

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Web-Based Subsidiary Files
for 2009 and Subsequent Years
3-PL (Revision 2)**

Amendment 23

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 14 F has been amended to add the CCC-943 75% Average Gross Income certification as an item automatically populated to the Receipt for Service as an item received from the customer.

Subparagraph 14 G has been amended to add the CCC-943 75% Average Gross Income certification as an item automatically populated to the Receipt for Service as an item provided to the customer.

Subparagraph 25 C has been amended to clarify that only joint operations are applicable for the “Note” regarding AD-1026 affiliates.

Subparagraph 42 B has been amended to detail how the CCC-943 75% Average Gross Income certification eligibility section is handled in a Business Partner Merge.

Subparagraph 47 A has been amended to include the CCC-943 75% Average Gross Income certification as an eligibility section which utilizes original file dates.

Paragraph 49 has been added to provide information and instructions regarding the CCC-943 75% Average Gross Income certification eligibility section.

Subparagraph 305 A has been amended to include the CCC-943 75% Average Gross Income certification as an option within the County Eligibility Reports.

Subparagraph 305 AA has been amended to provide instructions for generating the County Eligibility Report for the CCC-943 75% Average Gross Income certification.

Subparagraph 351 C has been amended to provide Subsidiary Rollover rules for the CCC-943 75% Average Gross Income certification.

Amendment Transmittal (Continued)

Page Control Chart		
TC	Text	Exhibit
1, 2	2-21 through 2-24 3-23, 3-24 3-113, 3-114 3-129, 3-130 3-135, 3-136 3-137 through 3-140 (add) 8-17, 8-18 8-54.7, 8-54.8 8-54.9, 8-54.10 (add) 8-55, 8-56 9-3, 9-4	1, pages 1, 2

Table of Contents

Page No.

Part 1 General Information

1	Purpose.....	1-1
2	Sources of Authority and Related Handbooks.....	1-2
3	CCC-770 ELIG 2014.....	1-4
4	CCC-770 ELIG 2008.....	1-12
5-8	(Reserved)	

Part 2 Web-Based Subsidiary System General Information

9	Accessing Web-Based Subsidiary System.....	2-1
10	Recording County.....	2-3
11	Get Change Alert Message System.....	2-7
12	Security.....	2-10
13	Recording Dates.....	2-14
14	Accessing and Generating Receipt for Service.....	2-15
15	Business File Alert Message System.....	2-24
16-19	(Reserved)	

Part 3 Producer Eligibility Information

20	General Information.....	3-1
21	Web-Based System Eligibility Records.....	3-2
22	Accessing and Updating Eligibility File Records.....	3-5
23	Actively Engaged Determination Information.....	3-9
24	Actively Engaged - 2002 Farm Bill Determination Information.....	3-15
25	AD-1026 Certification Information.....	3-21
26	AGI - 2014 and 2018 Farm Bills Determination Information.....	3-30
27	AGI - 2008 Farm Bill Determination Information.....	3-41
28	AGI - 2002 Farm Bill Determination Information.....	3-54
29	Beginning Farmer or Rancher.....	3-66
30	Cash Rent Tenant Determination Information.....	3-69
31	Conservation Compliance Determination Information.....	3-73
32	Controlled Substance Determination Information.....	3-85
33	Delinquent Debt Determination Information.....	3-88
34	Federal Crop Insurance Determination Information.....	3-91
35	Foreign Person Determination Information.....	3-93
36	Fraud - Including FCIC Fraud Determination (2016 and Prior Years).....	3-96
37	Limited Resource Farmer or Rancher.....	3-98
38	NAP Non-Compliance Determination Information.....	3-99
39	Permitted Entity - 2002 Farm Bill Determination Information.....	3-101
40	Person Eligibility - 2002 Farm Bill Determination Information.....	3-103
41	SDA Farmer or Rancher.....	3-108
42	Eligibility Determinations After Business Partner Merge.....	3-111

Table of Contents (Continued)

Page No.

Part 3 **Producer Eligibility Information (Continued)**

43	AGI – 75% Rule.....	3-117
44	Veteran Farmer or Rancher.....	3-120
45	Adjusted Gross Income – 2020.....	3-125
46	FSA-510 – Payment Limitation Exception Request.....	3-127
47	Date Original Documentation Filed Fields.....	3-130
48	NAP Automatic Enrollment Opt Out.....	3-133
49	CCC-943, 75% Average Gross Income from Farming, Ranching, or Forestry Certification.....	3-137
50-70	(Reserved)	

Part 4 **Web-Based Combination Software**

Section 1 **General Information**

71	Overview.....	4-1
72	Guidelines for Creating Combinations	4-2
73-80	(Reserved)	

Section 2 **Creating and Displaying Combined Producer Records**

81	Web-Based Combined Producers System	4-11
82	Using the Web-Based Combined Producers System.....	4-12
83	CCC-904, Allocation of Payment Limitation Under Common Attribution	4-15
84	Creating Combinations	4-21
85	Combination Reasons	4-31
86-95	(Reserved)	

Section 3 **Combined Producer Payment Limitation Allocations and Recording County**

96	Updating Combined Producer Records	4-37
97	Combined Producer Payment Limitation Allocation.....	4-38
98	Updating the Combined Producer Payment Limitation Allocation.....	4-39
99	Combined Producer Recording County.....	4-47
100	Updating the Combined Producer Recording County	4-48
101, 102	(Reserved)	
103	Combination Details	4-57
104	(Reserved)	
105	Decombinations	4-63
106	Decombining Producers.....	4-64
107	Decombination Reasons.....	4-72
108-130	(Reserved)	

