

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Acreage and Compliance Determinations
2-CP (Revision 16)**

Amendment 34

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 100 A has been amended to update the CARS background.

Subparagraph 100 B has been removed; information for accessing CARS is available in subparagraph 101 A.

Subparagraph 100 C has been amended to update information for user permissions.

Subparagraphs 101 D and E have been amended to include information on the NCT application link on the left navigation menu.

Subparagraph 102 A has been amended to update information for State and County Office access.

Subparagraph 102 B and D have been amended to update the State/County Selection Screen to include the NCT application link on the left navigation menu.

Subparagraph 102 E has been withdrawn to remove policy to fax and maintain FSA-578's and maps processed through Nationwide Customer Service. This information will be provided in a separate handbook.

Subparagraph 103 C has been amended to provide updated procedure based on a producer search. The Crop Acreage Reports Screen will now display a list of all farms associated with the selected producer nationwide.

Subparagraph 104 B has been amended to:

- clarify the example of the Crop Acreage Reports Screen based on the farm search option
- add an example of the Crop Acreage Reports Screen based on the producer search option.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 104 C has been amended to:

- update the description for the Refresh Farm Data button on the Crop Acreage Reports Screen
- remove the option to record a zero-acreage report.

Subparagraph 109 B has been amended to include the NCT application link on the left navigation menu.

Subparagraph 109 C has been amended to:

- update screenshots to generate the receipt for service and applicable trigger buttons
- note that the FSA-578 (Nationwide Producer Print) is now available through Nationwide Customer Service.

Subparagraph 109 E has been amended to provide that:

- 56-Map – Crop Reporting, will automatically be sent to RFS as items received from customer when RFS is generated using the FSA-578 (Nationwide Producer Print) trigger button on the Reports Screen.
- 122-FSA-578 (Nationwide Producer Print) Report of Commodities, will automatically be sent to RFS as items provided to customer when RFS is generated using the FSA-578 (Nationwide Producer Print) trigger button on the Reports Screen.

Subparagraph 161 B has been amended to include the NCT application link on the left navigation menu.

Subparagraph 161 D has been amended to add ‘Stacked’ to the list of concurrent planting options.

Subparagraph 162 B has been amended to update the Report of Acreage Screen to:

- remove the late-filed option
- include data field to record plant count.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 162 D has been amended to:

- require entry of the AMS license number for Hemp (1218)
- add 'Stacked' to the list of concurrent planting options
- note that PII data **must not** be recorded in the 'Field ID' data field
- update the late-filed descriptions to indicate the manual late-filed check box is available for program year 2020 through 2025 only
- add a description for the plant count data field
- update the alphabetical order placement for RMA cropping practice
- update description for the reported quantity data field.

Subparagraph 162 E has been amended to remove the note for rolling over 2018 crop with an end year because of the implementation of 2019 skip/strip functionality.

Subparagraph 162 H has been amended to update the Bulk Copy Screen to:

- include unreported CLU acres calculation
- identify fields and subfields with existing crop data reported.

Subparagraphs 162.5 B and C have been amended to update the Report of Acreage Screen to:

- remove the late-filed option
- include data field to record plant count.

Subparagraphs 162.5 D through F have been amended to update the following screens to identify a crop loaded with more than one intended use and applicable error messages:

- Certify by Farm Screen
- Determined Quantity Screen
- Report of Acreage Screen
- Review Screen.

Subparagraph 164 B has been amended to remove the note for the Record Farm Zero Acreage button.

Subparagraph 164 I has been amended to update procedure for loading the determined quantity when findings are the result of a spot check.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 216 B has been amended to update the Certify by Farm Screen.

Subparagraph 216 D has been amended to remove reference to the FSA-578 to enter the signature date.

Subparagraph 216 H has been amended to update the Certify by Producer – Crop Selection Screen.

Subparagraph 216 J has been amended to clarify the result of Step 3 when certifying by producer.

Paragraph 218 has been added to provide procedure for setting the accepted flag for certified crops based on ARD.

Subparagraph 274 C has been amended to:

- update procedure for revising FSA-578 data
- remove duplicate information for data fields and descriptions. Data fields and descriptions are available in subparagraph 162 D.

Paragraph 277 has been amended to update procedure for printing FSA-578 data.

Subparagraph 278 A has been amended to update procedure for the FSA-578 history report.

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Part 3 Crop Acreage Reporting System (CARS)

Section 1 General Information

100 Overview

A Background

*--CARS is a web-based application used to collect crop information specific to a farm and its associated tracts and fields as defined by Farm Records. The data collected is used by other applications to determine program eligibility.

Through CARS users can:

- load crop data
- revise crop data
- review crop data
- delete crop data
- certify crop data
- print crop data
- summarize crop data
- determine farms with fully reported cropland
- generate reports.

B User Permission

The following table provides a list of the user permission based on user roles.

Group	User	Access Capability
	Administrative County Personnel	Update
	Nonadministrative County Personnel	View-Only
	Administrative and/or Nonadministrative State and County Personnel by Nationwide Customer Service	Update
	Specified State Office Personnel	Update
	Other State Office Personnel	View-Only
	Specified National Office Personnel	View-Only
	Other National Office Personnel	Update
	Specified Kansas City Computer Personnel	Update/Override
	Other Kansas City Computer Personnel	View-Only
Others	Specified Non-FSA Personnel	View-Only
All	Anyone not listed in this table	Denied

--*

101 Accessing CARS and Other FSA Applications

A Accessing the CARS Home Page

To access the CARS Home Page, go to FSA's Applications Intranet web site at **<http://fsaintranet.sc.egov.usda.gov/fsa/applications.asp>**. From the FSA Intranet Screen, under "FSA Applications" "Applications Directory", CLICK "**A-C**". The FSA Intranet Screen will be redisplayed with applications with names started from A to C. Scroll down and CLICK "**Crop Acreage Reporting System (CARS)**".

The USDA eAuthentication Warning Screen will be displayed.

B USDA eAuthentication

On the USDA eAuthentication Warning Screen, CLICK "**I Agree**" to proceed or "**Cancel**" to end the process. When the user clicks "I Agree", the USDA eAuthentication Login Screen will be displayed.

On the USDA eAuthentication Login Screen, CLICK "**Login with LincPass (PIV)**" or enter user ID and password and CLICK "**Login**".

After the user successfully completes the eAuthentication login, the Crop Acreage Reporting System (CARS) Login Screen will be displayed.

C Crop Acreage Reporting System (CARS) Login Screen

On the Crop Acreage Reporting System (CARS) Login Screen, CLICK "**Crop Acreage Reporting System Login**" to continue.

The following is an example of the Crop Acreage Reporting System (CARS) Login Screen.

Crop Acreage Reporting System (CARS) Login

This Farm Service Agency website is provided for users to enter crop information tied to specific acreage on the farm to include prevented and failed acreage and will be used to conduct acreage reporting and compliance determination via the web. Acreage reporting is year specific.

Crop Acreage Reporting System Login

USDA is committed to making its web pages accessible to all individuals. If you are a person with a disability and have trouble accessing or using our web site, please contact the FSA National Help Desk at (800)-255-2434 or the Centralized Help Desk at 800-457-3642, option 1, option 2. Please provide us with the specific URL with which you have a problem or concern.

CARS100 - Last Modified: 5/14/10

[CARS Home](#) | [Admin Menu](#) | [USDA Internet](#) | [USDA Intranet](#) | [FSA Internet](#) | [FSA Intranet](#)
[FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#) | [Information Quality](#) | [USAGov](#) | [White House](#)

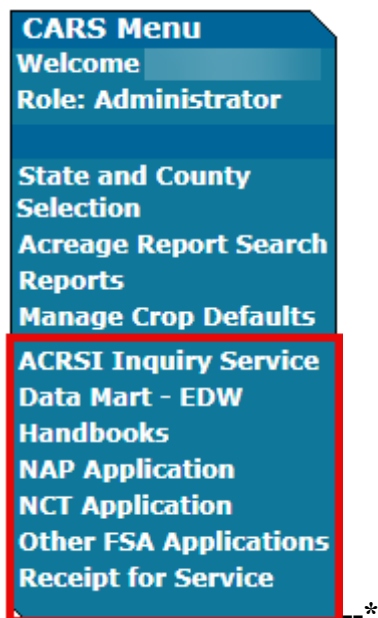
The State and County Selection Screen will be displayed.

101 Accessing CARS and Other FSA Applications (Continued)**D Accessing Other Applications and Services From CARS**

Users can access the following applications and service from the CARS Menu:

- ACRSI Inquiry Service
- Data Mart – EDW
- Handbooks
- NAP Application
- *--NCT Application--*
- Other FSA Applications
- Receipt for Service.

*--



Note: The CARS Menu will be available on every screen in CARS.

101 Accessing CARS and Other FSA Applications (Continued)**E Action**

The following table describes applications/services available and the results when accessing them from the CARS left navigation menu.

Application	Result
ACRSI Inquiry Service	The FSA ACRSI Inquiry Screen will be displayed.
Data Mart - EDW	The FSA Business Intelligence (BI) Welcome Screen to the FSA Enterprise Data Warehouse will be displayed. This page provides access to Data Marts including the Acreage Data Mart.
Handbooks	The FSA Handbooks Screen will be displayed.
NAP Application	The NAP Main Menu Screen will be displayed.
--NCT Application	The NCT Main Menu Screen will be displayed.--
Other FSA Applications	The FSA Applications Screen will be displayed.
Receipt for Service	Receipt for Service home page will be displayed.

102 State, County, and Program Year Selection

A Overview

*--State and County Offices will have access to:

- view or update acreage reports in the administrative county based on their assigned user role
- update acreage reports for any county in the nation through Nationwide Customer Service.

The State and county will be automatically set as the default selection based on the user's role. Users can select a different State and/or county through the normal CARS process or by Nationwide Customer Service as needed.--*

Note: All updates/changes, entered by the user, are automatically tracked for view by the National Office.

B State and County Selection Screen

The following is an example of the State and County Selection Screen.

*--

CARS Menu	State/County Selection
Welcome	State: Nebraska (31) ▼
Nationwide Customer Service	County: Furnas (065) ▼
ACRSI Inquiry Service	Program Year: 2026 ▼
Data Mart - EDW	Continue
Handbooks	
NCT Application	
Other FSA Applications	
Receipt for Service	

--*

102 State, County, and Program Year Selection

C Action

The user will use the drop-down lists to select the applicable:

- State and county, if not previously set by default
- program year, if not previously set by default.

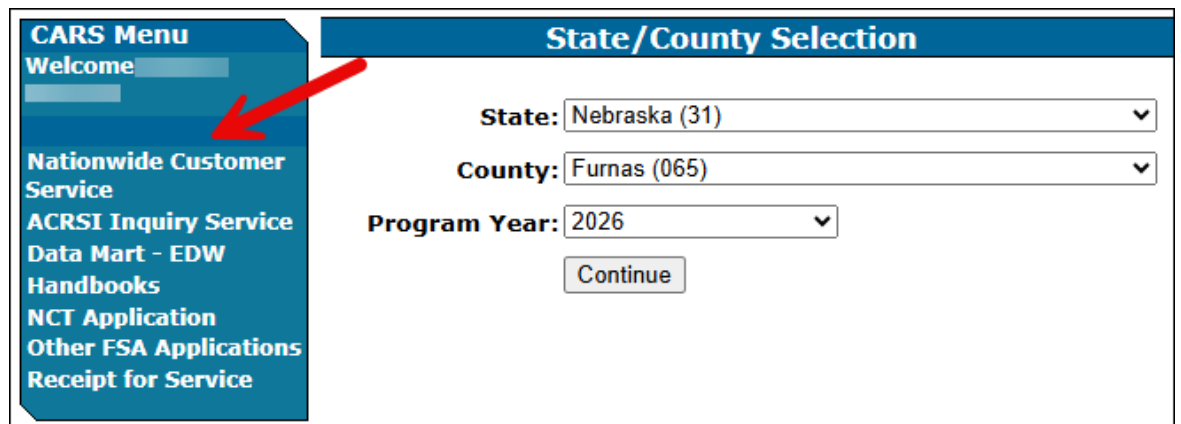
CLICK “Continue”. The Acreage Report Search Screen will be displayed.

D Nationwide Customer Service

To access Nationwide Customer Service to update acreage reports for farms located in any State and/or county in the nation, users will click the Nationwide Customer Service option on the left of the State and County Selection Screen. The Nationwide Customer Service option will be available on the left of every screen throughout CARS.

Following is an example of the Nationwide Customer Service option on the left of the State and County Selection Screen.

*--



--*

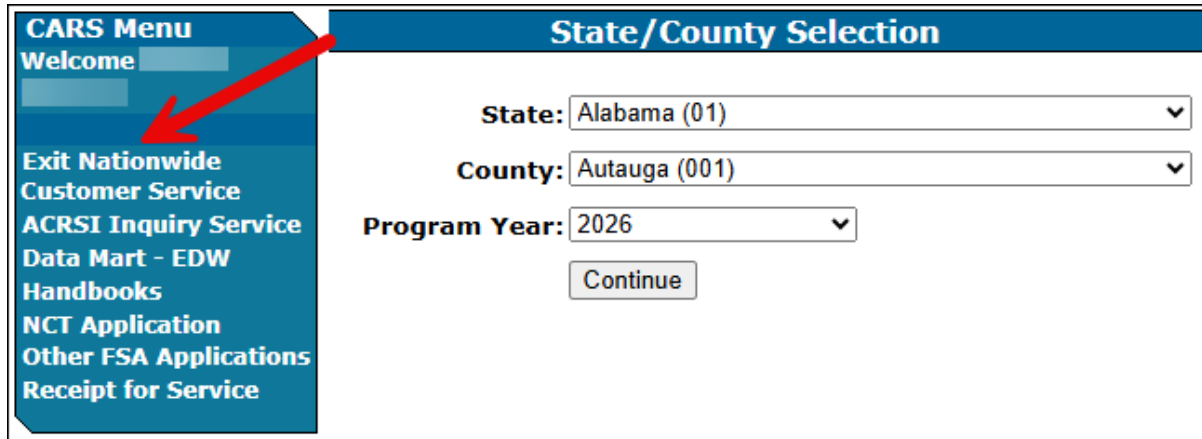
Once users click the Nationwide Customer Service option on the left, the State and County Selection Screen will be displayed for users to select and update acreage reports for farms located in any county in the nation.

102 State, County, and Program Year Selection (Continued)**D Nationwide Customer Service (Continued)**

The Exit Nationwide Customer Service option will be displayed on the left to indicate users are in nationwide edit mode. To exit, users will click Exit Nationwide Customer Service.

Following is an example of the Exit Nationwide Customer Service option.

*--



The screenshot displays a web application interface. On the left is a blue sidebar titled 'CARS Menu' containing a list of options: 'Welcome', 'Exit Nationwide Customer Service', 'ACRSI Inquiry Service', 'Data Mart - EDW', 'Handbooks', 'NCT Application', 'Other FSA Applications', and 'Receipt for Service'. A red arrow points to 'Exit Nationwide Customer Service'. To the right is a white area titled 'State/County Selection' with three dropdown menus: 'State: Alabama (01)', 'County: Autauga (001)', and 'Program Year: 2026'. A 'Continue' button is located below the 'Program Year' dropdown. The interface is framed by a blue header and footer.

--*

* * *

103 Farm Selection**A Overview**

From the State and County Selection Screen, the Acreage Report Search Screen will be displayed. The Acreage Report Search Screen will provide the option to search by producer through SCIMS, by farm number, or by tract number. Farm number search will be the default selection.

103 Farm Selection (Continued)

B Acreage Report Search Screen

The following is an example of the Acreage Report Search Screen.

*--

--*

C Action

To search for a farm by producer:

- CLICK the “**Producer**” radio button
- CLICK “**Submit**”
- select the producer from the SCIMS Customer Search Screen

*--**Note:** The Crop Acreage Reports Screen will be displayed to list all farms nationwide that are associated with the selected producer.

- click the radio button next to the applicable farm number

*--**Note:** Unless accessed through Nationwide Customer Service, the radio button will **only** be active for farms associated with the administrative county.--*

- CLICK “**Cancel**” to return to the State and County Selection Screen.

To search a specific farm number:

- enter the farm number
- CLICK “**Submit**” to display the Crop Acreage Reports Screen
- CLICK “**Cancel**” to return to the State and County Selection Screen.

