

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Crop Disaster Program 5-DAP (Revision 1)	Amendment 11
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Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Reason for Amendment

Parts 17 and 18 have been added to provide the following 2005 HDP's:

- citrus, nursery, and fruit and vegetable policy and automation procedures
- tropic fruit policy

Note: Because of the limited number of groves of eligible tropical fruit in eligible counties, there are no automated procedures for TFP. See Part 17, Section 4 for special processing procedure.

Page Control Chart		
TC	Text	Exhibit
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Part 1 Introduction to CDP

1 Handbook Purpose and Coverage

A Handbook Purpose

This handbook provides procedure for CDP implemented by DAFFP, through PECD.

B Related Handbooks

The following handbooks relate to this handbook.

IF the material concerns...	THEN see...
referring possible fraud cases to OIG	9-AO.
appeals	1-APP.
--controlled substance, deceased individuals, or closed estates--	1-CM.
HELC/WC	6-CP.
requests for relief	7-CP.
issuing CCC-184's and EFT	1-FI.
accounting interface	6-FI.
claims and withholdings	58-FI.
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assignments and joint payees	63-FI.
establishing and reporting debts in CRS	67-FI.
providing public information	2-INFO.
valueless and specialty crops	1-NAP.
AGI/payment limitation	1-PL.
recording determinations	3-PL.

2 Authority

A Statutory Authority

The Military Construction Appropriations and Emergency Hurricane Supplemental Appropriations Act, 2005 (Pub. L. 108-324), signed October 13, 2004, authorizes the Secretary to provide disaster assistance to producers who suffered crop losses because of adverse weather conditions in 2003, 2004, and 2005, including VA-CDP and NC-CDP.

B Regulatory Authority

Regulations for CDP, VA-CDP, and NC-CDP are provided in 7 CFR Part 1479.

3 General Information

A CDP Assistance

Assistance under CDP is available for crop losses on:

- prevented planted acreage
- reduced production of planted acreage
- reduced quality on certain crops
- value loss crops, including nursery and aquaculture.

Eligible producers may receive CDP benefits in addition to:

- payments received under NAP
- crop insurance indemnities received under the Federal Crop Insurance Act
- emergency loans made available under subtitle C of the Consolidated Farm and Rural Development Act. However, the amount a producer is eligible to receive for under an emergency loan application will be reduced by the benefits received under CDP.

Eligible producers may not receive both CDP benefits and benefits under 2004 Florida Disaster Programs. See paragraph 11. See paragraphs 12 and 13 for rules on participating in both CDP and NC-CDP and CDP and VA-CDP.

B Signup Period

Applications shall be filed in the producer's administrative County Office for:

- 2003 and 2004 national CDP beginning March 14, 2005

Note: An ending date for this signup has not been determined.

- *--VA-CDP beginning March 14, 2005, and ending June 17, 2005
- NC-CDP beginning March 14, 2005, and ending June 17, 2005.--*

Notes: A CDP RMA report may contain producers who suffered a loss in the county, but whose farm records are administered in an adjacent county. If the producer applies for disaster benefits in the administrative County Office, the County Office where the land is physically located must send a copy of the report pertaining to the producer to the County Office that administers the farm where the loss occurred.

When the producer applies for benefits in the administrative County Office, that County Office must manually add the producer's CDP RMA data.

--940 Using the Recovery Process*A Introduction**

If the system is interrupted for any reason while processing payments, the recovery program is executed when the option to issue payments is accessed again.

B Recovery Process

When an interruption occurs, the system attempts to automatically recover when either of the following occurs:

- the user selects any option on Menu FAX250 from the workstation that was processing payment before the interruption
- the user selects a payment option on the applicable payment processing menu.

The system recovers to the point of interruption or a report, file listing, or both print to assist in the recovery process.

C If an Interruption Is Detected

An error message screen will be displayed if an interruption is detected. The message, "An interruption in the payment processing has been detected. PRESS 'Enter' to attempt the recovery process. PLEASE DO NOT CANCEL", will be displayed. Canceling the process will damage the payment history file.

D After Recovery Is Completed

After the recovery process has been completed, a message screen will be displayed. The message, "The recovery process has completed. PRESS 'Enter' to continue with the options originally selected", will be displayed. The system then returns to the process that was originally selected on the applicable payment processing menu.