14 Accessing and Generating Receipt for Service (Continued)

F Data Automatically Populated as “Items Received From Customer” on the Receipt for Service (Continued)

IF the receipt for service is generated from the...	BY using trigger button...	AND the Eligibility change is...	THEN the following will be automatically populated...
Eligibility change confirmation screen	Accept	FSA-510 Pay Limit Exception Request	140-FSA-510-Request for an Exception to the \$125,000 Payment Limitation for Certain Programs.
		--CCC-943 75% Average Gross Income Certification	218-CCC-943 75% of Average Gross Income from Farming, Ranching, or Forestry Certification--
		Limited Resource Farmer or Rancher	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.
		NAP Automatic Enrollment Opt Out	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.
		Socially Disadvantaged Farmer or Rancher	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.
		Veteran Farmer or Rancher	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.

Note: A receipt for service with no “items received from customer” will be generated if the eligibility change **only** involves any of the following:

- Actively Engaged
- Actively Engaged – 2002 Farm Bill
- Cash Rent Tenant
- Conservation Compliance
- Controlled Substance
- Delinquent Debt
- Federal Crop Insurance
- Foreign Person
- NAP Non Compliance
- Permitted Entity – 2002 Farm Bill
- Person Eligibility – 2002 Farm Bill.

These eligibility sections are considered COC determinations not necessarily made during the same office visit for a customer. The related forms have been added to the RFS software and can be manually added to a receipt, if needed.

*--14 Accessing and Generating Receipt for Service (Continued)

G Data Automatically Populated as “Items Provided to Customer” on the Receipt for Service

The following tables provides data to be automatically populated on the receipt as **Items Provided to Customer** when generated from the applicable Subsidiary screen and trigger button/links.

IF the receipt for service is generated from the...	BY using trigger button...	THEN the following data will be automatically sent to RFS as Items Provided to Customer...
Business File home page	View 902	27-CCC-902-Farm Operating Plan for Payment Eligibility 2009 and Subsequent Program Years.
Left navigation bar during the Business File interview process	View 902	27-CCC-902-Farm Operating Plan for Payment Eligibility 2009 and Subsequent Program Years.

IF the receipt for service is generated from the...	BY using trigger button...	AND the Eligibility change is...	THEN the following will be automatically populated...
Eligibility change confirmation screen	Accept	AD-1026	9-AD-1026- Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification.
		Adjusted Gross Income – 2002 Farm Bill	187-CCC-526C-Payment Eligibility - Average Adjusted Gross Income Certification For Certain Conservation Reserve Program Contracts Approved Before October 1, 2008.
		Adjusted Gross Income – 2008 Farm Bill	188-CCC-931C-Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information (For Successors to Conservation Program Contracts and Agreements Only).
		Adjusted Gross Income – 2014 and 2018 Farm Bills	33-CCC-941-Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information.
		Adjusted Gross Income – 75% Rule	189-CCC-942-Certification of Income from Farming, Ranching and Forestry Operations.
		Beginning Farmer or Rancher	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.

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14 Accessing and Generating Receipt for Service (Continued)

G Data Automatically Populated as “Items Provided to Customer” on the Receipt for Service (Continued)

IF the receipt for service is generated from the...	BY using trigger button...	AND the Eligibility change is...	THEN the following will be automatically populated...
Eligibility change confirmation screen	Accept	FSA-510 Pay Limit Exception Request	140-FSA-510-Request for an Exception to the \$125,000 Payment Limitation for Certain Programs.
		--CCC-943 75% Average Gross Income Certification	222-CCC-943 75% of Average Gross Income from Farming, Ranching, or Forestry Certification--
		Limited Resource Farmer or Rancher	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.
		NAP Automatic Enrollment Opt Out	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.
		Socially Disadvantaged Farmer or Rancher	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.
		Veteran Farmer or Rancher	23-CCC-860-Socially Disadvantage, Limited Resource, Beginning and Veteran Farmer or Rancher Certification.

Note: A receipt for service with no “items provided to customer” will be generated if the eligibility change **only** involves the following:

- Actively Engaged
- Actively Engaged – 2002 Farm Bill
- Cash Rent Tenant
- Conservation Compliance
- Controlled Substance
- Delinquent Debt
- Federal Crop Insurance
- Foreign Person
- NAP Non Compliance
- Permitted Entity – 2002 Farm Bill
- Person Eligibility – 2002 Farm Bill.

