

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Web-Based Subsidiary Files
for 2009 and Subsequent Years
3-PL (Revision 2)**

Amendment 18

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 21 C has been amended to show available subsidiary years for “NAP Automatic Enrollment Opt Out”.

Subparagraph 25 B has been amended to update examples for the “AD-1026” section for 2013 and prior years as well as years 2014 through 2018.

Subparagraph 25 C has been amended to:

- remove obsolete instructions related to the “Affiliate Violation” option for AD-1026
- add a note for information on determining the “Is the Producer’s Affiliate Violation applicable to RMA?” AD-1026 field.

Subparagraphs 26 D, 27 D, and 28 D have been amended to clarify that the “Date Documentation Filed by Producer” field should be determined using 1-CM, paragraph 2.

Subparagraph 42 B has been amended to add eligibility determination Business Partner merge rules for the “NAP Automatic Enrollment Opt Out” field.

Paragraph 48 has been added to provide rules for the “NAP Automatic Enrollment Opt Out” eligibility field for 2022 and subsequent years.

Subparagraph 303 H has been amended to provide an updated example of the Producer Subsidiary Print Report.

Subparagraph 305 A has been amended to include “NAP Automatic Enrollment Opt Out” as a County Eligibility Report option.

Subparagraph 305 T has been added to detail the “NAP Automatic Enrollment Opt Out” section of the County Eligibility Report.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 351 C has been amended to provide subsidiary rollover rules for the “NAP Automatic Enrollment Opt Out” field.

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Part 3 Producer Eligibility Information

20 General Information

A Introduction

This part provides information and procedure for accessing and updating the web-based Eligibility System.

B Purpose of the Data in the Eligibility System

The Eligibility System is designed to record information needed to ensure that only producers who comply with applicable program provisions receive USDA program benefits. Therefore, it is critical that information in the Eligibility System be updated properly. Data in the Eligibility System is used to determine producer program benefit eligibility for, but **not** limited to, the following programs:

- ad-hoc disaster programs
- Agricultural Management Activities
- Agriculture Risk Coverage
- ACRE Program
- Conservation Security Program
- Conservation Stewardship Program
- CRP
- DCP
- ECP
- ELAP
- EQIP
- FLP
- GRP
- LFP
- LIP
- NAP
- Price Loss Coverage
- Price Support loans and LDP's
- Supplemental Revenue Assistance Payments Program
- TAP
- Wildlife Habitat Incentives Program.

21 Web-Based System Eligibility Records

A Introduction

In the web-based system, an eligibility record is created for each customer recorded in Business Partner that is also linked to at least one FSA County Office. Like Business Partner, only 1 eligibility record will exist for each customer in the web-based environment.

B Creating Eligibility Records for New FSA Customers

Eligibility records will be created with default values for new FSA customers when the required name and address information is updated in Business Partner. This process occurs within 15 minutes when users click “Save” and the record information is updated in Business Partner.

Note: An eligibility record will **not** be created unless the customer is linked to at least one FSA County Office.

See each applicable paragraph for information on the default values for each eligibility determination.

C Availability of Subsidiary Eligibility Data

The following is a guide to show the eligibility value and the years to be displayed. As new programs are announced, the system will be updated.

Note: See 3-PL for eligibility values for 2009 and prior years.

*--

Description	2009 2010	2011	2012	2013	2014	2015 2016	2017 2018	2019	2020	2021	2022 through current year
Actively Engaged	X	X	X	X	X	X	X	X	X	X	X
Actively Engaged - 2002 Farm Bill	X	X	X	X	X	X	X	X	X	X	X
Suspended Producer	X	X	X								
AD-1026	X	X	X	X	X	X	X	X	X	X	X
Adjusted Gross Income - 2002 FarmBill	X	X	X	X	X	X	X	X	X	X	X
AGI - 2008 Farm Bill - Commodity Program	X	X	X	X							
AGI - 2008 Farm Bill - Direct Payment \$1 Million Total Income			X	X							
AGI - 2008 Farm Bill - Direct Payment \$750,000 Farm Income	X	X	X	X							

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21 Web-Based System Eligibility Records (Continued)

C Availability of Subsidiary Eligibility Data (Continued)

*--

Description	2009 2010	2011	2012	2013	2014	2015 2016	2017 2018	2019	2020	2021	2022 through current year
AGI - 2008 Farm Bill - Conservation Program \$1 Million Nonfarm Income	X	X	X	X	X	X	X	X	X	X	X
AGI - 2014 and 2018 Farm Bills		X	X	X	X	X	X	X	X	X	X
AGI - 75% Rule						X	X	X	X	X	X
AGI - 2020									X		
Beginning Farmer or Rancher	X	X	X	X	X	X	X	X	X	X	X
Cash Rent Tenant and Cropland	X	X	X	X	X	X	X	X	X	X	X
Conservation Compliance	X	X	X	X	X	X	X	X	X	X	X
Controlled Substance	X	X	X	X	X	X	X	X	X	X	X
Delinquent Debt	X	X	X	X	X	X	X	X	X	X	X
Federal Crop Insurance	X	X	X	X	X	X	X	X	X	X	X
Foreign Person	X	X	X	X	X	X	X	X	X	X	X
Fraud - including FCIC Fraud	X	X	X	X	X	X					
FSA-510 Pay Limit Exception Request									X	X	X
Limited Resource Farmer or Rancher	X	X	X	X	X	X	X	X	X	X	X
NAP Automatic Enrollment Opt Out											X
NAP Non-Compliance	X	X	X	X	X	X	X	X	X	X	X
Permitted Entity - 2002 Farm Bill	X	X	X	X	X	X	X	X	X	X	X
Person Eligibility - 2002 Farm Bill	X	X	X	X	X	X	X	X	X	X	X
SDA Farmer or Rancher:											
• includes ethnic or racial, but not gender	X	X	X	X	X	X	X	X	X	X	X
• includes ethnic, racial or gender	X	X	X	X	X	X	X	X	X	X	X
Veteran Farmer or Rancher								X	X	X	X

--*

21 Web-Based System Eligibility Records (Continued)

D BIA ID Number

An eligibility record will **not** be created for BIA with the employer ID number. Indians represented by BIA are the producers requesting program benefits and as such eligibility records should be created and updated for the Indian represented by BIA, **not** BIA. BIA does **not** actually own land or participate in FSA programs. Therefore, there is no reason to create and update eligibility data for BIA.

* * *

25 AD-1026 Certification Information

A Introduction

Data in the Subsidiary Eligibility Screen, “AD-1026” section:

- includes information about the AD-1026 certification for the producer and any affiliates
- is used to determine producer eligibility.

Producers are required to certify their compliance with HELC and WC provisions on AD-1026 for all programs in which conservation compliance provisions apply. See 6-CP, paragraph 3 for programs covered by HELC and WC provisions.

B Example of Subsidiary Eligibility Screen, “AD-1026” Section

Following is an example of the “AD-1026” section for 2013 and prior years.

*--

AD-1026

Certification

Certified Not Filed

Good Faith Determination COC Exemption

Awaiting Affiliate Certification Affiliate Violation

AD-1026 Date Of Continuous Certification Filed By Producer

Referred to NRCS

Yes No

Date AD-1026 referred to NRCS

--*

25 AD-1026 Certification Information (Continued)

B Example of Subsidiary Eligibility Screen, “AD-1026” Section (Continued)

Following is an example of the “AD-1026” section for years 2014 through 2018.