104 Farm Information (Continued)

B Crop Acreage Reports Screen

--The following is an example of the Crop Acreage Reports Screen based on a farm search.--

Crop Acreage Reports												
Year: 2022	State:	County:										
Operator Information												
Operator Name:												
Farm Acreage Information												
Total Cropland:	32.19	Total Cropland Reported:	18.30									
Total Non-Cropland:	7.53	Total Non-Cropland Reported:	2.00									
Base Acres:	32.19	Total Cropland Certified:	18.30									
		Total Non-Cropland Certified:	2.00									
<table border="1"> <thead> <tr> <th>Farm</th> <th>Status ?</th> <th>Last Updated</th> </tr> </thead> <tbody> <tr> <td>1234</td> <td>Fully Certified / Partially Reported</td> <td>07/05/2022</td> </tr> </tbody> </table>				Farm	Status ?	Last Updated	1234	Fully Certified / Partially Reported	07/05/2022			
Farm	Status ?	Last Updated										
1234	Fully Certified / Partially Reported	07/05/2022										
<div> <div>Refresh Farm Data</div> <div>Continuous Certification</div> <div>Print Map *</div> <div>Print FSA-578 *</div> </div>												
<p>* Receipt for service can be triggered from this button</p> <p><input type="checkbox"/> Generate Receipt for Service</p>												
<table border="1"> <tbody> <tr> <td>Record Acreage</td> <td>Bulk Revise</td> <td>Determined Quantity</td> </tr> <tr> <td>Certify by Farm</td> <td>Certify by Producer</td> <td>Delete</td> </tr> <tr> <td>Farm Summary</td> <td>Tract Summary</td> <td>Cancel</td> </tr> </tbody> </table>				Record Acreage	Bulk Revise	Determined Quantity	Certify by Farm	Certify by Producer	Delete	Farm Summary	Tract Summary	Cancel
Record Acreage	Bulk Revise	Determined Quantity										
Certify by Farm	Certify by Producer	Delete										
Farm Summary	Tract Summary	Cancel										

* * *

104 Farm Information (Continued)

B Crop Acreage Reports Screen (Continued)

*--The following is an example of the Crop Acreage Reports Screen based on a producer search. This screen will list all farms associated with the selected producer nationwide. Users can only update farms in the administrative county the user is associated with, unless the farm is accessed through Nationwide Customer Service. View Only users cannot edit but will have limited access to the Certify by Farm, Farm Summary, and Tract Summary buttons.


Crop Acreage Reports			
Year: 2023	State:	County:	
Producer Information			
Producer Name:			
Please select a farm			
Farm	Status ?	Last Updated	
State: County: <input type="radio"/> 3506	Not Created		
State: County: <input type="radio"/> 1295	Not Created		
State: County: <input type="radio"/> 4767	Not Created		
<input checked="" type="radio"/> 5457	Fully Certified / Fully Reported	06/01/2023	
State: County: <input type="radio"/> 3481	Not Created		
<input type="radio"/> 4421	Not Created		
<input type="radio"/> 5276	Fully Certified / Fully Reported	06/01/2023	
State: County: <input type="radio"/> 4519	Not Created		
<input type="radio"/> 6173	Fully Certified / Fully Reported	06/01/2023	
State: County: <input type="radio"/> 3137	Not Created		
<input type="radio"/> 4162	Fully Certified / Fully Reported	06/01/2023	
State: County: <input type="radio"/> 3322	Not Created		
<input type="radio"/> 8231	Fully Certified / Fully Reported	06/01/2023	
<div> <input type="button" value="Refresh Farm Data"/> <input type="button" value="Continuous Certification"/> </div> <div> <input type="button" value="Print Map *"/> <input type="button" value="Print FSA-578 *"/> </div> <p>* Receipt for service can be triggered from this button</p> <input type="checkbox"/> Generate Receipt for Service			
<input type="button" value="Record Acreage"/> <input type="button" value="Bulk Revise"/> <input type="button" value="Determined Quantity"/>			
<input type="button" value="Certify by Farm"/> <input type="button" value="Certify by Producer"/> <input type="button" value="Delete"/>			
<input type="button" value="Farm Summary"/> <input type="button" value="Tract Summary"/> <input type="button" value="Cancel"/>			

Note: See paragraph 340 for map printing procedures.--*

104 Farm Information (Continued)

C Options Available on the Crop Acreage Reports Screen

The following table provides a list of options available on the Crop Acreage Reports Screen.

Option/Button	Action/Result																		
Status	<p>CLICK “” next to the status header to display a list of status descriptions. The following table provides a list of available statuses and the descriptions.</p> <table border="1" data-bbox="521 491 1458 1062"> <thead> <tr> <th>Status</th><th>Description</th></tr> </thead> <tbody> <tr> <td>Not Created</td><td>No acreage report is created for this farm.</td></tr> <tr> <td>Not Certified/ Not Reported</td><td>No reported fields are certified and no cropland is reported and certified.</td></tr> <tr> <td>Not Certified/ Fully Reported</td><td>No reported fields are certified and the farm has no cropland. Note: In this case, the fully reported indicator is set automatically.</td></tr> <tr> <td>Partially Certified/ Partially Reported</td><td>Not all reported fields are certified and not all cropland is reported and certified.</td></tr> <tr> <td>Partially Certified/ Fully Reported</td><td>Not all reported fields are certified and all cropland is reported and certified.</td></tr> <tr> <td>Fully Certified/ Partially Reported</td><td>All reported fields are certified and not all cropland is reported and certified.</td></tr> <tr> <td>Fully Certified/ Fully Reported</td><td>All reported fields are certified and all cropland is reported and certified.</td></tr> <tr> <td>Fully Certified/ Not Reported</td><td>All reported fields are certified and no cropland is reported and certified.</td></tr> </tbody> </table> <p>Important: Only acres certified as initial (I) and experimental (X) will be used to determine the fully reported cropland status according to paragraph 108.</p> <p>All reporting units and crop statuses will be used to determine the fully certified status. To be considered fully certified, all crops/fields loaded in CARS must have a signature date. This will include both cropland and non-cropland. See Exhibit 11 for a list of crop statuses.</p>	Status	Description	Not Created	No acreage report is created for this farm.	Not Certified/ Not Reported	No reported fields are certified and no cropland is reported and certified.	Not Certified/ Fully Reported	No reported fields are certified and the farm has no cropland. Note: In this case, the fully reported indicator is set automatically.	Partially Certified/ Partially Reported	Not all reported fields are certified and not all cropland is reported and certified.	Partially Certified/ Fully Reported	Not all reported fields are certified and all cropland is reported and certified.	Fully Certified/ Partially Reported	All reported fields are certified and not all cropland is reported and certified.	Fully Certified/ Fully Reported	All reported fields are certified and all cropland is reported and certified.	Fully Certified/ Not Reported	All reported fields are certified and no cropland is reported and certified.
Status	Description																		
Not Created	No acreage report is created for this farm.																		
Not Certified/ Not Reported	No reported fields are certified and no cropland is reported and certified.																		
Not Certified/ Fully Reported	No reported fields are certified and the farm has no cropland. Note: In this case, the fully reported indicator is set automatically.																		
Partially Certified/ Partially Reported	Not all reported fields are certified and not all cropland is reported and certified.																		
Partially Certified/ Fully Reported	Not all reported fields are certified and all cropland is reported and certified.																		
Fully Certified/ Partially Reported	All reported fields are certified and not all cropland is reported and certified.																		
Fully Certified/ Fully Reported	All reported fields are certified and all cropland is reported and certified.																		
Fully Certified/ Not Reported	All reported fields are certified and no cropland is reported and certified.																		
Last Updated	This date is populated automatically when there is a change to the acreage report or a change to the farm in farm records.																		
Print Map	<p>Click this button to generate/print a map for the selected farm and tract. See paragraph 340 for additional information on CARS maps.</p> <p>Note: This button can be used to trigger a receipt for service according to paragraph 109.</p>																		
Refresh Farm Data	<p>*--Click this button to update farm records data in CARS when farm records changes in CRM Farm Records do not update automatically. This includes farm reconstitutions and transfers.</p> <p>Example: A producer is added to the farm in farm records but is not associated with the farm in CARS.--*</p> <p>Notes: After users CLICK “Refresh Farm Data”, user must CLICK “Add Producer” to assign the share to the updated producer.</p> <p style="text-align: center;">* * *</p>																		

104 Farm Information (Continued)

C Options Available on the Crop Acreage Reports Screen (Continued)

Option/Button	Action/Result
Continuous Certification	Click this button when the producer wants to elect continuous certification for a certified/approved perennial crop. Note: See paragraph 217 for CARS continuous certification procedure.
Print FSA-578	Click this button to generate/print an FSA-578 for the selected farm. Note: This button can be used to trigger a receipt for service according to paragraph 109.
Record Acreage	Click this button to record acreage and share information for the farm.
Bulk Revise <u>1</u> /	Click this button to change shares and/or supplemental status across multiple fields and tracts for the farm. See paragraph 275 for procedure on Bulk Revise.
* * *	* * *
Determined Quantity <u>1</u> /	Click this button to record determined acreage for a specific crop.
Certify by Farm <u>1</u> /	Click this button to certify crops or commodities reported for the selected farm.
Certify by Producer <u>1</u> /	Click this button to certify multiple farms, tracts, and fields associated with the selected producer as an owner, operator, or other tenant. <ul style="list-style-type: none"> • Owner – farms, tracts, and fields for which the producer is an owner will be displayed, regardless of shared interest in the crop. • Operator – farms, tracts, and fields for which the producer is an operator will be displayed, regardless of shared interest in the crop. • Other Tenant – farms, tracts, and fields for which they have a shared interest in the crop will be displayed.
Delete <u>1</u> /	Click this button to delete a farm that has been recorded in CARS.
Farm Summary <u>1</u> /	Click this button to display a summary of crops or commodities reported by farm.
Tract Summary <u>1</u> /	Click this button to display a summary of crops or commodities reported by tract.
Cancel	Click this button to return the user back to the Acreage Report Search Screen.
Generate Receipt for Service	Check this box to generate a receipt for service. A trigger button must also be selected. See paragraph 109 for additional information for generating a receipt for service.

1/ These options are **not** present until a crop or commodity is loaded for the farm.

D Action

The user shall click the radio button next to the applicable farm number. Only 1 farm can be selected.

Note: If only 1 farm number is displayed, the user shall click the applicable button to begin the acreage reporting process.

108 Total Reported Cropland (Continued)**B Cropland Comparison Tolerance**

To account for minor acreage differences when setting the fully reported cropland indicator, software will:

- automatically calculate a tolerance between total cropland on the farm and reported cropland
- set the fully reported indicator accordingly.

If within the following tolerance, the fully reported indicator will be set to “Y”. The tolerance is the larger of the following:

- 1 percent of the cropland
- .5 acre.

The maximum tolerance is 10 acres.

The tolerance will not run until all reported crops are certified.

Important: The tolerance will be calculated when setting the fully reported cropland indicator **only** and will not run until all reported crops are certified. The fully reported cropland indicator is set behind the scene.

The tolerance will **not** be calculated for cropland totals displayed in CARS, status descriptions, status reports, the FSA-578, producer print, and/or operator print.

C Cropland Comparison Override

If the farm has no cropland, CARS will provide an override process to set the fully reported indicator automatically to “Y” nightly. No user intervention will be allowed.

Note: At any point thereafter, if the cropland acres on the farm are greater than zero, the fully reported indicator will be set automatically to “N”.

109 Accessing and Generating Receipt for Service

A Receipt for Service Options

The receipt for service can be accessed or generated from the:

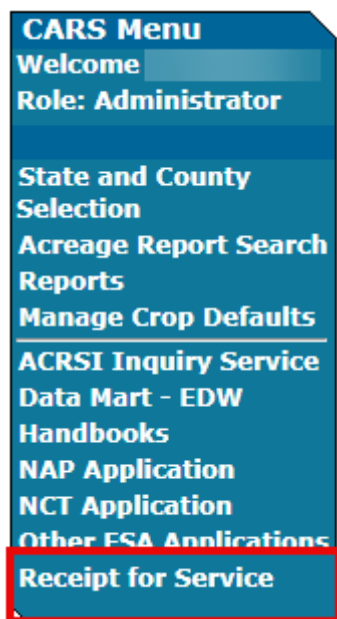
- “Receipt for Service” link on the left navigation menu
- following CARS screens:
 - Acreage Report Search
 - Crop Acreage Reports
 - Continuous Certification Election
 - Certify by Farm
 - Certify by Producer – Crop Selection
 - Reports.

B Accessing Receipt for Service From the Left Navigation Menu

The link on the left navigation menu will allow the user to manually create the receipt through the receipt for service application.

The following is an example of the receipt for service option on the left navigation menu.

*--



--*

109 Accessing and Generating Receipt for Service (Continued)

C Generating Receipt for Service From CARS

The receipt for service can be generated from CARS by clicking the “generate receipt for service check box and an associated trigger button”.

The following is an example of the generate receipt for service check box and applicable trigger buttons on the Acreage Report Search Screen.

*__

Acreage Report Search		
Year: 2026	State:	County:
Please enter a farm number, tract number, or search for a producer in SCIMS		
<input type="radio"/> Producer <input checked="" type="radio"/> Farm Number <input type="text"/> <input type="radio"/> Tract Number <input type="text"/>		
* Receipt for service can be triggered from this button <input checked="" type="checkbox"/> Generate Receipt for Service		
<input type="button" value="Submit"/> <input checked="" type="button" value="Print Map *"/> <input type="button" value="Cancel"/>		

--*

Note: For the producer search and farm search, a map and receipt can be generated regardless of the acreage report status. Maps and receipts **cannot** be generated using the tract search option.

The following is an example of the generate receipt for service check box and applicable trigger buttons on the Crop Acreage Reports Screen for a farm search.

*__

Crop Acreage Reports												
Year: 2026	State:	County:										
Operator Information												
Operator Name:												
Farm Acreage Information												
Total Cropland:	100.35	Total Cropland Reported:	101.35									
Total Non-Cropland:	51.36	Total Non-Cropland Reported:	0.00									
Base Acres:	72.70	Total Cropland Certified:	6.27									
		Total Non-Cropland Certified:	0.00									
<table border="1"> <thead> <tr> <th>Farm</th> <th>Status ?</th> <th>Last Updated</th> </tr> </thead> <tbody> <tr> <td>444</td> <td>Partially Certified / Partially Reported</td> <td>03/02/2025</td> </tr> </tbody> </table>				Farm	Status ?	Last Updated	444	Partially Certified / Partially Reported	03/02/2025			
Farm	Status ?	Last Updated										
444	Partially Certified / Partially Reported	03/02/2025										
<table border="1"> <tr> <td>Refresh Farm Data</td> <td>Continuous Certification</td> </tr> <tr> <td><input checked="" type="button" value="Print Map *"/></td> <td><input checked="" type="button" value="Print FSA-578 *"/></td> </tr> </table>				Refresh Farm Data	Continuous Certification	<input checked="" type="button" value="Print Map *"/>	<input checked="" type="button" value="Print FSA-578 *"/>					
Refresh Farm Data	Continuous Certification											
<input checked="" type="button" value="Print Map *"/>	<input checked="" type="button" value="Print FSA-578 *"/>											
* Receipt for service can be triggered from this button <input type="checkbox"/> Generate Receipt for Service												
<table border="1"> <tr> <td>Record Acreage</td> <td>Bulk Revise</td> <td>Determined Quantity</td> </tr> <tr> <td>Certify by Farm</td> <td>Certify by Producer</td> <td>Delete</td> </tr> <tr> <td>Farm Summary</td> <td>Tract Summary</td> <td>Cancel</td> </tr> </table>				Record Acreage	Bulk Revise	Determined Quantity	Certify by Farm	Certify by Producer	Delete	Farm Summary	Tract Summary	Cancel
Record Acreage	Bulk Revise	Determined Quantity										
Certify by Farm	Certify by Producer	Delete										
Farm Summary	Tract Summary	Cancel										

--*

109 Accessing and Generating Receipt for Service (Continued)

C Generating Receipt for Service From CARS (Continued)

The following is an example of the generate receipt for service check box and applicable trigger buttons on the Crop Acreage Reports Screen for a producer search and the acreage report is created for the selected farm.

*--

Crop Acreage Reports			
Year: 2026	State:	County:	
Producer Information			
Producer Name:			
Please select a farm			
Farm	Status ?	Last Updated	
State: County:			
<input type="radio"/> 3506	Not Created		
State: County:			
<input type="radio"/> 1295	Not Created		
State: County:			
<input type="radio"/> 4767	Not Created		
<input checked="" type="radio"/> 5457	Fully Certified / Fully Reported	06/01/2026	
State: County:			
<input type="radio"/> 3481	Not Created		
<input type="radio"/> 4421	Not Created		
<input type="radio"/> 5276	Fully Certified / Fully Reported	06/01/2026	
State: County:			
<input type="radio"/> 4519	Not Created		
<input type="radio"/> 6173	Fully Certified / Fully Reported	06/01/2026	
State: County:			
<input type="radio"/> 3137	Not Created		
<input type="radio"/> 4162	Fully Certified / Fully Reported	06/01/2026	
State: County:			
<input type="radio"/> 3322	Not Created		
<input type="radio"/> 8231	Fully Certified / Fully Reported	06/01/2026	
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 2px solid red; padding: 5px; text-align: center;"> Refresh Farm Data Print Map * </div> <div style="border: 2px solid red; padding: 5px; text-align: center;"> Continuous Certification Print FSA-578 * </div> </div> <div style="border: 2px solid red; padding: 5px; text-align: center; margin-top: 5px;"> Receipt for service can be triggered from this button <input type="checkbox"/> Generate Receipt for Service </div>			
<div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> Record Acreage Certify by Farm Farm Summary </div> <div> Bulk Revise Certify by Producer Tract Summary </div> <div> Determined Quantity Delete Cancel </div> </div>			

--*

109 Accessing and Generating Receipt for Service (Continued)

C Generating Receipt for Service from CARS (Continued)

The following is an example of the generate receipt for service check box and applicable trigger buttons on the Crop Acreage Reports Screen for a producer search and the acreage report is **not** created for the selected farm. When the acreage report is not created, the receipt can be generated using the 'print map' button **only**.