The user may now continue with original processing.--*

941 Diagnostic Report**A When Report Will Print**

If intervention is required from the National Help Desk, the Diagnostic Report is placed on the spool file. A message will be displayed instructing the user that the recovery program has printed a report. The report will be on hold. The user must release the report from the spool file.

Do **not** destroy the report. This report contains information that is helpful to the National Help Desk in restoring the system.

B Contacting the Help Desk

If the Diagnostic Report is received, immediately contact the National Help Desk through the appropriate State Office personnel. Ensure that the report is available to assist the National Help Desk.

C State Office Action

The State Office shall:

- immediately contact the National Help Desk
- **not** attempt to correct the County Office system.

942-999 (Reserved)

--Part 17 Hurricanes Disaster Programs (HDP's)*Section 1 Basic 2005 HDP Information****1000 General Information****A Purpose**

This part:

- provides instructions for administering 2005 HDP
- is applicable to eligible producers in certain counties of Alabama, Arkansas, Florida, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee and Texas who experienced losses because of hurricanes Katrina, Ophelia, Rita, or Wilma.

Note: Losses as a result of Hurricane Dennis are **not** eligible under HDP.

HDP consists of several programs that provide disaster assistance for production losses, crop damage, tree losses, and related clean up. Losses because of other causes, including reduced market prices or other adverse weather conditions, are **not** covered under this program. The programs are:

- Citrus Program (CP)
- Fruit and Vegetable Program (FVP), consisting of
 - plasticulture (fruit and vegetable crops)
 - other than plasticulture (fruit and vegetable crops)
- Tropical Fruit Program (TFP)
- Nursery Program (NP).

All other parts of 5-DAP (Rev. 1) do **not** apply to this part.--*

***--1000 General Information (Continued)**

B Source of Authority

The Emergency Supplemental Appropriations Act for Defense, the Global War on Terror, and Hurricane Recovery 2006 (Pub. L. 109-234), signed June 15, 2006, authorizes the Secretary of Agriculture to provide \$95 million in assistance to producers who suffered losses because of the 2005 Hurricanes Katrina, Ophelia, Rita, and Wilma.

The regulations for the HDP are provided in 7 CFR Part 1416.

C Public Information

Because eligible losses are based on the physical location of the damage or loss, and some producers may still be displaced, HDP shall be publicized in **all** counties in the applicable States.

Note: Follow instructions in 2-INFO for providing information about HDP.

D Modifying Provisions

Provisions in this handbook shall **not** be revised without prior approval from the National Office.

Important: Revisions include adding, deleting, editing, clarifying, supplementing, or otherwise amending any procedure, forms, or exhibits.

Separate State or County Office handbooks shall **not** be created.--*

*--1000 General Information (Continued)

E Forms

Forms, worksheets, applications, and documents which are used to collect information from a producer other than those provided in this handbook or issued by the National Office, shall not be used for HDP.

Any document that collects information from a producer, regardless of whether the producer's signature is required, **must** have been cleared by the following offices:

- National Office program area
- DAM, MSD, IMB, Forms and Graphics Section.

Forms, worksheets, and documents developed by State or County Offices must be submitted to the National Office for review and clearance.

Important: State or County Office developed forms, worksheets, or other documents that are used to collect information from producers **must** be approved by the National Office **before** being used for HDP.--*

*--1000 General Information (Continued)

F Related Handbooks

This table provides handbooks related to the programs provided in this Part.

IF the material concerns...	THEN see...
referring possible fraud cases to OIG	9-AO.
appeals	1-APP.
signatures, power of attorney, name and address, controlled substance, deceased individuals, or closed estates	1-CM.
HELC/WC	6-CP.
requests for relief - finality rule provisions	7-CP.
issuing CCC-184's and EFT	1-FI.
accounting interface	6-FI.
claims and withholdings	58-FI.
prompt payment interest	61-FI.
assignments and joint payees	63-FI.
establishing and reporting claims	64-FI.
establishing and reporting debts in CRS	67-FI.
value loss and specialty crops	1-NAP.
AGI/payment limitation	1-PL.
updating subsidiary information in System 36	2-PL.
updating subsidiary information in web-based system	3-PL.

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--1001 Signup Period*A HDP Signup**

The signup period for HDP is December 11, 2006, through February 2, 2007. Producers:

- **must** request HDP benefits by COB **February 2, 2007**
- will be allowed 2 additional weeks after the end of sign up to provide supporting documentation, such as CCC-502's, AD-1026's, etc.

Note: There will be **no** late-filed provisions for HDP.