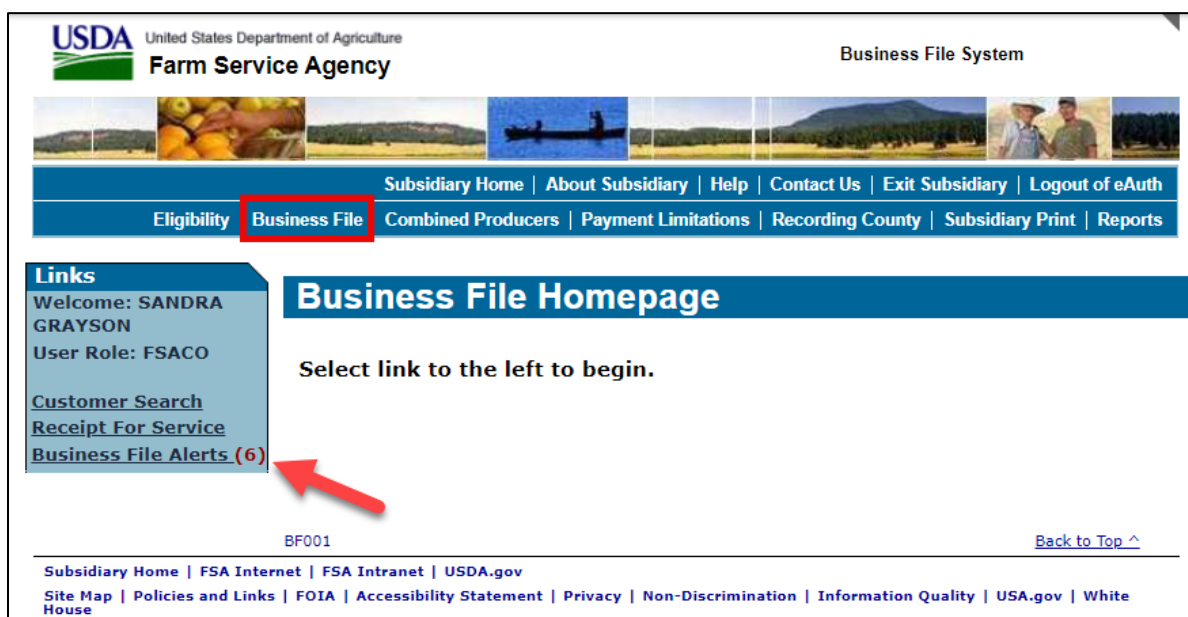
These eligibility sections are considered COC determinations not necessarily made during the same office visit for a customer. The related forms have been added to the RFS software and can be manually added to a receipt, if needed.

*--15 Business File Alert Message System

A Business File Alert Messages

A business file alert message is generated by the web-based Subsidiary Business File System to notify affected County Offices of status changes to a producer's recorded farm operating plan for one or more years. These changes are identified as plan suspensions or plan terminations.

To view a Business File alert message, from the Business File Homepage, under "Links", CLICK "**Business File Alerts**", as displayed in the following example of Business File Homepage BF001.



Note: The number displayed in parenthesis indicates how many new alerts are available for review. It is no longer necessary to select a customer before accessing the Business File Homepage.

B Viewing Business File Alert Messages

Business File alert messages are generated and sent to affected County Offices when a plan status is changed to "Suspended" or "Terminated".

The recording county for the producer will receive the Business File alert message. Users associated with that county's OIP will be able to see and access the alert message.--*

25 AD-1026 Certification Information (Continued)

C Fields Applicable to AD-1026 Certifications

The following provides fields applicable to AD-1026 certifications.

Field	Option	Explanation
"Certification"	"Certified"	<p>This option shall be selected when any of the following conditions exist:</p> <ul style="list-style-type: none"> • producer and all affiliates have certified AD-1026 • producer has certified that they are not associated with an ineligible tract • producer is certifying for FCIC provisions only (number 6 of AD-1026 Appendix) • a member of a joint operation has certified on CCC-902 that they do not have any other farming interests and are not associated with any farms (CCC-902 is not required if certifying solely for FCIC). <p>Note: If a producer's only farming interest is an entire farm enrolled in CRP, a signed CRP-817U is considered the same as having certified AD-1026.</p>
	"Not Filed"	<p>This option indicates either of the following:</p> <ul style="list-style-type: none"> • producer has not filed AD-1026 • producer did not certify compliance on AD-1026.
	"Good Faith Determination"	<p>Producer cannot certify compliance with HELC/WC provisions because of a violation but has received a good faith determination reinstating payment eligibility.</p>
	"COC Exemption"	<p>Producer cannot certify compliance with HELC/WC provisions because of a violation but has received an exemption reinstating payment eligibility.</p>
	"Awaiting Affiliate Certification"	<p>This option indicates:</p> <ul style="list-style-type: none"> • producer has certified AD-1026 • all affiliates have not certified to AD-1026 compliance.
	"Affiliate Violation"	<p>This option indicates the producer is an affiliate of a producer who has violated HELC/WC provisions.</p> <p>Note: Tract HELC/WC determinations update the web-based Eligibility System without user intervention. If a producer has a HELC/WC violation and that producer has an affiliate that does not have farming interest on the "violated" tract, then the user of the web-based Subsidiary System must update the "Affiliate Violation" option. FRS will not update the affiliate's eligibility automatically.</p> <p>*--For entities with members or shareholders who violate HELC/WC provisions, resulting in an affiliate violation to the entity, see 6-CP, subparagraph 602 E for additional procedures for affiliate violation partial ineligibility.--*</p>

25 AD-1026 Certification Information (Continued)

C Fields Applicable to AD-1026 Certifications (Continued)

Field	Option	Explanation
“AD-1026 Date of Continuous Certification Filed By Producer”		<p>According to 1-CM, paragraph 2, the later of the following:</p> <ul style="list-style-type: none"> • date the producer signed AD-1026, item 12 • date AD-1026 is received in the County Office. <p>Note: If AD-1026 is mailed, the post mark date should be used.</p> <p>An entry is required if either of the following options are selected as the “Certification”:</p> <ul style="list-style-type: none"> • “Certified” • “Awaiting Affiliate Certification”. <p>Note: For affiliates that are not required to file AD-1026, County Offices must enter the date from AD-1026 filed by the * * * joint operation requesting benefits. County Offices are not required to change information previously entered in the web-based Subsidiary System.</p> <p>Enter date according to acceptable formats in subparagraph 13 A. The date will automatically populate if “Update AD-1026 Date Continuous Certification/ Authorization Filed by Producer with above date” was selected in the “Actively Engaged” section. Verify the date entered is the date producer filed AD-1026. If the date was automatically populated, verify the date populated is the date the producer filed AD-1026.</p>
Date Original Documentation Filed		<p>Auto populated from the earliest filed date recorded in the Eligibility system. This field is applicable for 2019 and subsequent years and is read only for the County Office users. Authorized State and National Office users can update the field according to paragraph 47.</p>

