

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Acreage and Compliance Determinations
2-CP (Revision 16)**

Amendment 26

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 27 A has been amended to provide additional instructions for accepting NAIP imagery to verify perennial forage.

Subparagraph 37 O has been amended to provide instructions for loading **all** CCC-576's into the NAP software.

Part 4 Section 4 has been added to provide automation instructions and procedures for the Geospatial Review Application (GRA). Following are specific updates.

Paragraph 547 has been added to provide an overview of GRA.

Paragraph 548 has been added to provide users with information regarding the My GARTs home page.

Paragraph 549 has been added to provide instructions on using the state, county, farm number search functionality.

Paragraph 550 has been added to provide instructions on using the producer search functionality.

Paragraph 551 has been added to provide instructions on using the transmission ID search functionality.

Paragraph 552 has been added to provide users with instructions on reviewing search results.

Paragraph 553 has been added to provide users with instructions on selecting planting boundaries for processing.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Paragraph 554 has been added to provide users with instructions on reviewing planting boundary potential tract and field matches.

Paragraph 555 has been added to provide users with instructions on verifying GART crop reporting data and reviewing and updating matched acreage.

Paragraph 556 has been added to provide users with instructions on printing GRA maps and submitting accepted data to the CARS ACRSI Work List and inclusion on the FSA-578.

Page Control Chart		
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27 Late-Filed Report of Acreage

A Processing Late-Filed FSA-578

COC will process a late-filed FSA-578 and record determinations in the COC minutes when all of the following apply:

- the late-filed acreage report for a crop year is filed and accompanied by the required late-filed fee by the subsequent year's ARD

Note: Any FSA-578 submitted by the subsequent year's ARD for the crops being reported that satisfies all other requirements of this subparagraph can be processed as a late-filed FSA-578 for the applicable year.

Example: 2019 corn has an ARD of July 15, 2019. If the corn is not reported by July 15, 2019, then it can be late-filed for 2019 as long as it is filed by the subsequent year's ARD of July 15, 2020.

If it is reported on or after July 16, 2020, it can only be processed as a late-filed 2020 acreage report.

Federal regulations do not permit FSA to process the report filed on or after July 16, 2020, as a late-filed acreage report for 2019. It can only be viewed as a 2020 late-filed acreage report. If that is not acceptable to the filer, return the late-filed acreage reporting fee and delete the reported acres, if applicable.

- the producer filing the late-filed report pays the cost of a farm visit and the costs of verification and determination of crop acreage and the determined acreage is loaded into CARS and certified.

Note: If payment of these costs is not remitted, do not process or take any action on the late-filed FSA-578.

Exception: Long-term perennial crops may be verified and determined for the current *--year by current or previous year NAIP imagery. If using the previous year's NAIP imagery, a comparison to the previous year's acreage reports, if available, or further verification of NAIP imagery in the prior 2 to 4 years is required.--*

- physical existence of the late-filed crop or crop residue for the crop year being reported currently exists, to support the determination of acreage

Notes: A late-filed FSA-578 **cannot** be accepted or revised after the field visit has been completed.

Prevented planted acreage cannot be accepted as late-filed because there is no physical existence of the crop.

27 **Late-Filed Report of Acreage (Continued)****A Processing Late-Filed FSA-578 (Continued)**

- the crop's use can be verified
- the crop's acreage for the specific crop year can still be determined by FSA.

Example 1: A producer files FSA-578 for Field 1 on the farm by the reporting deadline. After the reporting date but by the subsequent year's ARD, the producer late-files FSA-578 for Field 2. This is considered a late-filed FSA-578.

Example 2: A producer reports corn as the initial crop on Field 1 of the farm by ARD. The producer then late-files FSA-578 reporting wheat in Field 1 as the initial crop. This is a late-filed FSA-578 resulting in a modification of an existing status code.

Example 3: A producer timely reports corn as the initial crop on Field 1 of a farm. The producer requests to revise the crop from corn to soybeans on Field 1 at a later date. This is considered a revision according to subparagraph 28.

Note: Acreage reports submitted after the subsequent year's ARD will not be processed and will not be used for program purposes.

B Accepting CIMS Data for Late-Filed FSA-578

RMA data will be used to satisfy the requirement for FSA-578 if the crop information for insured crops was reported timely to RMA.

The insured crop reported to RMA must match the crop and crop type reported to FSA.

Notes: RMA data must be CIMS data and not crop insurance agent records. Crop insurance data in CIMS is considered reported timely to RMA which means timely filed to FSA. FSA data in CIMS is not acceptable, it must be RMA data in CIMS.

The acreage reported to RMA and FSA may differ for legitimate reasons, such as double crop, subsequent crop, and prevented planting provisions.

The following are examples of when CIMS data can be used to satisfy the requirement for acreage report as timely filed:

Example 1: Producer timely reports 100 acres of corn and 100 acres of soybeans to RMA and files an acreage report with FSA after the ARD reporting showing 100 acres of corn/YEL/GR and 100 acres of soybeans/COM/GR. FSA will accept the producer's acreage report as timely filed based on CIMS data.

Example 2: Producer timely reports 200 acres of corn to RMA and files an acreage report with FSA after the ARD reporting showing 100 acres of corn/YEL/GR and 100 acres of soybeans/COM/GR. Since the soybean acreage report is not supported by CIMS data, late-filed provisions will apply to the soybeans. FSA will accept corn as timely filed based on CIMS data.

37 Prevented Planted Acreage Credit (Continued)

M Approving Prevented Planted Acreage Claim

COC must make a determination of eligibility on each request for prevented planting acreage credit filed by a producer. COC may request the producer show there was intent to plant the acreage by providing documentation of field preparation, seed purchase, and other information that shows the acreage could have been planted and harvested under normal conditions. If COC is not satisfied with the supporting documentation provided, then the request will be denied.

If the County Office is notified that a case involving prevented planting is under review by other USDA agencies, such as OIG or RMA, or crop insurance companies, COC will not make a determination on the request for prevented planting until the claim has been resolved by the other agency or crop insurance companies.

COC will, before approving prevented planting, be satisfied that:

- the prevented planting acreage was reported according to subparagraph F or G
- the producer intended to plant the crop acreage for harvest
- other producers in the area were similarly affected

Note: Failure to plant the crop when other producers in the area were planting the crop should result in the disapproval of the prevented planting claim.

- the reason the crop acreage could not be planted was because of natural disaster and not a management decision
- for a crop type with a single planting in a crop year, the eligible cause of loss occurred:
 - after the final planting date for the same crop type in the previous crop year
 - before the final planting date for the same crop in the crop year the request for prevented planting credit is filed
- for a crop type with multiple plantings in a single crop year, the eligible cause of loss occurred:
 - after the final planting date of the final planting period for the same crop type in the previous crop year
 - before the final planting date of the same crop type for the planting period the request for prevented planting credit is filed

37 Prevented Planted Acreage Credit (Continued)

M Approving Prevented Planted Acreage Claim (Continued)

- generate a letter to the producer or producers filing CCC-576, Part B according to instruction in 1-NAP.

Notes: Approved prevented planted acreage must be limited to the number of acres physically able for planting.

To ensure accuracy of the acreage being reported, land that is destroyed in a current crop year to the extent that the acreage cannot be restored, or the acreage will no longer be tillable may need to be reclassified and unavailable for subsequent crop year acreage credit.

N Disapproving Prevented Planted Acreage Claim

Issue 1 single decision letter addressed or copied to all producers with an interest in the specific acreage or crop when COC:

- disapproves entire acreage claimed on CCC-576, Part B
- approves less than the entire acreage claimed on CCC-576, Part B.

Notification letter must include the determination along with a detailed explanation supporting the determination and a right of appeal or reconsideration to COC according to 1-APP.

O Recording Prevented Planted Acreage

Producers with claimed prevented planting acreage must report acreage on FSA-578. COC must make a determination of eligibility on each CCC-576, Part B request for prevented planting credit.

*--**All** CCC-576's (NAP and non-NAP covered crops) will be entered into the NAP software according to 3-NAP.--*

See paragraph 82 for recording prevented planted acreage claimed on CCC-576.

527 ACRSI Inquiry Status Messages (Continued)

B ACRSI Inquiry Status Messages Screen (Continued)

The following is an example of FSA ACRSI Pilot Service – Worklist messages.

	Processing	FSA ACRSI Pilot Service - Imported to CARS	Acreage Report not completely imported. Please review errors on ACRSI Work List.	10339	La Salle	IL	919	Data Upload	Feb 02, 2016 13:42:58
	Processing	FSA ACRSI Pilot Service - Imported to CARS	All fields in the Acreage Report were duplicates and will not be processed.	10371	La Salle	IL	919	AIP Service	Feb 05, 2016 13:28:18

The message “Messaging Error” indicates a technical issue was encountered, therefore, the transmission failed. There is no action required by the County Office to correct information. If this error is received, the system will automatically try to retransmit the file. If error is not resolved within 2 days, the user should create a Remedy Ticket.