Important: Because this program has **not** been automated, County Offices shall submit all **approved** CCC-552 TROPICAL to the National Office, no later than COB **February 26, 2007**, by either of the following:

- FAX at 202-720-0051

TO: USDA-FSA-DAFP-PECD
ATTN: Steve Peterson or Sandy Bryant

- FedEx to:

USDA-FSA-DAFP-PECD
1400 Independence Ave SW
STOP 0517
Washington DC 20250
Telephone: 202-720-5172.

Applications for disaster benefits **must be** filed in the physical location County Office where the loss occurred. Producers **must** certify and provide adequate proof that the losses and expenses incurred were a direct result of the applicable disaster.

Note: Producers **must** be in SCIMS with a legacy link to the County Office accepting HDP applications to apply and receive benefits under HDP. If the producer is **not** in SCIMS with a legacy link to County Office accepting disaster applications, add producer to SCIMS and create the legacy link according to 1-CM.--*

--1002 General Eligibility Requirements*A Eligible Counties**

[7 CFR 1416.1] HDP is available to producers in counties within Alabama, Arkansas, Florida, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, and Texas that received a Presidential or Secretarial disaster designation as a primary or contiguous disaster county because of Hurricanes Katrina, Ophelia, Rita, or Wilma.

See Exhibit 51 for a list of approved President-declared and Secretary-designated primary and contiguous counties eligible for disaster assistance.

Note: Losses **must** have been physically located within 1 of the approved Presidential-declared or Secretarial-designated primary or contiguous counties to be eligible.

B Disaster Periods

[7 CFR 1416.1] The disaster period is a 60-calendar-day time period in which losses occurred that are considered eligible HDP. The beginning date is the incident period date on the Presidential declaration or Secretarial designation.

Note: See Exhibit 51 for a list of eligible counties and disaster periods.

C Eligible Causes of Loss

[7 CFR 1416.1] Eligible causes of loss are those directly related to the hurricanes listed in subparagraph 1000 A, and will include the following:

- cyclone
- excessive moisture, precipitation, and/or rain
- excessive wind
- flood
- hurricane or tropical depression
- salinity because of salt water intrusion
- storm surge
- tornado.--*

***--1002 General Eligibility Requirements (Continued)**

D Eligible Producer

[7 CFR 1416 subparts D, E, F, and G] An eligible producer is an owner, operator, landlord, tenant, or sharecropper who shared in the risk of producing the crop, and is entitled to share in the crop available for marketing from the farm or would have shared had the crop been produced.

The applicant must be able to show, with verifiable evidence, that they had a share interest in the commodity produced and also had control of the crop acreage for that interest at the time of the disaster, which is the basis for the application for payment.

E Linkage Requirements

Linkage applies to producers who were not insured by Federal Crop Insurance or covered by NAP at the time of the disaster.

If linkage is applicable (the crop was not covered by insurance or NAP at the time of the disaster), the producer must obtain Federal crop insurance at the CAT level or above for the next available crop year. NAP coverage must be obtained if crop insurance is not available.

County Offices are encouraged to take NAP applications, if applicable at the same time as disaster applications for these programs.--*

--1002 General Eligibility Requirements (Continued)*F Acreage Reports**

FSA-578's are required for program participation. Each program application requires the producer identify the location of the grove, nursery, fruit or vegetable acreage. Therefore, FSA-578's **must** be filed before applications can be approved by COC's, but no later than the last day of the announced program signup period. The late filing fee is waived for disaster program participants.

If a crop is planted using a spacing that is greater than the established or normal spacing for the trees or crop, then the acreage shall be adjusted downward to equal the acreage that the crop would have covered if the established or normal spacing would have been used.

Example: If 120 trees are normally planted on 1 acre and the grove only has 60 trees planted, then the acreage shall be reported as .5 acres.

Attach an aerial photocopy FSA-578 designating the area included on the disaster application.

G Signature Requirements

All applicants' signatures **must** be received by the signup deadline. Neither STC nor COC has authority to approve late-filed applications.

Follow 1-CM for signature requirements.

Note: General partnerships **must** have a permanent tax ID number to receive any FSA payment. FSA payments shall **not** be issued to the individual members of a general partnership when the general partnership does not have a permanent tax ID number.

FSA payments may be issued to:

- a joint venture with a permanent tax ID number
- the individual members of a joint venture, using the individual member's ID numbers, when the joint venture does not have a permanent tax ID number.

