

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Direct and Counter-Cyclical Automation
2-DCP (Revision 1)**

Amendment 20

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 11 A has been amended to provide a reference for the DCP direct, DCP CC, and ACRE direct troubleshooting guide.

Paragraphs 210 and 571 have been amended to provide additional e-Funds information.

Paragraph 578 has been added to provide procedure for printing and using the ACRE-ACRE Estimated Calculated Payment Report.

Exhibit 6 has been amended to provide troubleshooting solutions for the DCP-ACRE contract.

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Part 2 CCC-509 Software

11 Overview

A Basic Information

CCC-509 software is intuitive web-based software with a centralized database. CCC-509's will be updated by:

- County Office employees
- State Office employees that have requested access to DCP-ACRE

Note: All State and County Office employees that have requested access to DCP-ACRE will be able to load a nationwide customer service application, which means that any user can load CCC-509's for any customer nationwide.

- FSA customers with Internet and eAuthentication level 2 security accesses; see Part 3 for additional information.

Notes: Producers will **not** be able to make modifications to CCC-509's that have been submitted. All CCC-509 modifications **must** be processed by County Office personnel.

Producers with eAuthentication level 2 security access, **and** a representative role established in RLMS, have the ability to view and modify CCC-509's on behalf of the producer they are representing.

CCC-509 software will read farm and tract maintenance files.

--Exhibit 6 provides a guide for troubleshooting DCP direct, DCP CC, and ACRE direct problems. Use this guide before submitting problems to the State or National Office.--

B Definitions

In this part, user means County Office employees and producers **except** where specifically noted.

Home county means administrative county in the web-based environment.

12-20 (Reserved)

210 General Provisions (Continued)

* * *

***--H e-Funds Access**

Funding for DCP and ACRE is established with the following numeric accounting codes:

- DCP direct - 6742
- DCP CC - 6747
- ACRE direct - 6744.

The funding will be maintained at the National level and will **not** be allotted to individual counties; therefore, State Office specialists will **not** need access to these programs.--*

I General Payment Policy

See 9-CM, Part 2 for general payment policy for the following:

- eligible ID types and business types
- payment eligibility
- cropland factor
- payment limitation
- joint operations and entities
- general provisions for overpayments.

J Payment Troubleshooting

Exhibit 6 provides a guide for troubleshooting payment problems. Use this guide before submitting problems to the State or National Office.

211 Payment Limitation Provisions

***--A Payment Limitation Information for DCP Direct and CC, and ACRE Direct, Payments**

DCP direct and CC, and ACRE direct, payments are limited to a maximum payment--* limitation amount per person or legal entity and will be attributed through direct attribution.

See 4-PL, paragraph 14 for payment limitation amounts for a person or legal entity.

As each payment is processed through NPS, the available payment limitation for the person or legal entity will be reduced until:

- *--all DCP direct and CC, and ACRE direct, payments, as applicable, are issued for the--* person or legal entity
- maximum payment limitation has been attributed to a person.

Part 10 ACRE ACRE Payment Processing**571 General Provisions****A Introduction**

This part contains general provisions applicable to ACRE ACRE payments.

B Obtaining FSA-325

FSA-325 shall be completed, according to 1-CM, by individuals or entities requesting payments earned by a producer who has died, disappeared, or been declared incompetent subsequent to applying for program benefits. Payments shall be issued to the individuals or entities requesting payment using the deceased, incompetent, or disappeared producer's ID number.

***--Note:** If CCC-509, CCC-528, and CCC-538 have been filed by the producer, a revised--* form is **not** required when payments are issued under the deceased, incompetent, or disappeared producer's ID number.

C Administrative Offset

ACRE ACRE payments are subject to administrative offsets.

D Bankruptcy

State and County Offices shall contact the OGC Regional Attorney for guidance before issuing ACRE ACRE payments for all bankruptcy cases.

E Assignments

County Offices shall process assignments and joint payments according to 63-FI.

