a field visit performed by a certified LA to verify and determine tree, bush, and vine losses? Yes or No--*
5	Did the applicant complete all practices for the stand as indicated on the TAP application? Yes or No
6	Did the applicant's receipts accurately reflect actual costs incurred for all components of the completed practices? Yes or No <ul style="list-style-type: none"> • If yes, no further action is needed. • If no, what was the overpayment or underpayment? \$_____
***	***

--*

357.6 ELAP Compliance Reviews

A Performing Reviews

County Offices shall document the following questions during ELAP reviews. Findings shall be loaded in the National Compliance Review Database.

***--B ELAP Compliance Review Questions**

The following shall be documented during ELAP compliance reviews and shall be entered in the National Compliance Review Database.--*

	Question
	Livestock, Honeybees, and Farm-Raised Fish Losses
1	Was a valid signature obtained on ELAP application? Yes or No
2	Did the participant timely file a notice of loss? Yes or No
3	Did the participant suffer livestock, honeybees, and/or farm-raised fish losses because of an eligible adverse weather event or loss condition that occurred in the *--program year for which assistance is being requested? Yes or No--*
* * *	* * *
4	For discrepancies, did any discrepancy result in a refund of ELAP benefits? Yes or No If yes, enter requested refund amount \$_____
	Livestock Losses
5	If participant is applying for livestock losses, does participant's current inventory of applicable livestock match the number and/or kind/type/weight range of livestock claimed on the ELAP application? Yes or No
6	If participant is applying for livestock losses, did the participant, during the 60 calendar days before the beginning of the eligible adverse weather event or loss condition, own, lease, purchase, enter into a contract to purchase, or was a contract grower of the livestock claimed on the ELAP application? Yes or No
7	If the participant is applying for livestock losses, did all livestock entered on the ELAP application meet all eligibility criteria, including being maintained for commercial use as part of the participant's farming operation? Yes or No
8	If the participant is applying for livestock death losses, did the participant provide *--verifiable documentation of livestock deaths claimed on CCC-851, including--* livestock that the participant claims died because of normal mortality? Yes or No
9	If the participant is applying for livestock grazing losses, did the participant suffer a grazing loss on eligible grazing lands physically located in the county where the eligible adverse weather or loss condition occurred because of an eligible adverse weather event or loss condition? Yes or No
10	For purchased livestock feed losses, did the participant provide original receipts for forage or feed stuffs purchased? Yes or No

357.6 ELAP Compliance Reviews (Continued)

--B ELAP Compliance Review Questions (Continued)--

Question	
Livestock Losses (Continued)	
11	If the participant is applying for livestock feed losses resulting from the purchase of additional livestock feed, above normal quantities, did the participant provide original receipts or summary purchase receipts for forage or feed stuffs that was purchased by the participant for the time of the eligible adverse weather event or *--loss condition for the year immediately preceding the program year for which--* additional feed costs are being claimed? Yes or No
12	If the participant is applying for livestock feed losses resulting from the purchase of additional livestock feed, above normal quantities, did the participant provide original receipts or summary purchase receipts for forage or feed stuffs that was purchased by the participant for the timeframe of the eligible adverse weather event *--or loss condition for the program year for which additional costs are being--* claimed to feed the participant’s eligible livestock? Yes or No
Honeybee Losses	
13	If the participant is applying for honeybee losses, did the participant have a risk in the honey production, pollination, or honeybee breeding operation for producing honey, pollinating, or breeding honeybees for commercial use as part of a farming operation on the beginning date of the eligible adverse weather event or loss condition? Yes or No
14	If the participant is applying for honeybee colony and/or hive losses, did the participant provide acceptable proof of beginning and ending inventory of honeybee colonies and/or hives? Yes or No
15	If the participant is applying for honeybee colony and/or hive losses, did the participant provide proof of good management practices as established by COC? Yes or No
***	***