*--

AD-1026

Certification

Certified Not Filed

Good Faith Determination COC Exemption

Awaiting Affiliate Certification Affiliate Violation

AD-1026 Date Of Continuous Certification Filed By Producer

First Time Producer Filing AD-1026

Yes No

Date First Time Producer Filing AD-1026

Referred to NRCS

Yes No

Date AD-1026 referred to NRCS

--*

Following is an example of the “AD-1026” section for 2019 and subsequent years.

AD-1026

Certification

Certified Not Filed

Good Faith Determination COC Exemption

Awaiting Affiliate Certification Affiliate Violation

AD-1026 Date Of Continuous Certification Filed By Producer

Date Original Documentation Filed

First Time Producer Filing AD-1026

Yes No

Date First Time Producer Filing AD-1026

Affiliate Violation for RMA

Is the Producer's Affiliate Violation applicable to RMA?

Yes No

Referred to NRCS

Yes No

Date AD-1026 referred to NRCS

25 AD-1026 Certification Information (Continued)

C Fields Applicable to AD-1026 Certifications

The following provides fields applicable to AD-1026 certifications.

Field	Option	Explanation
"Certification"	"Certified"	<p>This option shall be selected when any of the following conditions exist:</p> <ul style="list-style-type: none"> • producer and all affiliates have certified AD-1026 • producer has certified that they are not associated with an ineligible tract • producer is certifying for FCIC provisions only (number 6 of AD-1026 Appendix) • a member of a joint operation has certified on CCC-902 that they do not have any other farming interests and are not associated with any farms (CCC-902 is not required if certifying solely for FCIC). <p>Note: If a producer's only farming interest is an entire farm enrolled in CRP, a signed CRP-817U is considered the same as having certified AD-1026.</p>
	"Not Filed"	<p>This option indicates either of the following:</p> <ul style="list-style-type: none"> • producer has not filed AD-1026 • producer did not certify compliance on AD-1026.
	"Good Faith Determination"	<p>Producer cannot certify compliance with HELC/WC provisions because of a violation but has received a good faith determination reinstating payment eligibility.</p>
	"COC Exemption"	<p>Producer cannot certify compliance with HELC/WC provisions because of a violation but has received an exemption reinstating payment eligibility.</p>
	"Awaiting Affiliate Certification"	<p>This option indicates:</p> <ul style="list-style-type: none"> • producer has certified AD-1026 • all affiliates have not certified to AD-1026 compliance.
	"Affiliate Violation"	<p>This option indicates the producer is an affiliate of a producer who has violated HELC/WC provisions.</p> <p>Note: Tract HELC/WC determinations update the web-based Eligibility System without user intervention. If a producer has a HELC/WC violation and that producer has an affiliate that does not have farming interest on the "violated" tract, then the user of the web-based Subsidiary System must update the "Affiliate Violation" option. FRS will not update the affiliate's eligibility automatically. * * *</p>

25 AD-1026 Certification Information (Continued)

C Fields Applicable to AD-1026 Certifications (Continued)

Field	Option	Explanation
“AD-1026 Date of Continuous Certification *--Filed--* By Producer”		<p>*--According to 1-CM, paragraph 2, the later of the--* following:</p> <ul style="list-style-type: none"> • date the producer signed AD-1026, item 12 • date AD-1026 is received in the County Office. <p>Note: If AD-1026 is mailed, the post mark date should be used.</p> <p>An entry is required if either of the following options are selected as the “Certification”:</p> <ul style="list-style-type: none"> • “Certified” • “Awaiting Affiliate Certification”. <p>Note: For affiliates that are not required to file AD-1026, County Offices shall enter the date from AD-1026 filed by the entity/joint operation requesting benefits. County Offices are not required to change information previously entered in the web-based Subsidiary System.</p> <p>Enter date according to acceptable formats in subparagraph 13 A. The date will automatically populate if “Update AD-1026 Date Continuous Certification/ *--Authorization Filed by Producer with above date” was selected in the “Actively Engaged” section. Verify the date entered is the date producer filed AD-1026. If the date was automatically populated, verify the date populated is the date the producer filed AD-1026.--*</p>
--Date Original Documentation Filed		<p>Auto populated from the earliest filed date recorded in the Eligibility system. This field is applicable for 2019 and subsequent years and is read only for the County Office users. Authorized State and National Office users can update the field according to paragraph 47.--</p>

25 AD-1026 Certification Information (Continued)

C Fields Applicable to AD-1026 Certifications (Continued)

Field	Option	Explanation
“First Time Producer Filing AD-1026”	“Yes”	Used to indicate whether the producer is filing an AD-1026 for the first time. Applicable to 2014 and subsequent years only . The entry will be displayed in all years 2014 through subsequent years regardless of the year the option was selected. Note: Users must update AD-1026 First Time Filer to “Yes” and enter the AD-1026 First Time Filer Date when the producer certifies this is their first time filing AD-1026, have FCIC reinsured crop insurance, and are subject to HELC and WC provisions as described in AD-1026, box 8A”. See 6-CP, subparagraph 335 C for additional information.
	“No”	
“Date First Time Producer Filing AD-1026”		Date the producer filed AD-1026 for the first time. The entry will be displayed in all years 2014 through subsequent years regardless of the year the date was entered. A date is required if “Yes” was selected for “First Time Producer Filing AD-1026”. Enter date in acceptable formats according to subparagraph 13 A.
“Is the Producer’s Affiliate Violation applicable to RMA?”	“Yes”	Used to indicate whether producers with an AD-1026 “Affiliate Violation” is also applicable to RMA. *--Note: To determine “Affiliate Violation” RMA applicability, refer to AD-1026 Appendix, item 6 and 6-CP, paragraphs 207, 231, and 233.--*
	“No”	
“Referred to NRCS”	“Yes”	Used to indicate whether AD-1026 for the applicable producer has been referred to NRCS. An option must be selected if any of the following options are selected as the “certification”: <ul style="list-style-type: none"> • “Certified” • “Awaiting Affiliate Certification” • “Affiliate Violation”.
	“No”	
“Date AD-1026 Referred to NRCS”		Date the County Office referred AD-1026 to NRCS for a technical determination. A date is required if “Yes” was selected for “Referred to NRCS”. Enter date according to acceptable formats according to subparagraph 13 A.

25 AD-1026 Certification Information (Continued)

D Error Messages

The following provides a list of error messages that may be displayed when updating AD-1026 eligibility data.

