

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Direct and Counter-Cyclical Automation
2-DCP (Revision 1)**

Amendment 18

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

The following subparagraphs have been amended to provide a reference for the ACRE ACRE Troubleshooting Guide:

- 321 A
- 371 A
- 421 A.

Subparagraph 571 J has been added to provide a reference for the ACRE ACRE Troubleshooting Guide.

Exhibit 27 has been amended to update the 2009 Irrigated Oats Benchmark State Yield for Idaho.

Exhibit 29 has been amended to update the 2009 Irrigated Oats State Trigger value for Idaho.

Exhibit 30 has been amended to update 2009 Irrigated Oats State Rate for Idaho.

Exhibit 32 has been added to provide an ACRE ACRE Troubleshooting Guide.

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Part 7 PRS

Section 1 Software Access

321 Accessing Software

A Basic Information

PRS:

- software is web-based software using a centralized database
- shall be used by county FSA employees with level II eAuthentication access and State Administrative users to enter production data for crops on a farm, calculate yields, and generate FSA-658.

Note: See paragraph 366 for information on requesting State Office administrative access.

--Exhibit 32 provides a guide for troubleshooting PRS problems. Use this guide before submitting problems to the State or National Office.--

B Definitions

In this part:

- user means county FSA employees with level II eAuthentication access and State Office administrative users, **except** where specifically noted
- home county means the administrative county in the web-based environment.

***--321 Accessing Software (Continued)**

C Accessing PRS

Access the PRS Home Page from the FSA Applications intranet website at http://fsaintranet.sc.egov.usda.gov/fsa/FSAIntranet_applications.html. Under “Production Adjustment and Disaster Programs”, CLICK “DCP-ACRE Applications”. The FSA-ACRE Applications Screen will be displayed. Users shall click “Production Reporting System (PRS)” and the Production Reporting System (PRS) Login Screen will be displayed.

D Production Reporting System (PRS) Login Screen

The following is an example of the Production Reporting System (PRS) Login Screen. CLICK “PRS Login” to continue.



The USDA eAuthentication Warning Screen will be displayed.--*

Part 8 ACRE Crop Insurance Premiums**Section 1 Software Access****371 Accessing Software****A Basic Information**

CCC-538 software is intuitive web-based software with a centralized database.

CCC-538's will be updated by county FSA employees with level II eAuthentication access and State Office administrative users. See paragraph 417 for information on requesting State Office administrative access.

--Exhibit 32 provides a guide for troubleshooting insurance problems. Use this guide before submitting problems to the State or National Office.--

B Definitions

In this part:

- user means county FSA employees with level II eAuthentication access and State Office administrative users, **except** where specifically noted
- home county means the same as administrative county in the web-based environment.

*--371 Accessing Software (Continued)

C Accessing ACRE Crop Insurance Premiums

Access the Home Page from the FSA Applications Intranet website at http://fsaintranet.sc.egov.usda.gov/fsa/FSAIntranet_applications.html. Users shall click on the link, “DCP-ACRE Applications”, under the “Production Adjustment and Disaster Programs” column. The FSA-ACRE Applications Screen will be displayed. Users shall click on the link, “ACRE Insurance”.

Note: Internet Explorer shall be used when accessing the Home Page.

D Login Screen

After users click “ACRE Insurance”, users will be prompted with the following Login Screen. CLICK “Insurance Login” to continue.

Acre Crop Insurance (Insurance)

The ACRE Producer Paid Crop Insurance Premium process provides the capability to enter crop insurance premium amounts for each crop and will be utilized to calculate the payments for ACRE covered commodities. This process is dependent on the Summarization process to provide the crops, practices and shareholders associated with each farm. A farm is not eligible for an ACRE payment until a crop insurance premium amount has been entered for every shareholder for every crop on the farm

USDA is committed to making its web pages accessible to all individuals. If you are a person with a disability and have trouble accessing or using our web site, please contact the FSA National Help Desk at (800)-255-2434 or the Centralized Help Desk at 800-457-3642, option 1, option 2. Please provide us with the specific URL with which you have a problem or concern.

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Part 9 ACRE Designations**Section 1 Software Access****421 Accessing Software****A Basic Information**

CCC-528 software is intuitive web-based software with a centralized database.

CCC-528's will be updated by county FSA employees with level II eAuthentication access and State Office administrative users. See paragraph 475 for information on requesting State Office administrative access.