*__

Crop Acreage Reports

Year: 2026 State: County:

Producer Information
Producer Name:

Please select a farm

Farm	Status	Last Updated
State: IA County: Adams 3506	Not Created	
State: IA County: Howard 1295	Not Created	
State: MO County: Andrew 4767	Not Created	
5457	Fully Certified / Fully Reported	06/01/2026
State: MO County: DeKalb 3481	Not Created	
4421	Not Created	
5276	Fully Certified / Fully Reported	06/01/2026
State: MO County: Gentry 4519	Not Created	
6173	Fully Certified / Fully Reported	06/01/2026
State: MO County: Holt 3137	Not Created	
4162	Fully Certified / Fully Reported	06/01/2026
State: MO County: Nodaway 3322	Not Created	
8231	Fully Certified / Fully Reported	06/01/2026

Continuous Certification
Print Map *
Print FSA-578 *

* Receipt for service can be triggered from this button
☐ Generate Receipt for Service

Record Acreage Bulk Revise Determined Quantity
Certify by Farm Certify by Producer Delete
Farm Summary Tract Summary Cancel

__*

The following is an example of the generate receipt for service check box and applicable trigger buttons on the Continuous Certification Election Screen.

*__

Continuous Certification Election

Year: 2026 State: County:

Farm Information
Farm Number: 1234 Total Rpt Cropland: 44.36 or 44.36
Operator Name:

Producer: [Dropdown]
Election Date (MM/DD/YYYY): [Calendar] TODAY

Crop/Comm	Var/Type	Int Use	Election Date
<input type="checkbox"/> GRASS	NAG	LS	

* Receipt for service can be triggered from this button
☒ Generate Receipt for Service

Enroll Print FSA-578C * Back

__*

109 Accessing and Generating Receipt for Service (Continued)

C Generating Receipt for Service from CARS (Continued)

The following is an example of the generate receipt for service check box and applicable trigger buttons on the Certify by Farm Screen.

*--

Certify by Farm																		
Year: 2026		State:		County:														
Farm Information Farm Number: 1234 Operator Name:																		
Signature Date (MM/DD/YYYY)												Exception: Select		Apply				
Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Planting Period	Crop Status	Organic Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	Cert Date	Accepted	Exception	
<input type="checkbox"/>	36381	1 A	WHEAT	HAD	GR	N	01	I	C	-	Y	0.00	20.00	0.00	-	03/04/2025	Y	
<input type="checkbox"/>	36381	1 B	GRASS	NAG	LS	N	01	I V	C	-	Y	0.00	20.00	0.00	-	03/04/2025	Y	
<input type="checkbox"/>	36381	1 C	IDLE	-	-	N	01	I N	C	-	Y	0.00	4.36	0.00	-	03/04/2025	Y	
<div style="border: 1px solid red; padding: 5px; text-align: center;"> * Receipt for service can be triggered from this button <input checked="" type="checkbox"/> Generate Receipt for Service </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid red; padding: 5px;">Certify *</div> <div style="border: 1px solid red; padding: 5px;">Certify and Print *</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="border: 1px solid red; padding: 5px;">Print *</div> <div style="padding: 5px;">Uncertify</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="padding: 5px;">Continuous Certification</div> <div style="padding: 5px;">Back</div> </div>																		

--*

The following is an example of the generate receipt for service check box and applicable trigger buttons on the Certify by Producer – Crop Selection Screen.

*--

Certify by Producer - Crop Selection																	
Year: 2026		State:		County:													
Producer Name :																	
Signature Date (MM/DD/YYYY)												Exception: Select		Apply			
Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Organic Status	Cropland Status	Rpt Qty	Det Qty	Crop Status	Planting Period	Field ID	Producer Type	Cert Date	Accepted	Exception	
Farm Number: 1234																	
<input type="checkbox"/>	36381	1 A	WHEAT	HAD	GR	N	C	Y	20.00	-	I	01	-	OO	03/04/2025	Y	
<input type="checkbox"/>	36381	1 B	GRASS	NAG	LS	N	C	Y	20.00	-	I V	01	-	OO	03/04/2025	Y	
<input type="checkbox"/>	36381	1 C	IDLE	-	-	N	C	Y	4.36	-	I N	01	-	OO	03/04/2025	Y	
<div style="border: 1px solid red; padding: 5px; text-align: center;"> * Receipt for service can be triggered from this button <input checked="" type="checkbox"/> Generate Receipt for Service </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid red; padding: 5px;">Certify *</div> <div style="padding: 5px;">Uncertify</div> <div style="border: 1px solid red; padding: 5px;">Certify and Print *</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="padding: 5px;">Back</div> </div>																	

--*

109 Accessing and Generating Receipt for Service (Continued)

C Generating Receipt for Service From CARS (Continued)

The following is an example of the generate receipt for service check box and applicable trigger radio buttons on the Reports Screen.

*--

Note: An option to generate the FSA-578 (Nationwide Producer Print) will be available through Nationwide Customer Service **only**. See subparagraph 277 E for additional information.--*

D Actions

Step	Action	Result
1	Click the 'Generate Receipt for Service' checkbox and a trigger button from one of the CARS screens identified in subparagraph C.	The generate receipt for service popup modal will be displayed.
2	Complete the information according to RFS User Guide .	See subparagraph E for information to be automatically sent to generate receipt for service.

Important: Once the popup modal is initiated, it is important to close out. If the popup modal remains open and the user tries to initiate it from a different screen, it will not be displayed. If this happens and there are multiple screens open, minimize those screens because the popup modal may be hidden behind the multiple displays. To close the popup modal, click "cancel" or the "X" in the upper right corner.

Note: When a farm is in not created status, the receipt for service can be generated using the print map radio button **only**. An applicable error message will be displayed to indicate an acreage report is not created for all other radio button options.

109 Accessing and Generating Receipt for Service (Continued)

E Data Automatically Populated on the Receipt for Service

The following table describes data to be automatically populated on the receipt.

Receipt for Service Data	Data Automatically Populated on the Receipt
Agency	FA
--Customer Name and Core Customer ID (CCID)	<p>Customer name and CCID for operator, with the following exceptions:</p> <ul style="list-style-type: none"> • if tied to the Producer Print or Certify by Producer, the name and CCID will be the producer selected in SCIMS • if tied to Continuous Certification, the name and CCID will be the producer who made the election.-- <p>* * *</p>
Date of Service	The date the receipt for service is created.
Employee eAuth ID	eAuth ID of the employee creating the receipt for service.
Employee First Name	First name of the employee creating the receipt for service.
Employee Last Name	Last name of the employee creating the receipt for service.
Program	Acreage Report.
Program Area for Interaction with USDA	51 – FP Acreage Report.
Servicing Office	Office ID code from the eAuth header associated with the employee creating the receipt for service. This will be the office ID based on the State/county selected on FSA-578.

109 Accessing and Generating Receipt for Service (Continued)

E Data Automatically Populated on the Receipt for Service (Continued)

The following table provides data to be automatically populated on the receipt as **items received from customer** when generated from applicable CARS screens and trigger buttons.

IF the receipt for service is generated from the...	using trigger button...	THEN the following data will be automatically populated on the receipt as items received from customer...
Acreage Report Search	Print Map	
Certify by Farm Screen	Certify	42-FSA-578 – Report of Commodities.
	Print	56-Map – Crop Reporting.
	Certify and Print	56-Map – Crop Reporting; and 42-FSA-578 – Report of Commodities.
Certify by Producer – Crop Selection Screen	Certify	124-FSA-578 – (Producer Print) Report of Commodities.
	Certify and Print	56-Map – Crop Reporting; and 124-FSA-578 (Operator Print) Report of Commodities.
Continuous Certification Election Screen	Print FSA-578C	56-Map – Crop Reporting.
Crop Acreage Reports Screen	Print FSA-578	56-Map – Crop Reporting.
	Print Map	
Reports Screen	FSA-578	56-Map – Crop Reporting.
	FSA-578C	56-Map – Crop Reporting.
	FSA-578 Summary	
	Map	
	FSA-578 (Operator Print)	56-Map – Crop Reporting.
	FSA-578 (Producer Print)	56-Map – Crop Reporting.
	--FSA-578 (Nationwide Producer Print)	56-Map – Crop Reporting.--

109 Accessing and Generating Receipt for Service (Continued)

E Data Automatically Populated on the Receipt for Service (Continued)

The following table provides data to be automatically populated on the receipt as **items provided to customer** when generated from applicable CARS screens and trigger buttons.

IF the receipt for service is generated from the...	using trigger button...	THEN the following data will be automatically populated on the receipt as items provided to customer...
Acreage Report Search	Print Map	59-Map – Crop Reporting.
Certify by Farm Screen	Certify	
	Print	45-FSA-578 – Report of Commodities.
	Certify and Print	45-FSA-578 – Report of Commodities and 59-Map – Crop Reporting.
Certify by Producer – Crop Selection Screen	Certify	
	Certify and Print	122-FSA-578 (Producer Print) Report of Commodities and 59-Map – Crop Reporting.
Continuous Certification Election Screen	Print FSA-578C	71-FSA-578C – Continuous Certification.
Crop Acreage Reports Screen	Print FSA-578	45-FSA-578 – Report of Commodities.
	Print Map	59-Map – Crop Reporting.
Reports Screen	FSA-578	45-FSA-578 – Report of Commodities.
	FSA-578C	71-FSA-578C – Continuous Certification.
	FSA-578 Summary	45-FSA-578 – Report of Commodities.
	Map	59-Map – Crop Reporting.
	FSA-578 (Operator Print)	121-FSA-578 (Operator Print) Report of Commodities.
	FSA-578 (Producer Print)	122-FSA-578 (Producer Print) Report of Commodities.
	--FSA-578 (Nationwide Producer Print)	122-FSA-578 (Producer Print) Report of Commodities.--

110-160 (Reserved)

Section 2 Recording FSA-578 Data

161 Predominant Crops and Crop Characteristic Defaults

A Overview

User will have the capability to create predominant crops and crop characteristic defaults specific to their county.

*--Beginning with the 2021 program year, users will be able to access and use crop defaults created in their administrative county through Nationwide Customer Service. The user does not have to use the crop defaults that were created in the actual county they are accessing in Nationwide Customer Service.

Example: User County A created crop defaults for their administrative County A. User County A accesses a farm in County B using Nationwide Customer Service. User County A can use the crop defaults they created in County A to load data in County B.

There are times when software updates made in the current program year could impact the validity of crop defaults previously created. In such cases, an error message will be displayed to the user. Users will need to manually update invalid data fields as needed.

Example: For 2021, software was updated to default the planting pattern ‘orchard’ when applicable orchard crops are reported. The user will need to manually update crop defaults in 2021 where the planting pattern is not ‘orchard’ as needed.

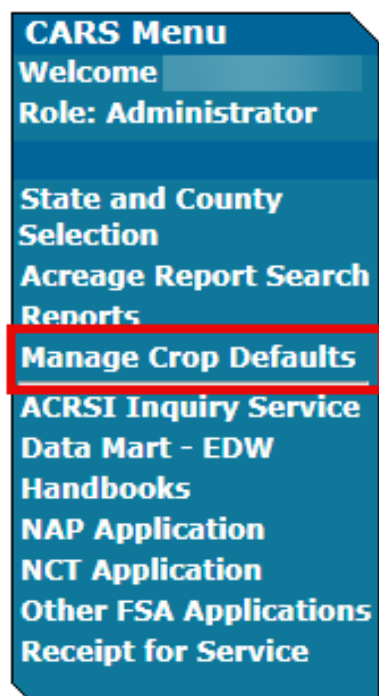
To allow crop defaults to rollover from the previous year to the next year, the user **must** click the “Manage Crop Defaults” option on the left navigation menu. Only defaults that pass validation will rollover to the next year. For informational purposes, the previous year’s defaults with invalid crop characteristics will be displayed to the user. Users will need to add/update the crop default list in the next program year as needed.

Note: See Exhibit 10 for a list of applicable CVS crops used for acreage reporting. For a list of NAP-eligible crops, see 1-NAP.--*

161 Predominant Crops and Crop Characteristic Defaults (Continued)**B Accessing “Manage Crop Defaults” Option**

The “Manage Crop Defaults” option is available under the CARS Menu on every screen throughout CARS beginning on the Acreage Report Search Screen. The following is an example of the “Manage Crop Defaults” option.

*__



__*

If no predominant crop and crop characteristic default is created, the Add Crop Default Screen will be displayed. If at least 1 predominant crop and crop characteristic default is created, the List Crop Defaults Screen will be displayed.

161 Predominant Crops and Crop Characteristic Defaults (Continued)

C Add Crop Default Screen

The following is an example of the Add Crop Default Screen.

Add Crop Default		
Year: 2021	State:	County:
* Predominant Code	<input type="text"/>	
* Crop/Commodity	Select	▼
* Variety/Type	None	▼
* Intended Use	None	▼
* Irrigation Practice	None	▼
* Organic Status	Conventional	▼
* Reporting Unit	Acres	▼
* Crop Status	None	▼
* Supplemental Status	None	▼
Concurrent Planting	None	▼
Land Use	None	
Planting Pattern	Solid	▼
* Cropland Status	Y	▼
* Planting Period	None	▼
* RMA Cropping Practice	No Cropping Practic	▼
Multi-Intended Use	N	▼
<input type="button" value="Save"/> <input type="button" value="Save and Add"/> <input type="button" value="Save and Copy"/> <input type="button" value="Cancel"/>		

D Adding Crop Default Information

When adding crop defaults on the Add Crop Default Screen, enter field data according to the following table.

Field	Action
Concurrent Planting	<p>This field is defaulted to “None”. Enter the applicable value from the drop-down list. Only crops with a concurrent planting value in CVS, will be available for selection in the drop-down list. The options are *--“Alternate”, “Interplant”, “Multi-use”, and “Stacked”.--*</p> <p>Note: When the concurrent planting option is selected, it must be selected for all initial crops reported for the field/subfield.</p>
Crop/Commodity	Select the crop from the drop-down list. The crops listed in the drop-down list are from CVS.

161 Predominant Crops and Crop Characteristic Defaults (Continued)

D Adding Crop Default Information (Continued)

Field	Action
Crop Status	<p>*--Crop status is pulled from CVS. If the crop status is not available for the crop in CVS, it will not be listed in the drop-down list.</p> <ul style="list-style-type: none"> Only acres associated with crop status “Initial” and “Experimental” will be counted when calculating total reported cropland for the farm. Acres associated with reporting unit AUM, colonies, and taps will not be counted when calculating total reported cropland for the farm. Crop status Cover (C) will be automatically populated for cover crop (0319). For crop status Repeat (R): <ul style="list-style-type: none"> the field or subfield must have an initial crop reported the repeat crop must be the same crop, type, and intended use as the initial crop the planting date must be different from the previous crop reported for the field or subfield. <p>See Exhibit 11 for more information on crop status and definitions.--*</p>
Cropland Status	<p>Beginning in 2019, once the field number is selected, the cropland status will automatically populate to (Y) yes or (N) no based on the status of the field in Farm Records. Users cannot change the defaulted cropland status in CARS. If the defaulted cropland status is determined to be incorrect, it must be changed in * * * CRM Farm Records, as applicable.</p> <p>Although AUM, colonies, and taps may have the cropland status populated to “Y” based on Farm Records, the reported quantity for these values will not be counted towards calculating the total reported cropland for the farm.</p>
Intended Use	Select the intended use from the drop-down list. The intended uses will be pulled from CVS for the crop selected.
Irrigation Practice	Select the irrigation practice from the drop-down list.
Land Use	This entry is prefilled based on data pulled from CVS.
Multi-Intended Use	Select this option if the crop will be recorded with multiple intended uses according to paragraph 162.5.
Organic Status	Select the organic status from the drop-down list, as needed. The organic status will default as “Conventional”.

162 Loading Crop and Acreage Information

B Report of Acreage Screen

The Report of Acreage Screen:

- will be displayed after a tract is selected or automatically if farm only has 1 tract
- is used to enter field and share data.

The following is an example of the Report of Acreage Screen.