Message	Reason for Message	Corrective Action
“Certification must specify the date the *--producer filed--* the certification for years after 2004.”	User selected 1 of the following options as the certification, but did not enter a “Date AD-1026 Filed” and/or “Date Continuous Certification/Authorization *--Filed by Producer ” field:--* <ul style="list-style-type: none"> • “Certified” • “Awaiting Affiliate Certification”. 	Take either of the following options: <ul style="list-style-type: none"> • enter date in the “Date AD-1026 Filed” and/or “Date Continuous Certification/Authorization *--Filed by Producer”--* field • select a different certification.
“Date not allowed based on COC determination or certification option selected.”	User selected 1 of the following options as the certification and entered a date in the “Date Continuous Certification/Authorization *--Filed By Producer ” field:--* <ul style="list-style-type: none"> • “Not Filed” • “Good Faith Determination” • “COC Exemption”. 	Take either of the following actions: <ul style="list-style-type: none"> • remove date from the “Date Continuous Certification/Authorization *--Filed By Producer” field--* • select a different certification.
“Must specify whether AD-1026 is being referred to NRCS.”	User did not specify whether AD-1026 is or is not being referred to NRCS.	Indicate whether or not AD-1026 is being referred to NRCS.
“Must specify the date the AD-1026 was referred to NRCS for years after 2004.”	User indicated AD-1026 is being referred to NRCS; however, the referral date was not entered.	Take either of the following actions: <ul style="list-style-type: none"> • enter date AD-1026 was referred to NRCS • in the “Referred to NRCS” field, CLICK “No”.

26 AGI - 2014 and 2018 Farm Bills Determination Information (Continued)

C Example of the Subsidiary Eligibility Screen, “Adjusted Gross Income - 2014 and 2018 Farm Bills” Section (Continued)

*-Following is an example of the “Adjusted Gross Income – 2014 and 2018 Farm Bills” section for 2019 and subsequent years.

Adjusted Gross Income - 2014 and 2018 Farm Bills

\$900,000 Total Income Producer Certification

Not Filed Filed CCC-941
 Exempt Not Met-Producer

Date Documentation Filed by Producer

Date Original Documentation Filed

IRS Verification/Determination

Not Processed Compliant-Producer
 Compliant - Less Than 3 Years Not Compliant
 Failed Verification Compliant - FSA Determined

Date Processed by IRS

State Office/SED Determination

No Determination Compliant-Review
 Mismatch Verified Not Compliant-Review

SED Determination Date

--*

26 AGI - 2014 and 2018 Farm Bills Determination Information (Continued)

D Fields Applicable to AGI - 2014 and 2018 Farm Bills Determinations

The following provides fields applicable to Adjusted Gross Income - 2014 and 2018 Farm Bills Determinations.

Field	Option	Explanation
"\$900,000 Total Income Producer Certification"	"Not Filed"	<p>Producer and/or agent has not filed CCC-941 or prior to December 2014, the eligibility verification has not been received back from IRS.</p> <p>Note: If CCC-941 was filed before December 2014 and an IRS determination was processed, the \$900,000 "Total Income Producer Certification" field will still display "Not Filed". Users are not required to update the producer certification if an IRS determination was previously processed and updated from IRS before December 2014.</p>
	"Filed CCC-941"	Producer and/or agent has filed CCC-941 and certified their average AGI does not exceed \$900,000.
	"Exempt"	Producer is exempt from AGI provisions.
	"Not Met - Producer"	Producer and/or agent has filed CCC-941, but has indicated that their average AGI exceeds \$900,000.
"Date Documentation Filed by Producer"		*--Date the producer filed according to 1-CM, paragraph 2, all required documentation to determine--*
"Date Original Documentation Filed"		Auto populated from the earliest filed date recorded in the Eligibility system. This field is applicable for 2019 and subsequent years and is read only for County Office users. Authorized State and National Office users can update the field according to paragraph 47.

27 AGI - 2008 Farm Bill Determination Information (Continued)

D Fields Applicable to AGI - 2008 Farm Bill Determinations (Continued)

Field	Option	Explanation
"Date Documentation Filed by Producer"		<p>Date producer provided all required documentation to determine whether producer meets AGI provisions. An entry is required if any of the following options are selected as the COC determination:</p> <ul style="list-style-type: none"> • "Compliant - Producer" • "Compliant - Agent" • "Not Met - COC" • "Not Met - Producer". <p>Enter date according to acceptable formats in subparagraph 13 A. Verify date entered is the date producer <u>*--filed AGI certification according to 1-CM, paragraph 2.--*</u></p>
"COC Disapproval Date"		<p>Date COC determined that the producer does not meet AGI eligibility provisions. An entry is required if "Not Met - COC" is entered as the "Certification/COC Determination".</p>

27 AGI - 2008 Farm Bill Determination Information (Continued)

E Error Messages

The following provides error messages that may be displayed when updating AGI eligibility data.

Message	Reason for Message	Corrective Action
<p>“Program year must be entered.”</p>	<p>User selected 1 of the following as the certification/COC determination, but did not enter a date in the “Effective Program Year” field:</p> <ul style="list-style-type: none"> • “Compliant - Producer” • “Compliant - Agent” • “Not Met - COC” • “Not Met - Producer”. 	<p>Take either of the following actions:</p> <ul style="list-style-type: none"> • enter effective program year from AGI certification • select another certification/COC determination.
<p>“Must enter the date the producer filed the AGI certification for years after 2008.”</p>	<p>User selected 1 of the following as the certification/COC determination, but did not enter a date in “Date Documentation Filed by Producer” field:</p> <ul style="list-style-type: none"> • “Compliant - Producer” • “Compliant - Agent” • “Not Met - COC” • “Not Met - Producer”. 	<p>Take either of the following actions:</p> <ul style="list-style-type: none"> • enter date the producer filed AGI certification • select another certification/COC determination.
<p>“Must enter the SED determination date.”</p>	<p>User selected “Not Met-SED” for the SED Determination, but did not enter a date in “Date of SED Determination” field in 1 of the following fields:</p> <ul style="list-style-type: none"> • Commodity Program \$500,000 Nonfarm Income Certification/COC Determination • Direct Payment \$750,000 Farm Income Certification/COC Determination • Direct Payment \$1 Million Total Income Certification/COC Determination • Conservation Program \$1 Million Nonfarm Income Certification/COC Determination. 	<p>Take either of the following actions:</p> <ul style="list-style-type: none"> • Enter the date the SED determined that the producer does not meet the AGI eligibility provisions • Remove the selection of “Not Met-SED” from the SED Determination field.

28 AGI - 2002 Farm Bill Determination Information (Continued)

D Fields Applicable to AGI - 2002 Farm Bill Determinations (Continued)

Field	Option	Explanation
<p>“Date Documentation Filed by Producer”</p>		<p>Date the producer provided all required documentation required to determine whether the producer meets the AGI provisions. An entry is required if any of the following options are selected as the COC determination.</p> <ul style="list-style-type: none"> • “Compliant - CCC-526C” • “Compliant - Agent” • “Not Met - COC” • “Not Met - Producer”. <p>Enter date according to acceptable formats in subparagraph 13 A. Verify the date entered is the date *--the producer filed CCC-526C according to 1-CM, paragraph 2.--*</p>
<p>“COC Disapproval Date”</p>		<p>Date COC determined that the producer does not meet AGI eligibility provisions. An entry is required if “Not Met - COC” is entered as the “Certification/COC Determination”.</p>

28 AGI - 2002 Farm Bill Determination Information (Continued)

E Error Messages

The following provides error messages that may be displayed when updating AGI - 2002 Farm Bill eligibility data.