--Exhibit 32 provides a guide for troubleshooting designation problems. Use this guide before submitting problems to the State or National Office.--

B Definitions

In this part:

- user means county FSA employees with level II eAuthentication access and State Office Administrative users, **except** where specifically noted
- home county means the same as administrative county in the web-based environment.

--421 Accessing Software (Continued)*C Accessing ACRE Designations**

Access the Home Page from the FSA Applications Intranet website at http://fsaintranet.sc.egov.usda.gov/fsa/FSAIntranet_applications.html. Users shall click on the link, “DCP-ACRE Applications”, under the “Production Adjustment and Disaster Programs” column. The FSA-ACRE Applications Screen will be displayed. Users shall click on the link, “ACRE Designation”.

Note: Internet Explorer shall be used when accessing the Home Page.

D Login Screen

After users click “ACRE Designation”, users will be prompted with the following Login Screen. CLICK “ACRE Designation Login” to continue.

ACRE Designation

This Farm Service Agency Website is provided for producers to designate payment acres for the ACRE program. ACRE provides payments to eligible producers on elected and enrolled farms.

USDA is committed to making its web pages accessible to all individuals. If you are a person with a disability and have trouble accessing or using our web site, please contact the FSA National Help Desk at (800)-255-2434 or the Centralized Help Desk at 800-457-3642, option 1, option 2. Please provide us with the specific URL with which you have a problem or concern.

Screen ID: ACRE-Designation-WEB111
Last Modified: 06/16/2010
Back to Top ^

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571 General Provisions (Continued)**H Requesting Additional e-Funds**

e-Funds should be requested for ACRE ACRE as follows:

- County Offices shall contact the appropriate State Office specialist to request additional funds
- State Office specialists shall contact the National Office when additional funds have been requested by the County Office and the current funding in the State cannot support the request.

When requesting additional funds, State Office specialists shall e-mail all of the following National Office contacts with the program year, program, program type, and a specific amount:

- Sandy Bryant at **sandy.bryant@wdc.usda.gov**
- Steve Peterson at **steve.peterson@wdc.usda.gov**
- Tina Nemecek at **tina.nemec@wdc.usda.gov**
- Lenior Simmons at **lenior.simmons@wdc.usda.gov**.

Notes: State Offices shall not move allocation funds from 1 or more County Offices to another before requesting additional funds from the National Office reserve.

Additional funds will be sent from the National Office to the State Office, and the State Office will send the funds to the County Office.

For State Offices administering County Offices not located within that State, the National Office will send the requested funds directly to the County Office because the administering State Office will not have access to the County Office funds.

I General Payment Policy

See 9-CM, Part 2 for general payment policy for the following:

- eligible ID types and business types
- payment eligibility
- cropland factor
- payment limitation
- joint operations and entities
- general provisions for overpayments.

***--J Payment Troubleshooting**

Exhibit 32 provides a guide for troubleshooting payment problems. Use this guide before submitting problems to the State or National Office.--*

***--572 ACRE ACRE Payments**

A Eligible Commodities

The following provides the commodities eligible for ACRE ACRE payments.

Crop Name	Crop Name
Barley	Corn
Grain Sorghum	Oats
Canola	Crambe
Flaxseed	Mustard Seed
Rapeseed	Safflower
Sesame Seed	Sunflower Seed
Peanuts	Long Grain Rice
Medium Grain Rice	Soybeans
Upland Cotton	Wheat
Dry Peas	Lentils
Small Chickpeas (Desi Garbanzo Beans)	Large Chickpeas (Kabuli Garbanzo) Beans)

B Components needed for ACRE Trigger Calculations

The following are components needed to determine if ACRE triggers are met and the location of that information.

Component	Location of Information	Source
State ACRE Guarantee	ACRE Revenue Yield Maps	Exhibit 25
Actual State Yield	Actual Yield Values	Exhibit 26
Benchmark State Yield	Final ACRE Program Parameters	Exhibit 27
ACRE Price	ACRE Prices Values	Exhibit 28
Benchmark Farm Yield	FSA-658	County Office file
Actual Farm Yield		
Designated Acres of Crop by Practice		
Crop Insurance Premium Paid by Producer	FSA-538	

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Benchmark State Yield (Continued)

L Oats

The following provides the benchmark State yield for oats in bushels.