42 Eligibility Determinations After Business Partner Merge (Continued)

B Eligibility Determination Table (Continued)

Eligibility Determination	Field	IF the customer's records do not match, then eligibility is...	IF the customer's records match, then eligibility is...
Adjusted Gross Income - 2008 Farm Bill – Conservation Program	Determination	Not Filed – if the producer is not an Exempt business type.	the same value from the merged records.
		Exempt – if the producer is an Exempt business type.	
	SED Determination	Blank.	
	Date of SED Determination	Blank.	
	Date Documentation Filed by Producer	Blank.	
	COC Disapproval Date	Blank.	
Adjusted Gross Income – 2014 and 2018 Farm Bills	Producer Certification	Winning Producer's Producer Certification.	the same value from the merged records.
	Date Documentation Filed by Producer	Winning Producer's Date Documentation Filed by Producer.	
	--Date Original Documentation Filed	Winning Producer's Date Original Documentation Filed--	
	IRS Verification	Winning Producer's IRS Verification.	
	Date Processed by IRS	Winning Producer's Date Processed by IRS.	
	State Office/SED Determination	Winning Producer's State Office/SED Determination.	
	SED Determination Date	Winning Producer's SED Determination Date.	
Adjusted Gross Income – 75% Rule	Certification	Winning Producer's Certification.	the same value from the merged records.
	Date Documentation Filed by Producer	Winning Producer's Date Documentation Filed by Producer.	
	--Date Original Documentation Filed	Winning Producer's Date Original Documentation Filed--	

42 Eligibility Determinations After Business Partner Merge (Continued)

B Eligibility Determination Table (Continued)

Eligibility Determination	Field	IF the customer's records do not match, then eligibility is...	IF the customer's records match, then eligibility is...
2020 Adjusted Gross Income	Certification	"Not Filed"	the same value from the merged records.
	Date Documentation Filed by Producer	Blank	
	Date Original Documentation Filed	Blank	
FSA-510 Pay Limit Exception Request	Certification	"No"	The same value from the merged records.
	Date Documentation Filed by Producer	Blank	
	Date Original Documentation Filed	Blank	
--CCC-943 75% Average Gross Income Certification	Certification	"No"	The same value from the merged records.--
	Date Documentation Filed by Producer	Blank	
	Date Original Documentation Filed	Blank	
Beginning Farmer or Rancher	Certification/COC Determination	No.	the same value from the merged records.
	CCC-860 Date Documentation Filed by Producer	Blank	
	Original CCC-860 Date Documentation Filed by Producer	Blank	
	Month and Year Farmer or Rancher began Farming	Blank.	
Cash Rent Tenant	COC Determination	Awaiting Determination - if the producer is not an Indian Tribal Venture.	the same value from the merged records.
		Exempt –if the producer is an Indian Tribal Venture.	
	Cropland Factor	0.0000 - if Awaiting Determination. 1.0000 - if Exempt.	

46 FSA-510 – Payment Limitation Exception Request (Continued)

D Error Messages (Continued)

--Message	Reason for Message	Corrective Action--
“Date producer certified at least 75% of their average adjusted gross income was derived from farming, ranching or forestry is not allowed if certification is “No”.”	User entered the “Date Documentation Filed by Producer” but did not select “Yes” to indicate the producer certified at least 75 percent of their average AGI is derived from farming, ranching, or forestry.	Take either of the following actions: <ul style="list-style-type: none"> • select “Yes” for the 75 percent average AGI derived from farming, ranching, or forestry certification if the producer certified at least 75 percent of their average AGI is derived from farming, ranching, or forestry • remove the date the producer certified at least 75 percent of their average AGI is derived from farming, ranching, or forestry.
“Date Documentation Filed by Producer – Date Original Documentation Filed cannot be later than Date Documentation Filed by Producer.”	User entered a subsequent certification date that is earlier than a certification date previously recorded.	Work through the State Payment Eligibility specialist to correct the “Date Original Documentation Filed” date.

E Field Default Values

When new eligibility records are created, FSA-510 field values are defaulted according to the following.

Field	Default Value
“Certification”	“No”, indicating producer has not filed certification that at least 75 percent of their average AGI is derived from farming, ranching, or forestry.
“Date Documentation Filed by Producer”	“Blank”.
“Date Original Documentation Filed by Producer”	

47 Date Original Documentation Filed Fields**A Introduction**

The Eligibility system maintains the earliest date a producer filed certain eligibility forms to assist with program specific filing deadlines for 2019 and subsequent years. An example of a program specific eligibility deadline is the requirement to have all eligibility documents filed by the second March 1 following the end of the applicable ARC and PLC contract period according to 1-ARCPLC (Rev. 1).