*--1002 General Eligibility Requirements (Continued)

H Deceased Producers and Dissolved Entities

Authority to sign contracts, applications, and other documents on behalf of deceased producers may vary according to State law. If an eligible producer is now deceased or a dissolved entity, then an authorized representative of the deceased producer or dissolved entity may sign the applicable disaster program form, provided that the authorized representative has authority to enter into a contract for the deceased producer or dissolved entity.

Important: Proof of authority to sign for the eligible deceased producer or dissolved entity must be on file in the County Office before the representative is allowed to sign an application requesting disaster benefits for the producer. Proof of authority includes any of the following:

- court order
- letter from Secretary of State
- document approved by OGC Regional Attorney

FSA-325 is:

- only used in situations where a program application was filed by an individual who subsequently died, is declared incompetent or is missing before the payment is issued
- not applicable for determining who may file a program application for a deceased, incompetent, or missing individual.

State Office shall consult with the OGC Regional Attorney on the following types of cases:

- documentation submitted does not clearly establish authority to enter into a contract or application on behalf of the deceased individual, closed estate, or dissolved entity
- application from and request for issuing payments to heirs of a deceased individual without documentation provided that establishes authority to enter into a contract or application on behalf of the deceased individual.--*

--1003 Payment Provisions*A Funding**

Pub. L. 109-234 authorizes the Secretary of Agriculture to use \$95 million in CCC funds to provide assistance under HDP. Because only a certain amount of money is available for HDP, a uniform national factor may have to be determined. The factor cannot be determined until after the end of the sign-up period and all applications have been acted on by COC. Therefore, HDP payments shall not be processed until a uniform national factor is determined and announced by CCC.

B Uninsured Producers and Producers without NAP Coverage

The payment rate for uninsured producers or producers without NAP coverage is 95 percent of the rate established for those with coverage. Participants will receive the higher payment rate if any acreage of the crop for which they are requesting assistance was covered by Federal Crop Insurance or NAP.

C Payment Limitation and AGI Provisions

The aggregate payment limitation for HDP is \$80,000 per “person” as defined in 1-PL, Part 4 and 7 CFR Part 1400. Some payments are not limited as provided in the applicable paragraphs for each program.

If a “person” determination for the applicant has:

- already been made for other 2005 program purposes, then use the same “person” determination for HDP
- **not** been made for any other 2005 program purpose, then COC shall:
 - obtain CCC-502 from the applicant
 - make a “person” determination and notify applicant according to 1-PL.

Note: Actively engaged and cash-rent tenant provisions do **not** apply.

1-PL AGI provisions are applicable. Individuals and entities exceeding \$2.5 million AGI are not eligible for payment under HDP.

See 1-PL and 3-PL for AGI policy and software provisions.--*

--1003 Payment Provisions (Continued)*D Payment Reductions**

Pub. L. 109-234 provides that no producer shall receive duplicate payments under HDP and any other Federal program for the same loss. Further information pertaining to payment reductions can be found in each program's procedural reference.

E Conservation Compliance Provisions

Program participants are subject to the applicable 6-CP conservation compliance provisions. A signed AD-1026 must be on file covering the program year before issuing payments. It is not necessary to complete a new AD-1026, if there have been no changes to the farming operation since completing a previous AD-1026 by the participant.

If a new AD-1026 is required to be filed, payments may be issued to eligible producers when AD-1026 (04-20-06), item 12 is signed. It is **not** necessary to delay issuing payments pending NRCS's HEL or wetland determinations. AD-1026 Continuous Certification Statement requires producers to refund program payments if an NRCS determination results in the discovery of HELC/WC violation.

F Assignments and Offsets

For **HDP**, County Offices shall:

- accept assignments according to 63-FI
- apply offsets according to 58-FI.

G Other Criteria

The following are other program and administrative provisions that are applicable to **HDP**:

- controlled substance provisions
- fraud/FCIC
- equitable relief provisions.

County Offices shall record determinations for the applicable criteria in the 2005 eligibility file according to 3-PL.--*

***--1003 Payment Provisions (Continued)**

H Issuing Payments According to Deceased Individuals, Closed Estates, and Dissolved Entities

HDP payments for applications involving deceased individuals, closed estates, or dissolved entities shall be made according to the following, provided **all** other eligibility requirements are met.