C County Office Action

If the user is unable to determine the cause of the transmission file failure based on the message provided and the Status is “Failure”, the user should create a Remedy Ticket. Select ACRSI as the application having the issue and include either the transmission number or the State/County/Farm along with the status of the transmission, the step of the process, and any applicable error messaging received in the inquiry search results. Also include any information provided by the producer when reporting a transmission failure.

When the message states “Please review errors on ACRSI Work List”, the user should access the farm by the CARS ACRSI Work List according to subparagraph 459 to review and edit the acreage reporting data submitted by the AIP channel to resolve any outstanding data issues and import the corrected data to CARS.

528-546 (Reserved)

--Section 4 GRA*547 Overview****A Background**

GRA is part of ACRSI created to reduce producer burden in the acreage reporting process. This new capability eliminates the need for producers to report the same information multiple times and supports efficient geospatial data sharing within USDA for more accurate data collection.

ACRSI common acreage reporting data collected by participating AIP's and representing agents is created in two file formats.

- The first format, **CART** files contain FSA farm, tract, and fields to tabularly document the planting location, in addition to the reported common crop data. RMA, through the ACRSI Clearing House, shares CART data with FSA. County Offices use the CARS ACRSI Work List to process the data and add to the FSA-578.
- The second format, **GART** files are designed for AIP's and third-party providers and do **not** contain FSA farm, tract, and fields. The GART files contain planting boundary geometries to document the planting location with the reported common crop data. RMA, through the ACRSI Clearing House, will begin sharing GART data with FSA in crop year 2023. The CARS geospatial map is not integrated with ACRSI; therefore, to facilitate processing of these GART files, FSA has created GRA.

GRA allows County Office users to review planting boundaries submitted as part of a GART file to determine the associated farm, tract, and field so the reported common crop data can be included on FSA-578. GRA completes a spatial analysis of the GART files to determine which farm(s) have CLU's that intersect with the planting boundary geometries.--*

--547 Overview (Continued)*A Background (Continued)**

GRA provides the ability to:

- search for potential farm matches
- select the farm to be matched
- validate the match between the planting boundary and the selected farm, tract, and field(s)
- assign planting boundary acres to matched fields
- review basic reported common crop data, and update shareholders, if necessary.

In addition, GRA provides the ability to print a map of the matched planting boundary and submit the common reported crop data to the ACRSI Work List in CARS to be added to FSA-578.

B Accessing GRA Home Page

To access the GRA Home Page, go to FSA's Applications Intranet web site and CLICK to select "Geospatial Review Application (GRA)". GRA can also be accessed directly from: https://intranet-apps.fsa.usda.gov/usda_scc_gateway/acrsi-gra/search/mygarts.--*

*--548 My GARTs Search Screen

A Overview

State and County Offices now have access to GRA. The Home Page defaults to display My GARTs.

B Example of GRA Search Screen

The following is an example of the GRA Search Screen.

The screenshot displays the 'My GARTs Search' results page in the Geospatial Review Application (GRA). The page header includes the USDA logo and 'Farm Production and Conservation'. The main content area shows a table of search results with the following columns: State, County, Potential Farms, Transmission ID, Received Date, and Status. A sidebar on the left provides navigation options for Program Information and Agency Guidelines. The table lists several entries, with one entry for Illinois, James, 6948, Transmission ID 11349623, Received Date 04/06/2023, and Status 'New' highlighted in yellow.

State	County	Potential Farms	Transmission ID	Received Date	Status
Illinois	James	485	11349623	04/06/2023	New
Illinois	James	4783	11349623	04/06/2023	New
Illinois	James	5479	11349623	04/06/2023	New
Illinois	James	5905	11349623	04/06/2023	New
Illinois	James	6945	11349623	04/06/2023	New
Illinois	James	6948	11349623	04/06/2023	New
Illinois	James	6889	11349623	04/06/2023	New
Nebraska	Keith	1889	10349134	04/06/2023	New
Nebraska	Keith	2892	10349165	04/06/2023	New
Nebraska	Keith	2702	10349165	04/06/2023	New

--*

--548 My GARTs Search Screen (Continued)*D Action**

The State and county will be automatically set by default based on the user's role and OIP codes. The My GARTs search results will display all GART files associated with the logged in user's role. The message "No GARTs found" will be displayed if there were no GART files submitted for the State and county associated with the logged in user.

If no GART files are displayed or the expected files are not displayed, user's will have the capability to search for files by clicking 1 of the following search option hyperlinks:

- State/County/Farm
- Producer
- Transmission ID.

549 GRA State/County Farm Search**A State/County Farm Search**

The user can search by specific State/county/farm number combination to determine if there are any potential matches with GART files submitted by an AIP or authorized third-party.

B Example of GRA State/County Farm Search Screen

The following is an example of the GRA State/County/Farm Search Screen.

C Action

Select the desired State from the drop-down and then select the desired county from the subsequent drop-down. The blue search button is activated once a State county combination is selected. Farm number is optional, however, depending upon the number of GART files associated with a County Office, the results list could take some time to return. It is recommended a farm number be entered. Click "Search" to see the search results for the selection. Click "Reset" to clear the selections.--*

*--550 GRA Producer Search

A Producer Search

If the user is working with a specific producer that has acreage reporting data submitted by AIP or third-party using a GART file, they can use the Producer Search Screen's SCIMS Customer Search functionality to locate the producer.

B Example of GRA Producer Search Screen

The following is an example of the GRA Producer Search Screen.

The screenshot displays the 'Producer Search' interface within the 'GRA | Geospatial Review Application'. The top navigation bar includes the USDA logo and 'United States Department of Agriculture' on the left, and 'Farm Production and Conservation' on the right. The user 'Bret Strine (Log out)' is logged in. Below the header, there are navigation links for 'My GARTs', 'State/County/Farm', 'Producer', and 'Transmission ID', with 'Producer' being the active link. The main section is titled 'Producer Search' and features a search box with a 'Search by Producer' button and a text input field for 'Producer Name:'.

C Action

Click the “Search by Producer” button to be taken to the SCIMS Customer Search Screen. Enter the desired producer information and CLICK “Search.” From the SCIM Customer Search Results Screen, click the name hyperlink for the applicable producer to see the search results for the selected producer. The search results will include all GART files the selected producer is associated with and all farms that intersect with the GART files. Returned farms will be limited to those that have the GART shareholder as an operator, owner, or other producer.--*

*--551 GRA Transmission ID Search

A Transmission ID Search

If the user is working with a specific producer that has acreage reporting data submitted by AIP or third-party using a GART file, they can use the transmission ID search to locate the potential farm matches associated with the planting boundaries. Follow instructions in paragraph 516 for finding ACRSI transmission ID using the ACRSI Inquiry reports.

B Example of GRA Producer Search Screen

The following is an example of the GRA Transmission ID Search Screen.

The screenshot displays the 'Transmission ID' search interface within the Geospatial Review Application (GRA). The page header includes the USDA logo and 'United States Department of Agriculture' on the left, and 'Farm Production and Conservation' on the right. Below the header, the application title 'GRA | Geospatial Review Application' is shown, along with the user's name 'Bret Strine (Log out)'. A navigation bar contains links for 'My GARTs', 'State/County/Farm', 'Producer', and 'Transmission ID'. The main content area features a search form with a text input field labeled 'Transmission ID' and a '(Required)' note. Below the input field are two buttons: 'Reset' and 'Search'.

C Action

Enter the ACRSI transmission ID and CLICK “Search” to see the search results for the selection. Click “Reset” to clear the selections.--*

*--552 GRA Search Results

A Search Results Table

The system will generate a list of potential farm matches for GART files submitted to FSA through the ACRSI Clearing House based on the user’s search criteria. The search results are displayed below the search functions. Search results contain the potential match State, county, farm number, transmission ID, received date, and current GART status.

A backend system generated spatial query is run to determine which farms, tracts, and fields intersect with the planting boundaries in the GART file. Multiple farms may intersect with one or more of the planting boundaries contained within the GART file. A farm is considered a potential match if any CLU within the farm meets the following criteria for overlapping the planting boundary.

IF the CLU is...	THEN consider a potential match if there is...
under 50.00 acres	a 10 percent planting boundary overlap with CLU.
between 50.00 and 160.00 acres	an overlap of at least 5.00 acres.
over 160.00 acres	an overlap of at least 10.00 acres.

