

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

<b>Information Available to the Public</b> <b>2-INFO</b>	<b>Amendment 6</b>
---	--------------------

**Approved by:** Administrator



**Amendment Transmittal**

**A**

**Reason for  
Amendment**

Subparagraph 51 C has been amended to comply with the fee charges according to 5 U.S.C. 552 under the Freedom of Information Act.

<b>Page Control Chart</b>		
<b>TC</b>	<b>Text</b>	<b>Exhibits</b>
	4-1, 4-2	



Part 4 Fees Under FOIA

51 Records and Services Provided Without Charge

---

**A  
Public  
Information  
Materials** Provide at no charge to the requester, informational materials issued primarily for public use.

**Examples:** Press, radio, and television releases, pamphlets, leaflets, background statements, newsletters, speeches, and similar materials.

**Note:** See 1-INFO and 16-AO about limitations on releasing information and materials.

---

**B  
Reports and  
Summaries** Provide printed statistical reports and summaries published for general distribution to the public.

---

**C  
Handbooks and  
Notices** \*--Use the table in subparagraph 52 E to determine fee charges related to handbooks and notices.--\*

---

**D  
Inspecting and  
Copying** No fee will be charged for photocopying done for the convenience of the Government or when the requester provides the copying equipment, materials, and services. A requester may elect to inspect nonrestricted records and determine pages or documents for copying. If appropriate, charge search fees according to paragraph 53.

---

**E  
COC and CMC  
Lists** The County Office may provide lists of COC and CMC members and County Office employees at no charge. Home addresses of COC and CMC members may be included, but those of employees are restricted.

---

Continued on the next page

**51 Records and Services Provided Without Charge (Continued)**

---

**F**

**Program  
Decisions**

Provide 1 copy of a summary or portions of an investigation report provided an appellant according to paragraph 70. Charge regular fees for additional copies.

---

**G**

**Farm Data**

Provide 1 copy of farm data in Exhibit 4 to the owner, operator, or tenant.

---

**H**

**Other Printed  
Material**

Provide reasonable quantities of printed material from other Departments or Agencies for official use.

Provide 1 copy of indexes listed in paragraph 68.

---

**I**

**Legal Matters**

Do not charge fees for any material that the law requires be served on a party in any legal proceedings.

---