The eligibility sections utilizing original filing tracking include:

- AD-1026
- Adjusted Gross Income – 2014 and 2018 Farm Bills
- Adjusted Gross Income—2020
- Adjusted Gross Income – 75% Rule
- Beginning Farmer or Rancher
- FSA-510 Pay Limit Exception Request
- *--CCC-943 75% Average Gross Income Certification--*
- Limited Resource Farmer or Rancher
- Socially Disadvantaged Farmer or Rancher
- Veteran Farmer or Rancher.

The Eligibility system automatically populates the “Date Original Documentation Filed” or “Original CCC-860 Date Documentation Filed by Producer” with the first date input by the user for the form filing date. For eligibility sections corresponding to the CCC-860, both the “CCC-860 Date Documentation Filed by Producer” and “Original CCC-860 Date Documentation Filed by Producer” date fields will be automatically populated by a 1-time process using the earliest date the certification flag was set for the producer, if previously filed.

--48 NAP Automatic Enrollment Opt Out (Continued)*D Error Messages**

The following provides error messages that may be displayed when updating the NAP Opt Out eligibility data.

Message	Reason for Message	Corrective Action
“Certification – Date producer filed CCC-860 NAP Automatic Enrollment Opt Out is required.”	User selected “Yes” indicating the producer filed CCC-860 with Part E completed, but did not enter the date in the “CCC-860 Date Documentation Filed by Producer” field.	Take either of the following actions: <ul style="list-style-type: none"> • enter the date the person or legal entity filed CCC-860 with Part E completed • select “No” for the NAP Automatic Enrollment Opt Out certification.
“CCC-860 Date Documentation Filed by Producer – Date cannot be later than today’s date.”	Date entered or selected for the “CCC-860 Date Documentation Filed by Producer” field is later than the current date.	Re-enter a valid date or select a date using the calendar icon.
“CCC-860 Date Documentation Filed by Producer – Invalid date.”	Date entered or selected for the “CCC-860 Date Documentation Filed by Producer” field is not a valid date.	Re-enter a valid date or select a date using the calendar icon. See subparagraph 13 A for acceptable date formats.
“CCC-860 Date Documentation Filed by Producer – Date entry not formatted correctly. mm/dd/yyyy, mm/dd/yy, mmddyyyy, mmddyy.”	Date entered for the “CCC-860 Date Documentation Filed by Producer” field is not in an acceptable format.	Re-enter the date in an acceptable format according to subparagraph 13 A.

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48 NAP Automatic Enrollment Opt Out (Continued)

D Error Messages (Continued)

Message	Reason for Message	Corrective Action
“Certification – Date producer filed CCC-860 NAP Automatic Enrollment Opt Out is not allowed if certification is No.”	User entered the “CCC-860 Date Documentation Filed by Producer” field but did not select “Yes” to indicate the producer filed CCC-860 with Part E completed.	Take either of the following actions: <ul style="list-style-type: none"> • select “Yes” for the NAP Automatic Enrollment Opt Out certification (if supported by a filed CCC-860) • remove the date the producer certified NAP Automatic Enrollment Opt Out.
“CCC-860 Date Documentation Filed by Producer – Date Original Documentation Filed cannot be later than Date Documentation Filed by Producer.”	User entered a subsequent certification date that is earlier than a certification date previously recorded.	Verify that the “CCC-860 Date Documentation Filed by Producer” field is correct. If so, work through the State Payment Eligibility specialist to correct the “Original CCC-860 Date Documentation Filed by Producer” date.

E Field Default Values

When new eligibility records are created, the “NAP Automatic Enrollment Opt Out” field values are defaulted according to the following.

Field	Default Value
“Certification”	“No”, indicating producer has not filed CCC-860 with Part E completed certifying election to not participate in NAP.
“CCC-860 Date Documentation Filed by Producer”	“Blank”.
“Original CCC-860 Date Documentation Filed by Producer”	

***--49 CCC-943, 75% Average Gross Income from Farming, Ranching, or Forestry Certification**

A Introduction

The American Relief Act, 2025, Pub. L. 118-158, deviated from calculating income based on average **adjusted** gross income to a new formula utilizing average gross income.

Programs utilizing average gross income may include provisions to allow an applicant to request an exception to the payment limitation for a crop or program year by completing CCC-943 and providing certification from a licensed CPA, enrolled agent or attorney certifying that 75 percent of the person's or legal entity's average gross income is derived from farming, ranching, or forestry operations. Alternately, the CCC-943 may be used by programs to override a "Not Met – Producer" flag for the 2014/2018 Farm Bill AGI eligibility section. The CCC-943 is optional.

See 6-PL for a list of programs that use CCC-943.

B Example of the Subsidiary Eligibility Screen, "CCC-943 – 75% Average Gross Income" Section

The following is an example of the "CCC-943 – 75% Average Gross Income" section in subsidiary year 2024 and subsequent years.


CCC-943 - 75% Average Gross Income

Certification


Producer Certifies at least 75% of their average gross income was derived from farming, ranching or forestry?

☐ Yes
 ☒ No

Date Documentation Filed by Producer



Date Original Documentation Filed



--*

***--49 CCC-943, 75% Average Gross Income from Farming, Ranching, or Forestry Certification (Continued)**

C Fields Applicable to “CCC-943 – 75% Average Gross Income” Certification

The following provides fields applicable to the “CCC-943 – 75% Average Gross Income” certification.