*--

Report of Acreage		
Year: 2026	State:	County:
Farm Information		
Farm Number: 8481 Operator Name:		Total Rpt Cropland: 41.24 of 275.73
Tract Information		
Tract Number: 7853		Tract Rpt Cropland: 28.57 of 68.57
Please enter the crop information. * Denotes required information.		
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>FSA Physical Location</p> <p>* Field Number <input type="text" value="1 (Y)"/></p> <p>Subfield <input type="text"/></p> <p>* Reported Quantity <input type="text" value="28.57"/></p> <p>Unreported CLU Acres <input type="text" value="0.00"/></p> <p>Planting Date (MM/DD/YYYY) <input type="text"/></p> <p>Predominant Code <input type="text" value="Select"/></p> <p>* Crop/Commodity <input type="text" value="Select"/></p> <p>* Variety/Type <input type="text" value="None"/></p> <p>* Intended Use <input type="text" value="None"/></p> <p>Actual Use <input type="text" value="None"/></p> <p>* Irrigation Practice <input type="text" value="None"/></p> <p>* Planting Pattern <input type="text" value="Solid"/></p> <p>* Crop Status <input type="text" value="None"/></p> <p>* Supplemental Status <input type="text" value="None"/></p> <p>* Organic Status <input type="text" value="Conventional"/></p> <p>Plant Count <input type="text"/></p> <p>* RMA Cropping Practice <input type="text" value="No Cropping Practice Specified"/></p> </div> <div style="width: 35%;"> <p>* Cropland Status <input type="text" value="Y"/></p> <p>Reporting Unit <input type="text" value="Acres"/></p> <p>End Year (YYYY) <input type="text"/></p> <p>Land Use <input type="text" value="None"/></p> <p>Actual Land Use <input type="text" value="None"/></p> <p>Multi-Intended Use <input type="text" value="N"/></p> <p>Planting Period <input type="text" value="None"/></p> <p>* Concurrent Planting <input type="text" value="None"/></p> <p>* Official/Measured <input type="text" value="None"/></p> <p>Field ID <input type="text"/></p> </div> </div>		
List of Tract Producers		
Name	Role	Share %
Producer A	Owner	<input type="text" value="50.00"/>
Producer B	Owner/Operator	<input type="text" value="50.00"/>
Total %		100.00
<input type="button" value="Add Producers"/>		
<p>NAP Unit <input type="text"/></p> <p><input type="checkbox"/> Override NAP Unit</p>		
<div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 5px 10px; background-color: #f0f0f0;">Submit and Add</div> <div style="border: 1px solid #ccc; padding: 5px 10px; background-color: #f0f0f0;">Submit and Copy</div> <div style="border: 1px solid #ccc; padding: 5px 10px; background-color: #f0f0f0;">Submit and Bulk Copy</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="border: 1px solid #ccc; padding: 5px 10px; background-color: #f0f0f0;">Submit and Review</div> <div style="border: 1px solid #ccc; padding: 5px 10px; background-color: #f0f0f0;">Submit and Certify</div> <div style="border: 1px solid #ccc; padding: 5px 10px; background-color: #f0f0f0;">Review Crops</div> </div>		

--*

Note: See the table in subparagraph D for a complete listing of the field descriptions.

162 Loading Crop and Acreage Information (Continued)

C Options Available on the Report of Acreage Screen

The following table provides a list of options available on the Report of Acreage Screen.

Button	Action	Results
Submit and Add	Click this button once all crop information has been entered for the field to save the crop data.	The Report of Acreage Screen will be displayed to allow the user to enter another crop.
Submit and Copy	Click this button to save the crop data entered and copy the same crop information to another field for the farm and tract.	The Report of Acreage Screen will be displayed and will be automatically populated with the same crop attribute as entered for the previous field. *-- Note: The user must manually load the field number, reported quantity and planting date.--*
Submit and Bulk Copy	Click this button to save the crop data entered and copy the same crop information to other tracts and/or fields for the farm and tract.	The Bulk Copy Screen will be displayed to allow the same crop attributes as entered for the previous field to be copied across multiple tracts and fields. *-- Notes: The user must manually load the tract number, field number, subfield, reporting quantity, and field ID as applicable. See subparagraph 162 H for an example of the Bulk Copy Screen.--*
Submit and Certify	Click this button to save the crop data entered.	The Certification Screen will be displayed to allow the user to certify the crop information.
Review Crops	Click this button to review crop information previously entered. Current information entered will not be saved.	The Crop Review Screen will be displayed.
Submit and Review	Click this button to save the crop data entered.	The Crop Review Screen will be displayed.
Add Producer	Click this button to display all producers associated with the tract.	Hide Zero Shares button will be displayed. Note: See subparagraph 107 A for information on producer shares.
Hide Zero Shares	Click this button to hide all producers with zero shares in the crop. This button will be available upon clicking the “Add Producers” button.	The “Add Producer” button will be displayed.

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information

On the Report of Acreage Screen, enter field data according to the following table.

Field	Description
Actual Land Use	<p>This entry is populated based on data associated with the intended use in CVS.</p> <p>Note: This data will be populated only when associated with the reporting of an actual use.</p>
Actual Use	This field is used to document the actual use of the reported crop/commodity when the actual use is different than the intended use.
AMS License Number	<p>* * *</p> <p>The AMS license number will:</p> <ul style="list-style-type: none"> • be displayed on the Report of Acreage Screen when the crop being reported is: <ul style="list-style-type: none"> • crop code: 1218 • crop name: HEMP • intended use: All • allow up to 30 numeric and alpha values <p>•*--be a required entry.--*</p>
Concurrent Planting	<p>Concurrent planting will default to “None”. Additional options will include:</p> <ul style="list-style-type: none"> • Alternate • Interplant • Multi-use •*--Stacked.--* <p>Notes: If concurrent planting is not available for the crop in the CVS, it will not be listed in the drop-down.</p> <p>For crops with concurrent planting, “M” will be populated in the third character position under “Crop Status” when displayed or printed.</p> <p>When the concurrent planting option is selected, it must be selected for all initial crops reported for the field or subfield.</p>
Crop/Commodity	Crops/commodities listed in the drop-down are pulled from the CVS. If the crop is not available in the CVS, it will not be listed in the drop-down.

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Description
Crop Status	<p>*--Crop status is pulled from CVS. If the crop status is not available for the crop in CVS, it will not be listed in the drop-down list.</p> <ul style="list-style-type: none"> Only acres associated with crop status “Initial” and “Experimental” will be counted when calculating total reported cropland for the farm. Acres associated with reporting unit AUM, colonies, and taps will not be counted when calculating total reported cropland for the farm. Crop status Cover (C) will be automatically populated for cover crop (0319). For crop status Repeat (R): <ul style="list-style-type: none"> the field or subfield must have an initial crop reported the repeat crop must be the same crop, type, and intended use as the initial crop the planting date must be different from the previous crop reported for the field or subfield.--* <p>See Exhibit 11 for more information on crop status and definitions.</p>
Cropland Status	<p>Beginning in 2019, the cropland status will default to (Y) yes or (N) no based on the status of the field in Farm Records. This field cannot be changed by the user. If the defaulted cropland status is incorrect, it must be changed in Farm Records for the applicable year.</p> <p>Note: Although AUM, colonies, and taps may have the cropland status populated to “Y” based on Farm Records, the reported quantity for these values will not be counted towards calculating the total reported cropland for the farm.</p>
End Year	<p>An end year:</p> <ul style="list-style-type: none"> must be a 4-digit year must be greater than the selected program year cannot be entered for annually tilled crops as identified in NCT will allow a crop and all crop characteristics to roll over each program year until the end year is reached. <p>Notes: The message, “Crop Acreage Report has been rolled over from Program Year “applicable year here”, will be displayed upon accessing the farm in the next CARS program year. See paragraph 105 for rollover errors.</p> <p>See paragraph 79 for policy on entering dates.</p>

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Description								
Field ID	<p>Field ID will allow up to 4 characters and can be used to record additional information about the crop acreage being reported.</p> <p>Example: No Till, Wetlands, etc.</p> <p>*--Note: This field is used for informational purposes and must not include PII data.--*</p>								
Field Number	<p>Field numbers are pulled from Farm Records. If the field number is not defined in Farm Records, it will not be available in CARS. When the field number is displayed for selection, on the Report of Acreage and Bulk Copy Screens, the cropland status for the field will also be displayed.</p> <p>The following table provides information for recording field numbers in CARS.</p> <table> <tr> <th>IF...</th><th>THEN...</th></tr> <tr> <td>there are no field numbers in Farm Records</td><td> <p>CARS will not allow the user to complete the acreage reporting process.</p> <p>Notes: The message, “There are no Field Numbers in Farm Records. Field Numbers must be entered in Farm Records to proceed”, will be displayed on the Report of Acreage Screen.</p> <p>For farms with continuous certification crops, an additional message will be displayed, “Fields with End Year or Continuous Certification cannot rollover because the field number(s) do not exist in the current year Farm Records. Invalid fields are: _____”</p> </td></tr> <tr> <td>Farm Records has only 1 field number for the farm</td><td>that field number will be automatically populated in the field number data field on the Report of Acreage Screen.</td></tr> <tr> <td>Farm Records has more than 1 field number for the farm</td><td> <p>the user can either:</p> <ul style="list-style-type: none"> manually type in the field number select the applicable field number from the drop-down option. </td></tr> </table> <p>For 2016, the field number and subfield will be displayed as separate data fields. Enter the field number for the selected farm/tract. Enter the subfield for the field as needed. The subfield shall not exceed 2 alpha characters. The field number cannot exceed 4 digits.</p> <p>For 2015 and prior years, the field number is displayed as a single data field. The field number is restricted to 6 characters for field and/or subfield numbering. Alpha characters for subfields shall not exceed 2 characters. Number values for the field shall not exceed 4 digits.</p>	IF...	THEN...	there are no field numbers in Farm Records	<p>CARS will not allow the user to complete the acreage reporting process.</p> <p>Notes: The message, “There are no Field Numbers in Farm Records. Field Numbers must be entered in Farm Records to proceed”, will be displayed on the Report of Acreage Screen.</p> <p>For farms with continuous certification crops, an additional message will be displayed, “Fields with End Year or Continuous Certification cannot rollover because the field number(s) do not exist in the current year Farm Records. Invalid fields are: _____”</p>	Farm Records has only 1 field number for the farm	that field number will be automatically populated in the field number data field on the Report of Acreage Screen.	Farm Records has more than 1 field number for the farm	<p>the user can either:</p> <ul style="list-style-type: none"> manually type in the field number select the applicable field number from the drop-down option.
IF...	THEN...								
there are no field numbers in Farm Records	<p>CARS will not allow the user to complete the acreage reporting process.</p> <p>Notes: The message, “There are no Field Numbers in Farm Records. Field Numbers must be entered in Farm Records to proceed”, will be displayed on the Report of Acreage Screen.</p> <p>For farms with continuous certification crops, an additional message will be displayed, “Fields with End Year or Continuous Certification cannot rollover because the field number(s) do not exist in the current year Farm Records. Invalid fields are: _____”</p>								
Farm Records has only 1 field number for the farm	that field number will be automatically populated in the field number data field on the Report of Acreage Screen.								
Farm Records has more than 1 field number for the farm	<p>the user can either:</p> <ul style="list-style-type: none"> manually type in the field number select the applicable field number from the drop-down option. 								

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Description
FSA Physical Location	The physical location is pulled from farm records and will be displayed only when it is different from the selected administrative county. Exception: The physical location will always be displayed on the Report of Acreage Screen.
Intended Use	Intended use is pulled from the CVS. If the intended use is not available for the crop in the CVS, it will not be listed in the drop-down.
Irrigation Practice	Irrigation practice will include: <ul style="list-style-type: none"> • Irrigated • Non-Irrigated • Other (for reporting unit 'colonies and taps' only).
Land Use	Land use is pulled from the CVS and is used to identify fruit and vegetable (FAV) crops. If the FAV land use is not available for the crop in the CVS, it will not be populated. Note: This field cannot be changed.
Late-filed	The field will default to "No". The crop will be identified as late filed according to *--paragraph 27. Available for program year 2020 through 2025 only . Note: See paragraph 219 for procedure on the accepted flag for certified crops.--*
Multi-Intended Use	This field is used when reporting a crop with more than one intended use. The field will default to "No". Note: See paragraph 162.5 for functionality when reporting crops with multiple intended uses.
NAP Unit	NAP unit is pulled from the NAP Unit Table and will automatically populate once the data is saved on the Report of Acreage Screen. Note: The NAP unit can be overriding only when the relationship/producer type documented on the FSA-578 does not match the actual farming relationship according to 1-NAP.
Native Sod Conversion Indicator	Beginning with 2019, the native sod conversion indicator will be: <ul style="list-style-type: none"> • automatically set based on the sod broken out date in farm records, and when applicable (breaking dates Feb. 8, 2014 through Dec. 20, 2018), the crops identified as being "annually tilled" in the NCT • displayed on Report of Acreage Screen • grayed out and cannot be modified by the user. Notes: If a sod broken out date is not available in farm records, the native sod indicator will not be displayed in CARS. For 2015 through 2018 this option will be a manual selection. Important: If a change to the native sod conversion indicator is required for De Minimis according to 1-NAP (Rev. 2), subparagraph 379 F, contact Todd Pfeifer through the applicable State Office.

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Description
Official/ Measured	<p>Official/measured will default to “None”. Additional options will include:</p> <ul style="list-style-type: none"> • Official • Measured • Staked. <p>Note: See paragraph 78 for more information on official/measured.</p>
Organic Status	<p>Organic status will default to “Conventional”. Additional options will include:</p> <ul style="list-style-type: none"> • Transitional • USDA Certified. <p>Notes: See paragraph 33 for more information on reporting organic crops.</p> <p>“Organic” status will be available beginning with the 2015 crop year and displayed on applicable CARS screens, FSA-578, and FSA-578 (Producer Print) as “C” for conventional, “OT” for transitional, and “OC” for USDA Certified.</p>
Override NAP Unit	The NAP unit can be overriding only when the relationship/producer type documented on the FSA-578 does not match the actual farming relationship according to 1-NAP (Rev. 2).
--Plant Count	<p>Plant count will be available for crops associated with reporting unit “acres” and will allow up to 10 digits.</p> <p>Exception: Plant count will not be displayed for orchard crops.--</p>
Planting Date	<p>Planting date can be manually entered using format “MMDDYYYY” or by selecting the “Calendar” icon.</p> <p>Notes: A warning message will be displayed when the planting date entered is different than the selected program year. This message will be displayed for crops identified as annually tilled in NCT only.</p> <p>See paragraph 79 for crops that do not require a planting date.</p>
Planting Pattern	<p>Planting pattern:</p> <ul style="list-style-type: none"> • “Solid” will default for all crops except orchard crops • “Orchard” will default for applicable orchard crops • “Skip/Strip will be available for selection as needed. <p>Notes: When orchard is selected, additional data fields will be available to manually record age of trees, tree spacing, according to subparagraph G. Follow policy in paragraph 23 when recording this information.</p> <p>When skip/strip is selected, the system will automatically calculate the nonplanted acres according to subparagraph F.</p>

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Description	
Planting Period	Beginning with 2017, CARS will allow the user to enter crop status “Initial” for the same field number when the planting period value is different. When there is more than one planting period for a field, CARS will use the acreage that is associated with the earliest planting period when setting the fully reported indicator.	
	IF...	THEN...
	no planting period, carrying capacity is available on NCT for the crop	this field is defaulted to “01”.
	only 1 planting period, carrying capacity is available on NCT for the crop, type, practice, and intended use	this field is defaulted as the planting period carrying capacity listed on NCT.
	more than 1 planting period, carrying capacity is available on NCT for the crop, type, practice, and intended use	a drop-down list with applicable NCT planting periods/carrying capacity will be available for selection.
	Planting periods and/or carrying capacities are retrieved from NCT.	
Predominant Code	Predominant code is used to set defaults for crops and attributes for the county. Setting predominant codes will allow data to be prepopulated on the Report of Acreage Screen. This will allow for faster data entry.	
* * *	* * *	

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Description	
Reported Quantity	<p>*--Reported quantity will be pulled from Farm Record for the field number/CLU. The populated value can be changed as needed and will allow up to 8 whole numbers and 6 decimal places.</p> <p>Example: 12,345,678.123456--*</p> <p>Note: Reported quantity will not be populated when associated with a subfield. *--When applicable, a warning message will be displayed when the reported quantity entered is greater than the CLU acres in farm records.--*</p>	
	IF...	THEN the following message will be displayed on the Report of Acreage Screen...
	the reported quantity entered in CARS is greater than the CLU acreage in Farm Records	<p>“Warning: Field 1 has been over reported. Field Reported Acres: “ ”, Field Acres “ ” will be displayed.</p> <p>Note: This is a warning message only. This will not stop FSA-578 from being processed.</p>
Reporting Unit	<p>This field will:</p> <ul style="list-style-type: none"> • default as “colonies” for honey • default as “taps” for maple sap • display both “acres” and “animal unit month (AUM)” for selection for eligible crops only • default as “acres” for all other crops that are not honey, maple sap, or eligible for selection of AUM. <p>Notes: When “AUM” is selected additional data elements will be displayed to record beginning month/day, ending month/day, and % public lands. Beginning with 2019, all AUM data elements will be required entries.</p> <p>Reporting unit “hives” will be available for 2014 and prior years only. Colonies will be available for 2015 and subsequent years.</p> <p>Only reporting unit “acres” will be considered when calculating total reported cropland acres.</p>	
--RMA Cropping Practice	<p>RMA cropping practice will default to “No Cropping Practice Specified”.</p> <p>Exception: RMA cropping practice will default to “043-Skip Row” for planting pattern “skip/strip”.</p> <p>Note: See paragraph 397 for additional information on the RMA cropping practices.--</p>	

162 Loading Crop and Acreage Information (Continued)

D Entering Crop/Commodity Information (Continued)

Field	Description
Shares	<p>Shares must equal 100 percent.</p> <p>Notes: User will have the option to hide producer(s) with zero shares.</p> <p>To identify a producer that is deleted from farm records with an active share in CARS, the producer will be highlighted on the Report of Acreage Screen.</p>
Sod Broken Out Date	<p>Beginning with 2019, the sod broken out date will be:</p> <ul style="list-style-type: none"> • pulled from farm records • used to set the Native Sod Conversion Indicator • displayed on the Report of Acreage Screen. <p>Notes: If the sod broken out date is not available in farm records it will not be displayed in CARS.</p> <p>See 10-CM for more information on the sod broken out date.</p>
Subfield	Subfield is a manual entry and will allow up to 2 characters.
Supplemental Status	<p>*--Supplemental status is pulled from CVS. If the status is not available for the crop in CVS, it will not be listed in the drop-down list.</p> <ul style="list-style-type: none"> • Supplemental status will be populated in the second character position under “Crop Status” when displayed or printed. • The “Not Applicable” option will be available beginning with 2015 and will be selected when reporting idle, skip rows, water impoundment structures, fallow, honey, etc. • Supplemental status “Planted” will automatically populate for cover crops. <p>See Exhibit 11 for more information on supplemental status and definitions.--*</p>
Unreported CLU Acres	<p>This data field is intended to provide a running calculation to determine when the entire CLU is reported by displaying the unreported CLU balance for both cropland and noncropland fields. Only crop status ‘initial and experimental’ associated with reporting unit ‘acres’ will be counted in this calculation.</p> <p>Unreported CLU acres will be automatically calculated once the field number is selected, and the reported quantity is populated. The balance will be recalculated anytime the prepopulated reported quantity, for the field, is manually changed.</p> <p>Note: Additionally, the calculation to compare CLU acres, reported quantity, and unreported CLU acres will display on the Crop Review Screen, the Certify by Farm Screen, and the Bulk Revise Screen.</p>
Variety/Type	Variety/type is pulled from CVS. If the variety/type is not available for the crop in CVS, it will not be listed in the drop-down list.