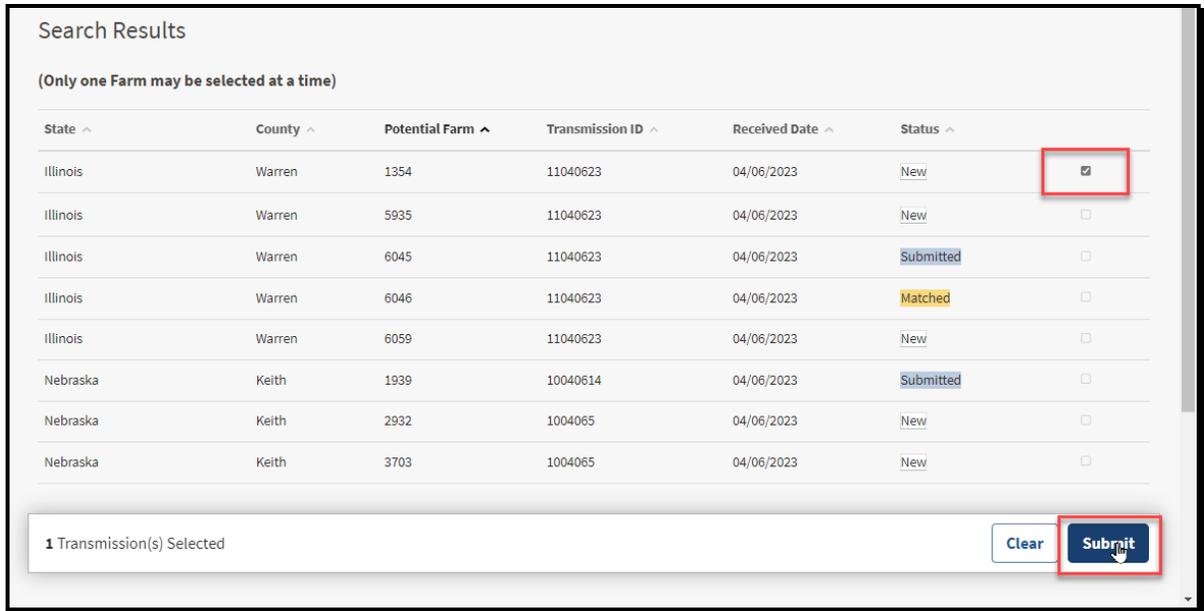
Some farms may not actually be a match but will be displayed in the search results because of limitations in the spatial query. GART Status is the review status for the farm and GART planting boundaries. The following statuses may be applicable:

- **New** – new GART file submitted to FSA and no action taken
- **Matched** – 1 or more planting boundaries within the GART file have been matched to an FSA farm, tract, and field
- **Submitted** – 1 or more planting boundaries within the GART file has been matched to an FSA farm, tract, and field and the reported crop information has been submitted to the CARS ACRSI Work List. Partially submitted files will appear as submitted.--*

*--552 GRA Search Results (Continued)

B Example of GRA Search Results Screen

The following is an example of the GRA Search Results Screen.



C Action

From the search results, the user will select the potential farm to be matched by checking the box to the right. Only 1 farm can be selected at a time. Once the potential farm is selected, the Transmission(s) Selected bar will be displayed. CLICK the "Submit" button to move to the Select screen. CLICK "Clear" to clear farm selection.

If the farm has 1 or more fields already certified in CARS, a message stating, "Farm has already been certified." will be displayed in the upper right corner of the screen and the user cannot process the GART file. The certified farm will be removed from the search results.--*

*--553 GRA Select Planting Boundary Process

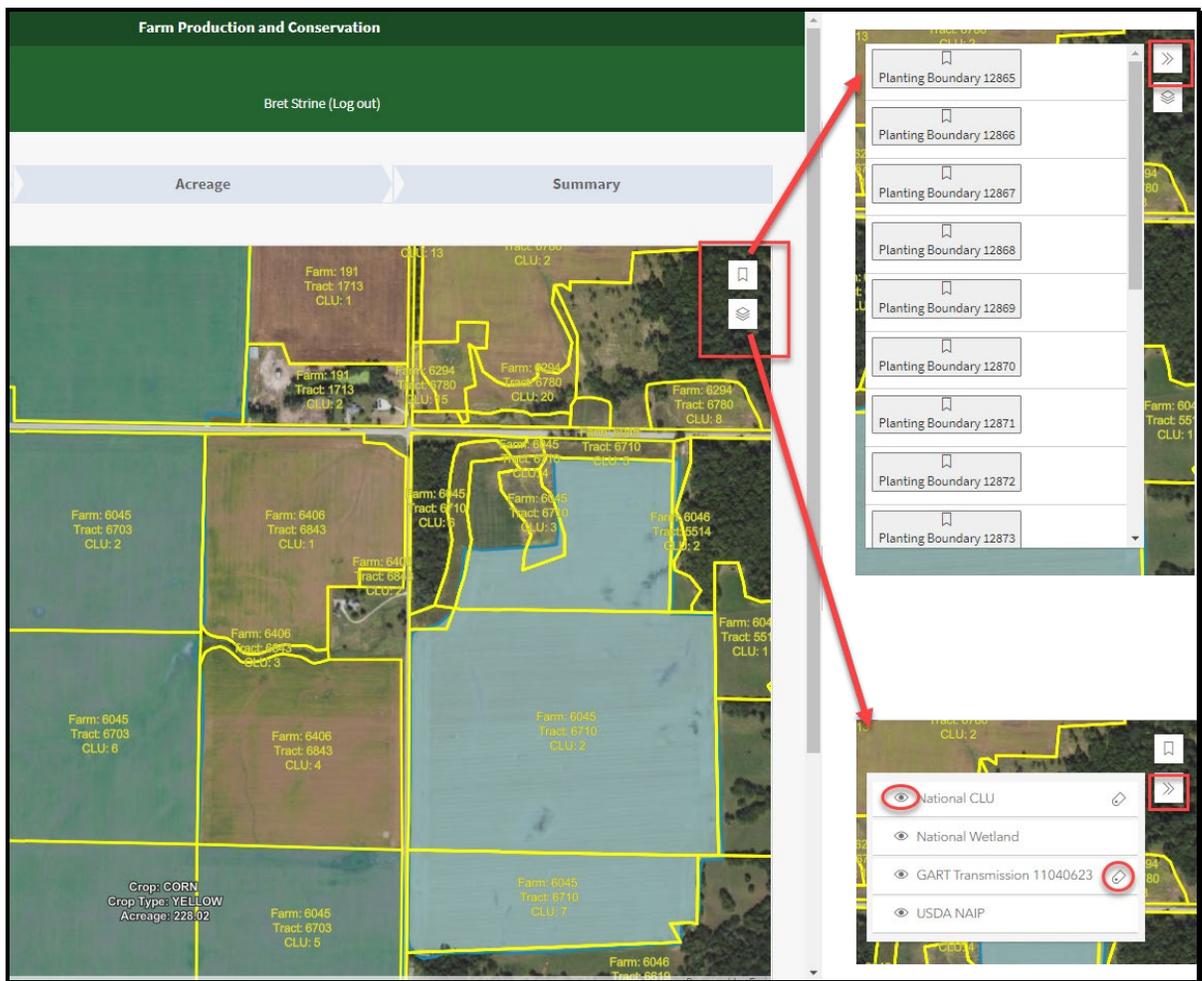
A Select Screen

The Select Screen displays a geospatial view of all planting boundaries included within the GART file that are intersected by the selected farm. Planting boundaries are shaded light blue. In addition to the planting boundaries, the national CLU layer, the national wetlands point layer, and the NAIP imagery are displayed. The user should view the GART file details for the applicable planting boundary to verify the information with the producer.

Note: The user can use the blue GRA navigation ribbon to move back to a prior stage in the GRA review process.

B Example of the GRA Select Screen

The following is an example of the GRA Select Screen and map view legend.



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***--553 GRA Select Planting Boundary Process (Continued)**