357.6 ELAP Compliance Reviews (Continued)

--B ELAP Compliance Review Questions (Continued)--

Question	
Honeybee Losses (Continued)	
***	***
16	If the participant is applying for honeybee feed losses, did the participant provide verifiable documentation of purchased feed intended as feed for honeybees that was lost or additional feed purchased above normal quantities to sustain honeybees for a short period of time until additional feed becomes available because of an eligible adverse weather event or loss condition? Yes or No
Farm-Raised Fish Losses	
17	If the participant is applying for farm-raised fish losses, was the participant a producer of an aquatic species that is propagated and reared in a controlled environment, that is being maintained for commercial use as part of the producer's farming operation? Yes or No
18	If the participant is applying for farm-raised fish feed losses, did the participant provide documentation of the date feed was purchased, type and quantity of feed purchased, and the cost of feed purchased? Yes or No
19	If the participant is applying for farm-raised fish death losses, did the participant suffer from the physical loss of game fish (stockers) or bait fish (not raised as food for food fish)? Yes or No
20	If the participant is applying for farm-raised fish death losses, did the participant provide acceptable documentation verifying the type and amount of game fish or sport fish that was lost? Yes or No

357.7 LIP Compliance Reviews

A Performing Reviews

County Offices shall conduct LIP compliance reviews for all producers selected for compliance review and spot check that participated in LIP. County Offices shall document the following questions during LIP reviews. Findings shall be loaded in the National Compliance Review Database.

Notes: FSA-914 and FSA-926 are applicable to compliance reviews and spot checks for 2013 and prior years only.

CCC-852, CCC-854, and CCC-856 are applicable to compliance reviews and spot *--checks beginning with 2014. County Offices should only review CCC-852's,--* CCC-854's, CCC-856's, and supporting documentation for eligible livestock death losses that occurred on or after October 1, 2011.

	Question
1	Was a valid signature obtained on FSA-914 or CCC-852? Yes or No
2	Did the participant timely file a notice of loss? Yes or No
3	Did the participant provide verifiable and/or reliable documentation of livestock deaths *--claimed on FSA-914 or CCC-852? Yes, No, or N/A--* If no or N/A , go to question 7.
4	Did the sources of the documents verify all of the following: Yes or No <ul style="list-style-type: none"> • documents were authentic • participant was a customer or party to the transaction • accuracy of the number and kind/type/weight range of animals listed?
5	Does the proof of death document support the number and kind/type/weight range of animals claimed on FSA-914 or CCC-852? Yes or No If no , go to question 17.
6	Was FSA-914 or CCC-852 approved based on third party certification? Yes or No
7	Did the participant provide FSA-926 or CCC-854 certifying to all of the following: Yes or No <ul style="list-style-type: none"> • no other form of proof of death is available • number of livestock, by category, in inventory when the deaths occurred • physical location of livestock by category, in inventory when the deaths occurred.
8	Did the participant provide verifiable documentation to support the reasonableness of the number of livestock inventory when the deaths occurred? Yes or No

357.10 SURE Compliance Reviews

A Performing Reviews

County Offices shall conduct SURE reviews for all participating producers selected during the National Compliance Review selection process. The following questions shall be documented during SURE reviews. Findings to these questions shall be recorded in the National Compliance Review Database.

	Question
1	Were all acres on all farms nationwide reported on FSA-578? Yes or No
2	Were ownership and shares verified? Yes or No
3	Are RMA and FSA acres within tolerance? Yes, No, or N/A
4	Was production marketed in the same manner it was shared on FSA-682? Yes, No, or N/A
5	Does harvested production evidence support the quality reduction factor? Yes, No, or N/A
6	Does the participant meet RMPR on all eligible crops? Yes or No
7	If producer elected <i>de minimis</i> , do crops meet <i>de minimis</i> requirements? Yes, No, or N/A
8	Does inventory evidence match producer's records for FMVA? Yes, No, or N/A
9	Does inventory evidence match producer's records for FMVB? Yes, No, or N/A
10	Does reported production match verifiable/reliable records? Yes, No, or N/A
11	Was a valid signature obtained on FSA-682? Yes or No
12	Were there any discrepancies for the participant that would result in a refund of SURE benefits? Yes or No
13	<p>If yes, select all discrepancy types that apply:</p> <ul style="list-style-type: none"> • not all crops/acres recorded on FSA-578 • RMA acreage did not meet tolerance • production not marketed as shared • quality reduction not supported by production • RMPR not met on all eligible crops • <i>de minimis</i> election not supported • inventory does not support FMVA • inventory does not support FMVB • reported production does not match records • invalid signature. <p>Enter amount of requested refund: \$_____.</p>