162 Loading Crop and Acreage Information (Continued)

E Skip/Strip Row Information

The following list of skip/strip options will be available for selection. Skip/strip selection is **required** when planting pattern skip/strip is selected. The skip/strip code shown in the following table are used as a reference and will **not** be displayed in CARS.

* * *

Code	Number of Crop Rows/ Number of Non Crop Rows	Crop Row Width/ Skip/Strip Row Width	Conversion Factor
01	1 planted 1 skipped	30 inch	66.67%
02	1 planted 1 skipped	32 inch	62.50%
03	1 planted 1 skipped	36 inch	55.56%
11	1 planted 1 skipped	40 inch	50.00%
21	2 planted 1 skipped	30 to 40 inch	66.67%
22	2 planted 2 skipped	30 to 40 inch	50.00%
31	3 planted 1 skipped	30 to 40 inch	75.00%
32	3 planted 2 skipped	30 to 40 inch	60.00%
41	4 planted 1 skipped	30 to 40 inch	80.00%
42	4 planted 2 skipped	30 to 40 inch	66.67%
44	4 planted 4 skipped	30 to 40 inch	50.00%
51	5 planted 1 skipped	30 to 40 inch	83.33%
52	5 planted 2 skipped	30 to 40 inch	71.43%
61	6 planted 1 skipped	30 to 40 inch	85.71%
62	6 planted 2 skipped	30 to 40 inch	75.00%
71	7 planted 1 skipped	30 to 40 inch	87.50%
72	7 planted 2 skipped	30 to 40 inch	77.77%
81	8 planted 1 skipped	30 to 40 inch	88.89%
82	8 planted 2 skipped	30 to 40 inch	80.00%
99	Other patterns	FSA Rules	FSA Rules

162 Loading Crop and Acreage Information (Continued)**F Calculating Planted Acreage for Skip/Strip Information (Continued)**

Data Field	Automatic Entry
Concurrent Planting	Populate based on the concurrent planting entered for the crop planted acres
Supplemental Status	Not planted
RMA Cropping Practice	043 - Skip Row
Reporting Unit	Populate based on the reporting unit entered for the crop planted acres
Land Use	None
Planting Period	Populate based on the planting period entered for the crop planted acres
Field ID	Blank
Shares	Populate based on the shares entered for the crop planted acres
Nap Unit	Populate based on the nap unit generate for the shares entered for the crop planted acres

G Orchard Crop Information

If the orchard pattern is selected according to the table in subparagraph D, additional data * * * fields will be displayed.

--The following is an excerpt from the Report of Acreage Screen showing additional data fields available for orchard crops. Follow policy in paragraph 23 when recording this information.--

Orchard Crop Information	
Number of Trees	<input type="text"/>
Row Width (in feet)	<input type="text"/>
Spacing of Trees (in feet)	<input type="text"/>
Age Of Trees	<input type="text"/>

Note: Data fields for the number of trees and age of trees will allow up to 6 characters. Data fields for tree spacing and row width will allow up to 6 characters and 2 decimals.

162 Loading Crop and Acreage Information (Continued)

H Bulk Copy Screen

Users have the capability to use the bulk copy option to automatically copy pre-existing crop information across a single tract or across multiple tracts for the farm.

The following is an example of the Bulk Copy Screen.

*--

Bulk Copy									
Year: 2026		State:			County:				
Farm Information									
Farm Number: 8481							Total Rpt Cropland: 41.24 of 275.73		
Operator Name: Producer B									
Tract Information									
Tract Number: 7853							Tract Rpt Cropland: 28.57 of 68.57		
Tract Owner(s): Producer A Producer B									
Tract Number	Field Number	Crop/Comm	Var/Type	Int Use	Irr Prc	Crop Status	Cropland Status	Planting Date	
7853	1	CHERRIES	SWT	FH	N	I	Y	02/04/2025	
List of Tract Producers									
Name		Role				Share %			
Producer A		Owner				50.00			
Producer B		Owner/Operator				50.00			
Line #	* Tract Number	* Field Number	Subfield	Cropland Status	* Reported Quantity	Unreported CLU Acres	* Planting Date	Field ID	
1	7853	2 (Y)		Y	1.12	0.00	02/04/2025		Field has Data Reported
2	7853	Select					02/04/2025		
3	7853	Select					02/04/2025		
4	7853	Select					02/04/2025		
5	7853	Select					02/04/2025		
6	7853	Select					02/04/2025		
7	7853	Select					02/04/2025		
8	7853	Select					02/04/2025		
9	7853	Select					02/04/2025		
10	7853	Select					02/04/2025		
<div> <div>Submit and Add</div> <div>Submit and Certify</div> <div>Submit and Bulk Copy</div> <div>Submit and Review</div> </div> <div>Review Crops</div>									

Note: Message “Field has Data Reported” will be displayed at the end of the line number when the field or subfield being copied to has data already reported. The above example indicates that data is already reported for line number 1, field 2.--*

162 Loading Crop and Acreage Information (Continued)**H Bulk Copy Screen (Continued)**

The following data will be automatically copied across **all** selected tracts and fields:

- crop
- crop type
- intended use
- irrigation practice
- crop status
- cropland status
- producer(s)
- share(s).

Note: CARS will display an applicable error message when the cropland status for the field being copied does not match the cropland status for the field(s) to which the data is being copied to. Bulk copy will **not** be processed until errors are resolved.

The following data **must** be manually entered or selected:

- field number
- subfield
- reported quantity
- field id.

The following data will be automatically defaulted from the field being copied. This data can be manually changed as needed:

- tract number
- planting date.

***--Note:** CARS will display an applicable error message when the cropland status for the field being copied does not match the cropland status for the field(s) to which the data is being copied to. Bulk copy will **not** be processed until errors are resolved.--*

162 Loading Crop and Acreage Information (Continued)**I Options Available on the Bulk Copy Screen**

The following table provides a description of the options available on the Bulk Copy Screen.

Button	Result
Submit and Add	Click this button to save acreage report information. The Report of Acreage Screen will be displayed.
Submit and Certify	Click this button to save acreage report information. The Certification Screen will be displayed.
Submit and Bulk Copy	Click this button to save acreage report information. The Bulk Copy Screen will continue to be displayed.
Submit and Review	Click this button to save the acreage report information. The Review Crop Screen will be displayed.
Review Crop	Click this button to review acreage report information. The Review Crop Screen will be displayed.

162.5 Loading More Than One Intended Use for a Crop

A Overview

Beginning with program year 2019, CARS will allow more than one intended use to be loaded for specific crops according to paragraph 84.

Note: Acreage associated with a crop loaded with multiple intended uses will be counted only once when calculating total reported cropland for the farm.

B Example of “Multi-Intended Use” Option

Following is an example of the “Multi-Intended Use” options. This option is available on the Report of Acreage Screen.

*--

Report of Acreage	
Year: 2026	State: County:
Farm Information Farm Number: 444 Operator Name:	
Total Rpt Cropland: 91.03 of 100.35	
Tract Information Tract Number: 1662 Tract Owner(s):	
Tract Rpt Cropland: 91.03 of 100.35	
Please enter the crop information. * Denotes required information.	
FSA Physical Location * Field Number 3 (Y) Subfield * Reported Quantity 10.32 Unreported CLU Acres 0.00 Planting Date (MM/DD/YYYY)	* Cropland Status Y Reporting Unit Acres End Year (YYYY)
Predominant Code Select * Crop/Commodity Select * Variety/Type None	
* Intended Use None Actual Use None * Irrigation Practice None * Planting Pattern Solid * Crop Status None * Supplemental Status None * Organic Status Conventional Plant Count	Land Use None Actual Land Use None Multi-Intended Use N Planting Period None * Concurrent Planting None * Official/Measured None Field ID
* RMA Cropping Practice No Cropping Practice Specified	

--*

162.5 Loading More Than One Intended Use for a Crop (Continued)

C Actions

Step	Action									
1	<p>Enter/Select applicable crop information for the field on the Report of Acreage. The “Multi-Intended Use” field will be automatically populated as “N”. The user must select “Y” from the “Multi-Intended Use” drop-down when loading a crop with multiple intended uses.</p> <p>*--</p> <div> <div> <div> <div>Report of Acreage</div> <div> <div>Year: 2026</div> <div>State:</div> <div>County:</div> </div> </div> <div> <div>Farm Information</div> <div> <div>Farm Number: 444</div> <div>Operator Name:</div> </div> <div>Total Rpt Cropland: 91.03 of 100.35</div> </div> </div> <div> <div>Tract Information</div> <div> <div>Tract Number: 1662</div> <div>Tract Owner(s): MILDRED MOUSEL REEVES FAMILY TRUST</div> </div> <div>Tract Rpt Cropland: 91.03 of 100.35</div> </div> </div> <p>Please enter the crop information.</p> <p>* Denotes required information.</p> <div> <div> <div>FSA Physical Location</div> <div> <div>* Field Number</div> <div>3 (Y)</div> </div> <div> <div>Subfield</div> <div></div> </div> <div> <div>* Reported Quantity</div> <div>10.32</div> </div> <div> <div>Unreported CLU Acres</div> <div>0.00</div> </div> <div> <div>Planting Date (MM/DD/YYYY)</div> <div>09/08/2025</div> </div> </div> <div> <div> <div>* Cropland Status</div> <div>Y</div> </div> <div> <div>Reporting Unit</div> <div>Acres</div> </div> <div> <div>End Year (YYYY)</div> <div></div> </div> </div> <div> <div> <div>Predominant Code</div> <div>Select</div> </div> <div> <div>* Crop/Commodity</div> <div>WHEAT (0011)</div> </div> <div> <div>* Variety/Type</div> <div>HARD AMBER DURUM, SPRING (HAD)</div> </div> </div> <div> <div> <div>* Intended Use</div> <div>Grazing (GZ)</div> </div> <div> <div>Actual Use</div> <div>None</div> </div> <div> <div>* Irrigation Practice</div> <div>Non-Irrigated</div> </div> <div> <div>* Planting Pattern</div> <div>Solid</div> </div> <div> <div>* Crop Status</div> <div>I</div> </div> <div> <div>* Supplemental Status</div> <div>Planted</div> </div> <div> <div>* Organic Status</div> <div>Conventional</div> </div> <div> <div>Plant Count</div> <div></div> </div> </div> <div> <div> <div>Land Use</div> <div>None</div> </div> <div> <div>Actual Land Use</div> <div>None</div> </div> <div> <div>Multi-Intended Use</div> <div>Y</div> </div> <div> <div>Planting Period</div> <div>01</div> </div> <div> <div>* Concurrent Planting</div> <div>None</div> </div> <div> <div>* Official/Measured</div> <div>None</div> </div> <div> <div>Field ID</div> <div></div> </div> </div> <div> <div>* RMA Cropping Practice</div> <div>No Cropping Practice Specified</div> </div> </div> <div> <div>List of Tract Producers</div> <table> <thead> <tr> <th>Name</th> <th>Role</th> <th>Share %</th> </tr> </thead> <tbody> <tr> <td>Produce A</td> <td>Operator</td> <td>100.00</td> </tr> <tr> <td></td> <td>Total %</td> <td>100.00</td> </tr> </tbody> </table> <div>Add Producers</div> </div> <div> <div>NAP Unit</div> <div></div> <div> <input type="checkbox"/> Override NAP Unit </div> </div> <div> <div>Submit and Add</div> <div>Submit and Copy</div> <div>Submit and Bulk Copy</div> <div>Submit and Review</div> <div>Submit and Certify</div> <div>Review Crops</div> </div> <p>CLICK “Submit and Copy”. The Report of Acreage Screen will be redisplayed to allow the next intended use to be loaded.</p>	Name	Role	Share %	Produce A	Operator	100.00		Total %	100.00
Name	Role	Share %								
Produce A	Operator	100.00								
	Total %	100.00								

162.5 Loading More Than One Intended Use for a Crop (Continued)

C Actions (Continued)

Step	Actions									
2	<p>Enter/Select applicable crop information for the next intended use. * * * Data elements that can be *--changed are outlined in red in the following example. Other data elements cannot be changed.</p> <p>Note: See subparagraph 162 D for overriding NAP units.</p> <p>*--</p> <p>Please enter the crop information. * Denotes required information.</p> <div> <div> FSA Physical Location * Field Number 3 (Y) Subfield * Reported Quantity 10.32 Unreported CLU Acres 0.0 Planting Date (MM/DD/YYYY) 09/08/2024 Predominant Code Select * Crop/Commodity WHEAT (0011) * Variety/Type HARD AMBER DURUM, SPRING (HAD) </div> <div> * Cropland Status Y Reporting Unit Acres End Year (YYYY) </div> </div> <div> <div> * Intended Use Grain (GR) Actual Use None * Irrigation Practice Non-Irrigated * Planting Pattern Solid * Crop Status * Supplemental Status Planted * Organic Status Conventional Plant Count * RMA Cropping Practice No Cropping Practice Specified </div> <div> Land Use None Actual Land Use None Multi-Intended Use Y Planting Period 01 * Concurrent Planting None * Official/Measured None Field ID </div> </div> <div> <p align="center">List of Tract Producers</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Role</th> <th>Share %</th> </tr> </thead> <tbody> <tr> <td>Producer B</td> <td>Other Tenant</td> <td>100.00</td> </tr> <tr> <td align="right" colspan="2">Total %</td> <td>100.00</td> </tr> </tbody> </table> <p align="right">Add Producers</p> </div> <div> NAP Unit 29 <input type="checkbox"/> Override NAP Unit </div>	Name	Role	Share %	Producer B	Other Tenant	100.00	Total %		100.00
Name	Role	Share %								
Producer B	Other Tenant	100.00								
Total %		100.00								

--

CLICK one of the following:

- “Submit and Review”, to save data for the second intended use and display the Crop Review Screen
- “Submit and Copy”, to save data and load a third intended use (third intended use will **not** be loaded at this time according to paragraph 84)
- “Submit and Certify”, to save the second intended use information and display the Certification Screen
- “Review Crops”, to review crops reported for the farm. The data will **not** be saved.

Note: “Submit and Add” and “Submit and Bulk Copy” will not be used when loading multiple intended uses for a crop.

162.5 Loading More Than One Intended Use for a Crop (Continued)

D Identifying A Crop Loaded With Multiple Intended Uses

To identify a crop that is loaded with more than one intended use, CARS will display a number identifier next to the intended use. The number identifier will indicate the order in which the intended use was loaded in CARS. County Office will follow policy rules when loading primary/predominant intended uses as applicable.

The following is an example of the Crop Review Screen with a crop loaded with more than one intended use.