IF the applicant is...	AND the application is signed by an authorized representative of the...	THEN payments shall be issued...
an individual who died before an application was filed	deceased according to subparagraph 1002 G	to any of the following, as applicable, using the ID number of the applicant: <ul style="list-style-type: none"> • the deceased individual • the individual's estate • name of the heirs, based on OGC determination, according to 1-CM, Part 26.
an estate that closed before an application was filed	estate according to subparagraph 1002 G	
an entity that dissolved before an application was filed	dissolved entity according to subparagraph 1002 G	using the ID number of the applicant.
an individual who dies, is declared incompetent, or is missing after filing an application		to eligible payees executing FSA-325 according to 1-CM, paragraph 779.

Note: FSA-325 is only used when a program application was filed by an individual who:

- subsequently died
- is declared incompetent
- is missing before payments are issued.

Heirs **cannot** succeed to a loss or file their own application.--*

***--1004 Appeals of CCC Determinations**

A Producer Rights on Appealable Determinations

Participants have the right to appeal when there is a question of fact or when there is some dispute as to the correct application of a rule, regulation, or generally applicable provision. Follow 1-APP for appealable determinations.

B Nonappealable Determinations

The following are not appealable according to 1-APP, subparagraph 1 D:

- eligibility criteria
- signature requirements
- payment calculations.

Cases that do not have any disputes of fact are not appealable.

C Letters to Producers of Nonappealable Determinations

Letters notifying participants that a decision is not appealable must clearly explain to the participant the reasons that the decision is not appealable.

Note: Avoid using general and vague statements that do not sufficiently demonstrate the reasons that the decision is not appealable. Participants may request that SED or NAD Director review FSA's determination that an adverse decision is not appealable.--*

*--1004 Appeals of CCC Determinations (Continued)

D Required Language for Letters to Producers on Nonappealable Determinations

After fully explaining the adverse decision, and the reasons why the facts in the case are not in dispute, include the following in the adverse decision.

IF...	THEN include the following...
COC or STC made the determination	“(Insert, as applicable, “The COC has” or “The STC has”) determined that the issue is not appealable. You may seek a review of this determination by filing with either the FSA State Executive Director or the NAD Director a written request no later than 30 calendar days after the date you receive this notice in accordance with the FSA appeal procedures found at 7 CFR Part 780 or the NAD appeal procedures found at 7 CFR Part 11. If you believe that this issue is appealable, you must write to either the FSA State Executive Director or the NAD Director at the applicable address shown and explain why you believe this determination is appealable. If you choose to seek an appealability review of this determination with the FSA State Executive Director, you need not send the NAD Director any information. If you seek an appealability review with the NAD Director, provide FSA a copy of your request. In the event you request an appealability review by the State Executive Director and the State Executive Director determines that the issue is not appealable, you will be afforded the right to request an appealability review by the NAD Director. (Insert SED and NAD address.)”
a COC employee made the determination	“I have determined that the issue is not appealable. You may seek a review of this determination by filing with the FSA State Executive Director a written request no later than 30 calendar days after the date you receive this notice in accordance with the FSA appeal procedures found at 7 CFR Part 780. If you believe that this issue is appealable, you must write to the FSA State Executive Director at the address shown and explain why you believe this determination is appealable. In the event that the FSA State Executive Director determines that the issue is not appealable, you will be afforded the right to request an appealability review by the NAD Director. (Insert SED address.)”

--*

***--1005 Responsibilities**

A STC Responsibilities

Within the authorities and limitations in this section and 7 CFR 1416.3, STC shall:

- direct the administration of HDP
- ensure that State and County Offices follow HDP provisions
- thoroughly document all actions taken in STC meeting minutes
- handle appeals according to 1-APP and paragraph 1004
- review all applications executed by State Office employees, COC members, CED's, County Office employees, and their spouses
- require reviews be conducted by DD's according to subparagraph C to ensure that programs are being implemented according to HDP provisions.

Note: STC's may establish additional reviews to ensure that the program is administered according to these provisions.--*

--1005 Responsibilities (Continued)*B SED Responsibilities**

Within the authorities and limitations in this handbook and 7 CFR 1416 subparts D, E, F, and G, SED's shall:

- ensure that County Offices follow HDP provisions
- handle appeals according to 1-APP and paragraph 1004
- ensure that DD's conduct reviews according to subparagraph C

Note: SED may establish additional reviews to ensure that the programs are administered according to these provisions.

- ensure that **all** County Offices publicize HDP provisions according to subparagraph 1000 C

Important: Because some producers may still be displaced, all County Offices in the State must publicize program provisions.