State	Status	2009	2010	2011	2012
Alabama	All Yield	48.0			
Alaska	All Yield	38.0			
Arizona	All Yield	66.0			
Arkansas	All Yield	48.0			
California	All Yield	85.0			
Colorado	Irrigated	89.0			
	Nonirrigated	24.0			
Connecticut	All Yield	62.0			
Delaware	All Yield	55.0			
Florida	All Yield	49.0			
Georgia	All Yield	56.0			
Idaho	Irrigated	*--78.0--*			
	Nonirrigated	58.0			
Illinois	All Yield	72.0			
Indiana	All Yield	73.0			
Iowa	All Yield	73.0			
Kansas	All Yield	48.0			
Kentucky	All Yield	48.0			
Louisiana	All Yield	54.0			
Maine	All Yield	68.0			
Maryland	All Yield	64.0			
Massachusetts	All Yield	58.0			
Michigan	All Yield	63.0			
Minnesota	All Yield	63.0			
Mississippi	All Yield	51.0			
Missouri	All Yield	57.0			
Montana	Irrigated	81.0			
	Nonirrigated	41.0			
Nebraska	All Yield	65.0			

*--Benchmark State Yield (Continued)

L Oats (Continued)

State	Status	2009	2010	2011	2012
Nevada	All Yield	81.0			
New Hampshire	All Yield	66.0			
New Jersey	All Yield	52.0			
New Mexico	All Yield	38.0			
New York	All Yield	63.0			
North Carolina	All Yield	69.0			
North Dakota	All Yield	56.0			
Ohio	All Yield	65.0			
Oklahoma	All Yield	36.0			
Oregon	Irrigated	99.0			
	Nonirrigated	79.0			
Pennsylvania	All Yield	56.0			
Rhode Island	All Yield	58.0			
South Carolina	All Yield	53.0			
South Dakota	All Yield	72.0			
Tennessee	All Yield	56.0			
Texas	All Yield	40.0			
Utah	All Yield	77.0			
Vermont	All Yield	59.0			
Virginia	All Yield	55.0			
Washington	Irrigated	89.0			
	Nonirrigated	76.0			
West Virginia	All Yield	56.0			
Wisconsin	All Yield	64.0			
Wyoming	Irrigated	83.0			
	Nonirrigated	23.0			

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*--State Trigger (Continued)

11 Hawaii

The following table displays whether a crop meets the Hawaii State trigger for the applicable crop.

Crop	Status	2009	2010	2011	2012
Barley	All Yield	N/A			
Canola	All Yield	N/A			
Chickpeas, Large	All Yield	N/A			
Chickpeas, Small	All Yield	N/A			
Corn	All Yield	N/A			
Cotton, Upland	All Yield	N/A			
Crambe	All Yield	N/A			
Flaxseed	All Yield	N/A			
Grain Sorghum	All Yield	N/A			
Lentils	All Yield	N/A			
Mustard Seed	All Yield	N/A			
Oats	All Yield	N/A			
Peanuts	All Yield	N/A			
Peas, Dry	All Yield	N/A			
Rapeseed	All Yield	N/A			
Rice, Long Grain	All Yield	N/A			
Rice, Medium Grain	All Yield	N/A			
Safflower	All Yield	N/A			
Sesame Seed	All Yield	N/A			
Soybeans	All Yield	N/A			
Sunflower Seed	All Yield	N/A			
Wheat	All Yield	N/A			

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State Trigger (Continued)

12 Idaho

The following table displays whether a crop meets the Idaho State trigger for the applicable crop.

Crop	Status	2009	2010	2011	2012
Barley	Irrigated	Yes			
	Nonirrigated	Yes			
Canola	All Yield	No			
Chickpeas, Large	All Yield	No			
Chickpeas, Small	All Yield	No			
Corn	All Yield	No			
Cotton, Upland	All Yield	No			
Crambe	All Yield	No			
Flaxseed	All Yield	No			
Grain Sorghum	All Yield	No			
Lentils	All Yield	No			
Mustard Seed	All Yield	No			
Oats	Irrigated	*--Yes--*			
	Nonirrigated	Yes			
Peanuts	All Yield	No			
Peas, Dry	All Yield	Yes			
Rapeseed	All Yield	No			
Rice, Long Grain	All Yield	No			
Rice, Medium Grain	All Yield	No			
Safflower	All Yield	No			
Sesame Seed	All Yield	No			
Soybeans	All Yield	No			
Sunflower Seed	All Yield	No			
Wheat	Irrigated	Yes			
	Nonirrigated	Yes			

*--State Rates (Continued)

11 Hawaii

The following table displays the per acre payment rate for ACRE crops in Hawaii.