571 General Provisions (Continued)

F Processing Payments

ACRE ACRE payments shall be issued as soon as possible after all of the following conditions are met:

- CCC-509 ACRE election is approved
- CCC-509 enrollment contract is approved
- *--CCC-528 is certified and signed by County Office, if applicable
- CCC-538 is certified and signed by County Office, if applicable--*
- FSA-658 is loaded and approved for both actual and benchmark yield
- State trigger rates have been determined for crop and practice and the State trigger is determined to have been met
- farm trigger has been determined to be met
- producer has provided all required program and eligibility documentation.

G Funds Control Process

ACRE ACRE payments will use the e-Funds accounting process which controls funding allotments by crop year, monitors program spending, and halts program disbursements when the funding allocation has been exhausted.

*--The funding will be maintained at a National level and will **not** be allotted to individual counties.--*

571 General Provisions (Continued)

* * *

H General Payment Policy

See 9-CM, Part 2 for general payment policy for the following:

- eligible ID types and business types
- payment eligibility
- cropland factor
- payment limitation
- joint operations and entities
- general provisions for overpayments.

I Payment Troubleshooting

Exhibit 32 provides a guide for troubleshooting payment problems. Use this guide before submitting problems to the State or National Office.

572 ACRE ACRE Payments

A Eligible Commodities

The following provides the commodities eligible for ACRE ACRE payments.

Crop Name	Crop Name
Barley	Corn
Grain Sorghum	Oats
Canola	Crambe
Flaxseed	Mustard Seed
Rapeseed	Safflower
Sesame Seed	Sunflower Seed
Peanuts	Long Grain Rice
Medium Grain Rice	Soybeans
Upland Cotton	Wheat
Dry Peas	Lentils
Small Chickpeas (Desi Garbanzo Beans)	Large Chickpeas (Kabuli Garbanzo) Beans)

B Components Needed for ACRE Trigger Calculations

The following are components needed to determine whether ACRE triggers are met and the location of that information.

Component	Location of Information	Source
State ACRE Guarantee	ACRE Revenue Yield Maps	Exhibit 25
Actual State Yield	Actual Yield Values	Exhibit 26
Benchmark State Yield	Final ACRE Program Parameters	Exhibit 27
ACRE Price	ACRE Prices Values	Exhibit 28
Benchmark Farm Yield	FSA-658	County Office file
Actual Farm Yield		
Designated Acres of Crop by Practice	*--CCC-528	
Crop Insurance Premium Paid by Producer	CCC-538--*	

573 Payment Processing (Continued)

B Computing Producer Payments

The ACRE/ACRE farm payment is calculated by multiplying the designated acres of crop and practice times farm productivity index (benchmark farm yield divided by benchmark State yield) times the lesser of (State ACRE guarantee minus actual State revenue) and (State ACRE guarantee times 25 percent) (Exhibit 30).

The following describes the calculation of a producer’s payment if the ACRE State trigger and ACRE farm trigger have been met.

Step	System Action	Example
1	Determine designated acres of crop and practice according to *--CCC-528.--*	125.0
2	Determine benchmark farm yield.	170
3	Determine benchmark State yield.	160
4	Calculate farm productivity index by dividing the result of step 2 by the result of step 3.	1.0625
5	Calculate rate by determining the lesser of the following: <ul style="list-style-type: none"> • State ACRE guarantee minus actual State revenue • State ACRE guarantee multiplied by 25 percent. 	\$11.70
		\$11.70
		\$149.40
6	Determine producer’s share of crop by practice.	.5000
7	Calculate producer’s payment by multiplying result of step 1 times result of step 4 times result of step 5 times 6.	\$777

Note: This is a chain calculation. No rounding occurs until the result of step 7.

574-577 (Reserved)

***--578 ACRE-ACRE Estimated Calculated Payment Report**

A Introduction

The ACRE-ACRE Estimated Calculated Payment Report is a computer-generated report that prints an estimated calculated payment amount for a producer based on data from the ACRE Designation, ACRE Insurance, and ACRE PRS.

B Accessing the ACRE-ACRE Estimated Calculated Payment Report

Access the ACRE-ACRE Estimated Calculated Payment Report through the Common Payment Reports System according to 9-CM.

C ACRE-ACRE Estimated Calculated Payment Report Description

The following information will be displayed and printed on the ACRE-ACRE Estimated Calculated Payment Report.