357.11 BCAP Compliance Reviews

***--A Performing Project Area Reviews**

County Offices shall conduct BCAP project area reviews for all participating producers selected during the National Compliance Review selection process.

B BCAP Project Area Compliance Review Questions

The following questions shall be documented during BCAP project area reviews.--* Findings to these questions shall be recorded in the National Compliance Review Database.

	Question
1	Fiscal Year? Enter applicable FY.
2	Was a valid signature obtained on BCAP-24? Yes or No
3	Was BCAP-24 received during the applicable application period? Yes or No
4	Was BCAP-24 approved by COC or designee? Yes or No
5	Was each eligible tract of land entered with the appropriate weighted soil rental rate on BCAP-23? Yes or No
6	Was a conservation plan completed before the BCAP-24 contract anniversary date, which is the effective date? Yes or No
7	In the case of perennial crops, was FSA-848A for request for cost-share or establishment payments, reviewed and signed by participant and COC or designee? Yes or No If yes: <ul style="list-style-type: none"> • has an FSA-848B been processed for cost-share performance certification and reimbursement? Yes or No • in the case where FSA-848B has been processed for cost-share performance certification and reimbursement, was the reimbursement calculated at a rate of up to 50 percent of the establishment costs or the established not-to-exceed rate for the project area? Yes or No
8	Did applicant meet the definition of a producer according to 7 CFR Part 1450, Section 1450.2, Definitions? Yes or No If yes, was the producer’s land within the applicable geographic boundary of a BCAP project area? Yes or No
9	Did the enrolled land meet all land eligibility criteria according to 7 CFR Part 1450, Section 1450.204, <i>Land Eligibility</i> ? If yes, was AD-1026 form completed, if applicable? Yes or No

357.11 BCAP Compliance Reviews (Continued)

--B BCAP Project Area Compliance Review Questions (Continued)--

Question (Continued)	
10	<p>Did the applicant file FSA-578 for reported acreage? Yes or No</p> <p>If:</p> <ul style="list-style-type: none"> • “Yes”, did contract acreage reported on the BCAP-24 contract match the reported acreage on FSA-578? Yes or No • “No”, is the BCAP-24 contract still active? Yes or No
11	<p>Was an eligible crop established for the applicable project area? Yes or No</p> <p>If:</p> <ul style="list-style-type: none"> • “Yes”: <ul style="list-style-type: none"> • was the crop an annual crop? Yes or No • was the crop an herbaceous perennial crop? Yes or No • was the crop a woody perennial crop? Yes or No • “No”: <ul style="list-style-type: none"> • was the crop establishment delayed with approval by COC? Yes or No • was the reported crop established or not established as a preventive planting, meaning the crop was or was not established instead of the eligible crop because the environmental conditions were not considered able to support the eligible crop? Yes or No

357.11 BCAP Compliance Reviews (Continued)

--B BCAP Project Area Compliance Review Questions (Continued)--

Question (Continued)	
12	<p>Did the applicant file documentation reporting a harvest and collection? Yes or No</p> <p>If yes:</p> <ul style="list-style-type: none"> • was a payment reduction applied to the annual rental payment? Yes or No • was the applied payment reduction the appropriate percentage value of the revenue generated from the collection/harvest according to 7 CFR Part 1450, Section 1450.214, <i>Annual Payments</i>? Yes or No • Did documentation provide a value for the eligible material that was harvested or collected? Yes or No • Did the value for the harvested/collected eligible material include storage and transportation costs incurred by the producer? Yes or No • Was there a crop failure because of reasons beyond the producer's control? Yes or No
13	<p>Did any discrepancy result in a refund of BCAP benefits? Yes or No</p> <p>If yes, enter requested refund amount. Enter dollar (\$) amount.</p>