Message	Reason for Message	Corrective Action
<p>“Program year must be selected.”</p>	<p>User selected 1 of the following as the certification/COC determination, but did not enter a date in the “Effective Program Year” field in FY’s 2009 through 2013:</p> <ul style="list-style-type: none"> • “Compliant - CCC-526C” • “Compliant - Agent” • “Not Met - COC” • “Not Met - Producer”. 	<p>Take either of the following actions:</p> <ul style="list-style-type: none"> • enter effective program year from CCC-526C • select another certification/COC determination.
<p>“Must enter the date the producer filed the AGI certification for years after 2004.”</p>	<p>User selected 1 of the following as the certification/COC determination, but did not enter a date in the “Date Documentation Filed by Producer” field:</p> <ul style="list-style-type: none"> • “Compliant - CCC-526C” • “Compliant - Agent” • “Not Met - COC” • “Not Met - Producer”. 	<p>Take either of the following actions:</p> <ul style="list-style-type: none"> • enter date the producer filed CCC-526C or certification • select another certification/COC determination.
<p>“Program year not allowed based on certification option selected.”</p>	<p>Effective program year was entered by the user, in FY’s 2009 through 2013, but the certification/COC determination is either of the following:</p> <ul style="list-style-type: none"> • “Exempt” • “Not Filed”. 	<p>Take either of the following actions:</p> <ul style="list-style-type: none"> • remove effective program year • select a different certification/COC determination.

42 Eligibility Determinations After Business Partner Merge (Continued)

B Eligibility Determination Table (Continued)

Eligibility Determination	Field	IF the customer’s records do not match, then eligibility is...	IF the customer’s records match, then eligibility is...
Delinquent Debt	COC Determination/ Certification	Yes	the same value from the merged records.
	Source of Delinquent Debt Determination	Other	
	Additional Information	Blank	
Federal Crop Insurance	Certification/COC Determination	Requirements Not Met	the same value from the merged records.
Foreign Person	COC Determination	Not Applicable - if the citizenship country in Business Partner is: <ul style="list-style-type: none"> • United States • anything other than United States and resident alien is “Yes” 	Not Applicable - if the citizenship country in Business Partner is: <ul style="list-style-type: none"> • United States • anything other than United States and resident alien is “Yes”.
		Pending - if the citizenship country in Business Partner is not United States and resident alien is “No” or “Unknown”	Pending - if the citizenship country in Business Partner is not United States and resident alien is “No” or “Unknown”.
Limited Resource Farmer or Rancher	Certification/COC Determination	No	the same value from the merged records.
	CCC-860 Date Documentation Filed by Producer	Blank	
	Original CCC-860 Date Documentation Filed by Producer	Blank	
--NAP Automatic Enrollment Opt Out	Certification	No	the same value from the merged records.--
	CCC-860 Date Documentation Filed by Producer	Blank	
	Original CCC-860 Date Documentation Filed by Producer	Blank	
NAP Non-Compliance	COC Determination	Not compliant – COC	the same value from the merged records.
	Year of Violation	Set to the year with the lowest number	

42 Eligibility Determinations After Business Partner Merge (Continued)

B Eligibility Determination Table (Continued)

Eligibility Determination	Field	IF the customer's records do not match, then eligibility is...	IF the customer's records match, then eligibility is...
Permitted Entity – 2002 Farm Bill	COC Determination	Yes	the same value from the merged records.
Person Eligibility – 2002 Farm Bill	COC Determination	Not Filed	the same value from the merged records.
	Date Documentation Filed by Producer	Blank	
	COC Determination Date	Blank	
Socially Disadvantaged Farmer or Rancher	Includes Racial, Ethnic and Gender certification	No	the same value from the merged records.
	*--CCC-860 Date Documentation Filed by Producer	Blank	
	Original CCC-860 Date Documentation Filed by Producer	Blank--*	
	Includes Racial and Ethnic but NOT Gender certification	No	
	*--CCC-860 Date Documentation Filed by Producer	Blank	
	Original CCC-860 Date Documentation Filed by Producer	Blank--*	

47 Date Original Documentation Filed Fields (Continued)

B Example of Original File Date Fields (Continued)

The following is an example of the “Original CCC-860 Date Documentation Filed by Producer” field for the “Limited Resource Farmer or Rancher” eligibility section, when accessed by an authorized State or National Office user.

Note: When updating an original file date field due to a clerical error, the authorized user should update both the producer filed and original documentation field at the same time.

***--48 NAP Automatic Enrollment Opt Out**

A Introduction

The final rule published on January 11, 2023, amended the NAP definition of “application for coverage” to specify that DAFP may designate another form the producer has on file with FSA before the deadline for application for the coverage period that certifies they are eligible for a service fee waiver to be a NAP application for coverage. Using this authority, DAFP designated CCC-860 to serve as an application for basic 50/55 NAP coverage beginning with the 2022 crop year.

If a producer does not wish to participate in NAP through automatic enrollment, a subsequent CCC-860 must be filed with Part E, NAP Coverage Option, completed.--*

*--48 NAP Automatic Enrollment Opt Out (Continued)

B Example of the Subsidiary Eligibility Screen, “NAP Automatic Enrollment Opt Out” Section

The following is an example of the “NAP Automatic Enrollment Opt Out” section for 2022 and subsequent years.

NAP Automatic Enrollment Opt Out

Certification

Has the producer elected to Opt-Out of automatic NAP enrollment on a filed CCC-860?

Yes No

CCC-860 Date Documentation Filed by Producer

Original CCC-860 Date Documentation Filed by Producer

C Fields Applicable to “NAP Automatic Enrollment Opt Out” Certification

The following provides fields applicable to the “NAP Automatic Enrollment Opt Out” certification.

Field	Option	Explanation
“Has the producer elected to Opt-Out of automatic NAP enrollment on a filed CCC-860?”	“Yes”	Producer has filed CCC-860 with Part E completed certifying their election to not participate in NAP.
	“No”	Producer has not filed CCC-860 with Part E completed certifying their election to not participate in NAP.
“CCC-860 Date Documentation Filed by Producer”		Date producer filed CCC-860 with Part E completed certifying their election to not participate in NAP.
“Original CCC-860 Date Documentation Filed by Producer”		Auto-populated with the earliest date the producer filed CCC-860, Part E for any subsidiary year. This field is read-only for County Office users. Authorized State and National Office users can update the field according to paragraph 47.

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*--48 NAP Automatic Enrollment Opt Out (Continued)

D Error Messages

The following provides error messages that may be displayed when updating the NAP Opt Out eligibility data.

Message	Reason for Message	Corrective Action
“Certification – Date producer filed CCC-860 NAP Automatic Enrollment Opt Out is required.”	User selected “Yes” indicating the producer filed CCC-860 with Part E completed, but did not enter the date in the “CCC-860 Date Documentation Filed by Producer” field.	Take either of the following actions: <ul style="list-style-type: none"> • enter the date the person or legal entity filed CCC-860 with Part E completed • select “No” for the NAP Automatic Enrollment Opt Out certification.
“CCC-860 Date Documentation Filed by Producer – Date cannot be later than today’s date.”	Date entered or selected for the “CCC-860 Date Documentation Filed by Producer” field is later than the current date.	Re-enter a valid date or select a date using the calendar icon.
“CCC-860 Date Documentation Filed by Producer – Invalid date.”	Date entered or selected for the “CCC-860 Date Documentation Filed by Producer” field is not a valid date.	Re-enter a valid date or select a date using the calendar icon. See subparagraph 13 A for acceptable date formats.
“CCC-860 Date Documentation Filed by Producer – Date entry not formatted correctly. mm/dd/yyyy, mm/dd/yy, mmddyyyy, mmddy.”	Date entered for the “CCC-860 Date Documentation Filed by Producer” field is not in an acceptable format.	Re-enter the date in an acceptable format according to subparagraph 13 A.