Field	Description	
Header Information		
County	The county as selected.	
State	The State associated with the selected county.	
Program Year	The year as selected.	
Program Name	ACRE.	
Program Type	ACRE.	
Producer Name and Address	The name and address of the producer.	
Date	The date the ACRE-ACRE Estimated Calculated Payment Report was printed.	
Farm Information		
Farm Number	IF the report is printed by...	THEN the farm number is...
	farm number	farm number as selected.
	Producer	all farm numbers that are enrolled in ACRE.
Designation Status	The status of designation is as follows: <ul style="list-style-type: none"> • initiated • enrolled • approved • cancelled. 	
Insurance Status	The status of insurance is as follows: <ul style="list-style-type: none"> • initiated • enrolled • approved • cancelled. 	

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*--578 ACRE-ACRE Estimated Calculated Payment Report (Continued)

C ACRE-ACRE Estimated Calculated Payment Report Description (Continued)

Field	Description
Crop Information	
Crop	The crop with designated acres in Designation.
Practice	The practice of the crop.
PRS Status	The status of PRS is as follows: <ul style="list-style-type: none"> • initiated – not calculated • initiated – calculated • approved • cancelled.
Farm Trigger	
Note: If the farm trigger is not met for the farm, footnote number (4) will be displayed.	
ACRE Guarantee Percentage	A set percentage that is used as a multiplier in the calculation of the ACRE guarantee. This will be 100 percent for crop years 2009 through 2012.
Benchmark Farm Yield	The benchmark yield for the crop as calculated in PRS.
ACRE Guarantee Price	For any program year, the simple average of the national average price for the immediately preceding 2 years.
Insurance Premium	The total insurance premium for the crop. <p>Note: This is determined by adding together the insurance premiums for the crop as reported by all producers who share in the crop.</p>
Farm ACRE Guarantee	Calculated according to the following: <ul style="list-style-type: none"> • ACRE guarantee percentage, times • benchmark farm yield, times • ACRE guarantee price, plus • insurance premium.
Farm Revenue Percentage	A set percentage that is used as a multiplier in the calculation of the farm revenue. This will be 100 percent for crop years 2009 through 2012.
Actual Farm Yield	The actual yield for the crop as calculated by PRS.
ACRE Final Price	The higher of either of the following, as determined by CCC, for the covered commodity or peanuts: <ul style="list-style-type: none"> • the national average price received by producers during the 12-month marketing year of the covered commodity or peanuts • 70 percent of the marketing assistance loan rate for the covered commodity or peanuts under Pub. L. 110-246, Section 1202 or 1307.

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*--578 ACRE-ACRE Estimated Calculated Payment Report (Continued)

C ACRE-ACRE Estimated Calculated Payment Report Description (Continued)

Field	Description
Actual Farm Revenue	Calculated according to the following: <ul style="list-style-type: none"> • farm revenue percentage, times • actual farm yield, times • ACRE final price.
Payment Calculation	
Note: If the payment rate for the crop is zero, footnote number (5) will be displayed.	
Designated Acres	The designated acres for the crop from ACRE Designation.
Benchmark Farm Yield	The benchmark yield for the crop as calculated by PRS.
State Benchmark Yield	For any program year, the Olympic average of the immediately 5 preceding year's average planted yield by State.
Payment Rate	The calculated payment rate for the crop.
Producer Share	The calculated share for the crop. Note: This is calculated according to the following: <ul style="list-style-type: none"> • total producer acres from the acreage report, divided by • total crop acres from the acreage report.
Producer Payment	Calculated according to the following: <ul style="list-style-type: none"> • designated acres, times • the result of: <ul style="list-style-type: none"> • benchmark farm yield, divided by • State benchmark farm yield, times • payment rate, times • producer share.

