

UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

Loans and Loan Deficiency
Payments for Rice
2-LP Rice (Revision 9)

Amendment 19

Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 175 B and 176 D has been amended to clarify that LDP's shall be processed using the eLDP system.

Subparagraph 177:

- B has been amended to:
 - add information on selections available on Screen EWR010, "State, County, Commodity and Crop Year Selection" screen
 - provide an updated example of the "State, County, Commodity and Crop Year Selection" screen
- C has been amended to provide an updated "Welcome to the Electronic Warehouse Receipts Program Screen
- D has been amended to provide guidance on processing receipts for another State and/or county other than what is displayed on the Welcome to the Electronic Warehouse Receipts Program Screen
- E has been amended to provide an updated subparagraph title and example of the multi-county "State, County, Commodity and Crop Year Selection Screen.

Subparagraph 179 A has been amended to provide instructions for:

- transferring to APSS, EWR's associated with loan requests only
- **not** transferring to APSS, EWR's associated with LDP requests.

Subparagraph 180 B has been amended to:

- provide instructions for handling EWR's used to process eLDP requests
- remove instructions for processing in APSS, EWR's associated with LDP requests.

Amendment Transmittal (Continued)

Page Control Chart		
TC	Text	Exhibit
	6-1, through 6-8 6-13, 6-14 6-19 through 6-22	

Part 6 Electronic Warehouse Receipts

175 General Information

A Definitions [7 CFR 735.3]

CFS is an electronic system operated and maintained by a provider, as a disinterested third party authorized by DACO, where information relating to EWR's, USWA documents, and other electronic documents are recorded and maintained in a confidential and secure fashion independent of any outside influence or bias in action or appearance.

EWR's are receipts authorized by DACO to be issued or transmitted under the U. S. Warehouse Act as electronic documents.

A provider is a person authorized by DACO, as a disinterested third party, that maintains 1 or more confidential and secure electronic systems independent of any outside influence or bias in action or appearance.

A holder is a person that has possession in fact or by operation of law, of EWR's, USWA electronic documents, or any electronic documents.

B FSA's EWR Web-Based System for Rice

FSA's EWR web-based system:

- shall be used by County Offices when producers apply for price support benefits using EWR's
- allows County Offices to:
 - download EWR's from the provider CFS
 - transfer data to APSS to complete the loan * * *
 - release EWR's when loans are liquidated
- eliminates entering manual warehouse receipt-related data needed to complete price *-- support MAL transactions in APSS or LDP transactions in eLDP and allows County--* Offices to electronically transfer EWR's to either of the following:
 - new holders after the loan is repaid
 - KCCO at forfeiture.

***--175 General Information (Continued)**

C EWR Transaction Types

EWR web-based system for rice provides the following transaction capabilities to authorized users.

Transaction Type	Transaction Code
Download EWR for price support.	DPS
Release EWR to new EWR holder.	RPS
Reset EWR to its pre-download status.	UPS
View EWR information.	RRI
Transmit price support information to the provider's CFS.	IPS

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--176 Responsibilities*A Producer Responsibilities**

The producer shall:

- deliver the commodity to the warehouse
- instruct the warehouse to issue EWR as “loanable”, if producer intends to apply for price support benefits

Note: A “loanable” indicator does **not** make CCC the holder of EWR but enables CCC to access EWR when the producer applies for price support benefits.

- obtain a list of EWR’s.

Note: At a minimum, the EWR list shall include:

- producer name
- warehouse code
- commodity type
- commodity class
- EWR number
- *--ACRE enrollment indicator.

Note: County Offices shall determine the producer’s ACRE enrollment status manually.--*

B Warehouse Responsibilities

The warehouse shall:

- accept the commodity delivered by the producer
- subscribe to a provider system approved to issue rice EWR’s
- issue and cancel EWR’s through the selected provider.

Note: EWR’s **must** be issued through the provider CFS according to the Provider Agreement with DACO.

176 Responsibilities (Continued)

C Provider Responsibilities

The provider shall:

- sign a Provider Agreement with DACO
- maintain EWR's on behalf of the warehouse
- handle and maintain EWR's in CFS in a secure manner
- enter into an agreement with CCC on handling EWR data used to obtain price support benefits
- implement instructions issued by authorized holder of EWR's
- contact Patricia Barrett, Warehouse Operations Program Manager at 202-720-3877, with questions on EWR provider responsibilities.