357.11 BCAP Compliance Reviews (Continued)

***--C Performing BCAP Matching Payment Reviews**

County Offices shall conduct BCAP matching payment reviews for all participating producers selected during the National Compliance Review selection process.

D BCAP Matching Payment Reviews Questions

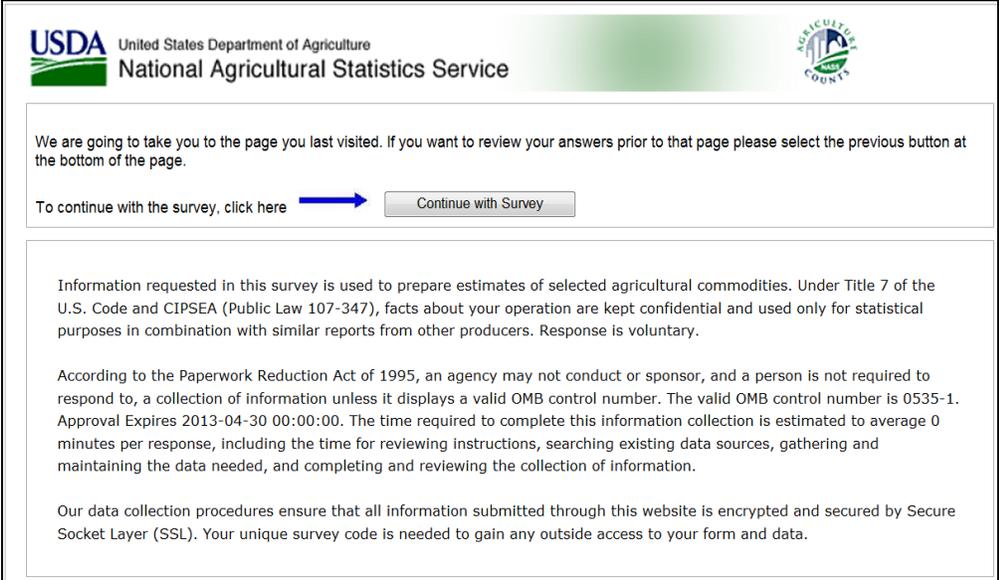
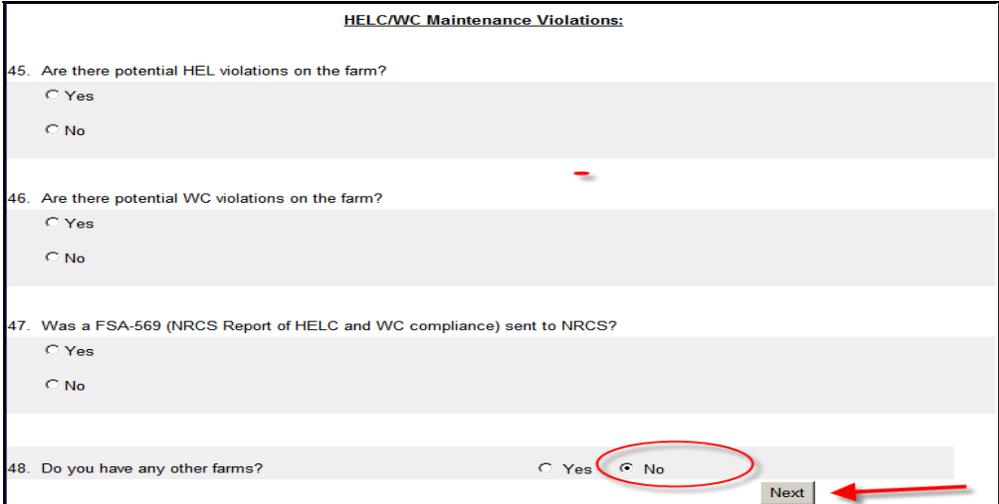
The following questions shall be documented during BCAP matching payment reviews. Findings to these questions shall be recorded in the National Compliance Review Database.