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*--578 ACRE-ACRE Estimated Calculated Payment Report (Continued)

C ACRE-ACRE Estimated Calculated Payment Report Description (Continued)

Field	Description
Footnotes	
<p>(1) The display/print of the “Farm ACRE Guarantee”, “Actual Farm Revenue”, and “Producer Share” amounts will be limited to 6 decimal places even though the actual amounts for each of those fields may be more than 6 decimal places.</p>	<p>The report rounds the number of decimal places that can be displayed to 6 decimal places. However, the amount that is actually being used in the calculation may be more than 6 decimal places. As a result, the amount that is displayed in the “Producer Payment” field may not match a “Producer Payment” that is manually calculated according to the provided payment calculations.</p> <p>Note: This footnote always displays next to the “Farm ACRE Guarantee”, “Actual Farm Revenue”, and “Producer Share” fields.</p>
<p>(2) Calculation cannot be completed due to cancelled Designation and/or Insurance.</p>	<p>In situations where the Designation and/or Insurance is in a canceled state, no calculations can be completed; therefore, the only information that will be displayed for the farm is the “Farm Number”, “Designation Status”, and “Insurance Status”.</p> <p>Note: If this footnote applies, it will display next to the “Designation Status” and/or “Insurance Status” field.</p>
<p>(3) Calculation cannot be completed due to the Benchmark Farm Yield and/or Actual Farm Yield not being calculated in PRS.</p>	<p>The “Benchmark Farm Yield” and “Actual Farm Yield” are required to calculate the ACRE-ACRE payment. If 1 or both of the yields are not calculated, only the data that is available will be printed and the “Producer Payment” will be calculated as \$0.00.</p> <p>Note: If this footnote applies, it will display next to the “PRS Status” field.</p>
<p>(4) Actual Farm Revenue is greater than Farm ACRE Guarantee. Farm trigger has not been met.</p>	<p>To determine the farm trigger, the “Farm ACRE Guarantee” is compared to the “Actual Farm Revenue”. If the “Actual Farm Revenue” is greater than the “Farm ACRE Guarantee”, the farm trigger has not been met.</p> <p>Note: If this footnote applies, it will display next to the “Farm Trigger” header.</p>
<p>(5) Payment rate is zero. State trigger has not been met.</p>	<p>The payment rate for the crop is zero; therefore, the State trigger has not been met and the “Producer Payment” will be calculated as \$0.00.</p> <p>Note: If this footnote applies, it will display next to the “Payment Calculation” header.</p>

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*--578 ACRE-ACRE Estimated Calculated Payment Report (Continued)

D ACRE-ACRE Estimated Calculated Payment Report Example

The following is an example of the ACRE-ACRE Estimated Calculated Payment Report.

Coahoma Mississippi		United States Department of Agriculture Farm Service Agency				Date: 07/22/2011 Page 1 of 2		
ANY PRODUCER 123 MAIN ST ANYWHERE, ST 99999		2009 Average Crop Revenue Election Program - ACRE Estimated Calculated Payment Report						
Farm Number: 963		Designation: Approved Crop: Desi Garbanzo		Insurance: Approved Practice: All		PRS: Approved		
Farm Trigger								
ACRE Guarantee Percentage	Benchmark Farm Yield	ACRE Guarantee Price	Insurance Premium	Farm ACRE Guarantee (1)	Farm Revenue Percentage	Actual Farm Yield	ACRE Final Price	Actual Farm Revenue (1)
100%	877	\$0.250000	\$5.0	\$224.250000	100%	854	\$0.205000	\$175.070000
Payment Calculation								
Designated Acres	Benchmark Farm Yield	State Benchmark Yield	Payment Rate	Producer Share(1)	Producer Payment			
142.400000	877	1,095.000000	\$61.31	50.000000%	\$3,496			
Crop: Crambe Practice: All PRS: Approved								
Farm Trigger								
ACRE Guarantee Percentage	Benchmark Farm Yield	ACRE Guarantee Price	Insurance Premium	Farm ACRE Guarantee (1)	Farm Revenue Percentage	Actual Farm Yield	ACRE Final Price	Actual Farm Revenue (1)
100%	1,093	\$0.219200	\$2.5	\$242.085600	100%	1,350	\$0.280000	\$378.000000
Payment Calculation(4)								
Designated Acres	Benchmark Farm Yield	State Benchmark Yield	Payment Rate	Producer Share(1)	Producer Payment			
62.500000	1,093	1,380.000000	\$30.80	50.000000%	\$762			
Crop: Soybeans Practice: All PRS: Approved								
Farm Trigger								
ACRE Guarantee Percentage	Benchmark Farm Yield	ACRE Guarantee Price	Insurance Premium	Farm ACRE Guarantee (1)	Farm Revenue Percentage	Actual Farm Yield	ACRE Final Price	Actual Farm Revenue (1)
100%	41	\$10.040000	\$30.0	\$441.640000	100%	19	\$9.550000	\$181.450000
Payment Calculation								
Designated Acres	Benchmark Farm Yield	State Benchmark Yield	Payment Rate	Producer Share(1)	Producer Payment			
99.100000	41	37.500000	\$7.69	42.016800%	\$350			