D FSA County Office Responsibilities

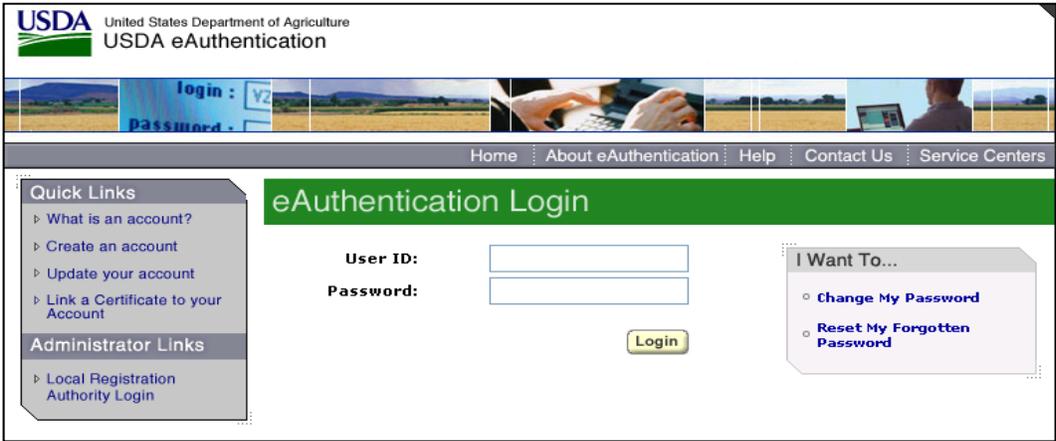
County Offices shall:

- use FSA's EWR web-based system to:
 - download and process EWR's for price support activity
 - verify the downloaded EWR that goes with the loan/LDP request
 - transfer EWR's to APSS to complete the loan application
 - release EWR to the authorized holder at liquidation
 - return EWR to CFS, when applicable
 - print "printer friendly" pages to include in the loan/LDP file
- complete loan * * * applications using EWR's in APSS
- *--complete LDP applications using eLDP--*
- record liquidation transactions associated with loan in APSS **before** releasing EWR.

177 Using FSA’s EWR System for Rice

A Accessing FSA’s EWR Web-Based System

The following table provides steps to access FSA’s EWR web-based system.

Step	Action
1	<p>Access the web application by selecting FSA Application link on the FSA Intranet Home Page at https://fsaintranet.sc.egov.usda.gov/fsa/.</p> <p>Under Price Support, CLICK “EWR-Electronic Warehouse Receipts”.</p>
2	<p>The eAuthentication Login Screen will be displayed to enter the appropriate credentials. See 6-IRM, Exhibits 16.5 through 16.8 for guidelines.</p> <p>The following is an example of the eAuthentication Login Screen.</p> 

B State, County, Commodity and Crop Year Selection

*--Once the login process is completed and the user clicks “Login”, Screen EWR010, **State, County, Commodity and Crop Year**, will be displayed in the FSA web-based EWR system.

From the drop-down box, select the applicable:

- State
- County
- Commodity
- Crop Year.

For rice, select 1 of the following from the commodity drop-down list:

- Rough Rice - L
- Rough Rice - M
- Rough Rice - S.

Note: MAL or LDP for “Rough Rice - S” will have the same loan rate, premiums and discounts, and LDP rate as “Rough Rice - M.--*"

177 Using FSA’s EWR System for Rice (Continued)

B State, County, Commodity and Crop Year Selection (Continued)

*--The commodity selection, “Rice-View All” from the drop-down list is available for users authorized to view rice EWR’s for all classes of rice. Other Commodity selections are applicable to peanut EWR’s.

CLICK “Submit”. Screen EWR000, “**Electronic Warehouse Receipts Program**” will be displayed.--*

The following is an example of the **State, County, Commodity and Crop Year Selection** Screen.

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Select the applicable crop year and CLICK “**Submit**”. The Welcome to the Electronic Warehouse Receipts Program Screen will be displayed.