	Question
1	Fiscal Year? Enter applicable FY.
2	Was a valid signature obtained on BCAP-10? Yes or No
3	Was BCAP-10 received during the applicable application period? Yes or No
4	Was BCAP-10 approved by COC or designee? Yes or No
5	Was each eligible tract of land entered with the appropriate dry ton harvest/collection and in concurrence with the applicable conservation or forest stewardship plan or evaluation sheet on BCAP-23? Yes or No
6	Was a conservation plan or forest stewardship plan, equivalent plan or evaluation sheet completed before the BCAP-10 contract approval date? Yes or No
7	Did applicant meet the definition of a producer according to 7 CFR Part 1450, Section 1450.2, Definitions? Yes or No If yes, was the producer’s land within the applicable geographic boundary of a BCAP project area? Yes or No
8	Was the eligible material the targeted material for the applicable eligible material owner signup or as Noticed? Yes or No If: <ul style="list-style-type: none"> • “Yes”, was the material: <ul style="list-style-type: none"> • private forest land residues? Yes or No • an herbaceous agricultural residue? Yes or No • a woody agricultural residue? Yes or No • federal forest residue? Yes or No • “No”, was the: <ul style="list-style-type: none"> • federal forest residue material not a by-product of a preventative treatment or met the extra haul distance requirements? Yes or No • material not collected in accordance with a conservation plan, forest stewardship plan or equivalent plan? Yes or No
9	Did any discrepancy result in a refund of BCAP benefits? Yes or No If yes, enter requested refund amount. Enter dollar (\$) amount.

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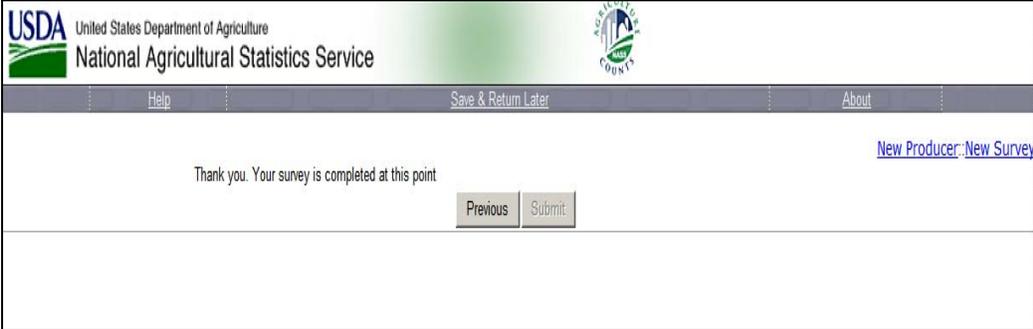
360 Accessing the National Compliance Review Database (Continued)

A Instructions for Accessing the National Compliance Review Database (Continued)

Step	Action
4	<p>The following screen will be displayed with the producer’s name and county. CLICK “Continue with Survey” to proceed to the survey questions for the selected survey.</p> <p>*--</p>  <p>*--*</p>
5	<p>The selected survey will be displayed. County Office users shall answer the survey questions for the program based on the data collected from the compliance review and spot check.</p> <p>The final question for each program survey is whether the user has another entry for the applicable program. When a user has finished entering data for a specific *--survey, the user shall select “No” to the final survey question and CLICK “Next”.</p> <p>The survey will be automatically saved.--*</p> 

360 Accessing the National Compliance Review Database (Continued)

A Instructions for Accessing the National Compliance Review Database (Continued)