Coahoma Mississippi		United States Department of Agriculture Farm Service Agency				Date: 07/22/2011 Page 2 of 2		
ANY PRODUCER 123 MAIN ST ANYWHERE, ST 99999		2009 Average Crop Revenue Election Program - ACRE Estimated Calculated Payment Report						
Calculation Explanation:								
Farm ACRE Guarantee: ACRE Guarantee Percentage times Benchmark Farm Yield times ACRE Guarantee Price plus Insurance Premium.								
Actual Farm Revenue: Farm Revenue Percentage times Actual Farm Yield times ACRE Final Price.								
Producer Payment: Designated Acres times Payment Rate times Producer Share times the result of Benchmark Farm Yield divided by State Benchmark Yield.								
Footnotes:								
(1) The display/print of the "Farm ACRE Guarantee", "Actual Farm Revenue", and "Producer Share" amounts will be limited to 6 decimal places even though the actual amounts for each of those fields may be more than 6 decimal places.								
(2) Calculation cannot be completed due to cancelled Designation and/or Insurance.								
(3) Calculation cannot be completed due to the Benchmark Farm Yield and/or Actual Farm Yield not being calculated in PRS.								
(4) Actual Farm Revenue is greater than Farm ACRE Guarantee. Farm trigger has not been met.								
(5) Payment rate is zero. State trigger has not been met.								
Disclaimer:								
The payment data reflected on this Estimated Calculated Payment Report includes payment amounts based on program eligibility and may vary due to changes in designated acres, crop insurance information, farm yields, producer eligibility, producer or member payment share and payment limitation.								
The distribution of this report does not in any way obligate COC to disburse the estimated payment amounts reflected.								

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Reports, Forms, Abbreviations, and Delegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification		212, 216, 228
CCC-36	Assignment of Payment		216
CCC-37	Joint Payment Authorization		216
CCC-509	Direct and Counter-Cyclical Program (DCP) Contract and Average Crop Revenue Election (ACRE) Contract		Text, Ex. 2, 3, 6
CCC-509 Appendix	Appendix to Form CCC-509, 2009-2012 Direct and Counter-Cyclical Program Contract		35, 48, 62, 63, Ex. 2, 3
CCC-509ACRE	Average Crop Revenue Election (ACRE) Program Irrevocable Election		26, 28, Part 4
CCC-528	Designation of Payment Acres for Planted and Considered Planted (P&CP) Crops of Covered Commodities and Peanuts for the Average Crop Revenue Election (ACRE) Program		Part 9, 571, 572, 573
CCC-538	Producer-Paid Crop Insurance Premium		Part 8, 571, 572
CCC-902	Farm Operating Plan		216
CCC-926	Average Adjusted Gross Income (AGI) Statement		216
FSA-211	Power of Attorney		28, 31, 32, 168, 169,
FSA-325	Application for Payment of Amounts Due Persons Who Have Died, Disappeared, or Have Been Declared Incompetent		210, 571
FSA-509	Direct and Counter-Cyclical Program (DCP) Contract and Average Crop Revenue Election (ACRE) Contract		571
FSA-509 ACRE	Average Crop Revenue Election (ACRE) Program Irrevocable Election		571

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
FSA-578	Report of Acreage		35, 48, 228, 252, Part 7, Part 8, 433, 434
FSA-658	Record of Production and Yield		Part 7, 571, 572

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviations	Term	Reference
CC	counter-cyclical	Text
CIMS	Comprehensive Information Management System	385
eACRE	electronic ACRE	197, 200
eDCP	electronic DCP	61, 62, 67
EIN	employer ID number	30.5
OP	operator	Text, Ex. 2
OT	other producer	28, 30, 34, 70, 166
OW	owner	Text, Ex. 2
PRS	Production Reporting System	Part 7
RLMS	Representative Link Manager System	Text

Delegations of Authority

COC may redelegate authority to approve CCC-509's, CCC-509 ACRE,'s and FSA-698's to CED, in routine cases. Redlegation shall be documented in COC minutes.