- immediately notify the National Office of software problems, incomplete or incorrect procedures, and specific problems or findings.

SED equitable relief authority in 7-CP is applicable to HDP.

C DD Responsibilities

Within the authorities and limitations in this handbook and 7 CFR 1416 subparts D, E, F, and G, DD's shall ensure that COC's and CED's carryout HDP provisions as follow:

- conduct reviews according to subparagraphs D and E and any additional review established by STC or SED according to subparagraph A and B
- provide SED with report of all reviews according to subparagraph A
- ensure that County Offices publicize the program provisions according to subparagraph D.--*

--1005 Responsibilities (Continued)*D COC Responsibilities**

Within the authorities and limitations in this handbook and 7 CFR 1416 subparts D, E, F, and G, COC's shall:

- fully comply with all HDP provisions
- ensure that that CED's fully comply with all HDP provisions
- handle appeals according to 1-APP and paragraph 1004
- thoroughly document all actions taken in COC meeting minutes

Important: All the following must be thoroughly documented for all program determinations made by COC:

- all factors reviewed or considered
 - all documentation reviewed
 - references to applicable handbooks, notices, and regulations
 - all sources of information obtained for review or consideration.
- notify applicable producers in writing, if their application is disapproved or a tier adjustment is denied

Note: Notifications shall include the following information:

- why the application or tier adjustment was denied
- factors reviewed or considered in making determination
- appeal rights of the producer
- copy of the application.--*

***--1005 Responsibilities (Continued)**

D COC Responsibilities (Continued)

- ensure that producers receive complete and accurate program information

Note: Program information may be provided through the following:

- program leaflets, newsletters, and print media
 - meetings
 - radio, television, and video
 - County Office visit.
-
- ensure that that HDP general provisions and other important items are publicized soon as possible after information is received from the National Office, including but not limited to the following:
 - signup period
 - payment limitation
 - basic participant eligibility criteria
 - general data required to complete applications.--*

--1005 Responsibilities (Continued)*E CED Responsibilities**

Within the authorities and limitations in this handbook and 7 CFR 1416 subparts D, E, F, and G, CED's shall:

- fully comply with all HDP provisions
- ensure that County Office employees fully comply with all HDP provisions
- **Note:** CED's may delegate approval authority to program technicians for approval on routine cases, but program technicians shall not disapprove applications.
- handle appeals according to 1-APP and paragraph 1004
- ensure that modifications to data provided by the applicant are not made unless the applicant initials and dates the modification
- ensure that a 2nd party review has been conducted before approval or disapproval of an application
- ensure that producers receive complete and accurate program information
- immediately notify SED, through DD, of software problems and incomplete or incorrect procedures
- ensure that general provisions and other important items are publicized according to subparagraph 1000 C.--*

***--1005 Responsibilities (Continued)**

F Program Technician Responsibilities

Within the authorities and limitations in this handbook and 7 CFR 1416 subparts D, E, F, and G, program technicians shall:

- fully comply with all HDP provisions
- immediately notify CED of software problems and incomplete or incorrect procedures
- ensure that producers receive complete and accurate program information.--*

1006-1015 (Reserved)

--Section 2 Citrus Program (CP)*1016 General CP Provisions****A General Applicability**

[7 CFR 1416.300] CP provides assistance to eligible producers that suffered citrus losses and tree damage as a result of hurricanes Katrina, Ophelia, Rita, and Wilma. Assistance is based on the level of loss for each grove. Eligible citrus types are those listed within the RMA Florida Citrus Fruit Crop Provisions.

B Eligible Tree Groves

[7 CFR 1416.302] Eligible groves of approved citrus **must**:

- be any of the following types:
 - Type I - early and mid-season oranges
 - Type II - late oranges juice
 - Type III - grapefruit juice
 - Type IV - navel oranges, tangelos, and tangerines
 - Type V - murcott honey oranges (or honey tangerines) and temple oranges
 - Type VI - lemons and limes
 - Type VII - grapefruit and late oranges for fresh fruit.
- be physically located within 1 of the disaster tiers designated on the maps provided by DAFP or approved according to paragraph 1017
- have a 35 percent or more loss of production or a 15 percent or more tree loss or associated damage
- have been either of the following:
 - commercially marketed in both 2004 and 2005
 - of fruit bearing age for 2006, but were too immature to produce marketable fruit in 2004 or 2005.--*

--1016 General CP Provisions (Continued)*C Eligible Producer**

[7 CFR 1416.302] An eligible producer is an owner, operator, landlord, tenant, or sharecropper who shared in the risk of producing the crop and is entitled to share in the crop available for marketing from the farm or would have shared had the crop been produced.