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*--48 NAP Automatic Enrollment Opt Out (Continued)

D Error Messages (Continued)

Message	Reason for Message	Corrective Action
“Certification – Date producer filed CCC-860 NAP Automatic Enrollment Opt Out is not allowed if certification is No.”	User entered the “CCC-860 Date Documentation Filed by Producer” field but did not select “Yes” to indicate the producer filed CCC-860 with Part E completed.	Take either of the following actions: <ul style="list-style-type: none"> • select “Yes” for the NAP Automatic Enrollment Opt Out certification (if supported by a filed CCC-860) • remove the date the producer certified NAP Automatic Enrollment Opt Out.
“CCC-860 Date Documentation Filed by Producer – Date Original Documentation Filed cannot be later than Date Documentation Filed by Producer.”	User entered a subsequent certification date that is earlier than a certification date previously recorded.	Verify that the “CCC-860 Date Documentation Filed by Producer” field is correct. If so, work through the State Payment Eligibility specialist to correct the “Original CCC-860 Date Documentation Filed by Producer” date.

E Field Default Values

When new eligibility records are created, the “NAP Automatic Enrollment Opt Out” field values are defaulted according to the following.

Field	Default Value
“Certification”	“No”, indicating producer has not filed CCC-860 with Part E completed certifying election to not participate in NAP.
“CCC-860 Date Documentation Filed by Producer”	“Blank”.
“Original CCC-860 Date Documentation Filed by Producer”	

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49-70 (Reserved)

303 Subsidiary Print Report (Continued)

H Example

Following is an example of the Producer Subsidiary Print Report.

*--

United States Department Of Agriculture Farm Service Agency Producer Subsidiary Print			Date: 04-13-2023
FARMER, JOHN			
PO BOX 1 Monticello, AR 71111		Phone Number: None	
SCIMS Information			
Business Type Information			
2023 Individual	Citizenship Country - UNITED STATES		
2022 Individual	Resident Alien Flag - N/A		
SCIMS Links			
Lincoln - Arkansas			
Summary Eligibility Information			
Recording County: Lincoln - Arkansas		303 NORTH LINCOLN AVENUE	
Office Phone: (870)628-5381 x2		STAR CITY, AR 71667	
	2023	2022	
AD-1026	Not Filed	Not Filed	
First Time Producer Filing AD-1026	No	No	
Date First Time Filing AD-1026			
Affiliate Violation for RMA	No	No	
Actively Engaged Determination	Not Filed	Not Filed	
Actively Engaged - 2002 Farm Bill	Not Filed	Not Filed	
AGI - 75% Rule	No	No	
AGI - 2020			
AGI - 2014 and 2018 Farm Bills	Not Filed	Not Filed	
AGI - 2008 Farm Bill - Commodity			
AGI - 2008 Farm Bill - Direct \$750,000			
AGI - 2008 Farm Bill - Direct \$1 Million			
AGI - 2008 Farm Bill - Conservation	Not Filed	Not Filed	
AGI - 2002 Farm Bill	Not Filed	Not Filed	
Beginning Farmer or Rancher	No	No	
Cash Rent Tenant Determination	Awaiting Determination	Awaiting Determination	
Cropland Factor	0.0000	0.0000	
Conservation Compliance-Farm/Tract	No Association	No Association	
Highly Erodible Land Conservation	No Association	No Association	
Planted Converted Wetland	No Association	No Association	
Converted Wetland	No Association	No Association	
Controlled Substance	No Violation	No Violation	
Delinquent Debt	No	No	
Federal Crop Insurance	Requirements Not Met	Requirements Not Met	
Foreign Person	Not Applicable	Not Applicable	
Fraud - including FCIC Fraud			
Gross Revenue for Disaster			
Gross Revenue for NAP			
Limited Resource Farmer or Rancher	No	No	
NAP Non-Compliance	Compliant	Compliant	
Permitted Entity - 2002 Farm Bill	Yes	Yes	
Person Eligibility - 2002 Farm Bill	Not Filed	Not Filed	
SDA - Racial, Ethnic or Gender	No	No	
Page 1 of 2			

United States Department Of Agriculture Farm Service Agency Producer Subsidiary Print			Date: 04-13-2023
FARMER, JOHN			
PO BOX 1 Monticello, AR 71111		Phone Number: None	
Summary Eligibility information			
Recording County: Lincoln - Arkansas		303 NORTH LINCOLN AVENUE	
Office Phone: (870)628-5381 x2		STAR CITY, AR 71667	
	2023	2022	
SDA - Racial or Ethnic but NOT Gender	No	No	
Veteran Farmer or Rancher	No	No	
10 Year Certification	No	No	
FSA-510 Pay Limit Exception Request	No	No	
NAP Automatic Enrollment Opt Out	No	No	
Last Updated	July 8, 2022	June 25, 2021	

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303 Subsidiary Print Report (Continued)

H Example (Continued)

*--

United States Department Of Agriculture Farm Service Agency Producer Subsidiary Print		Date: 10-18-2018
ANY1 PRODUCER PO BOX 1 SAN DIEGO, CA 92117		
		Phone Number: none
Combined Producer Information		
2018		
Combined Recording County: Bradley - Arkansas Office Phone: (870)367-8400 x2		419 W GAINES ST MONTICELLO, AR 71655-4723
Common Attribution - Direct Combinations		
Producer	Combination Reason	Determination Date
PRODUCER, ANY2	Minor child with Parent or Guardian according to Direct Attribution Rules	01/01/2017
Common Attribution - Indirect Combinations		
Producer	Combination Reason	Determination Date
None		
Person - Direct Combinations		
Producer	Combination Reason	Determination Date
ANY3 CORPORATION	Member's share is greater than 50% in a corporation, limited liability company, limited partnership or irrevocable trust	01/01/2017
Person - Indirect Combinations		
Producer	Combination Reason	Determination Date
None		
2017		
Combined Recording County: Bradley - Arkansas Office Phone: (870)367-8400 x2		419 W GAINES ST MONTICELLO, AR 71655-4723
Common Attribution - Direct Combinations		
Producer	Combination Reason	Determination Date
PRODUCER, ANY2	Minor child with Parent or Guardian according to Direct Attribution Rules	01/01/2017
Common Attribution - Indirect Combinations		
Producer	Combination Reason	Determination Date
None		

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305 County Eligibility Reports (Continued)**A Introduction (Continued)**

- “Delinquent Debt”
- “Federal Crop Insurance”
- “Foreign Person”
- “Fraud - including FCIC Fraud” (2016 and prior years)
- “FSA-510 Pay Limit Exemption Report” (2020 and subsequent years)
- “Limited Resource Farmer or Rancher”
- *--“NAP Automatic Enrollment Opt Out” (2022 and subsequent years)--*
- “NAP Non-Compliance”
- “Permitted Entity - 2002 Farm Bill”
- “Person Eligibility - 2002 Farm Bill”
- “SDA - Racial, Ethnic and Gender”
- “SDA - Ethnic and Racial but NOT Gender”
- Veteran Farmer or Rancher”.