C Welcome to the Electronic Warehouse Receipts Program Screen

The following is an example of the **Welcome to the Electronic Warehouse Receipts Program** Screen.

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177 Using FSA’s EWR System for Rice (Continued)

D EWR Applications Menu Options

The EWR application provides the following menu options displayed on the left navigation bar:

- Request Receipts
- Send Receipts to APSS
- Release Receipts
- View Receipts
- Change State, County, Commodity and Crop Year, if applicable.

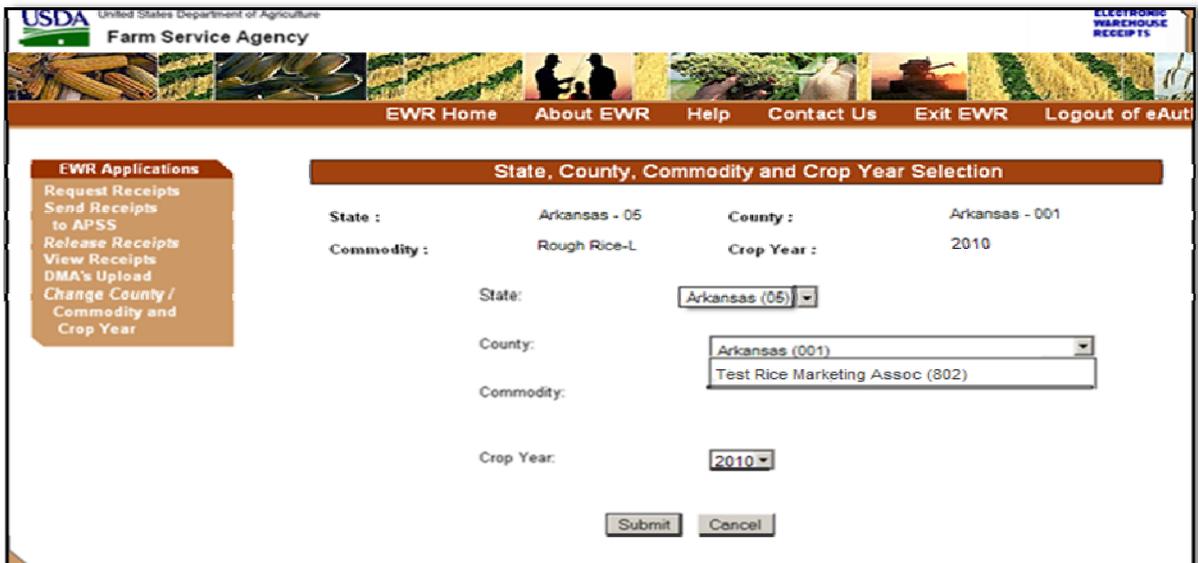
***--Note:** Use the “Change State, County, Commodity and Crop Year” option, located under “EWR Applications” on the left of the screen to process receipts for another State, county, or class of rice other than what is displayed on the Welcome to the Electronic Warehouse Receipts Program Screen.

E Change State, County, Commodity and Crop Year Option--*

County Offices with multiple counties, including County Offices acting as CMA Service Centers, shall be provided with a drop-down box to select the applicable State and county where the loan/LDP will be processed.

The following is an example of the **State, County, Commodity and Crop Year Selection** Screen with the drop-down box for selecting the applicable State and county for loan/LDP processing.

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Select the applicable State, county, commodity, and crop year from the drop down box. This should be the State and county where the loan request is to be processed.

