

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

**Regular Direct Loan Servicing
4-FLP**

Amendment 38

Approved by: Deputy Administrator, Farm Loan Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 97 B has been amended to provide an update on receipt of RC 830A, Inventory of Debt Instrument report.

Part 13 has been withdrawn because there are currently no FSA loans remaining with existing RD loans.

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97 Maintaining Debt Instruments**A Identifying Debt Instruments**

Debt instruments are documents that show a debt owing with the terms of the debt amount, interest rate, years, etc. These instruments can include any of the following:

- accelerated repayment agreements
- approved debt settlement applications
- assumption agreements
- bankruptcy plans and/or stipulations accompanied by the confirmation order showing approval by the court and, when appropriate, discharge orders
- cost voucher documents
- court ordered or debt settlement documents
- promissory notes
- FSA-2543's
- suspension agreements.

Note: Many of these documents are considered essential FLP records that require maximum
*--protection and must be filed and locked in fire-resistant file cabinets, according to
32-AS, subparagraph 59 A.--*

97 Maintaining Debt Instruments (Continued)**B Conducting Yearly Debt Instrument Inventory**

--In March of each year, the RD Business Center will prepare RC 830A listing all borrowers who should have debt instruments maintained in the County Office. The RC 830A report will be made available through an email from Rural Development Business Center Servicing Office to the State Office distribution list. State Offices will be responsible for distributing the report to local Service Centers for review.--

RC 830A includes the following for each borrower:

- name and case number
- fund code and loan numbers
- date of loan
- interest rate
- amount of noncapitalized interest, if applicable
- principal loan amount
- account flag.

When RC 830A is received, County Offices shall:

- verify that the debt instruments exist

Notes: Debt instruments such as bankruptcy plans and discharge orders should be attached to the instruments which they amend.

Shared appreciation payment agreements are not currently reflected on RC 830A, but should be noted and checked for accuracy.

- compare the information provided on RC 830A to the related debt instrument to identify any discrepancies

Note: Review findings shall be documented on RC 830A.

Part 13 (Withdrawn--Amend. 38)

301 (Withdrawn--Amend. 38)