*--

Crop Review													
Year: 2026		State:		County:									
Farm Information													
Farm Number: 444												Total Rpt Cropland: 101.35 of 100.35	
Operator Name:													
Tract Information													
Tract Number: 1662												Tract Rpt Cropland: 101.35 of 100.35	
Tract Owner(s):													
Review of crop acreage data at tract level													
Field Number	Crop/Comm	Var/Type	Int Use	Irr Prc	Planting Period	Crop Status	Org Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty
<input type="radio"/> 1	GRASS	ALK	GZ	N	01	I	C	-	Y	84.76	84.76	0.00	-
<input type="radio"/> 2	HEMP	-	CB	N	01	I	C	-	Y	5.27	6.27	0.00	-
<input type="radio"/> 3	WHEAT	HAD	1 - GZ	N	01	I	C	-	Y	10.32	10.32	0.00	-
<input type="radio"/> 3	WHEAT	HAD	2 - GR	N	01	I	C	-	Y	10.32	10.32	0.00	-
<div> <input type="button" value="Add"/> <input type="button" value="Revise"/> <input type="button" value="Copy"/> </div> <div> <input type="button" value="Certify"/> <input type="button" value="Bulk Copy"/> <input type="button" value="Delete"/> </div>													

--*

The following is an example of the Certify by Farm Screen with a crop loaded with more than one intended use.

Certify by Farm																	
Year: 2026		State:		County:													
Farm Information																	
Farm Number: 35																Total Rpt Cropland: 0.00 of 0.00	
Operator Name:																	
Signature Date (MM/DD/YYYY)										Exception: <input type="text" value="Select"/>		<input type="button" value="Apply"/>					
Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Planting Period	Crop Status	Organic Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	Cert Date	Accepted	Exception
<input type="checkbox"/> 110	1 A	WHEAT	HAD	1 - GR	I	01	I	C	-	N	0.00	80.00	0.00	-	-	N	
<input type="checkbox"/> 110	1 A	WHEAT	HAD	2 - GZ	I	01	I	C	-	N	0.00	80.00	0.00	-	-	N	
<input type="checkbox"/> 110	1 AM	WHEAT	HAD	GR	I	01	D	C	-	N	0.00	11.00	0.00	-	-	N	
<input type="checkbox"/> 110	1 AN	SKPRW	-	-	I	01	D	N	C	-	N	0.00	11.00	0.00	-	-	N
<input type="checkbox"/> 110	1 BM	GRASS	ALK	GZ	N	01	I	C	-	N	0.00	102.67	0.00	-	-	N	
<p>* Receipt for service can be triggered from this button</p> <p><input type="checkbox"/> Generate Receipt for Service</p> <div> <input type="button" value="Certify *"/> <input type="button" value="Certify and Print *"/> </div> <div> <input type="button" value="Print *"/> <input type="button" value="Uncertify"/> </div> <div> <input type="button" value="Continuous Certification"/> <input type="button" value="Back"/> </div>																	

--*

162.5 Loading More Than One Intended Use for a Crop (Continued)

D Identifying A Crop Loaded With Multiple Intended Uses (Continued)

The following is an example of the Determined Quantity Screen with a crop loaded with more than one intended use.

*__

Determined Quantity											
Year: 2026		State:		County:							
Farm Information											
Farm Number: 444										Total Rpt Cropland: 101.35 of 100.35	
Operator Name:											
Crop/Comm: WHEAT											
Tract Num	Field Num	Var/ Type	Int Use	Irr Prc	Organic Status	Crop Status	Planting Period	Field ID	Rpt Qty	Det Qty	Official Measured
1662	3	HAD	1- GZ	N	C	I	01	-	10.32		None
1662	3	HAD	2- GR	N	C	I	01	-	10.32		None
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>											

--*

E Revising a Crop With More Than One Intended Use

The following table provides information for revising a crop with multiple intended uses.

Step	Action																																																																																																																																																																																																																					
1	<p>Select the radio button next to the crop/intended use to be revised on the Crop Review Screen.</p> <p>*__</p> <table border="1"> <thead> <tr> <th colspan="13">Crop Review</th> </tr> <tr> <th colspan="2">Year: 2026</th> <th colspan="2">State:</th> <th colspan="9">County:</th> </tr> </thead> <tbody> <tr> <td colspan="13">Farm Information</td> </tr> <tr> <td colspan="10">Farm Number: 444</td> <td colspan="3">Total Rpt Cropland: 101.35 of 100.35</td> </tr> <tr> <td colspan="13">Operator Name:</td> </tr> <tr> <td colspan="13">Tract Information</td> </tr> <tr> <td colspan="10">Tract Number: 1662</td> <td colspan="3">Tract Rpt Cropland: 101.35 of 100.35</td> </tr> <tr> <td colspan="13">Tract Owner(s):</td> </tr> <tr> <td colspan="13">Review of crop acreage data at tract level</td> </tr> <tr> <th>Field Number</th> <th>Crop/ Comm</th> <th>Var/ Type</th> <th>Int Use</th> <th>Irr Prc</th> <th>Planting Period</th> <th>Crop Status</th> <th>Org Status</th> <th>Field ID</th> <th>Cropland Status</th> <th>CLU Acres</th> <th>Rpt Qty</th> <th>Unrpt CLU Acres</th> <th>Det Qty</th> </tr> <tr> <td><input type="radio"/> 1</td> <td>GRASS</td> <td>ALK</td> <td>GZ</td> <td>N</td> <td>01</td> <td>I</td> <td>C</td> <td>-</td> <td>Y</td> <td>84.76</td> <td>84.76</td> <td>0.00</td> <td>-</td> </tr> <tr> <td><input type="radio"/> 2</td> <td>HEMP</td> <td>-</td> <td>CB</td> <td>N</td> <td>01</td> <td>I</td> <td>C</td> <td>-</td> <td>Y</td> <td>5.27</td> <td>6.27</td> <td>0.00</td> <td>-</td> </tr> <tr> <td><input checked="" type="radio"/> 3</td> <td>WHEAT</td> <td>HAD</td> <td>1 - GZ</td> <td>N</td> <td>01</td> <td>I</td> <td>C</td> <td>-</td> <td>Y</td> <td>10.32</td> <td>10.32</td> <td>0.00</td> <td>-</td> </tr> <tr> <td><input type="radio"/> 3</td> <td>WHEAT</td> <td>HAD</td> <td>2 - GR</td> <td>N</td> <td>01</td> <td>I</td> <td>C</td> <td>-</td> <td>Y</td> <td>10.32</td> <td>10.32</td> <td>0.00</td> <td>-</td> </tr> <tr> <td colspan="13"> <input type="button" value="Add"/> <input type="button" value="Revise"/> <input type="button" value="Copy"/> </td> </tr> <tr> <td colspan="13"> <input type="button" value="Certify"/> <input type="button" value="Bulk Copy"/> <input type="button" value="Delete"/> </td> </tr> </tbody> </table> <p>CLICK "Revise". The Report of Acreage Screen will be displayed.</p>	Crop Review													Year: 2026		State:		County:									Farm Information													Farm Number: 444										Total Rpt Cropland: 101.35 of 100.35			Operator Name:													Tract Information													Tract Number: 1662										Tract Rpt Cropland: 101.35 of 100.35			Tract Owner(s):													Review of crop acreage data at tract level													Field Number	Crop/ Comm	Var/ Type	Int Use	Irr Prc	Planting Period	Crop Status	Org Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	<input type="radio"/> 1	GRASS	ALK	GZ	N	01	I	C	-	Y	84.76	84.76	0.00	-	<input type="radio"/> 2	HEMP	-	CB	N	01	I	C	-	Y	5.27	6.27	0.00	-	<input checked="" type="radio"/> 3	WHEAT	HAD	1 - GZ	N	01	I	C	-	Y	10.32	10.32	0.00	-	<input type="radio"/> 3	WHEAT	HAD	2 - GR	N	01	I	C	-	Y	10.32	10.32	0.00	-	<input type="button" value="Add"/> <input type="button" value="Revise"/> <input type="button" value="Copy"/>													<input type="button" value="Certify"/> <input type="button" value="Bulk Copy"/> <input type="button" value="Delete"/>												
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<input type="button" value="Certify"/> <input type="button" value="Bulk Copy"/> <input type="button" value="Delete"/>																																																																																																																																																																																																																						

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162.5 Loading More Than One Intended Use for a Crop (Continued)

E Revising a Crop With More Than One Intended Use (Continued)


Step	Actions									
2	<p>Revise applicable data on the Report of Acreage Screen. Non-editable fields will be grayed out. Although the reported quantity and planting date is not grayed out, this data cannot be changed.</p> <p>*--</p> <div> <p>Please enter the crop information.</p> <p>* Denotes required information.</p> <div> <div> FSA Physical Location <div> * Field Number 3 (Y) Subfield </div> <div> * Reported Quantity 10.32 Unreported CLU Acres 0.0 </div> <div> Planting Date 09/08/2024 </div> </div> <div> * Cropland Status Y Reporting Unit Acres End Year (YYYY) </div> <div> Predominant Code Select * Crop/Commodity WHEAT (0011) * Variety/Type HARD AMBER DURUM, SPRING (HAD) </div> <div> * Intended Use Grazing (GZ) Actual Use None </div> <div> * Irrigation Practice Non-Irrigated * Planting Pattern Solid * Crop Status I </div> <div> * Supplemental Status Planted * Organic Status Conventional Plant Count </div> <div> * RMA Cropping Practice No Cropping Practice Specified </div> <div> Land Use None Actual Land Use None Multi-Intended Use Y Planting Period 01 </div> <div> * Concurrent Planting None * Official/Measured None Field ID </div> </div> </div> <div> <p>List of Tract Producers</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Role</th> <th>Share %</th> </tr> </thead> <tbody> <tr> <td>Producer A</td> <td>Operator</td> <td>100.00</td> </tr> <tr> <td colspan="2">Total %</td> <td>100.00</td> </tr> </tbody> </table> <p>Add Producers</p> </div> <div> <p>NAP Unit 2921 * NAP Unit has been System Generated</p> <p><input type="checkbox"/> Override NAP Unit</p> </div> <div> <div>Submit and Add</div> <div>Submit and Copy</div> <div>Submit and Bulk Copy</div> <div>Submit and Review</div> <div>Submit and Certify</div> <div>Review Crops</div> </div>	Name	Role	Share %	Producer A	Operator	100.00	Total %		100.00
Name	Role	Share %								
Producer A	Operator	100.00								
Total %		100.00								

162.5 Loading More Than One Intended Use for a Crop (Continued)

F Error Message When Loading a Crop With More Than One Intended Use

The following error message will be displayed on the Report of Acreage Screen when the intended use being loaded is already loaded for the field.


* __

Report of Acreage			
Year: 2026	State:	County:	
 The selected Intended Use 'GR' for tract 1662 field 1662 already exists for this Multi-Intended Use Crop			
Farm Information			
Farm Number: 444		Total Rpt Cropland: 101.35 of 100.35	
Operator Name:			
Tract Information			
Tract Number: 1662		Tract Rpt Cropland: 101.35 of 100.35	
Tract Owner(s):			
Please enter the crop information.			
* Denotes required information.			
FSA Physical Location		* Cropland Status Y	
* Field Number	3 (Y)	Reporting Unit	Acres
Subfield		End Year (YYYY)	
* Reported Quantity	10.32		
Unreported CLU Acres	0.0		
Planting Date (MM/DD/YYYY)	09/08/2024		
Predominant Code	Select		
* Crop/Commodity	WHEAT (0011)		
* Variety/Type	HARD AMBER DURUM, SPRING (HAD)		
* Intended Use	Grain (GR)	Land Use	None
Actual Use	None	Actual Land Use	None

--*

The following error message will be displayed on the Report of Acreage Screen when the intended use being loaded is not a valid selection for crops with multiple intended uses.

* __

Report of Acreage			
Year: 2026	State:	County:	
 Intended Use 'LS' is not a valid selection as a Multi-Intended Use. Valid values are [GR, GZ]. Tract 1662, Field 3			
Farm Information			
Farm Number: 444		Total Rpt Cropland: 101.35 of 100.35	
Operator Name:			
Tract Information			
Tract Number: 1662		Tract Rpt Cropland: 101.35 of 100.35	
Tract Owner(s):			
Please enter the crop information.			
* Denotes required information.			
FSA Physical Location		* Cropland Status Y	
* Field Number	3 (Y)	Reporting Unit	Acres
Subfield		End Year (YYYY)	
* Reported Quantity	10.32		
Unreported CLU Acres	0.0		
Planting Date (MM/DD/YYYY)	09/08/2024		
Predominant Code	Select		
* Crop/Commodity	WHEAT (0011)		
* Variety/Type	HARD AMBER DURUM, SPRING (HAD)		
* Intended Use	Left Standing (LS)	Land Use	None
Actual Use	None	Actual Land Use	None

--*

163 (Withdrawn--Amend. 25)

164 Determined Acreage

A Overview

Users will have the capability to record the determined acreage quantity for crops loaded in CARS. See paragraph 859 for information on acreage determination methods.

B “Determined Quantity” Button

The “Determined Quantity” button is available on the Crop Acreage Reports Screen. The following is an example of the Crop Acreage Reports Screen.

Crop Acreage Reports												
Year: 2022	State:	County:										
Operator Information												
Operator Name:												
Farm Acreage Information												
Total Cropland:	0.00	Total Cropland Reported:	0.00									
Total Non-Cropland:	108.00	Total Non-Cropland Reported:	33.00									
		Total Cropland Certified:	0.00									
		Total Non-Cropland Certified:	33.00									
<table border="1"> <thead> <tr> <th>Farm</th> <th>Status ?</th> <th>Last Updated</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>Fully Certified / Fully Reported</td> <td>05/07/2022</td> </tr> </tbody> </table>				Farm	Status ?	Last Updated	10	Fully Certified / Fully Reported	05/07/2022			
Farm	Status ?	Last Updated										
10	Fully Certified / Fully Reported	05/07/2022										
<div> <div>Refresh Farm Data</div> <div>Continuous Certification</div> <div>Print Map *</div> <div>Print FSA-578 *</div> </div>												
<p>* Receipt for service can be triggered from this button</p> <p><input type="checkbox"/> Generate Receipt for Service</p>												
<table border="1"> <tbody> <tr> <td>Record Acreage</td> <td>Bulk Revise</td> <td>Determined Quantity</td> </tr> <tr> <td>Certify by Farm</td> <td>Certify by Producer</td> <td>Delete</td> </tr> <tr> <td>Farm Summary</td> <td>Tract Summary</td> <td>Cancel</td> </tr> </tbody> </table>				Record Acreage	Bulk Revise	Determined Quantity	Certify by Farm	Certify by Producer	Delete	Farm Summary	Tract Summary	Cancel
Record Acreage	Bulk Revise	Determined Quantity										
Certify by Farm	Certify by Producer	Delete										
Farm Summary	Tract Summary	Cancel										

* * *

164 Determined Acreage (Continued)

F Option Available on the Determined Quantity – Crop Selection Screen

The following options are available on the Determined Quantity – Crop Selection Screen.

Button	Result
Continue	The Determined Acres Screen will be displayed.
Back	The Crop Acreage Reports Screen will be displayed.

G Determined Quantity Screen

On the Determined Quantity Screen, user will enter the determined quantity for the applicable fields of the specified crop. The following is an example of the Determined Quantity Screen.

*__

Determined Quantity											
Year: 2021			State:			County:					
Farm Information											
Farm Number: 1234						Total Rpt Cropland: 32.19 or 32.19					
Operator Name											
Crop/Comm: WHEAT											
Tract Num	Field Num	Var/ Type	Int Use	Irr Prc	Organic Status	Crop Status	Planting Period	Field ID	Rpt Qty	Det Qty	Official Measured
1655	1A	HRW	GR	N	C	I	01	-	5.00	5.00	None ▼
1655	1B	HRW	GR	N	C	I P	01	-	5.41	0.00	None ▼
1655	4A	HRW	GR	N	C	I	01	-	3.00	3.00	None ▼
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>											

Important Notes:

To allow the calculated acres to summarize correctly on the FSA-578 Farm Summary, determined acres must be entered for all fields of the crop, crop type, and intended use for the farm.

To allow the calculated acres to summarize correctly on the FSA-468, determined acres must be entered for all fields of the crop for the farm.

See paragraphs 82 and 82.5 for guidance on loading determined acres when acreage claimed on CCC-576 is disapproved.--*

164 Determined Acreage (Continued)**H Options Available on the Determined Quantity Screen**

The following table provides descriptions of the options available on the Determined Quantity Screen.

Button	Result
Submit	The Determined Quantity Screen will be re-displayed with the message: "The selected crops have been successfully updated".
Cancel	The Determined Quantity – Crop Selection Screen will be displayed.

* * *

164 Determined Acreage (Continued)

***--I Loading the Determined Quantity Due to Spot-Check**

Use the following table to load the determined quantity when findings are the result of spot-check.

IF...	AND the spot check finds...	THEN load...
no crop is reported	a crop on the field	<ul style="list-style-type: none"> a new entry for the crop found by the spot-check using the Record Acreage button the quantity determined by the spot-check as the determined quantity for the new crop entry manually notate on the FSA-578 the reason for the modification, initial and date. <p>Note: The producer is not required to sign the updated FSA-578.</p>
a crop is reported	no crop on the field	zero as the determined quantity for the crop reported by the producer.
a crop is reported	a different crop	<ul style="list-style-type: none"> zero as the determined quantity for the crop reported by the producer a new entry for the crop found by the spot-check as reported the quantity determined by the spot-check as the determined quantity for the new crop entry manually notate on the FSA-578 the reason for the modification, initial and date. <p>Note: The producer is not required to sign the updated FSA-578.</p>
	a different quantity than the quantity reported by the producer	<p>the quantity from the findings as the determined quantity for the crop reported by the producer.</p> <p>Note: The producer is not required to sign the updated FSA-578.</p>

Notes: FSA-468 will be used to notify the producer of spot check determination.