Field	Option	Explanation
“Producer Certifies at least 75% of their average gross income was derived from farming, ranching or forestry.”	“Yes”	Producer certified on the CCC-943 that at least 75 percent of their average gross income is derived from farming, ranching, or forestry.
	“No”	Producer has not certified on the CCC-943 that at least 75 percent of their average gross income is derived from farming, ranching, or forestry.
“Date Documentation Filed by Producer”		Date producer filed CCC-943 75% Average Gross Income certification.
“Date Original Documentation Filed”		Auto populated with the earliest date the producer filed CCC-943 for the year. This field is read only for County Office users. Authorized State and National Office users can update the field according to paragraph 47.

D Error Messages

The following provides error messages that may be displayed when updating the CCC-943 75% Average Gross Income eligibility data.

Message	Reason for Message	Corrective Action
“Date producer filed CCC-943 75% Average Gross Income certification is required.”	User selected “Yes” indicating the producer certified on the CCC-943, but did not enter the date in the “Date Documentation Filed by Producer” field.	Take either of the following actions: <ul style="list-style-type: none"> enter the date the person or legal entity filed the CCC-943 75% Average Gross Income certification select “No” for the CCC-943 75% Average Gross Income certification.
“Date Documentation Filed by Producer – Date cannot be later than today’s date.”	Date entered or selected for the “Date Documentation Filed by Producer” field is later than the current date.	Re-enter a valid date or select a date using the calendar icon.

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***--49 CCC-943, 75% Average Gross Income from Farming, Ranching, or Forestry Certification (Continued)**

D Error Messages (Continued)

Message	Reason for Message	Corrective Action
“Date Documentation Filed by Producer – Invalid date”	Date entered or selected for the “Date Documentation Filed by Producer” field is not a valid date.	Re-enter a valid date or select a date using the calendar icon. See subparagraph 13 A for acceptable date formats.
“Date Documentation Filed by Producer – Date entry not formatted correctly. mm/dd/yyyy, mmddyyyy, mmddyy.”	Date entered for the “Date Documentation Filed by Producer” field is not in an acceptable format.	Re-enter the date in an acceptable format according to subparagraph 13 A.
“Date producer filed CCC-943 75% Average Gross Income certification is not allowed if certification is “No”.”	User entered the “Date Documentation Filed by Producer” but did not select “Yes” to indicate the producer certified at least 75 percent of their average gross income is derived from farming, ranching, or forestry.	Take either of the following actions: <ul style="list-style-type: none"> • select “Yes” for the CCC-943 75% Average Gross Income eligibility field if the producer certified at least 75 percent of their average gross income is derived from farming, ranching, or forestry • remove the date from the CCC-943 75% Average Gross Income eligibility field.
“Date Documentation Filed by Producer – Date Original Documentation Filed cannot be later than Date Documentation Filed by Producer.”	User entered a subsequent certification date that is earlier than a certification date previously recorded.	Work through the State Payment Eligibility specialist to correct the “Date Original Documentation Filed” date.

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***--49 CCC-943, 75% Average Gross Income from Farming, Ranching, or Forestry Certification (Continued)**

E Field Default Values

When new eligibility records are created, “CCC-943 75% Average Gross Income” field values are defaulted according to the following.

Field	Default Value
“Certification”	“No”, indicating producer has not filed CCC-943 75% Average Gross Income certification.
“Date Documentation Filed by Producer”	“Blank”.
“Date Original Documentation Filed by Producer”	

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50-70 (Reserved)

305 County Eligibility Reports (Continued)**A Introduction (Continued)**

- “Delinquent Debt”
- “Federal Crop Insurance”
- “Foreign Person”
- “Fraud - including FCIC Fraud” (2016 and prior years)
- *--“FSA-510 Pay Limit Exception Report” (2020 and subsequent years)
- “CCC-943 75% Average Gross Income” (2024 and subsequent years)--*
- “Limited Resource Farmer or Rancher”
- “NAP Automatic Enrollment Opt Out” (2022 and subsequent years)
- “NAP Non-Compliance”
- “Permitted Entity - 2002 Farm Bill”
- “Person Eligibility - 2002 Farm Bill”
- “SDA - Racial, Ethnic and Gender”
- “SDA - Ethnic and Racial but NOT Gender”
- Veteran Farmer or Rancher”.

These reports are:

- county specific
- generated using the reporting database.

305 County Eligibility Reports (Continued)

B Accessing the County Eligibility Reports

Access the web-based Subsidiary Screen SUBWEB001 according to paragraph 9. On Subsidiary Screen SUBWEB001, CLICK “**Reports**” link on the top Navigation Menu to access the Subsidiary Reports Screen.

The following is an example of Subsidiary Screen SUBWEB001.

*--

USDA United States Department of Agriculture
Farm Service Agency Subsidiary

Subsidiary Home | About Subsidiary | Help | Contact Us | Exit Subsidiary | Logout of eAuth
Eligibility | Business File | Combined Producers | Payment Limitations | Recording County | Subsidiary Print | Reports

Links
Get Change Alerts
Customer Search
Receipt for Service

Customer Name:



Screen ID: SUBWEB001

--*

305 County Eligibility Reports (Continued)

Z County Eligibility Reports Screen, “FSA-510 Pay Limit Exception Request” Section

Reports may be generated that will provide the user information on who has an “FSA-510 Pay Limit Exception Request” certification recorded in the web-based eligibility files. The following is an example of the “FSA-510 Pay Limit Exception Request” section.

FSA-510 Pay Limit Exception Request	
Certification	
Producer Certifies at least 75% of their average adjusted gross income was derived from farming, ranching or forestry?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Date Documentation Filed by Producer	<input type="text"/> 
<input type="checkbox"/> Date Original Documentation Filed	<input type="text"/> 

The following provides information about the “FSA-510 Pay Limit Exception Request” section.