These reports are:

- county specific
- generated using the reporting database.

305 County Eligibility Reports (Continued)

B Accessing the County Eligibility Reports

Access the web-based Subsidiary Screen SUBWEB001 according to paragraph 9. On Subsidiary Screen SUBWEB001, CLICK “**Reports**” link on the top Navigation Menu to access the Subsidiary Reports Screen.

The following is an example of Subsidiary Screen SUBWEB001.

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305 County Eligibility Reports (Continued)

S County Eligibility Reports Screen, “NAP Non Compliance” Section

Reports may be generated that will provide the user information on who has a “NAP noncompliance” determination recorded in the web-based eligibility files. The following is an example of the “NAP Non Compliance” section.

NAP Non Compliance

COC Determination

Compliant Not Compliant - COC

Year of Violation

The following provides information about the “NAP Non Compliance” section.

Field/Button	Description
“Compliant”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “NAP Non Compliance” section that has “Compliant” checked.
“Not Compliant - COC”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “NAP Non Compliance” section that has “Not Compliant - COC” checked.
“Year of Violation”	Checking this box and entering a year will generate a report that will list every person in the web-based Eligibility System, “NAP Non Compliance” section that has a “Year of Violation” for that year. If a year is not entered, then the report will not be accurate.

305 County Eligibility Reports (Continued)

*--T County Eligibility Reports Screen, “NAP Automatic Enrollment Opt Out” Section

Reports may be generated that will provide the user information on who has a “NAP Automatic Enrollment Opt Out” certification recorded in the web-based eligibility files. The following is an example of the “NAP Automatic Enrollment Opt Out” section.

The following provides information about the “NAP Automatic Enrollment Opt Out” section.

Field/Button	Description
“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “NAP Automatic Enrollment Opt Out” section that has “Yes” checked.
“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “NAP Automatic Enrollment Opt Out” section that has “No” checked.
“CCC-860 Date Documentation Filed by Producer”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “NAP Automatic Enrollment Opt Out” section that has the “CCC-860 Date Documentation Filed by Producer” recorded for that date. If a date is not entered, the report will identify all producers.
“Original CCC-860 Date Documentation Filed by Producer”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “NAP Automatic Enrollment Opt Out” section that has the “Original CCC-860 Date Documentation Filed by Producer” recorded for that date. If a date is not entered, the report will identify all producers.

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305 County Eligibility Reports (Continued)

U County Eligibility Reports Screen, “Permitted Entity - 2002 Farm Bill” Section

Reports may be generated that will provide the user information on who has a “permitted entity” determination, as it applies to the 2002 Farm Bill provisions, recorded in the web-based Eligibility System. The following is an example of the “Permitted Entity - 2002 Farm Bill” section.

Permitted Entity - 2002 Farm Bill

COC Determination

Does the producer wish to receive payment as an individual or through a joint operation?

Yes No

The following provides information about the Permitted Entity section.

Field/Button	Description
“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Permitted Entity - 2002 Farm Bill” section that has “Yes” checked.
“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Permitted Entity - 2002 Farm Bill” section that has “No” checked.

305 County Eligibility Reports (Continued)

V County Eligibility Reports Screen, “Person Eligibility - 2002 Farm Bill” Section

Reports may be generated that will provide the user information on who has “person eligibility” determinations, as it applies to the 2002 Farm Bill provisions, recorded in the web-based Eligibility System. The following is an example of the “Person Eligibility - 2002 Farm Bill” section.

Person Eligibility - 2002 Farm Bill

COC Determination

COC Determination Completed Not Filed

Awaiting Determination Awaiting Revision

Date Documentation Filed by Producer

COC Determination Date

The following provides information about the “Person Eligibility - 2002 Farm Bill” section.

Field/Button	Description
“COC Determination Completed”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Person Eligibility - 2002 Farm Bill” section that has “COC Determination Completed” checked.
“Not Filed”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Person Eligibility - 2002 Farm Bill” section that has “Not Filed” checked.
“Awaiting Determination”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Person Eligibility - 2002 Farm Bill” section that has “Awaiting Determination” checked.
“Awaiting Revision”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Person Eligibility - 2002 Farm Bill” section that has “Awaiting Revision” checked.
“Date Documentation Filed by Producer”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Person Eligibility - 2002 Farm Bill” section that has “Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.
“COC Determination Date”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Person Eligibility - 2002 Farm Bill” section that has a “COC Determination Date” for that date. If a date is not entered, the report will identify all producers.

305 County Eligibility Reports (Continued)

W County Eligibility Reports Screen, “Socially Disadvantaged Farmer or Rancher” Section

Reports may be generated that will provide the user information on who has a “Socially Disadvantaged Farmer or Rancher” certification recorded in the web-based eligibility files. The following is an example of the “Socially Disadvantaged Farmer or Rancher” section.

Socially Disadvantaged Farmer or Rancher

Includes Racial, Ethnic or Gender

The producer, legal entity or joint operation certified they are a member of a group listed below whose members have been subject to racial, ethnic, or gender prejudice because of their identity as members of a group without regard to their individual qualities:

- Women
- American Indians or Alaskan Natives, Asians or Asian Americans, Black or African Americans, Native Hawaiians or other Pacific Islanders, Hispanics

Yes No

CCC-860 Date Documentation Filed by Producer 

Original CCC-860 Date Documentation Filed by Producer 

Includes Racial or Ethnic but NOT Gender

The producer, legal entity or joint operation certified they are a member of a group listed below whose members have been subject to racial or ethnic (NOT gender) prejudice because of their identity as members of a group without regard to their individual qualities:

- American Indians or Alaskan Natives, Asians or Asian Americans, Black or African Americans, Native Hawaiians or other Pacific Islanders, Hispanics

Yes No

CCC-860 Date Documentation Filed by Producer 

Original CCC-860 Date Documentation Filed by Producer 

305 County Eligibility Reports (Continued)

**W County Eligibility Reports Screen, “Socially Disadvantaged Farmer or Rancher”
Section (Continued)**

The following provides information about the “Socially Disadvantaged Farmer or Rancher” section.

Certification	Field/ Button	Description
“Includes Racial, Ethnic and Gender”	“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher” section that has the “Yes” checked for “Includes Racial, Ethnic and Gender”.
	“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher” section that has the “N” checked for “Includes Racial, Ethnic and Gender”.
“CCC-860 Date Documentation Filed by Producer”		In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher Includes Racial, Ethnic or Gender” section that has a “CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.
“Original CCC-860 Date Documentation Filed by Producer”		In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher Includes Racial, Ethnic or Gender” section that has an “Original CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.
“Includes Racial and Ethnic but NOT Gender”	“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher” section that has the “Y” checked for “Includes Racial and Ethnic but NOT Gender”.
	“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher” section that has the “No” checked for “Includes Racial and Ethnic but NOT Gender”.