Step	Action
6	<p>The following screen will be displayed notifying the user that the survey has been successfully completed and providing the user the option to select a new survey for the selected producer or to select another producer.</p> <p>County Office users shall CLICK:</p> <ul style="list-style-type: none"> • “New Producer” to enter compliance review/spot check results for a different producer • “New Survey” to enter compliance review/spot check results for the same producer but for a different program survey • “Previous” to return to the selected survey questions. <p>Note: The “Submit” button will be grayed out and will not be available for *--selection. No further action is required. County Office will not complete the “Reported by” information.--*</p> 

361 Data Entry and Navigation Instructions for the National Compliance Review Database

A Entering Data

*--County Offices may enter compliance review and spot check findings in the National Compliance Review Database throughout the year as reviews and spot checks are completed. All program surveys do not have to be completed at the same time.

If a user has to exit a survey before all data has been entered, CLICK **“Save and Return Later”** located at the top of each survey screen. This will save the data entered and provide County Office users the ability to re-access the survey at a later date and finish entering data.

The “N/A” button is available in the upper left hand corner of each program survey. County Offices shall use the “N/A” button to indicate that the selected producer did not participate in the program for the year.

Example: If a producer selected for spot check only filed FSA-578’s and participated in DCP, County Offices must document all questions for the FSA-578 survey and the DCP survey. Even though the producer did not participate in any other programs, County Offices shall still access each program survey and CLICK “N/A”. This will indicate in the system that the producer did not participate in the program for the year.

In cases where DD’s concur that a selected producer was not farming or participating in any FSA programs for the year according to subparagraph 322 D, County Offices shall access each program survey and CLICK “N/A” for each survey.

County Offices shall follow the steps in the following when using the “N/A” button.

Step	Action	Result
1	Access the applicable program survey.	Screen will be displayed with all survey questions.
2	CLICK “N/A” in the upper left hand corner of each survey screen.	Check (✓) will be displayed in the box.
3	Scroll down to the last question of the survey and select “No” to the final question.	
4	CLICK “Next”.	A screen will be displayed notifying the user the survey has been successfully completed.
5	CLICK “New Survey” to access a new survey for the producer. CLICK “New Producer” to enter compliance review and spot check results for a different producer.	Available Survey Screen will be displayed allowing user to select another program survey to enter compliance review results. NASS Welcome Screen will be displayed allowing user the option to enter a survey code for a different producer.

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361 Data Entry and Navigation Instructions for the National Compliance Review Database (Continued)

B Navigating Through the Screens

Use the mouse or tab key to move from question to question on a page. Use the scroll bar on the right side of the screen as necessary. CLICK “Next” to move to the next screen.

C Exiting the Database

The survey can be exited at any time, however, CLICK “Save & Return Later” to save the data entered on the current page. To return to a saved survey, go to <http://www.agcounts.usda.gov> and enter the survey code for the applicable producer when prompted. When returning to an individual’s survey, the data previously entered will be displayed. Enter additional data or make changes to the existing data.

D Contact Information

County Offices shall contact their State Office if they are experiencing problems or have questions on entering data into the National Compliance Review Database. State Offices can *-e-mail questions or concerns to Gwen Uecker at gwen.uecker@nd.usda.gov.*

361.5 (Withdrawn--Amend. 53)

362, 363 (Withdrawn--Amend. 53)

363.5 (Withdrawn--Amend. 53)

364 (Withdrawn--Amend. 25)

365, 366 (Withdrawn--Amend. 53)

367-374 (Reserved)

Reports, Forms, Abbreviations, and Delegations of Authority

Reports

None.