See paragraphs 82 and 82.5 for guidance on loading determined acres when acreage claimed on CCC-576 is disapproved.--*

165-215 (Reserved)

Section 3 Certifying FSA-578 Data

216 Certify by Farm or Producer

A Overview

Beginning with 2015, users will be able to certify by producer or by farm. The “Certify by Producer” option will allow users to certify multiple farms, tracts, and fields for the selected producer. The “Certify by Farm” option will allow users to certify any or all fields for the selected farm. The “Certify by Producer” and “Certify by Farm” options are available on the Crop Acreage Reports Screen. See subparagraph 104 B for an example of the Crop Acreage Reports Screen.

All crops reported in CARS are required to be certified by the applicable reporting deadline according to Exhibit 10, as applicable. County Offices shall review all crops and acreage information with producers before certifying the acreage report in CARS.

***--Notes:** See paragraph 219 for procedure on the accepted flag for certified crops and policy exception for crops certified after the ARD.

B Certify by Farm Screen

The following is an example of the Certify by Farm Screen.

Certify by Farm																		
Year: 2026		State:						County:										
Farm Information																		
Farm Number: 444												Total Rpt Cropland: 91.03 of 100.35						
Operator Name:																		
Signature Date (MM/DD/YYYY)												Exception: Select		Apply				
Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Planting Period	Crop Status	Organic Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	Cert Date	Accepted	Exception	
<input type="checkbox"/>	1662	1	GRASS	ALK	GZ	N	01	I	C	-	Y	0.00	84.76	0.00	-	-	N	
<input checked="" type="checkbox"/>	1662	2	HEMP	-	CB	N	01	I	C	-	Y	0.00	6.27	0.00	-	-	N	
<p>* Receipt for service can be triggered from this button</p> <p><input type="checkbox"/> Generate Receipt for Service</p> <div> <div>Certify *</div> <div>Print *</div> <div>Continuous Certification</div> </div> <div> <div>Certify and Print *</div> <div>Uncertify</div> <div>Back</div> </div>																		

Note: The unreported CLU acres will be automatically calculated according to subparagraph 162 D.

216 Certify by Farm or Producer (Continued)

C Options Available on the Certify by Farm Screen

The following options are available on the Certify by Farm Screen.

Button	Result
Certify	Click this button to certify the selected crop acreage. *-- Note: This button can be used to trigger a receipt for service according to paragraph 109.
Certify and Print	Click this button to certify and print the selected crop acreage. Note: This button can be used to trigger a receipt for service according to paragraph 109.
Print	Click this button to print the selected crop acreage. Note: This button can be used to trigger a receipt for service according to paragraph 109.--*
Uncertify	Click this button to uncertify crop acreage previously certified.
Continuous Certification	Click this button to display the Continuous Certification Election Screen. This button will always be displayed even when there is no eligible continuous certification crop reported for the farm.
Back	Click this button to return to the Crop Acreage Reports Screen.
Generate Receipt for Service	Check this box to generate a receipt for service. A trigger button must also be selected. See paragraph 109 for additional information on generating the receipt for service.

D Certifying Crops by Farm

Follow instructions in this table to certify crops by farm.

Step	Action	Result
1	On the Acreage Report Search Screen, enter the applicable farm number or search for a producer in SCIMS. CLICK “ Submit ”.	The Crop Acreage Reports Screen will be displayed.
2	CLICK “ Certify ”.	The Certification Screen will be displayed.
3	Enter the signature date * * * and provide the option to certify by either of the following methods: <ul style="list-style-type: none"> select the radio button in the heading bar to certify all fields in the tract select the fields individually if not certifying the entire tract. 	

216 Certify by Farm or Producer (Continued)

D Certifying Crops by Farm (Continued)

Step	Action	Result
4	CLICK “Certify”.	<p>On the Crop Acreage Reports Screen, the user will receive the message, “The selected crops have been certified”. The status will change from “Not Certified” to “Certified” after all crops and/or fields for the farm are certified. The date certified will be displayed under the “Certification Date” column.</p> <p>Notes: If the certified cropland acreage entered for the farm in CARS is greater than the acreage for the farm in * * * Farm Records message, “Warning: Farm “ ” is over reported. Certified Acres: “ ”, Farm Acres “ ”, will be is displayed on the Certification Screen.</p> <p>This is a warning message only. The County Office user will review the difference and question the producer, if needed.</p>

E Certify by Producer - Producer Selection Screen

The following is an example of the Certify by Producer - Producer Selection Screen.

Certify by Producer - Producer Selection		
Year: 2017	State:	County:
Farm Information		
Farm Number: 233		Total Rpt Cropland: 2.00 of 5.78
Operator Name: Producer A		
Please select a Producer to retrieve fields for certification		
List of Farm Producers		
Producer Name		
<input checked="" type="radio"/>	Producer A	
<input type="radio"/>	Producer B	
<input type="radio"/>	Producer C	
<input type="button" value="Submit"/>		<input type="button" value="Back"/>

216 Certify by Farm or Producer (Continued)

F Options Available on the Certify by Producer – Producer Selection Screen

The following options are available on the Certify by Producer – Producer Selection Screen.

Button	Results
Submit	The Certify by Producer – Crop Selection screen will be displayed.
Back	The Crop Acreage Reports Screen will be displayed.

G Action

The user selects the producer to be certified and CLICK “**Submit**”. The Certify by Producer – Crop Selection Screen will be displayed.

H Certify by Producer – Crop Selection Screen


The following is an example of the Certify by Producer – Crop Selection Screen.

*--

Certify by Producer - Crop Selection

Year: 2026 **State:** **County:** Furnas (065)

Producer Name :

Signature Date (MM/DD/YYYY)  **Exception:**

<input type="checkbox"/>	Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Organic Status	Cropland Status	Rpt Qty	Det Qty	Crop Status	Planting Period	Field ID	Producer Type	Cert Date	Accepted	Exception
<input type="checkbox"/>	1662	1	GRASS	ALK	GZ	N	C	Y	84.76	-	I	01	-	OP	-	N	

Farm Number: 444

* Receipt for service can be triggered from this button

☐ Generate Receipt for Service

--*

216 Certify by Farm or Producer (Continued)

I Options Available on the Certify by Producer - Crop Selection Screen

The following options are available on the Certify by Producer – Crop Selection Screen.

Button	Results
Certify	Click this button to certify crop acreage for the selected producer. Note: This button can also be used to trigger a receipt for service according to paragraph 109.
Uncertify	Click this button to uncertify crop acreage for the selected producer.
Certify and Print	Click this button to certify crop acreage for the selected producer and generate the producer print. Note: This button can also be used to trigger a receipt for service according to paragraph 109.
Back	Click this button to return to the Certify by Producer – Producer Selection Screen.
Generate Receipt for Service	Check this box to generate a receipt for service. A trigger button must also be selected. See paragraph 109 for additional information on generating the receipt for service.

J Certifying Crops by Producer

Follow instructions in this table to certify crops for the selected producer.

Step	Action	Result
1	On the Acreage Report Search Screen, enter the applicable farm number or search for a producer in SCIMS. CLICK “Submit”.	The Crop Acreage Reports Screen will be displayed.
2	CLICK “Certify by Producer”.	The Certify by Producer - Producer Selection Screen will be displayed.
3	Select the applicable producer to certify. CLICK “Submit”.	The Certify by Producer – Crop Selection Screen *--will display crop data reported for all farms associated with the producer in the selected county.--*
4	Select the applicable field(s) to be certified. CLICK “Submit”.	The message “The selected crops have been certified” will be displayed on the Certify by Producer Screen.

217 Continuous Certification for Approved Perennial Crops

A Overview

Beginning with 2016, upon certifying an approved crop, crop type, and intended use, CARS will allow election of continuous certification.

Continuous certification elections:

- are saved at the farm level, by producer, crop, crop type and intended use
- are available on the Continuous Certification Election Screen for the selected producer by crop, crop type and intended use
- ***--cannot** be made in the previous program year after the automatic rollover process is completed on or about October 1. Crops can be added to FSA-578 in the previous program year as needed.--*

Notes: Once a crop, crop type, and intended use is elected for continuous certification, all certified fields of that crop, crop type, and intended use associated with the producer will be automatically rolled to subsequent CARS program years as certified. See subparagraph 217 C for automatic termination of continuous certification.

If an approved perennial crop is recorded with an end year, upon election of continuous certification the end year will be **removed**.

B Producer Election for Continuous Certification

The following table provides guidance about how crops, crop types, and intended use are included for continuous certification based on the role of the producer making the election.

IF the...	THEN upon certification of any subsequent field(s) reported...
operator elects continuous certification for a specified crop, crop type, and intended use	and/or certified with the same crop, crop type, and intended use will be included for continuous certification, regardless of the operator having a share in the crop.
owner elects continuous certification for a specified crop, crop type, and intended use	with the same crop, crop type and intended use that the owner has a share will be automatically included for continuous certification.
other tenant elects continuous certification for a specified crop, crop type and intended use	with the same crop, crop type, and intended use that the other tenant has a share will be automatically included for continuous certification.

217 Continuous Certification for Approved Perennial Crops (Continued)

F Field Descriptions and Actions

This table provides field descriptions and actions available on the Continuous Certification Election Screen.

Field/Button	Description	Action
Producer	The producer who is making the continuous certification election.	Using the drop-down, select the applicable producer.
Election Date (MM/DD/YYYY)	The date the producer signs the FSA-578C.	Select or enter the applicable election date.
Checkbox	Allows the user to select continuous certification for all crops, crop types and intended uses depending on the box that is checked.	Using the check box, select the applicable crop, crop type and intended use to be enrolled for continuous certification.
Enroll	Enrolls the crop, crop type and intended use for continuous certification.	CLICK “Enroll” .
UnEnroll	Terminates the continuous certification election.	CLICK “UnEnroll” . Note: To terminate continuous certification, the user will need to click the “UnEnroll” button in the program year where the most current FSA-578 is certified.
Print FSA-578C	Generate and/or print FSA-578C.	CLICK “Print FSA-578C” .
Back	Returns to the Crop Acreage Reports Screen.	CLICK “Back” .
--Generate Receipt for Service	Allows the user to generate the receipt for service.	Check the check box and CLICK the Print FSA-578C button to display the receipt for service popup modal. See paragraph 109 for additional information on generating the receipt for service.--

218 (Withdrawn—Amend. 12)

*--219 The Accepted Flag for Certified Crops

A Accepted Flag Overview

Beginning in program year 2026, CARS will set an accepted flag for certified crops. To set this flag, the signature date entered in CARS for the crop, crop type, intended use, and planting period will be compared to the ARD for the crop, crop type, intended use, and planting period in NCT. Associated values for the accepted flag are 'yes (Y) and no (N)'. Accepted flag 'No' will be set as the default.

The following table provides information on how the accepted flag is set when the signature date is loaded in CARS.

IF...	AND the signature date is...	THEN...
ARD is not available for the crop, crop type, intended use, and planting period in NCT		the accepted flag will be 'Yes' regardless of the signature date loaded.
ARD is available for the crop, crop type, intended use, and planting period in NCT	before or on ARD	the accepted flag will be 'Yes'.
	after ARD	<ul style="list-style-type: none"> the accepted flag will be 'No' the following message will be displayed: 'The signature date is after the ARD. An exception is required according to 2-CP.' a list of policy exceptions in subparagraph 218 B will be available for selection once a policy exception is applied, the accepted flag will be 'Yes'.
	after ARD and no policy exception is selected	the accepted flag will be 'No'.
	blank	the accepted flag will be 'No'.

Important: The accepted flag must be 'Yes' for all cropland fields before the farm will be determined to be fully reported.

The accepted flag must be 'Yes' for all crops reported before the farm will be determined to be fully certified.

See Exhibit 6 for applicable ARD's.--*

*--219 The Accepted Flag for Certified Crops (Continued)

B Policy Exceptions for Crops Reported After ARD

The following list of policy exceptions will be available for selection. A selection is required before the accepted flag will be set to 'Yes' when the signature date in CARS is after ARD for the crop, crop type, intended use, and planting period in NCT.

Policy exceptions will be updated in paragraph 27.5 and displayed in CARS as needed. Exception codes listed in this table are used as a reference and will not be displayed in CARS.

Code	Policy Exception
7	ARD extended by DAFP.
11	Considered timely filed by accepting CIMS data according to 2-CP, subparagraph 27 D.
3	Considered timely filed by exception according to 2-CP, subparagraph 27 H.
1	Crop was not planted by the ARD.
5	Farm/Producer on acreage reporting register.
9	For Alfalfa, Triticale, and Rye see 2-CP for guidance.
10	For FL and CA see 2-CP, Exh. 6 for applicable spring ARD.
8	Late-filed fee waived by DAFP.
2	Late-filed fee was collected.
4	Perennial forage crop is reported with an intended use of GM, LS, or SD.
6	Producer purchased the acreage or acquired a lease for the acreage after the ARD for the crop.

The following is an example of the policy exceptions dropdown in CARS.




The screenshot shows the 'Certify by Farm' interface in CARS. At the top, there are fields for 'Year: 2026', 'State:', and 'County:'. Below this is a 'Farm Information' section with 'Farm Number: 444' and 'Operator Name:'. A 'Total Rpt Cropland: 91.03 or 100.35' is also displayed. The 'Signature Date (MM/DD/YYYY)' field is empty, and a red arrow points to the 'Exception:' dropdown menu. The dropdown menu is open, showing a list of policy exceptions corresponding to the codes in the table above. The exceptions are: 'ARD extended by DAFP', 'Considered timely filed by accepting CIMS data according to 2-CP, subparagraph 27D', 'Considered timely filed by exception according to 2-CP, subparagraph 27H', 'Crop was not planted by the ARD', 'Farm/Producer on Acreage Reporting Register', 'For Alfalfa, Triticale, and Rye see 2-CP for guidance', 'For FL and CA see 2-CP, Exh. 6 for applicable spring ARD', 'Late-filed fee waived by DAFP', 'Late-filed fee was collected', 'Perennial forage crop is reported with an intended use of GM, LS, or SD', and 'Producer purchased the acreage or acquired a lease for the acreage after the ARD for the crop'. Below the dropdown, there are buttons for 'Certify *', 'Certify and Print', 'Print *', 'Uncertify', 'Continuous Certification', and 'Back'. A red box highlights the dropdown menu and the 'Certify *' button.

--*

*--219 The Accepted Flag for Certified Crops (Continued)

C Example of the Accepted Flag and Policy Exceptions on the Certify by Farm Screen

The following is an example of the accepted flag on the Certify by Farm Screen when the signature date entered in CARS is on or before ARD for the crop, crop type, intended use, and planting period in NCT.

Certify by Farm																		
Year: 2026		State:		County:														
		<ul style="list-style-type: none"> Warning: All Cropland is not Certified The reported quantity for the following fields/subfields is greater than the CLU acres in farm records. Tract: 1662, Field(s): 1 																
		<ul style="list-style-type: none"> The selected crops have been certified. 																
Farm Information																		
Farm Number: 444														Total Rpt Cropland: 91.03 of 100.35				
Operator Name:																		
Signature Date (MM/DD/YYYY) 9/15/2025 														Exception: Select		Apply		
<input type="checkbox"/>	Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prec	Planting Period	Crop Status	Organic Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	Cert Date	Accepted	Exception
<input checked="" type="checkbox"/>	1662	1	GRASS	ALK	GZ	N	01	I	C	-	Y	84.76	85.76	0.00	-	09/15/2025	Y	
<input type="checkbox"/>	1662	2	HEMP	-	CB	N	01	I	C	-	Y	5.27	5.27	0.00	-	-	N	
<p>* Receipt for service can be triggered from this button</p> <p><input type="checkbox"/> Generate Receipt for Service</p>																		
Certify *									Certify and Print *									
Print *									Uncertify									
Continuous Certification									Back									

Note: Upon saving the signature date a warning message will be displayed when all cropland is not certified and overreported fields and subfields for the farm will be identified.--*

*--219 The Accepted Flag for Certified Crops (Continued)

C Example of the Accepted Flag and Policy Exceptions on the Certify by Farm Screen (Continued)

The following is an example of the accepted flag on the Certify by Farm Screen when the signature date entered in CARS is after ARD for the crop, crop type, intended use, and planting period in NCT. In this example a policy exception is not applied.

Warning message ‘The signature date is after the ARD. An exception is required according to 2-CP’ will be displayed.

Certify by Farm

Year: 2026
State:
County:

- Warning: All Cropland is not Certified
- The reported quantity for the following fields/subfields is greater than the CLU acres in farm records.
Tract: 1662, Field(s): 1
- The signature date is after the ARD. An exception is required according to 2-CP ←

- The selected crops have been certified.