DCP Direct, DCP CC, and ACRE Direct Troubleshooting Guide

*--The following table provides a guide for use in troubleshooting problems for DCP direct, DCP CC, and ACRE direct.

Note: This guide is **not** all inclusive.

Issue	System(s)	Reason	Solution	
Message, “(Producer Name) Cannot have a Signature Date After XXXX”, is displayed on the Consolidated by Producer Screen or Consolidated by Crop Screen.	DCP-ACRE Contract	The County Office can only enter signature dates into the system if they were received by the enrollment deadline. The enrollment deadline for: <ul style="list-style-type: none"> • 2009 is August 14, 2009 • 2010 is June 1, 2010 • 2011 is June 1, 2011. Note: See 1-DCP, subparagraph 445.5 C for late-file enrollment provisions for 2010 and subsequent crop years.	Verify producer signed by signature date deadline.	
			IF the signature date was...	THEN...
			received by the enrollment deadline	enter signature date from the DCP or ACRE contract.
not received by the enrollment deadline	signature, enrollment, and approval date must be entered by the State Office administrative user.			
Message, “Failed to send message to the AS400, please try again in 5 minutes. If the problem persists contact the help desk”, is displayed on the Consolidated by Producer Screen or Consolidated by Crop Screen.	DCP-ACRE Contract	There is an internal system error.	Contact the help desk immediately.	
Message, “DCP Connection Error”, is displayed on the Search by Producer or Farm Screen.	DCP-ACRE Contract			
System allows shares greater than 100 percent to be loaded.	DCP-ACRE Contract	The system was designed to allow for entry of shares greater than 100 percent. This is necessary in the event of a share dispute.	No action is necessary until the enrollment date is entered. The system will not allow for entry of an enrollment date if shares are greater than 100 percent.	
State Office administrative access has been requested but the user cannot access the “Waive Application” option.	DCP-ACRE Contract	The user has not been granted State Office administrative access.	Follow instructions in paragraph 50 to request State Office administrative access. The requestor will be contacted when access is granted.	

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DCP Direct, DCP CC, and ACRE Direct Troubleshooting Guide (Continued)

Issue	System	Reason	Solution
Payment not being processed.	Payments	No producer signature date on CCC-509.	Verify that the producer provided a timely signature and that the signature date has been updated in the CCC-509 system.
		CCC-509 not approved.	Review the following reports (paragraph 35): <ul style="list-style-type: none"> • All Farms Initiated but not Enrolled • All Farms Enrolled but not Approved • All Canceled Farms.
		Payment for the producer is not at least \$1.	Review the Payments Computed to Zero Report. See 9-CM, paragraph 68.
		Insufficient funds.	Review the Insufficient Funds Report in the Common Payment Reports. See 9-CM, paragraph 67.
		Advance selection date was not entered on CCC-509. Note: Only applies during the advance payment cycle.	Verify that the advance selection date has been entered for the producer in the CCC-509 system.
Message, “Prior Payments Exceed Current Payments”, is displayed on the Pending Overpayment Report.	Payments	CCC-509 is not approved.	Review the following reports (paragraph 35): <ul style="list-style-type: none"> • All Farms Initiated but not Enrolled • All Farms Enrolled but not Approved • All Canceled Farms.
		CCC-509 information or data used in the payment calculation has changed resulting in a payment amount that is: <ul style="list-style-type: none"> • zero • less than what has already been issued. 	Verify changed data by reviewing: <ul style="list-style-type: none"> • CCC-509 • Farm Payment Reduction Report.