Field/Button	Description
“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has “Yes” checked.
“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has “No” checked.
“Date Documentation Filed by Producer”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has the “Date Documentation Filed by Producer” recorded for that date. If a date is not entered, the report will identify all producers.
“Date Original Documentation Filed”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “FSA-510 Pay Limit Exception Request” section that has the “Date Original Documentation Filed” recorded for that date. If a date is not entered, the report will identify all producers.

305 County Eligibility Reports (Continued)

***--AA County Eligibility Reports Screen, “CCC-943 75% Average Gross Income” Section**


Reports may be generated that will provide the user information on who has an “CCC-943 75% Average Gross Income” certification recorded in the web-based eligibility files. The following is an example of the “CCC-943 75% Average Gross Income” section.

FSA-510 Pay Limit Exception Request

Certification

Producer Certifies at least 75% of their average adjusted gross income was derived from farming, ranching or forestry?

☐ Yes ☐ No

☐ Date Documentation Filed by Producer 

☐ Date Original Documentation Filed 

The following provides information about the “CCC-943 75% Average Gross Income” section.

Field/Button	Description
“Yes”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “CCC-943 75% Average Gross Income” section that has “Yes” checked.
“No”	Checking this box will generate a report that will list every person in the web-based Eligibility System, “CCC-943 75% Average Gross Income” section that has “No” checked.
“Date Documentation Filed by Producer”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “CCC-943 75% Average Gross Income” section that has the “Date Documentation Filed by Producer” recorded for that date. If a date is not entered, the report will identify all producers.
“Date Original Documentation Filed”	Checking this box and entering a date will generate a report that will list every person in the web-based Eligibility System, “CCC-943 75% Average Gross Income” section that has the “Date Original Documentation Filed” recorded for that date. If a date is not entered, the report will identify all producers.

--*

BB Options

The following provides information about the options available on the County Eligibility Reports Screen.

Option/Button	Results
“Submit”	A validation screen for the County Eligibility Report Selection Criteria Screen will be displayed.
“Reset”	All selected items will be removed.
“Return to Reports”	The Subsidiary Reports Screen will be displayed.

305 County Eligibility Reports (Continued)

CC Validation Screen

On the County Eligibility Report Selection Criteria Screen, after users CLICK “Submit”, a Validation Screen will be displayed. The following is an example of the Validation Screen.

Report Selection Criteria	
Year:	2008
Report Output Type:	PDF
List Output Type:	County Coahoma - Mississippi
Actively Engaged	
Fields Selected	Values Entered
COC Determination	Not Filed
Person Eligibility	
Fields Selected	Values Entered
COC Determination	Not Filed
<input type="button" value="Accept"/> <input type="button" value="Revise"/> <input type="button" value="Cancel"/>	

The following provides descriptions of the fields/buttons on the Validation Screen.


Field/Button	Description
“Year”	Will display the year of the eligibility report to be generated.
“Report Output Type”	Will display the format of the eligibility report to be generated.
	IF user selects... THEN the report will be generated in...
	“PDF” Adobe Acrobat format.
	“Spreadsheet” Microsoft Excel format.
“List Output Type”	Will display the county and State for which the eligibility report will be generated.
“Individual Sections for Categories”	Will display categories, fields, and values selected on the Eligibility Reports Screen.
“Accept”	Will generated the report with the criteria listed.
“Revise”	Eligibility Reports Screen will be displayed without generating the report to allow the user to modify selected criteria.
“Cancel”	Eligibility Reports Screen will be displayed without generating the report. All fields previously selected will be removed.

305 County Eligibility Reports (Continued)

DD PDF Report Format

The following is an example of the County Eligibility Report in PDF format. The first page of the report will identify the fields requested in the eligibility search criteria. The second and succeeding pages will list the producers meeting all of the selected fields.

Example Page 1:

 United States Department of Agriculture 2017		County Eligibility Report 28027 Coahoma - Mississippi		4/4/17 12:29 PM
Eligibility Search Criteria				
Name		Value		
AD-1026				
Certification		Certified		
Actively Engaged				
COC Determination		Actively Engaged		

Example Page 2:

Name
1874 FARMS
4 GIRLS INC
A D CARTWRIGHT JR FAMILY LIMITED PARTNERSHIP
A D CARTWRIGHT JR IRREVOCABLE FLP TRUST
A D CARTWRIGHT JR MARITAL TRUST 2
A R CARR/SUSAN CARR INC
A R CARR/VIRGINIA C FARRIS INC
ABBAY, ROBERT I
ABBY INC

305 County Eligibility Reports (Continued)**EE Spreadsheet Report Format**

The following is an example of the County Eligibility Report in the “Spreadsheet” format. This format may be saved as an Excel document.