305 County Eligibility Reports (Continued)

W County Eligibility Reports Screen, “Socially Disadvantaged Farmer or Rancher”
Section (Continued)

Certification	Field/ Button	Description
“CCC-860 Date Documentation Filed by Producer”		In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher Includes Racial and Ethnic but NOT Gender” section that has a “CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.
“Original CCC-860 Date Documentation Filed by Producer”		In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Socially Disadvantaged Farmer or Rancher Includes Racial and Ethnic but NOT Gender” section that has an “Original CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.

305 County Eligibility Reports (Continued)

X County Eligibility Reports Screen, “Adjusted Gross Income – 75% Rule” Section

Reports may be generated that will provide the user information on who has an “Adjusted Gross Income – 75% Rule” certification recorded in the web-based eligibility files. The following is an example of the “Adjusted Gross Income – 75% Rule” section.

The following provides information about the “Adjusted Gross Income – 75% Rule” section.

Field/Button	Description
“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Adjusted Gross Income – 75% Rule” section that has “Yes” checked.
“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “Adjusted Gross Income – 75% Rule” section that has “No” checked.
“Date Documentation Filed by Producer”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Adjusted Gross Income – 75% Rule” section that has the “Date Documentation Filed by Producer” recorded for that date. If a date is not entered, the report will identify all producers.
“Date Original Documentation Filed”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Adjusted Gross Income – 75% Rule” section that has the “Date Original Documentation Filed” recorded for that date. If a date is not entered, the report will identify all producers.

305 County Eligibility Reports (Continued)

Y County Eligibility Reports Screen, Veteran Farmer or Rancher

Reports may be generated to provide the user information on producers with a “Veteran Farmer or Rancher” certification recorded in the web-based eligibility files. The following is an example of the “Veteran Farmer or Rancher” section.

Veteran Farmer or Rancher

Certification

Has the producer, legal entity or joint operation certified they are a Veteran?

Yes No

CCC-860 Date Documentation Filed by Producer

Original CCC-860 Date Documentation Filed by Producer

Month and Year Farmer Or Rancher obtained status as a Veteran

10 Year Certification

Has the producer, legal entity or joint operation certified they are a farmer or rancher who has served in the Armed Forces and have not operated a farm or ranch for more than 10 years?

Yes No

CCC-860 Date Documentation Filed by Producer

Original CCC-860 Date Documentation Filed by Producer

Month and Year Farmer Or Rancher who served in the Armed Forces began Farming

The following table provides information about the “Veteran Farmer or Rancher” section.

Field/Button	Description
Veteran Certification/ “Yes”	Checking this box generates a report of every producer in the web-based Eligibility System “Veteran Farmer or Rancher” section who checked “Yes” for the veteran certification.
Veteran Certification/ “No”	Checking this box generates a report of every producer in the web-based Eligibility System “Veteran Farmer or Rancher” section who checked “No” for the veteran certification.
“CCC-860 Date Documentation Filed by Producer”	In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Veteran Farmer or Rancher” section that has a “CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.

305 County Eligibility Reports (Continued)

Y County Eligibility Reports Screen, Veteran Farmer or Rancher (Continued)

Field/Button	Description
“Original CCC-860 Date Documentation Filed by Producer”	In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Veteran Farmer or Rancher” section that has an “Original CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.
“Month and Year Producer obtained Veteran status”	Checking this box and entering a month and year generates a report of every producer in the web-based Eligibility System “Veteran Farmer or Rancher” section who recorded “Month and Year Producer obtained Veteran status” for that month and year. If a month and year is not entered, then the report will not be accurate.
Farmer or rancher who served in the Armed Forces farming or ranching less than 10 years certification/ “Yes”	Checking this box generates a report of every producer in the web-based Eligibility System “Veteran Farmer or Rancher” section who checked “Yes” for “Farmer or rancher who served in the Armed Forces farming or ranching less than 10 years” certification.
Farmer or rancher who served in the Armed Forces farming or ranching less than 10 years certification/ “No”	Checking this box generates a report of every producer in the web-based Eligibility System “Veteran Farmer or Rancher” section who checked “No” for “Farmer or rancher who served in the Armed Forces farming or ranching less than 10 years” certification.
“CCC-860 Date Documentation Filed by Producer”	In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Veteran Farmer or Rancher 10 Year Certification” section that has a “CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.
“Original CCC-860 Date Documentation Filed by Producer”	In 2019 and subsequent years, checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “Veteran Farmer or Rancher 10 Year Certification” section that has an “Original CCC-860 Date Documentation Filed by Producer” for that date. If a date is not entered, the report will identify all producers.
“Month and Year farmer or rancher who served in Armed Forces began farming”	Checking this box and entering a month and year generates a report for every producer in the web-based Eligibility System “Veteran Farmer or Rancher” section who recorded “Month and Year farmer or rancher who served in the Armed Forces began farming” for that month and year. If a month and year is not entered, then the report will not be accurate.

305 County Eligibility Reports (Continued)

Z County Eligibility Reports Screen, “FSA-510 Pay Limit Exception Request” Section

Reports may be generated that will provide the user information on who has an “FSA-510 Pay Limit Exception Request” certification recorded in the web-based eligibility files. The following is an example of the “FSA-510 Pay Limit Exception Request” section.

FSA-510 Pay Limit Exception Request

Certification

Producer Certifies at least 75% of their average adjusted gross income was derived from farming, ranching or forestry?

Yes No

Date Documentation Filed by Producer

Date Original Documentation Filed

The following provides information about the “FSA-510 Pay Limit Exception Request” section.

Field/Button	Description
“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has “Yes” checked.
“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has “No” checked.
“Date Documentation Filed by Producer”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has the “Date Documentation Filed by Producer” recorded for that date. If a date is not entered, the report will identify all producers.
“Date Original Documentation Filed”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has the “Date Original Documentation Filed” recorded for that date. If a date is not entered, the report will identify all producers.

AA Options

The following provides information about the options available on the County Eligibility Reports Screen.

Option/Button	Results
“Submit”	A validation screen for the County Eligibility Report Selection Criteria Screen will be displayed.
“Reset”	All selected items will be removed.
“Return to Reports”	The Subsidiary Reports Screen will be displayed.

305 County Eligibility Reports (Continued)

BB Validation Screen

On the County Eligibility Report Selection Criteria Screen, after users CLICK “Submit”, a Validation Screen will be displayed. The following is an example of the Validation Screen.

Report Selection Criteria	
Year:	2008
Report Output Type:	PDF
List Output Type:	County Coahoma - Mississippi
Actively Engaged	
Fields Selected	Values Entered
COC Determination	Not Filed
Person Eligibility	
Fields Selected	Values Entered
COC Determination	Not Filed
<input type="button" value="Accept"/> <input type="button" value="Revise"/> <input type="button" value="Cancel"/>	

The following provides descriptions of the fields/buttons on the Validation Screen.

Field/Button	Description
“Year”	Will display the year of the eligibility report to be generated.
“Report Output Type”	Will display the format of the eligibility report to be generated.
	IF user selects... THEN the report will be generated in...
	“PDF” Adobe Acrobat format.
“Spreadsheet” Microsoft Excel format.	
“List Output Type”	Will display the county and State for which the eligibility report will be generated.
“Individual Sections for Categories”	Will display categories, fields, and values selected on the Eligibility Reports Screen.
“Accept”	Will generated the report with the criteria listed.
“Revise”	Eligibility Reports Screen will be displayed without generating the report to allow the user to modify selected criteria.
“Cancel”	Eligibility Reports Screen will be displayed without generating the report. All fields previously selected will be removed.