C Action

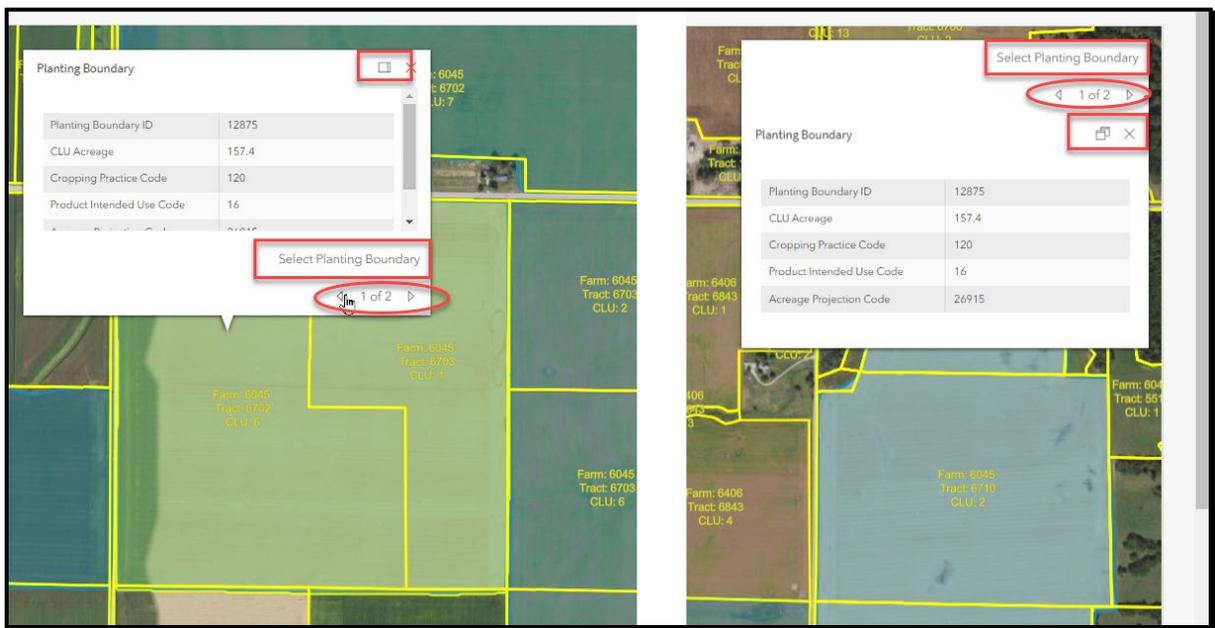
The legends are defaulted to closed. Legend layers available for view are the Layers legend and the GART Planting Boundary legend.

The Layers legend includes the National CLU Layer, the National Wetlands Layer, the GART Transmission File Layer and the NAIP Imagery. Use the stacked paper icon to open the Layers legend panel. From the legend the user can turn layers off and on clicking the eye icon. The user can turn associated labels on and off clicking the label tag icon. In addition, the user can click the double caret legend icon to close the legend again for more map viewing area.

The GART Planting Boundary legend includes individual planting boundaries layer(s) from the GART file. Use the ribbon icon to open the GART file legend panel. Click the GART planting boundary name to zoom and center on the planting boundary.

D Example of the GRA Select Screen and Planting Boundary/Farm Detail Popup

The following is an example of the GRA Select Screen planting boundary detail popup.



--*

***--553 GRA Select Planting Boundary Process (Continued)**

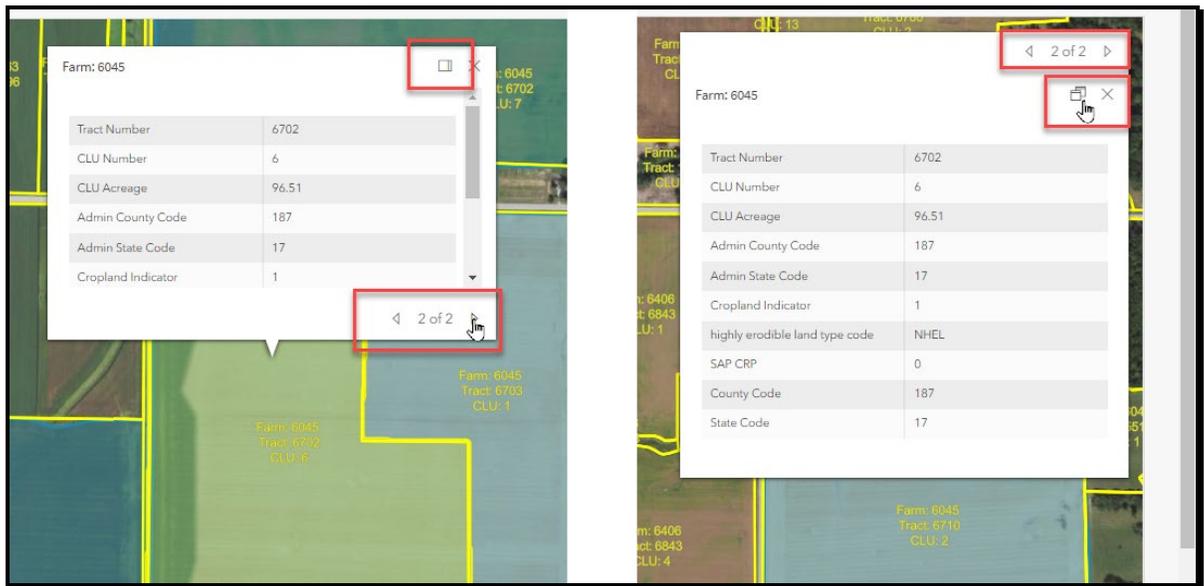
E Action

By clicking the planting boundary on the map, the user can view the planting boundary details popup, including the planting boundary ID, acreage, RMA crop code, RMA intended use code, and precision agriculture GART file acreage projection code. The user can expand the popup and dock it in the upper right corner of the map by clicking the “multi-page icon” next to the “X”. Click the “multi-page icon” again to undock and move back to the selected planting boundary. To close the popup, click the “X” next to the multi-page icon.

To select the planting boundary to match, from the planting boundary detail popup screen, the user should click “Select Planting Boundary” to move to the Match Screen.

F Example of the GRA Select Screen and Planting Boundary/Farm Details Popup

The following is an example of the GRA Select Screen potential farm details popup.



G Action

By clicking the forward and back arrows next to the “1 of 2” on the popup, users can move between the planting boundary details and the field details. The user can view the potential farm, tract, and CLU number, CLU acreage, additional field details with administrative State and county for the farm. Click the back arrow to move back to the selected planting boundary. To close the popup, click the “X” next to the multi-page icon.--*

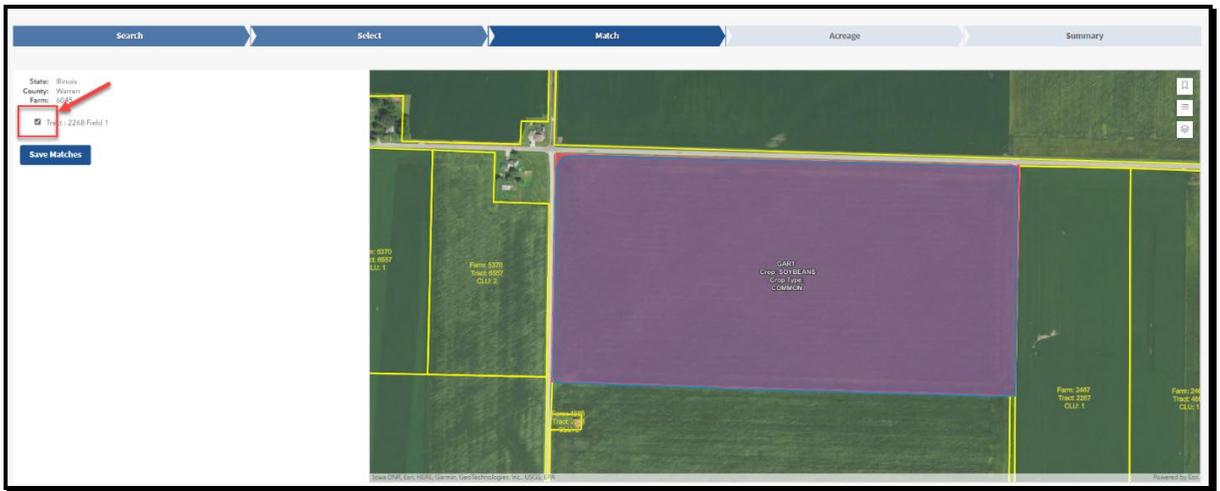
***--554 GRA Field Match Process**

A Match Screen

The Match Screen will be displayed with the tract(s) and field(s) that intersect with the planting boundary selected for the farm being processed in the left panel. The map view displays the overlay of the planting boundary with the applicable tract(s) and field(s).

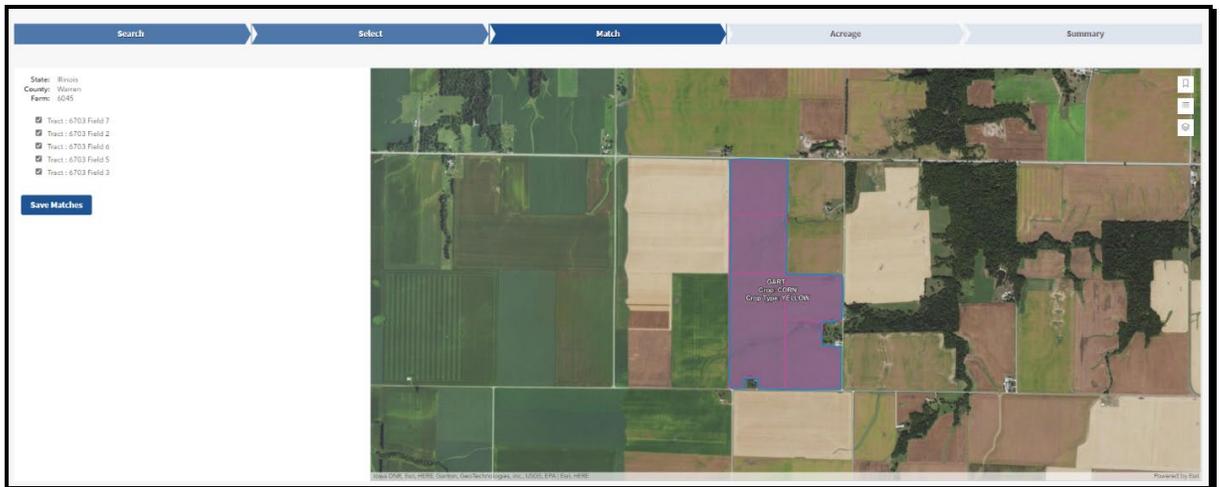
B Example of the GRA Match Screen – Single Match

The following is an example of the GRA Match Screen with single match.