Crop	Status	2009	2010	2011	2012
Barley	All Yield	N/A			
Canola	All Yield	N/A			
Chickpeas, Large	All Yield	N/A			
Chickpeas, Small	All Yield	N/A			
Corn	All Yield	N/A			
Cotton, Upland	All Yield	N/A			
Crambe	All Yield	N/A			
Flaxseed	All Yield	N/A			
Grain Sorghum	All Yield	N/A			
Lentils	All Yield	N/A			
Mustard Seed	All Yield	N/A			
Oats	All Yield	N/A			
Peanuts	All Yield	N/A			
Peas, Dry	All Yield	N/A			
Rapeseed	All Yield	N/A			
Rice, Long Grain	All Yield	N/A			
Rice, Medium Grain	All Yield	N/A			
Safflower	All Yield	N/A			
Sesame Seed	All Yield	N/A			
Soybeans	All Yield	N/A			
Sunflower Seed	All Yield	N/A			
Wheat	All Yield	N/A			

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State Rates (Continued)

12 Idaho

The following table displays the per acre payment rate for ACRE crops in Idaho.

Crop	Status	2009	2010	2011	2012
Barley	Irrigated	\$94.79			
	Nonirrigated	\$11.19			
Canola	All Yield	\$0.00			
Chickpeas, Large	All Yield	\$0.00			
Chickpeas, Small	All Yield	\$0.00			
Corn	All Yield	\$0.00			
Cotton, Upland	All Yield	\$0.00			
Crambe	All Yield	\$0.00			
Flaxseed	All Yield	\$0.00			
Grain Sorghum	All Yield	\$0.00			
Lentils	All Yield	\$0.00			
Mustard Seed	All Yield	\$0.00			
Oats	Irrigated	*--\$13.00--*			
	Nonirrigated	\$37.72			
Peanuts	All Yield	\$0.00			
Peas, Dry	All Yield	\$18.71			
Rapeseed	All Yield	\$0.00			
Rice, Long Grain	All Yield	\$0.00			
Rice, Medium Grain	All Yield	\$0.00			
Safflower	All Yield	\$0.00			
Sesame Seed	All Yield	\$0.00			
Soybeans	All Yield	\$0.00			
Sunflower Seed	All Yield	\$0.00			
Wheat	Irrigated	\$115.48			
	Nonirrigated	\$50.11			

***--ACRE ACRE Troubleshooting Guide**

The following provides the ACRE ACRE Troubleshooting Guide. Use this guide when troubleshooting problems.

Note: This guide is not all inclusive.

Issue	System	Reason	Solution
Farm was designated using wrong method. Example: Farm was designated automatically instead of manually.	Designation	Acreage report acres may not be correct. Acreage report acres may not be eligible.	Verify that the correct acres are entered on the acreage report. <ul style="list-style-type: none"> • See 1-DCP (Rev. 3), paragraph 177 for eligible crops. • Verify acreage report acres.
Message “Signature date must be less than 09/30/20XX for (Producer Name)” is displayed on the Designation Summary Screen.	Designation	The signature date deadline is September 30 of the program year. Example: The signature date deadline for 2010 is September 30, 2010.	Verify producer signed by signature date deadline.
Message “Farm has shareholder which does not exist or not active in SCIMS” is displayed on the Search by Producer of Farm Screen. Note: Only applies to 2009 and 2010.	Designation Insurance	An ID number was changed in SCIMS and the acreage report was not updated with the new ID number.	<ul style="list-style-type: none"> • Delete acreage report. • Note: See 2-CP, paragraph 252. • Re-enter acreage report ensuring that the correct producers are listed as having a share.

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***--ACRE ACRE Troubleshooting Guide (Continued)**

Issue	System	Reason	Solution
ACRE Insurance is cancelled numerous times for no apparent reason.	Insurance	Acreage reports were updated.	<ul style="list-style-type: none"> • Verify that the correct acres are entered on the acreage report. • Re-enter insurance data. • Do not access the acreage report unless there is a change.
Message “Shareholder signature date cannot be greater than 09/30/20XX” is displayed on the Crop Insurance Summary Screen.	Insurance	<p>The signature date deadline is September 30 of the next program year.</p> <p>Example: The signature date deadline for 2010 is September 30, 2011.</p>	
System will not allow entry of signature dates.	Insurance	Designation not approved.	<p>Review the following reports (paragraph 454):</p> <ul style="list-style-type: none"> • Farm Initiated but not COF Signed • Cancelled Farms • Undesignated Farms.