Farm Information

Farm Number: 444
Operator Name:
Total Rpt Cropland: 91.03 of 100.35

Signature Date (MM/DD/YYYY): 7/25/2025
Exception: Select Apply

<input type="checkbox"/>	Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Planting Period	Crop Status	Organic Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	Cert Date	Accepted	Exception
<input type="checkbox"/>	1662	1	GRASS	ALK	GZ	N	01	I	C	-	Y	84.76	85.76	0.00	-	09/15/2025	Y	
<input checked="" type="checkbox"/>	1662	2	HEMP	-	CB	N	01	I	C	-	Y	5.27	5.27	0.00	-	07/25/2025	N	←

* Receipt for service can be triggered from this button

☐ Generate Receipt for Service

Certify *

Certify and Print *

Print *

Uncertify

Continuous Certification

Back

--*

*--219 The Accepted Flag for Certified Crops (Continued)

C Example of the Accepted Flag and Policy Exceptions on the Certify by Farm Screen (Continued)

The following is an example of the accepted flag on the Certify by Farm Screen when the signature date entered in CARS is after ARD for the crop, crop type, intended use, and planting period in NCT. In this example a policy exception is applied.

Certify by Farm

Year: 2026
State:
County:

• Exception has been applied to the selected crops

Farm Information

Farm Number: 444
Total Rpt Cropland: 91.03 of 100.35

Operator Name:

Signature Date (MM/DD/YYYY)

→

Exception:

Late-filed fee was collected

<input type="checkbox"/>	Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Planting Period	Crop Status	Organic Status	Field ID	Cropland Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	Cert Date	Accepted	Exception
<input type="checkbox"/>	1662	1	GRASS	ALK	GZ	N	01	I	C	-	Y	84.76	85.76	0.00	-	09/15/2025	Y	
<input checked="" type="checkbox"/>	1662	2	HEMP	-	CB	N	01	I	C	-	Y	5.27	5.27	0.00	-	07/25/2025	Y	Late-filed...

* Receipt for service can be triggered from this button

☐ Generate Receipt for Service

Certify *

Certify and Print *

Print *

Uncertify

Continuous Certification

Back

--*

*--219 The Accepted Flag for Certified Crops (Continued)

D Example of the Accepted Flag and Policy Exceptions on the Certify by Producer – Crop Selection Screens

The following is an example of the accepted flag on the Certify by Producer – Crop Selection screen when the signature date entered in CARS is after ARD for the crop, crop type, intended use, and planting period in NCT. In this example a policy exception is applied.

Certify by Producer - Crop Selection

Year: 2026
State:
County:

• **Warning: All Cropland is not Certified for the following Farms: [444]**

• **Exception has been applied to the selected crops**

Producer Name :

Signature Date (MM/DD/YYYY)

→
Exception: Late-filed fee was collected
Apply

	Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Organic Status	Cropland Status	Rpt Qty	Det Qty	Crop Status	Planting Period	Field ID	Producer Type	Cert Date	Accepted	Exception
Farm Number: 444																	
<input type="checkbox"/>	1662	1	GRASS	ALK	GZ	N	C	Y	85.76	-	I	01	-	OP	09/15/2025	Y	
<input checked="" type="checkbox"/>	1662	2	HEMP	-	CB	N	C	Y	5.27	-	I	01	-	OP	07/25/2025	Y	Late-filed...
Farm Number: 4891																	
<input type="checkbox"/>	758	1	BARLY	SPR	GZ	N	C	Y	4.08	-	I	01	-	OP	-	N	
<input type="checkbox"/>	758	2	WHEAT	SRW	GR	N	C	Y	5.40	-	I	01	-	OP	-	N	

* Receipt for service can be triggered from this button

☐ Generate Receipt for Service

Certify *
Uncertify
Certify and Print *

Back

Note: Upon saving the signature date a warning message will be displayed when all cropland is not certified for the farm(s) associated with the selected producer.--*

--219 The Accepted Flag for Certified Crops (Continued)*E Action**

Use the following table to apply a policy exception when the accepted flag is 'No'.

Step	Action
1	Select the checkbox next to the field(s) for the exception to be applied.
2	Select the applicable policy exception.
3	CLICK the 'Apply' button. Note: Once applied, the selected policy exception will be displayed under the exception column on the applicable certification screen. Hover over the exception to see the full description.

Notes: The accepted flag will be automatically set to 'Yes' when the signature date entered is before or on ARD according to subparagraph A.

The accepted flag and policy exceptions will not be printed on FSA-578's.--*

220-269 (Reserved)

273 Revising Tracts

A Overview

The Revise Tract Screen will be displayed after users CLICK “**Revise Tract**” on the Tract Selection Screen, if crop data has been entered for a tract on the farm. The Revise Tract Screen provides users the ability to move field/crop information from 1 tract to another. A reconciliation process will be available to ensure that only valid producers are moved. See paragraph 274 for revising crop/commodity and share information.

***--Note:** The Tract Selection Screen will be available only when the selected farm has more than one tract.--*

B Revised Tract Screen

The following is an example of the Revise Tract Screen.

Revise Tract										
Year: 2019		State:				County:				
Farm Information										
Farm Number: 502						Total Rpt Cropland: 0.00 of 0.00				
Operator Name:										
Tract Information										
Tract Number: 812						Tract Rpt Cropland: 0.00 of 0.00				
FSA Physical Location:										
Tract Owner(s):										
Tract Number: <input type="text" value="813"/> ▼										
FSA Physical Location:										
<input type="checkbox"/>	Field Num	Crop/ Comm	Var/ Type	Int Use	Irr Prc	Organic Status	Rpt Qty	Det Qty	Crop Status	Certification Date
<input type="checkbox"/>	1	GRASS	NAG	FG	N	C	79.27	-	I	-
Update Tract							Back			

C Options Available on the Revised Tract Screen

The following table provides a list of options available on the Revise Tract Screen.

Button	Results
Update Tract	Selected crops will be updated/saved to the applicable tract.
Back	Return to the Tract Selection Screen.

274 Revising Crop/Commodity and Share Information for the Field

A Overview

Users have the capability to revise applicable data loaded in CARS within their administrative county, including zero acreage reports, as necessary.

Exception: Beginning with 2015, County Offices may access the Nationwide Customer Service option on the left navigation menu to update any county in the nation.

B Accessing the “Revise” Option on the Crop Review Screen

Follow this table to revise crop and/or commodity and share information for the field.

Step	Action	Result
1	On the Acreage Report Search Screen, enter the applicable farm number or search for a producer in SCIMS. CLICK “ Submit ”.	The Crop Acreage Reports Screen will be displayed.
2	CLICK “ Record Acreage ”.	The Crop Review Screen will be displayed.
3	Select the radio button of the applicable crop or field to be revised.	
4	CLICK “ Revise ”.	The Report of Acreage Screen will be displayed.
5	A revision may be made to any entry, as applicable.	
6	After the applicable revisions have been made, CLICK “ Submit ”.	The message, “The crop acreage report has been successfully updated”, will be displayed.

C Revising Specific Crop/Commodity Information for the Field

--Acreage report data in CARS can be revised as needed. See paragraph 28 for policy for revising FSA-578 data. See subparagraph 162 D for data fields and descriptions.--

* * *

275 Bulk Revise for Updating Crop Information Across Multiple Tracts and Fields for the Farm

A Overview

The “Bulk Revise” button will be available on the Crop Acreage Reports Screen to allow users to change crop information across multiple tracts and fields for the selected farm.

Data currently available to be changed on the Bulk Revise Screen includes:

- end year
- irrigation practice
- planting date
- shares
- supplemental status (planted to failed only).

Note: See subparagraph 162 D for calculating unreported CLU acres.

B Bulk Revise Screen

The following is an example of the Bulk Revise Screen when the revise end year radio button is selected.

Bulk Revise

Year: 2022
State:
County:

Farm Information

Farm Number: 1234
Operator Name:
Total Rpt Cropland: 28.71 or 32.19

☒ **Revise End Year (YYYY)**

☐ **Revise Irrigation Practice**

☐ **Revise Planting Date**

☐ **Revise Shares**

☐ **Revise Supplemental Status** (Update 'Planted' acres to 'Failed')

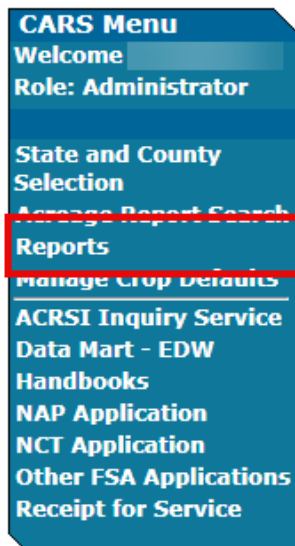
	Tract Num	Field Num	Crop/Comm	Var/Type	Int Use	Irr Prc	Planting Period	Crop Status	Organic Status	CLU Acres	Rpt Qty	Unrpt CLU Acres	Det Qty	End Year
<input type="checkbox"/>	1655	1	CRP	08A	-	N	01	I	C	10.41	10.41	0.00	-	2023
<input type="checkbox"/>	1655	2	LETUC	BIB	FH	N	01	I M	C	18.30	18.30	0.00	-	-
<input type="checkbox"/>	1655	2	LETUC	BIB	FH	N	01	R M	C	18.30	18.30	0.00	-	-
<input type="checkbox"/>	1655	4	HONEY	-	FH	O	01	I	C	7.53	7.53	7.53	-	-

277 Printing FSA-578 Data

A Overview

*--Users can generate FSA-578's, maps, continuous certification termination letters, history reports to track changes, and receipt for service by selecting the Reports option on the left navigation menu.

This is an example of the Reports option on the left navigation menu.



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* * *

277 Printing FSA-578 Data (Continued)

B Reports Screen

*--The following is an example of the Reports Screen. The FSA-578 (Nationwide Producer Print) will be available through Nationwide Customer Service **only**.

Reports		
Year: 2026	State:	County:
Program Year: 2026		
FSA-578		
<input type="radio"/> FSA-578 * * Receipt for service can be triggered from this radio button <input type="radio"/> FSA-578C * <input type="checkbox"/> Generate Receipt for Service <input type="radio"/> FSA-578 History <input type="radio"/> FSA-578 Summary * <input type="radio"/> Map * Farm Number <input type="text"/>		
<input type="radio"/> FSA-578 (Operator Print) * <input type="radio"/> FSA-578 (Producer Print) * <input type="radio"/> FSA-578 (Nationwide Producer Print) *		
<input type="radio"/> Continuous Certification Termination Letter Farm Number <input type="text"/>		
Report Format: <input checked="" type="radio"/> PDF <input type="radio"/> Excel		
<input type="radio"/> Crops with End Date Farm Number <input type="text"/> <input type="radio"/> Farms with a FSA-578 in CARS and Unreported Cropland <input type="radio"/> Farms with Active Continuous Certification <input type="radio"/> Farms with ARC/PLC Contract, Unreported Cropland <input type="radio"/> Farms with Cropland Override <input type="radio"/> Farms with CRP <input type="radio"/> Farms with Deleted Field Due to Deleted Field Number in Farm Records <input type="radio"/> Farms with Deleted Producers with Active Shares <input type="radio"/> Farms with End Date <input type="radio"/> Farms with Failed Acreage <input type="radio"/> Farms with FAV Crops <input type="radio"/> Farms with Fully Reported Cropland <input type="radio"/> Farms with Incomplete Determined Acres <input type="radio"/> Farms with Native Sod Conversion Acreage <input type="radio"/> Farms with No FSA-578 in CARS <input type="radio"/> Farms with No FSA-578 in CARS By Producer <input type="radio"/> Farms with No NAP Unit <input type="radio"/> Farms with Not Applicable Acres <input type="radio"/> Farms with Prevented Planted Acres <input type="radio"/> Farms with Reported Acres on Noncropland <input type="radio"/> Farms with Subsequent Acreage <input type="radio"/> Farms with Terminated Continuous Certification <input type="radio"/> Farms with Uncertified Crops <input type="radio"/> Farms with Uncertified CRP		
Generate Report		

Notes: The program year will default based on the program year selected on the State/County Selection Screen.

See paragraph 109 for additional information on generating the receipt for service.--*

277 Printing FSA-578 Data (Continued)

C Accessing FSA-578 Print Routine

*--Users can print FSA-578 after reported crop data has been saved. FSA-578 will print in landscape mode only.

Use the following table to generate and print FSA-578 reports.

Step	Action	Result
1	On any screen, the user will CLICK “ Reports ” under “CARS Menu” on the left side of the screen.	The Reports Screen will be displayed.
2	Select the radio button next to the report to be generated. Notes: A farm number is required for the FSA-578, FSA-578C, FSA-578 History, FSA-578 Summary, Map, and Continuous Certification Termination Letter.	
3	CLICK the “Generate Report” button.	The selected report will be generated.

D FSA-578

The FSA-578 provides a:

- farm and tract detail listing of all crops reported for the selected farm and all producers with a shared interest
- a tract summary by planting period, crop, crop type, intended use, irrigation practice, and reporting unit
- a farm summary of the total quantity reported for each crop by planting period, crop, crop type, intended use, irrigation practice, and reporting unit, and a summary by secondary planting status.

Note: The farm summary can also be generated separately from the farm and tract detail listing by select the FSA-578 Farm Summary radio button.--*

277 Printing FSA-578 Data (Continued)

D FSA-578 * * * (Continued)

Based on the user eAuth ID, the County Office employee's initials will be automatically displayed on the "Original" or "Revision" line of the Report of Commodities Farm and Tract Detail Listing, as applicable.

- The first user to load or rollover data for the farm in selected program year will always populate on the Original Line. This will include:
 - crop(s) loaded during the initial session when the farm is accessed for the first time
 - rollover of continuous certification crops
 - rollover of end year crops
 - crops moved to a child farm because of a Farm Records reconstitution and farm transfer.
- User initials will populate on the Revision Line when there is an update to FSA-578 in the selected program. Updates will include:
 - loading additional crops after the initial load session
 - revising existing crop data
 - deleting crop/field data
 - loading determined acres.

The following messages will be printed on the FSA-578 Report of Commodity Farm and *--Tract Detail Listing to assist users to determine whether cropland has been reported.--*

IF the farm has...	AND all cropland...	THEN the following message will be printed...
1 tract	for the tract has not been reported	<p>"All cropland has not been reported and/or certified."</p> <p>Note: Only acres reported on cropland with a crop status of (I)initial or (X)experimental will be considered.</p>
more than 1 tract	on all active tracts has not been reported	<p>"All cropland on all active tracts has not been reported and/or certified."</p> <p>Note: Only acres reported on cropland with a crop status of (I)initial and (X)experimental will be considered.</p>

277 Printing FSA-578 Data (Continued)

* * *

***--E The FSA-578 (Producer Print) and FSA-578 (Nationwide Producer Print)**

The FSA-578 (Producer Print) provides a:

- farm and tract detail listing of all crops reported for all farms in the county for the selected producer
- total summary for the farming operation for each crop by planting period, crop, crop type, intended use, irrigation practice, and reporting unit. The producer must have a share in the crop(s) listed on the FSA-578 (Producer Print).

Additionally, the FSA-578 (Nationwide Producer Print) is available through Nationwide Customer Service and will list all crops reported for all farms for the selected producer nationwide. The producer must have a shared in the crops listed on the FSA-578 (Nationwide Producer Print).

F FSA-578C and Continuous Certification Termination Letter

The FSA-578C and Continuous Certification Termination Letter can be generated as needed.

Notes: See paragraph 35 for continuous certification policy.

See paragraph 217 for continuous certification CARS procedure.

G FSA-578 (Operator Print)

The FSA-578 (Operator Print) provides a:

- list of all crops reported for all farms in the county for the selected operator
- total summary for the farming operation for each crop by planting period, crop, crop type, intended use, irrigation practice, and reporting unit. The producer selected **must** be the operator on the farm. The producer does **not** have to have a share in the crops listed on the FSA-578 (Operator Print).--*

* * *

278 FSA-578 Farm History

A FSA-578 History

*--The FSA-578 history report is available to identify changes made to the acreage report data to include user changes and system-generated changes.

The history report will only capture original data recorded when it is associated with a change. Changes will be displayed in a separate assignment block for each level of the hierarchy for the farm.--*

The following table identifies each assignment block and the data that is tracked.

Assignment Block	Tracked Data Changes	
Farm Level	<ul style="list-style-type: none"> • State • county • farm number • operator name • fully reported status • certification status • continuous certification election • election date 	
Tract Level	<ul style="list-style-type: none"> • State • county • tract number • producer name(s) • producer role 	
Field Level	<ul style="list-style-type: none"> • field number • reported quantity • planting date • crop/commodity • variety/type • intended use • actual use • irrigation practice • RMA cropping practice • planting pattern • crop status • supplemental status • organic status * * * • reporting unit • end year • cropland status • land use • actual land use • multi-intended use 	<ul style="list-style-type: none"> • planting period • concurrent planting • official/measured • field id • share producer name(s) • producer role • AMS license • share(s) • NAP unit • NAP unit override indicator • native sod broken out date • FSA physical State • FSA physical county • ANSI physical State • ANSI physical county • signature date • *--accepted indicator/flag--*

Note: Supplemental status ‘**planted**’ will be displayed as blank on the FSA-578 history report.