D Location Tiers for Citrus

[7 CFR 1416.302] Eligible groves are those located within 1 of 4 tiers established geographically based upon the level of destruction. Each tier was established at the national level and is being provided to each County Office. The delineations on the map shall be used to assist producers during the signup period.

A grove located in:

- tier I is associated with the most destructive weather and is eligible to receive up to the highest payment rate per acre based on the grove's actual production losses and associated tree damage if the grove suffered 75 percent or greater crop loss
- tier II is associated with the 2nd most destructive weather and is eligible for up to the 2nd highest payment rate per acre based on the grove's actual production losses and associated tree damage if the grove suffered 50 percent or greater crop loss
- tier III is associated with the 3rd most destructive weather and is eligible for only the 3rd level payment rate per acre if the grove's production losses were at least 35 percent of actual production and associated tree damage if the grove suffered 35 percent or greater crop loss
- tier IV is associated with the least amount of destructive weather and is eligible for only grove cleanup benefits if the grove suffered 15 percent or greater tree loss or associated damage.

Exception: COC's may approve groves for a tier with a greater loss level than the physical location according to paragraph 1018.--*

***--1017 Filing CCC-552 CITRUS's for CP Benefits**

A Applying for CP Benefits

[7 CFR 1416.303] To apply for CP benefits, applicants:

- shall file an automated CCC-552 CITRUS in the physical location and county where the loss occurred
- must submit FSA-578 identifying the geographic locations and number of acres in the disaster-affected area when CCC-552 CITRUS is filed, if a FSA-578 that includes the acreage is not already on file.

B Signing CCC-552 CITRUS's

[7 CFR 1416.303] An applicant **must** file CCC-552 CITRUS in the physical location county for eligible production losses and related damage expenses to be eligible for a CP payment.

When signing CCC-552 CITRUS's, applicants are:

- certifying all of the following:
 - grove location, acreage, and the producer's share
 - actual level of citrus loss and cleanup costs incurred to eligible citrus crops were a direct result of hurricane Katrina, Ophelia, Rita, or Wilma as listed in paragraph 1001
 - applicable citrus crop losses and incurred crop loss expenses, including replanting, rehabilitation, clean up, and debris removal were in an amount equal to or greater than the payment per acre for the claimed tier as listed in paragraph 1020
 - no other Federal program payment was received for the same crop loss or reimbursement for incurred cleanup costs--*

***--1017 Filing CCC-552 CITRUS's for CP Benefits (Continued)**

B Signing CCC-552 CITRUS's (Continued)

- authorizing FSA officials to:
 - access the farm to verify the claim of loss and extent of damage
 - review, verify, and authenticate all information on CCC-552 CITRUS's
 - obtain from 3rd parties, such as warehouse, contractor or processor, information that substantiates the amount of loss or cleanup costs incurred
- agreeing to purchase federal crop insurance at the CAT level or above, or NAP coverage if crop insurance is not available, for the next available crop year if crop insurance or NAP coverage was not obtained for the crop year of loss
- acknowledging that providing a false certification to FSA is cause for disapproval of CCC-552 CITRUS's and is punishable by imprisonment, fines, and other penalties.--*

--1017 Filing CCC-552 CITRUS's for CP Benefits (Continued)*C Multiple Applicants**

The payment rate associated with each citrus tier is made up of an amount associated with crop damage and an amount associated with tree damage. The 2 **cannot** be split into separate tiers.

Example: A producer rents a citrus grove located in tier II and experienced a crop loss of 60 percent; however, the owner is responsible for the cleanup and any associated tree damage.

The tier II payment amount for this grove is \$1,000 (insured producer). There is no partnership or joint venture tax ID number. Both the owner and producer use their own Social Security number for tax purposes.

As indicated in the table in subparagraph 1020 A, 60 percent of the payment amount (\$600) is compensation for the crop loss and 40 percent of the payment amount (\$400) is compensation for tree damage and clean up. Both the producer and owner:

- must file separate CCC-552 CITRUS's
- shall show the grove acres in CCC-552 CITRUS, item 7B
- shall show tier II in CCC-552 CITRUS, item 7C.