C Example of the GRA Match Screen – Multiple Match

The following is an example of the GRA Match Screen with multiple matches.



--*

*--554 GRA Field Match Process (Continued)

D Example of the GRA Match Screen – No Match

The following is an example of the GRA Match Screen with no match.

**E Action**

The planting boundary is displayed with light blue fill color. The selected field is displayed with bright pink fill color. The resulting overlay is displayed as purple. There may be multiple potential field matches displayed within a tract.

Some potential fields may not actually be matches as they are the result of a small overlap that was determined to be a potential match because of limitations in the potential match spatial query.

Once the user reviews and validates the potential farm, tract, and fields match, the user selects the matching fields by placing a “Check” in the box next to all field(s) that are deemed matches and clicks “Save Matches.” The message “CLU matches saved successfully” will be displayed and the user is automatically advanced to the Acreage Screen.

If the user determines no fields are matches, the user will not check any boxes on the Match Screen and will click “Select” in the blue GRA navigation ribbon. The user will be returned to the Select Screen. If there are no additional planting boundaries to process, the user will click “Search” in the blue navigation ribbon. The user will be returned to the Search Screen.--*

***--555 GRA Acreage Update Process**

A GRA Acreage Screen

The Acreage Screen geospatial view displays the planting boundary area that was chosen on the Match Screen. It displays the acreage that intersects with the matched farm, tract, and field(s). It also displays the non-intersecting planting boundary acres, meaning the planting boundary acres that fall outside of the selected matches.

The details for the CLU’s selected on the Match Screen are shown tabularly on the left side of the screen. The user can enter a subfield alpha-character in the left panel when less than the whole CLU is being reported as matched to a planting boundary.

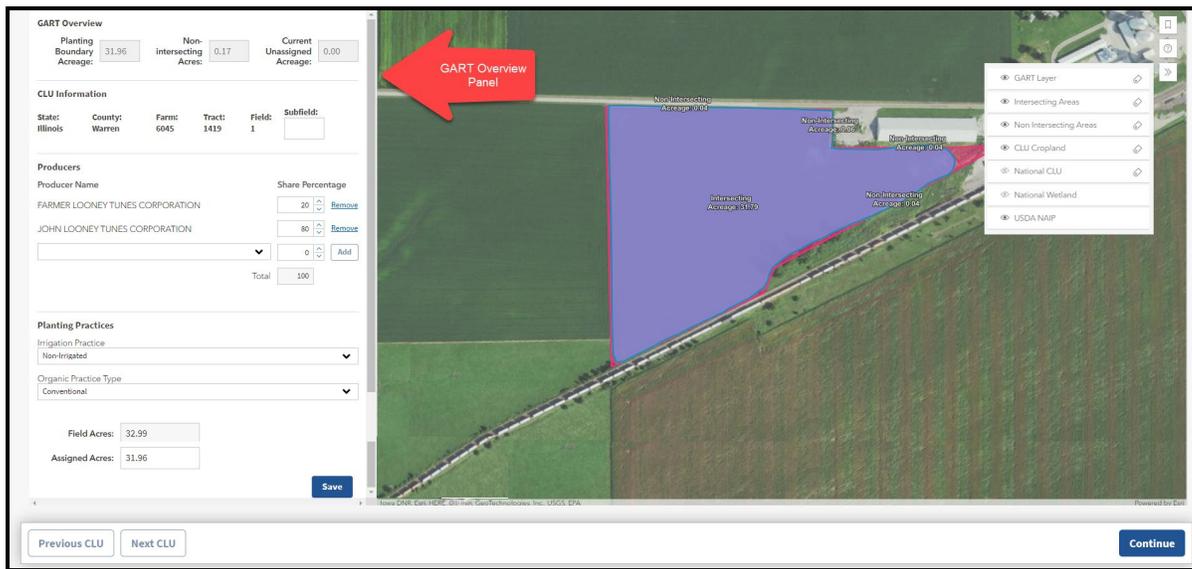
From the GART file, the shareholder and shares are displayed, in addition to the planting practices, and organic status. Users can validate the shareholder(s) and share percentages with the producer and update, if necessary.

Note: The available shareholders come from the current year farm records. If the shareholder(s) from the GART file is not on the farm record, the user must update the farm record before updating and submitting to CARS ACRSI Worklist.

Users can validate the planting practices information with the producer, including irrigation practice and organic practice and update, if necessary.

B Example of the GRA Acreage Screen – Single Field

The following is an example of the GRA Acreage Screen – Single Field.



*--555 GRA Acreage Update Process (Continued)

C GART Overview Panel

The GART Overview Panel contains information about the data associated with the selected planting boundary.

Panel Section	Field	Description	Action
GART Overview	Planting Boundary Acreage	The planting acreage for the entire planting boundary, including acreage overlapping other farms or fields.	None
	Non-intersecting Acres	The planting boundary acreage that does not intersect with the selected field displayed in the CLU information section.	None
	Current Unassigned Acreage	The planting boundary acreage that has not been assigned to the selected matched fields. Note: Currently is not updated to reflect planting boundary acres assigned to a different farm. The acreage is updated for only the farm being processed.	Will automatically update as planting boundary acreage is assigned either manually or geospatially.
CLU Information	State	State name associated with the selected matched field.	None
	County	County name associated with the selected matched field.	None
	Farm	Farm number associated with the selected matched field.	None

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*--555 GRA Acreage Update Process (Continued)

C GART Overview Panel (Continued)

Panel Section	Field	Description	Action
CLU Information (ctnd)	Tract	Tract number associated with the selected matched field.	None
	Field	Field number associated with the selected matched field.	None
	Subfield	Alpha-character assigned to the selected matched field.	If the intersecting acres result in only a portion of the field being included, the user should update the subfield alpha-character, as necessary. For example, if the planting boundary results in less than the whole field being assigned, the user should update the alpha-character to display "A", "B", etc. in the box next to Subfield on the left details panel. Manually add subfield alpha-character when less than the whole field is intersected by the planting boundary.

--*

*--555 GRA Acreage Update Process (Continued)

C GART Overview Panel (Continued)

Panel Section	Field	Description	Action
Producer	Producer Name	<p>Producer name for shareholder included in the GART file for the planting boundary being processed.</p> <p>Note: If none of the shareholder(s) from the GART file are on the farm record an Unmatched GART Producers message will be displayed stating “The GART shareholder with assigned shares is not available in the current year farm record as an owner, operator, or other tenant. The GART data cannot be submitted to CARS. If the GART shareholder is correct, please update the current year record prior to completing the GRA process.” The user must update the farm record before updating and submitting to CARS ACRSI Worklist.</p>	<p>If the producer(s) with shares of the crop included in the GART file are not correct, use the drop-down arrow in the selection box to select the correct producer.</p> <p>The available shareholders included in the drop-down menu come from the current year farm records.</p> <p>The user must update the farm record if a shareholder is not available from the drop-down before submitting to the CARS ACRSI Work List.</p>

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*--555 GRA Acreage Update Process (Continued)

C GART Overview Panel (Continued)

Panel Section	Field	Description	Action
Producer (ctnd)	Share Percentage	The share percentage associated with the producer name from the GART file.	Manually update the share percentage either by typing in the share percentage box or using the up and down arrows to adjust the shares.
	Remove	Hyperlink that allows the user to remove an incorrect producer name and share percentage.	Click to remove producer and share percentage if the GART file producer and share percentage are incorrect.
	Add	Button that allows the user to add a correct producer name and share percentage.	Click add to add the manually selected producer from the producer name drop-down. Ensure the share percentage is correct before clicking add.
	Total	Total share percentage for all producers with a share in the planting boundary crop.	The share percentage must total 100%.
Planting Practices	Irrigation Practice	Irrigation practice assigned in the GART file for the planting boundary being processed.	If necessary, use the drop-down to change the practice.
	Organic Practice Type	Organic practice assigned in the GART file for the planting boundary being processed.	If necessary, use the drop-down to change the practice.