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification (Includes Appendix)		20, 353, 357.5, 357.11, 501
AD-2007	FSA/RMA Compliance Referral		508
AD-2027	RCO Spot Checklist Growing Season Inspection Form		508
BCAP-10	Biomass Crop assistance program (BCAP) – Matching Payment Pre-Delivery Application		357.11
BCAP-23	Biomass Crop Assistance Program (BCAP) Worksheet (Establishment and Annual Payments for Producers)		357.11
BCAP-24	Biomass Crop Assistance Program (BCAP) Application (Establishment and Annual Payments)		357.11
CCC-471	Non-Insured Crop Disaster Assistance Program (NAP) Application for Coverage with Buy-Up Option (2015 and Subsequent Crop Years)		355
CCC-502	Farm Operating Plan for Payment Eligibility Review		357.5
CCC-509	Direct and Counter- Cyclical Program Contract		351
CCC-509 ACRE	Average Crop Revenue Election (ACRE) Program Irrevocable Election		357
CCC-509 Appendix	Appendix to Form CCC-509, Direct and Counter-Cyclical Program Contract		351
CCC-576	Notice of Loss and Application for Payment Noninsured Crop Disaster Assistance Program	Ex. 7	21, 23, 24, 24.5, 355
CCC-576-1	Appraisal/Production Report Noninsured Crop Disaster Assistance Program		332, 355
CCC-579	NAP Approved Yield Compliance Worksheet		355
CCC-580	Milk Income Loss Contract (MILC)		357.9
CCC-580M	Milk Income Loss Contract (MILC) Modification		357.9
CCC-580S	Milk Income Loss Contract (MILC) Supplemental		357.9

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-781	Margin Protection Program for Dairy Producers (MPP-Dairy) Production History Establishment		354.5
CCC-782	Margin Protection Program For Dairy Producers (MPP-Dairy) Contract and Annual Coverage Election		354.5
CCC-851/ CCC-851-A	Emergency Loss Assistance for Livestock Application		357.6
CCC-852	Livestock Indemnity Program Application		357.7
CCC-853	Livestock Forage Disaster Program Application		357.8
CCC-854	Livestock Indemnity Program - Third Party Certification		357.7
CCC-855	Emergency Assistance for Livestock, Honey Bees, and Farm-Raised Fish Program (ELAP) and Livestock Forage Disaster Program (LFP) Lease Agreement Certification Statement		357.8
CCC-856	Livestock Beginning Inventory History for Open Range Livestock Operations under the Livestock Indemnity Program (LIP)		357.7
CCC-857	Agriculture Risk Coverage (ARC) and Price Loss Coverage (PLC) Program Election		349.5
CCC-858	Base Reallocation and Yield Update Decision for Agriculture Risk Coverage (ARC) and Price Loss Coverage (PLC) Programs		349.5
CCC-859	Price Loss Coverage (PLC) Yield Worksheet		349.5
CCC-860	Socially Disadvantage, Limited Resource and Beginning Farmer or Rancher Certification		355
CCC-861	Agricultural Risk Coverage - County Option (ARC-CO) and Price Loss Coverage (PLC) Contract		349.5
CCC-862	Agricultural Risk Coverage - Individual Option (ARC-IC) Contract		349.5
CCC-895	Asparagus Revenue Market Loss Assistance Payment (ALAP) Program Application		357.5