	COUNTY ELIGIBILITY REPORT			
2017	28027 Coahoma - Mississippi	Tue Apr 04 12:33:24 CDT 2017		
	Eligibility Search Criteria			
AD-1026				
	Certification			
		Certified		
Actively Engaged				
	COC Determination			
		Actively Engaged		
LAST NAME OR BUSINESS NAME	FIRST NAME			
1874 FARMS				
4 GIRLS INC				
A D CARTWRIGHT JR FAMILY LIMITED PARTNERSHIP				
A D CARTWRIGHT JR IRREVOCABLE FLP TRUST				
A D CARTWRIGHT JR MARITAL TRUST 2				
A R CARR/SUSAN CARR INC				
A R CARR/VIRGINIA C FARRIS INC				
ABBAY	ROBERT I			
ABBY INC				

351 Subsidiary Rollover Process (Continued)

C How Eligibility Data Is Rolled Over for 2009 and Subsequent Years (Continued)

Eligibility Determination Information	Rollover Provisions	
Controlled Substance	Eligibility information will rollover to the new FY based on the following.	
	IF the producer...	THEN...
	is not in violation of controlled substance provisions	the current year determination will be rolled to the next FY.
	has a permanent violation because of a trafficking violation	
	has a growing or possession violation	a computation will occur to determine if the violation period is satisfied. The computation is based on the following variables: <ul style="list-style-type: none">• year of conviction• number of years of ineligibility. If the violation period is: <ul style="list-style-type: none">• satisfied, then the producer's eligibility will be reset to “no violation”• not satisfied, the type of violation will be rolled to the next FY.
	has a trafficking violation, but the “Number of Years of Ineligibility” is not “permanent”	
Converted Wetland	Previous year information will rollover to the new FY.	
Delinquent Debt		
Farm and/or Tract Eligibility	Previous year information will rollover to the new FY. Exception: If PCW is reset to “Compliant”, the new FY value will be set based on determinations and producer exceptions in FRS.	

351 Subsidiary Rollover Process (Continued)

C How Eligibility Data Is Rolled Over for 2009 and Subsequent Years (Continued)

Eligibility Determination Information	Rollover Provisions	
Federal Crop Insurance	Previous year information will rollover to the new FY.	
Foreign Person	Previous year information will rollover to the new FY unless citizenship, originating, and/or legal resident alien information in Business Partner/SCIMS is modified.	
FSA-510 Pay Limit Exception Request	Previous year information will not rollover to the new FY.	
--CCC-943 75% Average Gross Income	Previous year information will not rollover to the new FY.--	
HELC	Previous year information will rollover to the new FY.	
Limited Resource Farmer or Rancher	Previous year information will not rollover to the new FY.	
NAP Automatic Enrollment Opt Out	Previous year information will rollover to the new FY.	
NAP Non-Compliance	Eligibility information will rollover to the new FY based on the following.	
	IF the producer...	THEN...
	is not in violation of NAP provisions	the current year determination will be rolled to the next FY.
	has a NAP violation	<p>a computation will occur to determine if the violation period is satisfied. The computation is based on the following variables:</p> <ul style="list-style-type: none"> • year of violation • 3 years of ineligibility. <p>If the violation period is:</p> <ul style="list-style-type: none"> • satisfied, then the producer's eligibility will be reset to "Compliant" • not satisfied, "Non-Compliant - COC" will be rolled to the next FY.

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		Text
AD-1026 Appendix	Appendix to Form AD-1026 Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		25
CCC-501B	Designation of “Permitted Entities”		24, 561-563
CCC-503A	County Committee Worksheet for “Actively Engaged in Farming” and “Person” Determinations		72, 84, 99, 103, 106, 563
CCC-526C	Payment Eligibility - Average Adjusted Gross Income Certification For Certain Conservation Reserve Program Contracts Approved Before October 1, 2008		14, 28, 305
CCC-527	Request for Action for Subsidiary/Payment Limitation	133	3, 4, 132
CCC-770 ELIG 2008	Eligibility Checklist - 2008 Farm Bill	4	
CCC-770 ELIG 2014	Eligibility Checklist - Agricultural Act of 2014	3	
CCC-860	Socially Disadvantaged, Limited Resource, Beginning and Veteran Farmer or Rancher Certification		Text
CCC-902	Farm Operating Plan for Payment Eligibility 2009 and Subsequent Program Years		Text
CCC-902E	Farm Operating Plan for an Entity - 2009 and Subsequent Program Years		23, Part 10
CCC-902I	Farm Operating Plan for an Individual - 2009 and Subsequent Program Years		Part 10
CCC-903	Worksheet For Payment Eligibility and Payment Limitation Determinations		23, 72, 84, 99, 103, 106, 361
CCC-904	Allocation of Payment Limitation Under Common Attribution	83	82, 97, 98
CCC-931	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information		4, 14, 27

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-941	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information – Agricultural Act of 2014 and Agriculture Improvement Act of 2018		3, 26
CCC-942	Certification of Incoming from Farming, Ranching, and Forestry Operations		14
CCC-943	75% Average Gross Income from Farming, Ranching, or Forestry Certification		14, 42, 47, 49, 305
CRP-817U	Certification of Compliance for CRP		25
FCI-12	Crop Insurance Application		34
FSA-13-A	Data Security Access Authorization Form		12, 133
FSA-510	Pay Limit Exception Request		Text
FSA-570	Waiver of Eligibility for Emergency Assistance		34
FSA-578	Report of Acreage		366
FSA-1123	Certification of 2020 Adjusted Gross Income (AGI)		45

Abbreviations Not Listed in 1-CM

The following abbreviations are **not** listed in 1-CM.

Approved Abbreviation	Term	Reference
AUM	animal unit months	428, 429, 431
DPE	Designated Payment Entity	26, 368
FCI	Federal Crop Insurance	2, 34, Ex. 6
FRS	Farm Records System	Text
PCW	Planted Converted Wetland	31, 351, Ex. 6
WHIP	Wildfires and Hurricanes Indemnity Program	43

Redelegations of Authority

None