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*--555 GRA Acreage Update Process (Continued)

C GART Overview Panel (Continued)

Panel Section	Field	Description	Action
Acres	Field Acres	Acres associated with the selected field.	None
	Assigned Acres	Planting boundary acres manually or geospatially assigned to the selected field for reporting to CARS.	Manually updated to include non-intersecting acreage that should be assigned to the field or subfield for reporting to CARS. Acreage is automatically updated when non-intersecting acreage is geospatially assigned to the selected field.
	Save	Saves updates made to the planting data associated with the matched field. Note: User will need to scroll within the GART Overview Panel to see the “Save” button.	Click to save any updates made to the field or subfield data to be submitted to CARS.

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*--555 GRA Acreage Update Process (Continued)

C GART Overview Panel (Continued)

Panel Section	Field	Description	Action
Continue Bar	Previous CLU	Allows user to return to the previously matched field. Will be grayed out if no previous CLU available for review.	Click to return to GART Overview Panel for previously reviewed matched field.
	Next CLU	Allows user to advance to the next matched field available for review. Will be grayed out if no additional CLU available for review.	Click to go to GART Overview Panel for next matched field to be reviewed.
	Continue		Click to advance to the Summary Screen. All saved fields or subfields will be made available for submission to CARS.

Data displayed in the left details panel is the data that will be submitted to CARS and added to the ACRSI Work List for inclusion on the FSA-578. The user can also update information submitted to CARS while reviewing the ACRSI Work List fields before adding to FSA-578.--*

*--555 GRA Acreage Update Process (Continued)

D GART Overview Map

The GART Overview Map Layer Legend contains information about the selected planting boundary overlapping the matched tract(s) and field(s).

Map Layer Legend	Description	Action
GART Layer	The planting boundary that was selected for processing. Displayed with a transparent blue fill color.	None
Intersecting Areas	The planting boundary acres that intersect with the selected matched field. Intersecting acres will be displayed with a solid pale purple fill color. Intersecting acres are included in the Assigned Acres.	None
Non Intersecting Areas	The map view will also display planting boundary acres that do not intersect with the field, called Non-Intersecting Acres. Non-Intersecting acres will be displayed with a solid orange fill color. Non-Intersecting acres are not included in the Assigned Acres and may be added to the selected field Assigned Acres for reporting purposes. See paragraph 41 and Exhibit 7 for policy about over-reporting field acres.	Click non intersecting area on the map to open the Non Intersecting Area popup. Click the Assign Acreage hyperlink on the popup to automatically assign acreage to the field or subfield for reporting to CARS. See subparagraph I for more information on assigning non intersecting acreage.
CLU Cropland	The field(s) that intersect with the planting boundary. Displayed with bright pink fill color.	None
National CLU	Displays the National CLU Layer with yellow borders and no fill color.	None
National Wetland	Displays the National Wetland layer with current standard symbology.	None
USDA NAIP	Displays the NAIP imagery.	None

Note: Turn layer on and off using eye icon and turn associated labels on and off using label icon from the legend.--*

*--555 GRA Acreage Update Process (Continued)

E Example of the GRA Acreage Screen – Single Field

The following is an example of the GRA Acreage Screen – Single Field.

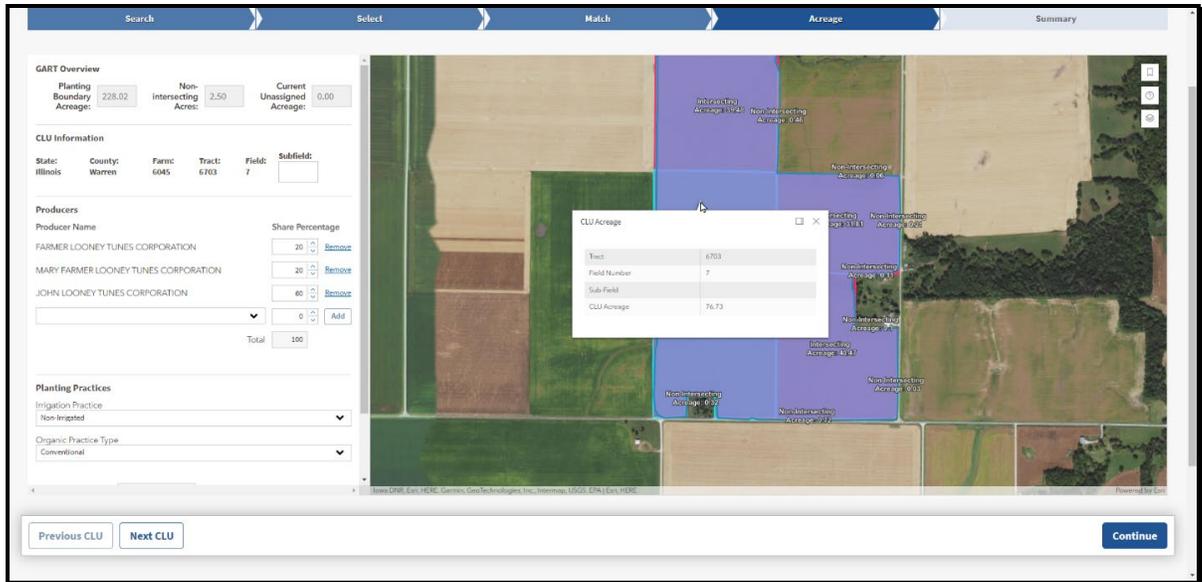
F Action

When the planting boundary intersects a single field, and the entire planting boundary can be reported to the matched field, the user should manually assign the entire planting boundary acreage to the field by updating the Assigned Acres. The Current Unassigned Acreage will automatically update to 0.00. Click the blue “Save” button on the GART Overview Panel for the field to save updates. The Save Acreage popup message will be displayed in the upper right corner stating “Please make sure you have saved or validated each CLU is correct before moving to the summary screen. Clicking continue will give an option to review before submitting to CARS.” The message will auto close in 5 seconds, or the user can click “OK” or the “X” to manually close the popup message. Click the blue “Continue” button to automatically move to the Summary Screen.--*

***--555 GRA Acreage Update Process (Continued)**

G Example of the GRA Acreage Screen – Multiple Fields

The following is an example of the GRA Acreage Screen – Multiple Fields.

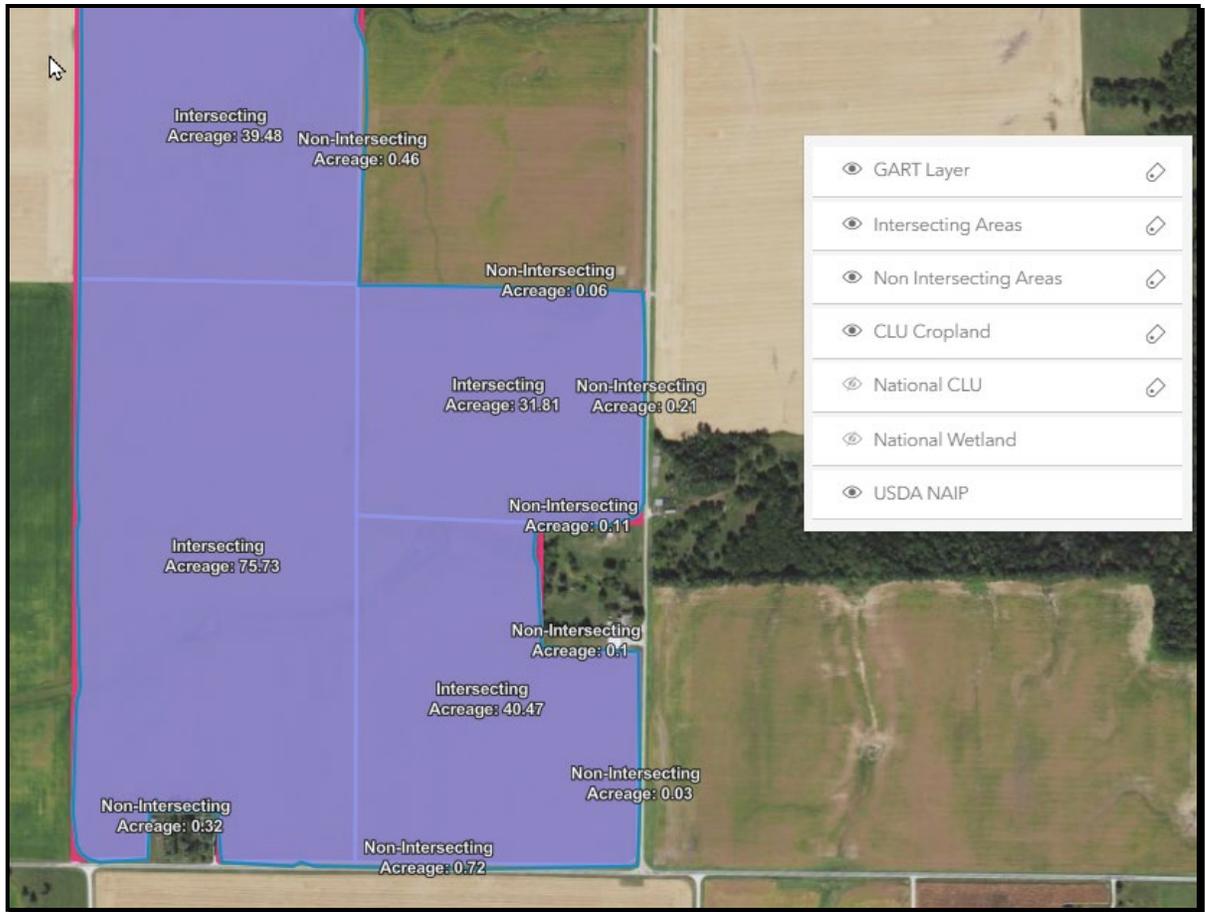


When multiple fields are matches, click “Next CLU” to review and update the next field. Click the “Previous CLU” button to review a field again or save field updates, if necessary. Once all field matches are reviewed and saved, click the blue “Continue” button to automatically move to the Summary Screen.--*

*--555 GRA Acreage Update Process (Continued)

H Example of the GRA Acreage Screen - Intersecting and Non-Intersecting Areas

The following is an example of the GRA Acreage Screen – Intersecting Areas.