***--178 Requesting EWR's**

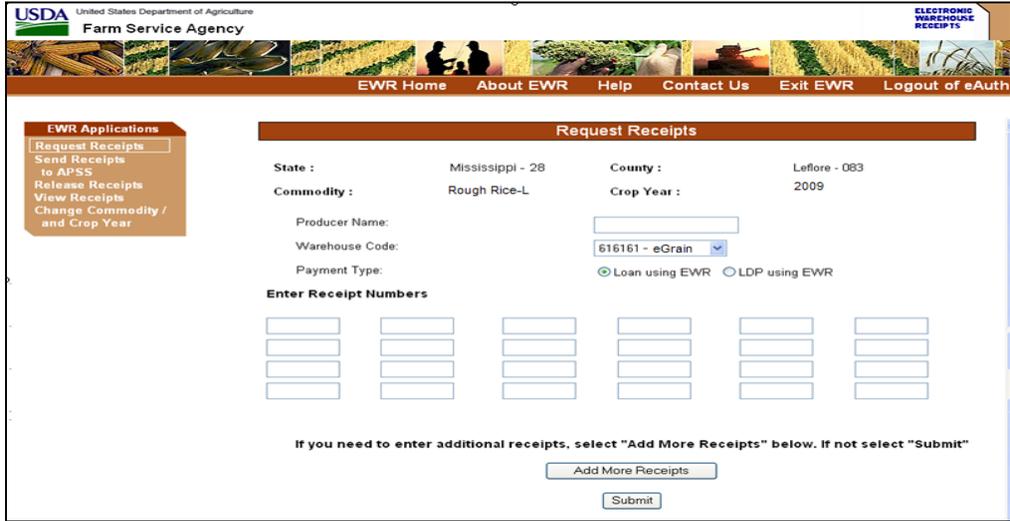
A Submitting Requests for EWR's

Producers requesting loans or LDP's shall provide County Offices with basic loan or LDP application requirements. In addition to the producer and farm information, the applicant shall at a minimum, provide the following information:

- *--producer name
- warehouse code
- commodity type
- commodity class
- list of EWR numbers
- ACRE indicator.

Note: County Offices shall request receipts from ACRE and non-ACRE farms Separately.--*

County Office can accept the information from producers by either FAX or e-mail. The following table provides steps for requesting EWR's from the provider CFS.

Step	Action
1	<p>CLICK "Request Receipts" from the left navigation bar to request EWR data associated with producer's application.</p> <p>The following is an example of a Request Receipt Screen.</p> <p>*--</p>  <p>Beginning with the 2009 crop year, loans/LDP request on quantities from ACRE and non-ACRE enrolled farms must be processed separately.--*</p>

178 Requesting EWR's (Continued)

C Validating EWR's

Review the results of the request for accuracy and consistency with the loan or LDP application submitted by the producer.

Each request must have the same:

- aromatic indicator
- commodity
- commodity class
- crop year
- producer name
- type of payment request
- warehouse code.

***--Note:** Beginning with the 2009 crop year, each file requested must have the same ACRE enrollment status.--*

The following table provides the steps to validate EWR's.

Step	Action						
1	<p>On the Receipt Number column, click the applicable EWR number to display the detail EWR data.</p> <p>Note: EWR data is also available on the “printer friendly” page.</p> <table border="1" data-bbox="386 1121 938 1234"> <tr> <td data-bbox="386 1121 938 1163">IF...</td> <td data-bbox="938 1121 1490 1163">THEN go to Step...</td> </tr> <tr> <td data-bbox="386 1163 938 1205">all entries are valid</td> <td data-bbox="938 1163 1490 1205">*--3.</td> </tr> <tr> <td data-bbox="386 1205 938 1234">EWR's were downloaded in error</td> <td data-bbox="938 1205 1490 1234">2.--*</td> </tr> </table>	IF...	THEN go to Step...	all entries are valid	*--3.	EWR's were downloaded in error	2.--*
IF...	THEN go to Step...						
all entries are valid	*--3.						
EWR's were downloaded in error	2.--*						
2	<p>CLICK “Return Receipt” to return EWR's to the Provider.</p> <p>Notes: The Return Receipt option shall be used when EWR's are downloaded in error and must be removed from the File Sequence Number. The returned EWR will be reset to its pre-download status.</p> <p>A Confirm Return Receipt Screen will be displayed with selected EWR's to be returned.</p>						
***	***						
3	<p>CLICK “Submit”. FSA's EWR web-based system will:</p> <ul style="list-style-type: none"> • remove EWR's with errors from the file, if applicable • process and complete the file for transfer to APSS according to paragraph 179. 						

179 Sending EWR's to APSS

A General Information

The requested EWR's shall be identified by the File Sequence Number and can be transferred to APSS to process the:

- *--loan request of the producer
- re-entry of a corrected loan.