305 County Eligibility Reports (Continued)

CC PDF Report Format

The following is an example of the County Eligibility Report in PDF format. The first page of the report will identify the fields requested in the eligibility search criteria. The second and succeeding pages will list the producers meeting all of the selected fields.

Example Page 1:

		County Eligibility Report	
2017		28027 Coahoma - Mississippi	
4/4/17 12:29 PM			
Eligibility Search Criteria			
Name		Value	
AD-1026			
Certification		Certified	
Actively Engaged			
COC Determination		Actively Engaged	

Example Page 2:

Name
1874 FARMS
4 GIRLS INC
A D CARTWRIGHT JR FAMILY LIMITED PARTNERSHIP
A D CARTWRIGHT JR IRREVOCABLE FLP TRUST
A D CARTWRIGHT JR MARITAL TRUST 2
A R CARR/SUSAN CARR INC
A R CARR/VIRGINIA C FARRIS INC
ABBAY, ROBERT I
ABBY INC

305 County Eligibility Reports (Continued)

DD Spreadsheet Report Format

The following is an example of the County Eligibility Report in the “Spreadsheet” format. This format may be saved as an Excel document.

COUNTY ELIGIBILITY REPORT			
2017	28027 Coahoma - Mississippi	Tue Apr 04 12:33:24 CDT 2017	
Eligibility Search Criteria			
AD-1026	Certification	Certified	
Actively Engaged	COC Determination	Actively Engaged	
LAST NAME OR BUSINESS NAME	FIRST NAME		
1874 FARMS			
4 GIRLS INC			
A D CARTWRIGHT JR FAMILY LIMITED PARTNERSHIP			
A D CARTWRIGHT JR IRREVOCABLE FLP TRUST			
A D CARTWRIGHT JR MARITAL TRUST 2			
A R CARR/SUSAN CARR INC			
A R CARR/VIRGINIA C FARRIS INC			
ABBAY	ROBERT I		
ABBY INC			

351 Subsidiary Rollover Process (Continued)

C How Eligibility Data Is Rolled Over for 2009 and Subsequent Years (Continued)

Eligibility Determination Information	Rollover Provisions	
Controlled Substance	Eligibility information will rollover to the new FY based on the following.	
	IF the producer...	THEN...
	is not in violation of controlled substance provisions	the current year determination will be rolled to the next FY.
	has a permanent violation because of a trafficking violation	
has a growing or possession violation	a computation will occur to determine if the violation period is satisfied.	
has a trafficking violation, but the “Number of Years of Ineligibility” is not “permanent”	The computation is based on the following variables: <ul style="list-style-type: none"> • year of conviction • number of years of ineligibility. If the violation period is: <ul style="list-style-type: none"> • satisfied, then the producer's eligibility will be reset to “no violation” • not satisfied, the type of violation will be rolled to the next FY. 	

351 Subsidiary Rollover Process (Continued)

C How Eligibility Data Is Rolled Over for 2009 and Subsequent Years (Continued)

Eligibility Determination Information	Rollover Provisions	
Converted Wetland	Previous year information will rollover to the new FY.	
Delinquent Debt		
Farm and/or Tract Eligibility	Previous year information will rollover to the new FY. Exception: If PCW is reset to “Compliant”, the new FY value will be set based on determinations and producer exceptions in FRS.	
Federal Crop Insurance	Previous year information will rollover to the new FY.	
Foreign Person	Previous year information will rollover to the new FY unless citizenship, originating, and/or legal resident alien information in SCIMS is modified.	
FSA-510 Pay Limit Exception Request	Previous year information will not rollover to the new FY.	
HELIC	Previous year information will rollover to the new FY.	
Limited Resource Farmer or Rancher	Previous year information will not rollover to the new FY.	
--NAP Automatic Enrollment Opt Out	Previous year information will rollover to the new FY.--	
NAP Non-Compliance	Eligibility information will rollover to the new FY based on the following.	
	IF the producer...	THEN...
	is not in violation of NAP provisions	the current year determination will be rolled to the next FY.
	has a NAP violation	a computation will occur to determine if the violation period is satisfied. The computation is based on the following variables: <ul style="list-style-type: none"> • year of violation • 3 years of ineligibility. If the violation period is: <ul style="list-style-type: none"> • satisfied, then the producer’s eligibility will be reset to “Compliant” • not satisfied, “Non-Compliant - COC” will be rolled to the next FY.

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		Text
AD-1026 Appendix	Appendix to Form AD-1026 Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		25
CCC-501B	Designation of "Permitted Entities"		24, 561-563
CCC-502	Farm Operating Plan for Payment		561
CCC-503A	County Committee Worksheet for "Actively Engaged in Farming" and "Person" Determinations		72, 84, 99, 103, 106, 563
CCC-526C	Payment Eligibility - Average Adjusted Gross Income Certification For Certain Conservation Reserve Program Contracts Approved Before October 1, 2008		28, 305, Ex. 6
CCC-527	Request for Action for Subsidiary/Payment Limitation	133	3, 4, 132
CCC-770 ELIG 2008	Eligibility Checklist - 2008 Farm Bill	4	
CCC-770 ELIG 2014	Eligibility Checklist - Agricultural Act of 2014	3	
CCC-860	Socially Disadvantaged, Limited Resource, Beginning and Veteran Farmer or Rancher Certification		42, 48, 305
CCC-902	Farm Operating Plan for Payment Eligibility 2009 and Subsequent Program Years		25, 303, 351, Part 10
CCC-902E	Farm Operating Plan for an Entity - 2009 and Subsequent Program Years		23, Part 10
CCC-902I	Farm Operating Plan for an Individual - 2009 and Subsequent Program Years		Part 10
CCC-903	Worksheet For Payment Eligibility and Payment Limitation Determinations		23, 72, 84, 99, 103, 106, 361
CCC-904	Allocation of Payment Limitation Under Common Attribution	83	82, 97, 98
CCC-931	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information		4, 27

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-941	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information – Agricultural Act of 2014 and Agriculture Improvement Act of 2018		3, 26
CRP-817U	Certification of Compliance for CRP		25
FCI-12	Crop Insurance Application		34
FSA-13-A	Data Security Access Authorization Form		12, 133
FSA-510	Pay Limit Exception Request		21, 42, 46, 351
FSA-570	Waiver of Eligibility for Emergency Assistance		34
FSA-578	Report of Acreage		366
FSA-1123	Certification of 2020 Adjusted Gross Income (AGI)		45

Abbreviations Not Listed in 1-CM

The following abbreviations are **not** listed in 1-CM.

Approved Abbreviation	Term	Reference
AUM	animal unit months	428, 429, 431
FCI	Federal Crop Insurance	2, 34, Ex. 6
FRS	Farm Records System	Text
PCW	Planted Converted Wetland	31, 351, Ex. 6
WHIP	Wildfires and Hurricanes Indemnity Program	43

Delegations of Authority

None