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-901	Members Information 2009 and Subsequent Years		357.9
CCC-902E	Farm Operating Plan for an Entity 2009 and Subsequent Program Years		357.9
CCC-902I	Farm Operating Plan for an Individual 2009 and Subsequent Program Years		357.9
CCC-957	Cotton Transition Assistance Program (CTAP) Application		351.5
CRP-1	Conservation Reserve Program Contract		16, 78, 308, 350, 497
CRP-1 Appendix	Appendix to Form CRP-1, Conservation Reserve Program Contract		16
FSA-409	Measurement Service Record	461, 464	15, 21, 397, 459, 460, 462
FSA-409A	Measurement Service Request Register	462	459
FSA-426	MPCI/FCIC Information Request Worksheet	510.6	509, 510
FSA-441	Order for Aerial Photography		491
FSA-468	Notice of Determined Acreage	380.6	15, 318, 352, 375, 380, 380.5, 380.7, 397
FSA-569	NRCS Report of HELC and WC Compliance		20, 353
FSA-577	Report of Supervisory Check	332	
FSA-578	Report of Acreage		Text, Ex. 2, 10.5
FSA-603	Collection Register for State and County Offices		459
FSA-658	Record of Production and Yield		357
FSA-682	Supplemental Revenue Assistance Payments Program Application		357.10
FSA-848B	Cost-Share Performance Certification and Payment (Includes FSA-848B-1, Continuation of FSA-848B)		351.6, 351.7, 357.11
FSA-850	Environmental Evaluation Checklist		351.6, 351.7
FSA-914	Livestock Indemnity Program Application		357.7
FSA-925	Livestock Forage Disaster Program Application		357.8
FSA-926	Livestock Indemnity Program - Third Party Certification		357.7
NRCS-CPA-026	Highly Erodible Land and Wetland Conservation Determination		495, 501, 502, 503, 505, 506.5
NRCS-CPA-052	Environmental Evaluation Checklist		351.6, 351.7

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
ALAP	Asparagus Revenue Market Loss Assistance Payment Program	321, 357.5
ARC	Agriculture Risk Coverage	16, 349.5
ARD	acreage reporting date	18, 21, 17, Ex. 6, 6.5
AV	administrative variance	378, 461
BWEP	Boll Weevil Eradication Program	17
CARS	Crop Acreage Reporting System	41, Part 2.5, 375, 380.5, 380.6
CCM	compressed county mosaic	437
CIMS	Comprehensive Information Management System	22, 24
CRM	Customer Relationship Management	41, 73-75, Ex. 10.5, 11
CTAP	Cotton Transition Assistance Program	321
CVS	Compliance Validation System	41, 308, 308.5
DGPS	Differential Global Positioning System	421
DMLA-III	Dairy Market Loss Assistance Program III	357.9
DOQ	Digital Orthophotography	501, Ex. 2
FAA	Federal Aviation Administration	421
FGDC	Federal Geographic Data Committee	505.5
FMVA	Field Market Value A	355, 357.10
FMVB	Field Market Value B	355, 357.10
FTP	file transfer protocol	501, 504, 505.5, Ex. 37
FW	farmed wetland	353
Gateway	Geospatial Data Gateway	505.5
GDW	Geospatial Data Warehouse	505.5
GPS	global positioning system	390, 394, 420, 421, 460, 463, Ex. 2
ITS	Information Technology Services	421
MDOQ	Mosaic Digital Orthophoto Quadrangle	19, 498, 505.5
MT	Maintenance Tool	394, 463
NAIP	National Agricultural Imagery Program	21, 437, 444, 505.5, 506.6
NHEL	non highly erodible land	494, 502
ODB	object data base	506.5
PLC	Price Loss Coverage	16, 349.5

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations Not Listed in 1-CM (Continued)

Approved Abbreviation	Term	Reference
PLSS	Public Land Survey System	506.5
PRF	pasture, rangeland, and forage	18, Ex. 6.5
PTPP	Planting Transferability Pilot Program	351, 357
RMPR	risk management purchase requirement	357.6, 357.8, 357.10
RTCP	Reimbursement Transportation Cost Payment Program	321, 357.12
SAP	Systems, Applications, and Products in Data Processing	Ex. 10.5, 11
SOR	State Office System of Records	322
SRA	Standard Reinsurance Agreement	508
TAAF	Trade Adjustment Assistance for Farmers	321, 357.13
W	wetland	353, 494, 495, 499
WAAS	Wide Area Augmentation System	421

Redelegations of Authority

This table lists the redelegation of authority in this handbook.

Redelegation	Reference
In routine cases, COC may redelegate to CED, in writing, the authority to act on, or sign, as applicable, CCC-576, Part C.	1-NAP (Rev. 2), paragraph 575
<p>Note: The redelegation:</p> <ul style="list-style-type: none"> • must define what COC considers routine • shall be recorded in COC minutes. 	