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***--ACRE ACRE Troubleshooting Guide (Continued)**

Issue	System	Reason	Solution
Message "Prior Payments Exceed Current Payments" is displayed on Pending Overpayment Report.	Payments	ACRE Contract not approved.	Review the following reports (paragraph 35): <ul style="list-style-type: none"> • All Farms Initiated but not Enrolled • All Farms Enrolled but not Approved • All Cancelled Farms.
		Designation not approved.	Review the following reports (paragraph 454): <ul style="list-style-type: none"> • Farms Initiated but not COF Signed • Cancelled Farms • Undesignated Farms.
		Insurance not approved.	Review the following reports (paragraph 404): <ul style="list-style-type: none"> • Initiated & Not Signed • Cancelled.
		Benchmark Yield and/or Actual Yield not certified.	Review the following reports (paragraph 354): <ul style="list-style-type: none"> • ACRE Cancelled FSA-658 • ACRE Farms with no Certified Yield • ACRE Farms with FSA-658's Pending COC Review.
		Data used in the payment calculation has changed, which resulted in a lower payment amount.	Verify changed data by reviewing: <ul style="list-style-type: none"> • CCC-528 • CCC-538 • FSA-658 • Acreage report.

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***--ACRE ACRE Troubleshooting Guide (Continued)**

Issue	System	Reason	Solution
Payment not being processed.	Payments	Insufficient Funds.	Review the Insufficient Funds Report in Common Payment Reports. See 9-CM, paragraph 67.
		State trigger not met.	Review Exhibit 29 to determine whether the State trigger was met.
		No producer signature date on ACRE contract.	Verify that the producer provided a timely signature and that the signature date has been updated in the ACRE contract system.
		ACRE Contract not approved.	Review the following reports (paragraph 35): <ul style="list-style-type: none"> • All Farms Initiated but not Enrolled • All Farms Enrolled but not Approved • All Cancelled Farms.
		Designation not approved.	Review the following reports (paragraph 454): <ul style="list-style-type: none"> • Farms Initiated but not COF Signed • Cancelled Farms • Undesignated Farms.
		Insurance not approved.	Review the following reports (paragraph 404): <ul style="list-style-type: none"> • Initiated & Not Signed • Cancelled.
		Benchmark Yield and/or Actual Yield not certified.	Review the following reports (paragraph 354): <ul style="list-style-type: none"> • ACRE Cancelled FSA-658 • ACRE Farms with no Certified Yield • ACRE Farms with FSA-658's Pending COC Review.

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***--ACRE ACRE Troubleshooting Guide (Continued)**

Issue	System	Reason	Solution
Benchmark Yield link is not displayed on the Select Crop for FSA-658 Screen.	PRS	ACRE contract not approved.	Review the following reports (paragraph 35): <ul style="list-style-type: none"> • All Farms Initiated but not Enrolled • All Farms Enrolled but not Approved • All Cancelled Farms.
Farm is displayed on the Cancelled Report with reason "Incorrect Practice".	PRS	A system error occurred where a duplicate record was created for the crop. The duplicate report was automatically cancelled by the system.	No action is necessary. This will not affect FSA-658 for the farm. These duplicate cancellations will stay on the cancelled report until they are removed by Kansas City.
Message "County User is not authorized to enter the approval data as the Operator Certification is after the Certification End Date" is displayed on the Certification & Approval Screen.	PRS	The signature date deadline is July 15 of the next program year. Example: The signature date deadline for 2010 is July 15, 2011.	State Office Admin or National Admin user must approve.
Message "Farm is not Certified" is displayed on the Farm Selection Screen.	PRS	Acreage report not certified.	Verify that acreage report has been certified.
Message, "Unable to Proceed due to Internal Database Error".	PRS	System has created a duplicate record.	Report to Help Desk. Kansas City must delete duplicate record to resolve error.
One or more crops are not displayed on the Tract Data Screen.	PRS	Acreage report acres may not be correct.	Verify that the correct acres are entered on the acreage report.
		Acreage report acres may not be eligible.	<ul style="list-style-type: none"> • See 1-DCP (Rev. 3), paragraph 177 for eligible crops. • Verify acreage report acres.

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