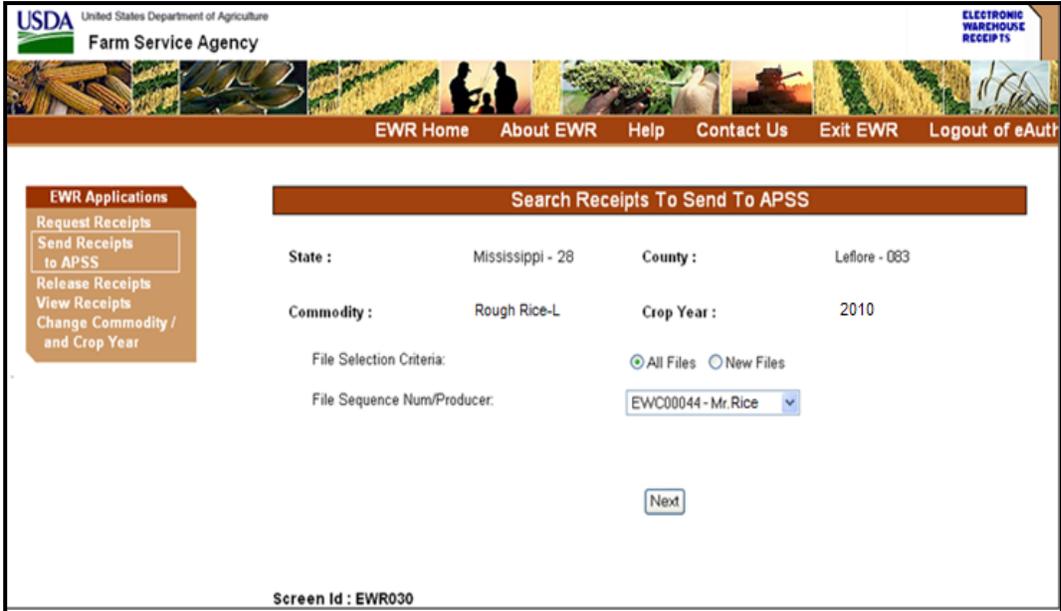
Note: Files that have been transferred to APSS **must** be used to process loans on the--* **same day** or the files will have to be re-sent to APSS to be available for processing in APSS.

--Do not transfer files associated with the LDP request to APSS. See subparagraph 180 B for additional instructions on processing LDP requests using EWR's.--

B Searching for EWR's and Sending EWR's to APSS

Files that have been requested according to paragraph 178 are ready for transfer to APSS. The following table provides steps for search for EWR's and sending EWR's to APSS.

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Step	Action
1	<p>CLICK “Send Receipts to APSS” on the left side of the navigation menu to transfer completed EWR's to APSS. The Search Receipts to Send to APSS Screen will be displayed, select the appropriate crop year from the drop-down menu, and go to Step 2.</p> <p>*--</p>  <p>Screen Id : EWR030</p> <p style="text-align: right;">--*</p>

***--180 Processing Rice EWR's in APSS (Continued)**

A Warehouse-Stored Loans Using EWR's (Continued)

APSS does not allow pre-filled data to be edited. This table provides guidance.

IF EWR errors are detected and the loan involves...	THEN...
1 EWR	<ul style="list-style-type: none"> • discontinue the loan-making process • access the web-based FSA EWR System • return the EWR with error to the Provider according to paragraph 181 using reason code "5-Receipt Data Error".
multiple EWR's	<ul style="list-style-type: none"> • delete EWR's with errors from the loan being processed • complete the loan-making process with EWR's that passed validation • access the web-based EWR system • return the deleted EWR's with errors to the Provider according to paragraph 181 using reason code "5-Receipt Data Error".

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180 Processing Rice EWR's in APSS (Continued)

B LDP Processing Using EWR's

*--All rice LDP requests using EWR's must be processed using the eLDP system. Until the capability to automatically transfer rice EWR's to the eLDP system, County Office shall do the following:

- print the EWR's with Payment Type, "LDP Using EWR"
- enter the warehouse receipt information in eLDP manually
- attach the EWR printout to LDP request documents
- file eLDP documents in the LDP folder.--*

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