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*--555 GRA Acreage Update Process (Continued)

H Example of the GRA Acreage Screen - Intersecting and Non-Intersecting Areas (Continued)

The following is an example of the GRA Acreage Screen –Non-Intersecting Areas.



I Action

Non-intersecting acreage can be assigned to the field geospatially. Geospatially assigning non-intersecting areas works best when the entire area can be assigned to a single field or subfield. The user will select the non-intersecting area on the map by clicking in the area. An informational popup will be displayed with the nonintersecting acreage information. Users will click the “Assign Acreage” hyperlink on the informational popup to auto-assign acreage. See subparagraph J. The Assign Acreage popup will be displayed. The user should click the radio button next to the field the acreage should be assigned to and then click “Save”. See subparagraph K.--*

***--555 GRA Acreage Update Process (Continued)**

I Action (Continued)

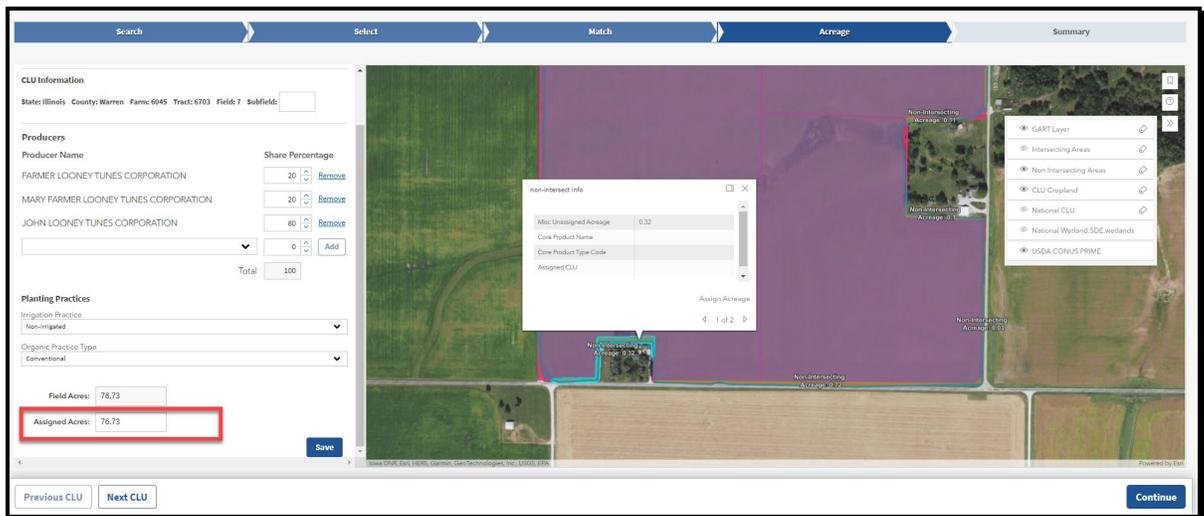
The non-intersecting unassigned acreage is automatically added to the assigned acreage for the field. The current unassigned acreage will automatically be reduced by the assigned non-intersecting acreage. Then click “Save” on the field panel to save the updated acreage. See subparagraph L.

Non-intersecting acreage can also be assigned to the field manually by editing the “Assigned Acreage” data field on the field panel. Manually assigning acreage works best when multiple non-intersecting areas will be added to a single field or subfield or when only a portion of a non-intersecting area will be added to a field or subfield. The current unassigned acreage will be reduced by the assigned non-intersecting acreage. Then click “Save” on the panel to save the updated acreage.

When updating the acres to be submitted to CARS for each field or subfield, ensure the overall planting boundary acreage is not exceeded. Track adjustments by viewing the current unassigned acreage in the GART Overview section of the field panel. The current unassigned acreage will adjust as updates are made. If the planting boundary acreage is exceeded the current unassigned acreage will be displayed as a negative number.

J Example of the GRA Acreage Screen – Selecting Geospatially

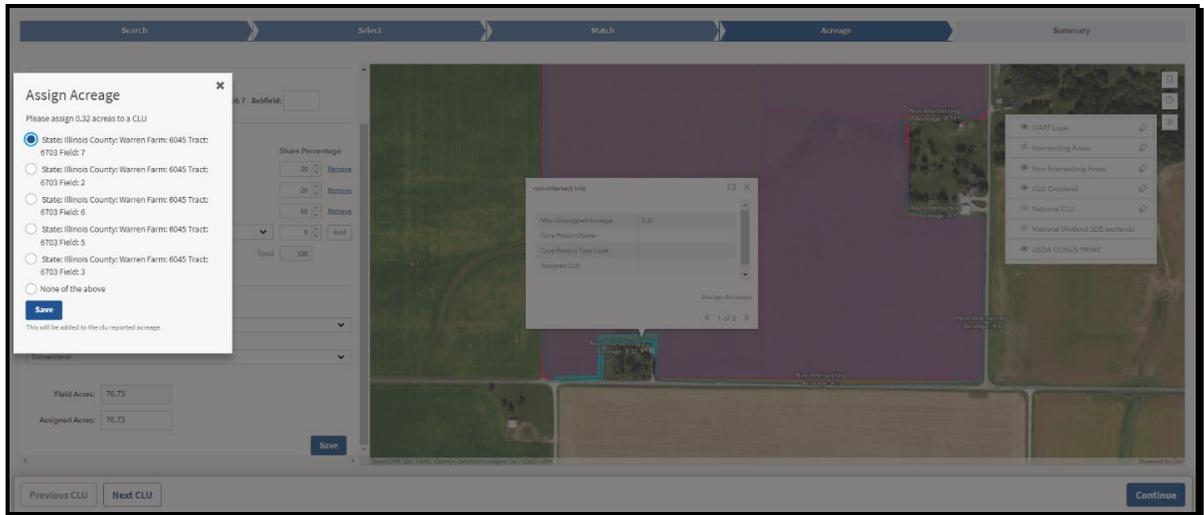
The following are examples of the GRA Acreage Screen – Selecting Non-Intersecting Area Geospatially.



***--555 GRA Acreage Update Process (Continued)**

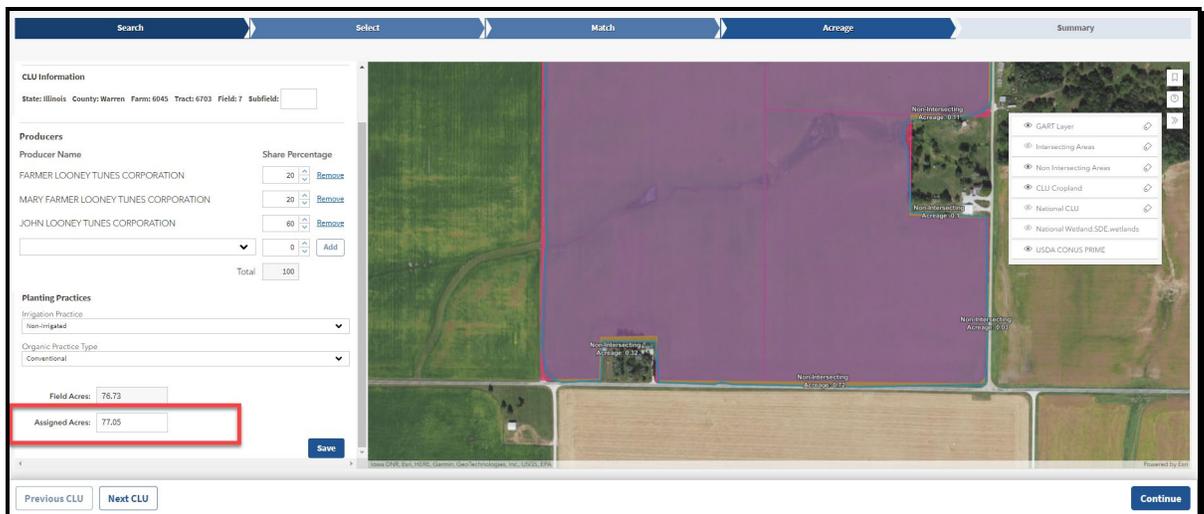
K Example of the GRA Acreage Screen – Assigning Geospatially

The following are examples of the GRA Acreage Screen – Assigning Geospatially.



L Example of the GRA Acreage Screen – Saving Update Geospatially

The following are examples of the GRA Acreage Screen – Saving Update Geospatially.



Once the user reviews, assigns non-intersecting acreage, when applicable, and updates any necessary field, click “Save”. The user will need to scroll down in the field details panel to see the “Save” button. Each field must be saved before clicking the “Continue” button. Fields that have not been saved will not be passed to the Summary Screen when the user clicks “Continue.”

Once the user has reviewed, updated, and saved each field to be submitted to the CARS ACRSI work list, click “Continue”. The Summary Screen will be displayed.--*

***--556 GRA Summary and Submission Process**

A GRA Summary and Submission to CARS

The Summary Screen will be displayed with the matched planting boundary, the farm, tract, and field, and crop reporting details to be submitted to the CARS ACRSI Work List. CARS can be accessed from the Summary Screen by clicking the blue “Crop Acreage Reporting System” hyperlink next to the “Print” button.

B Example of the GRA Summary Screen

The following is an example of the GRA Summary Screen.



C Action

The user should review the details for submission, if the match is validated and the planting information is correct, click “Submit.” The Submit to Crop Acreage Reporting System (CARS) popup message will be displayed stating “By clicking submit, the data for the following CLU will be submitted to CARS. Data can be resubmitted if the data is not certified in CARS. The following CLUs will be submitted: CLU XX.” Click “Submit” from the popup to send the data to the CARS ACRSI Work List for inclusion on the current year FSA-578.

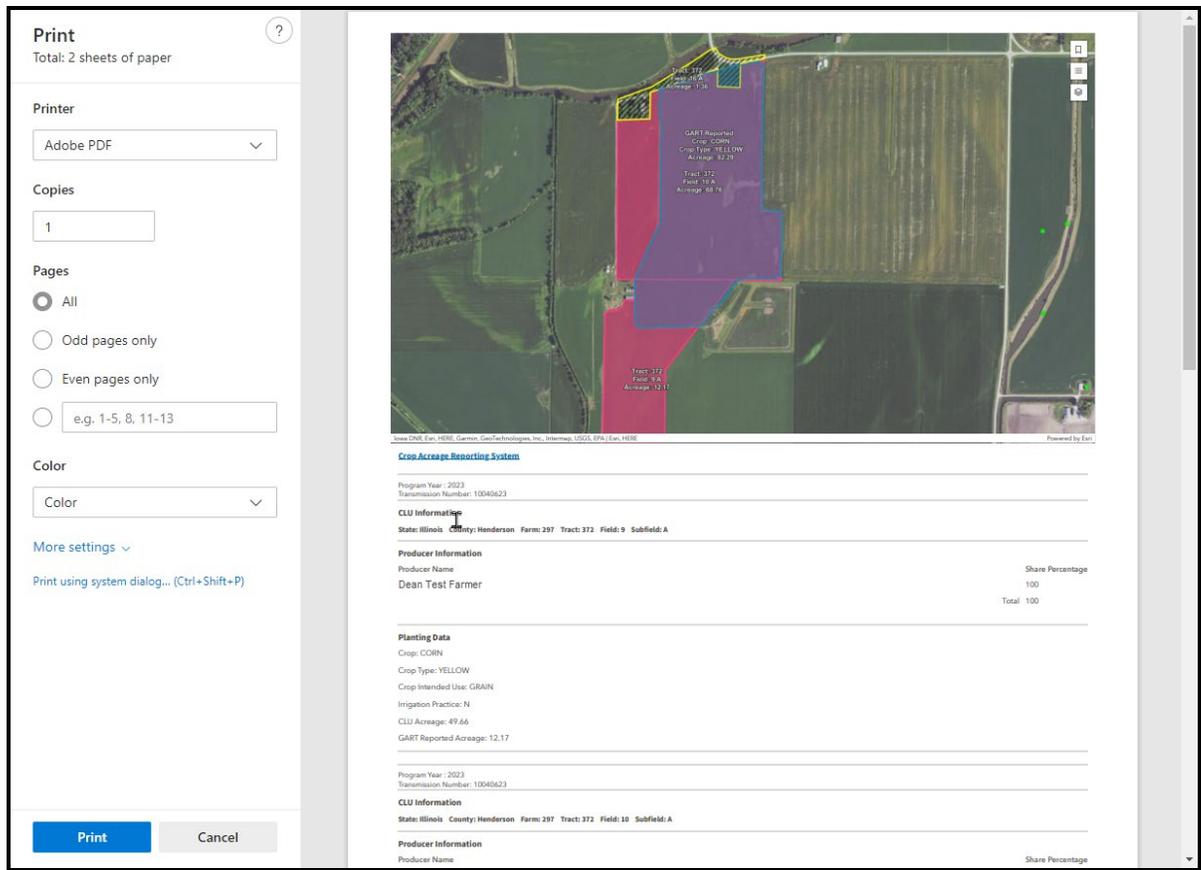
A message stating “Successfully submitted to CARS. Please check ACRSI Worklist within CARS.” will be displayed when the data has been added to the Work List. A message will be added to the Summary Screen next to the “Print” button that states “Date Previously Sent to CARS: MM/DD/YYYY, HH:MM:SS (AM or PM).”

The user can click the blue “Crop Acreage Reporting System” hyperlink to access the ACRSI Work List items. See paragraph 459 for processing the ACRSI Work List items.--*

***--556 GRA Summary and Submission Process (Continued)**

D Example of the GRA Summary Print Screen

The following is an example of the GRA Summary Print Screen.



E Action

The user must print the GART file maps and maintain a copy with FSA-578. Click “Print” to create a printed version of the matched data and the map of the matched planting boundary.

If multiple planting boundaries are associated with a GART file, after submitting to CARS, the user should return to the Select Screen by clicking the blue “Select” chevron. From the Select Screen, click to select a new planting boundary, and begin the match process.--*

557-571 (Reserved)

Reports, Forms, Abbreviations, and Delegations of Authority Reports (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
FSA-569	NRCS Report of HELC and WC Compliance		25, 26, 757, 758
FSA-577	Report of Supervisory Check	730	730
FSA-578	Report of Acreage		546, 555, 556, 730, Ex. 2, 6, 10, 11
FSA-603	Collection Register for State and County Offices		927
FSA-894	Wildfires and Hurricanes Indemnity Program+ Application		770
NRCS-CPA-026E	Highly Erodible Land and Wetland Conservation Determination		758
NRCS-CPA-026-W2			758

Reports, Forms, Abbreviations, and Redelegations of Authority Reports (Continued)

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviation	Term	Reference
ACRSI	acreage crop reporting streamlining initiative	Text
AIP	approved insurance providers	Text
ARCPLC	Agriculture Risk Coverage and Price Loss Coverage	Text
ARD	acreage reporting date	Text
AUM	animal unit month	161, 162, 274
BWEP	Boll Weevil Eradication Program	23
CARS	Crop Acreage Reporting System	Text
CART	crop acreage reporting transmission	546
CCM	compressed county mosaic	728, 754
CIMS	Comprehensive Information Management System	Part 5, Ex. 3
CLU	common land unit	Text, Ex. 2
CRM	Customer Relationship Management	57, 58, 74, 75, 76, 105, 161, 162, 274, 728, Ex. 10, 11, 12
CVS	Compliance Validation System	57, 58, 59, 76, 105, 161, 162, 162.5, 274 Ex. 10, 11, 12, 12.5
DGPS	Differential Global Positioning System	Ex. 2
DMC	Dairy Margin Coverage	727, 771
DOQ	Digital Orthophotography	Ex. 2
FAA	Federal Aviation Administration	Ex. 2
FAC	following another crop	397, Ex. 5, 10
FMVA	Field Market Value A	770
FMVB	Field Market Value B	770
FTP	file transfer protocol	Ex. 10
FW	farmed wetland	758
GART	geospatial acreage reporting transmission	Part 4 Section 4
GPS	global positioning system	859, Ex. 2
GRA	Geospatial Review Application	Part 4 Section 4
NAIP	National Agricultural Imagery Program	26, 27, 757, 929
NFAC	not following another crop	397
NOP	National Organic Program	33
PLC	Price Loss Coverage	38, 75, 753

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