The payment for this grove will be divided between the owner and producer based upon the payment shares entered CCC-552 CITRUS, item 7D. In **no** case shall the total shares for a grove exceed 100 percent.--*

***--1018 Citrus Loss Levels**

A Certifying Citrus Loss and Damage

Each applicant **must** certify to the actual level of citrus loss experienced for the grove because of Hurricanes Katrina, Ophelia, Rita, and Wilma. Certifications of loss shall reflect:

- loss of production for tiers I through III
- tree damage for tier IV
- cannot exceed the loss for the tier in which the grove is physically located, unless COC approves the loss according to subparagraph B.

Applicants shall certify to a loss level according to the following table.

Example: A grove physically located in tier I (area with the greatest destruction) experienced 60 percent loss of production and associated tree damage. The applicant shall certify acres in tier II even though the grove is physically located in tier I.

Acreage Location	Eligible Loss Levels
Tier I	Applicant shall certify the applicable level of loss as tier I, II, III, or IV.
Tier II	Applicant shall certify the level of loss as tier II, III, or IV.
Tier III	Applicant shall certify the level of loss as tier III or IV.
Tier IV	Applicant may only elect tier IV payments.

Note: Each grove within a county stands on its own. Production loss for 1 grove is not offset by the production from another grove.

A grove is defined as a contiguous area of trees.

CCC-552 CITRUS shall include only those groves that meet the eligible loss criteria.

The same acreage shall **not** be included in more than 1 payment tier.

Crop losses are based on a normal yield (higher of a producer’s APH or county average yield established for 2003/2004/2005 CDP).--*

--1018 Citrus Loss Levels (Continued)*B COC Adjusted Loss Level**

Tiers of destruction have been determined by DAFP. However, it is recognized that 2005 hurricanes spawned tornadoes and other unusual occurrences outside those tiers. COC's may accept any documentation available that substantiates the applicant's claim of a greater level of loss than the grove's location tier and associated loss tier to their satisfaction. However, COC's are **only** authorized to allow an applicant to certify to a higher level of loss that represents the next lower numbered tier from the grove's geographical location. This authorization shall **not** be delegated to CED's.

Example: If the grove is in tier III and had a 75 percent loss level, the loss would be tier III. The applicant **must** provide a written notification and justification to COC to seek adjustment to a higher tier because of the high loss.

Documentation that substantiates the applicants claim may include, but is not limited to:

- crop insurance appraisals
- photos of specific disaster damage
- verification through field visits
- newspaper articles and other media reports
- production records
- sales records
- FEMA documents
- National Guard records.

All documentation used for approval to a higher payment tier shall be recorded in COC minutes. A copy of the documentation shall be attached to CCC-552 CITRUS.

Notes: CCC-552 CITRUS tier entry is based on the claimed tier of the acreage (grove) that represents the level of loss; limited by COC's adjustment of 1 tier level lower than the location tier.

Example 1: A grove is physically located in tier II and is eligible for losses in tier II, but applicant has documentation to show that the actual production losses were 85 percent. COC may approve CCC-552 CITRUS for the acreage in tier I, if substantiated using requirements in this subparagraph.--*

--1018 Citrus Loss Levels (Continued)*B COC Adjusted Loss Level (Continued)**

Example 2: A grove is physically located in tier I, but the applicant **cannot** certify that the actual production losses exceed 74 percent; the applicant certifies actual production loss at 60 percent. The stand shall be placed in tier II for payment purposes.

Example 3: A grove is physically located in tier III and is eligible for losses in tier III, but the applicant has documentation to show the actual production losses were 85 percent. COC may approve CCC-552 CITRUS for the acreage in tier II, if substantiated using requirements in this subparagraph.

Note: Even though the applicant incurred a loss associated with tier I, which is greater than the payment rate for tier III, COC is authorized to allow an applicant to move 1 tier level from the stand's geographical location. COC may approve the application at the tier II level.

Example 4: A grove is located in an eligible county however the grove is outside of the designated loss tiers. The applicant certifies to a 50 percent crop loss, tier II. COC may approve CCC-552 CITRUS for the acreage in tier IV, if substantiated using requirements in this subparagraph.

Note: Even though the applicant incurred a loss associated with tier II, which is greater than the payment rate for tier IV, the COC is authorized to allow an applicant to move 1 tier level from the stand's geographical location. Tier IV is the next available level for applicants outside of the loss tiers.--*

--1019 CCC-552 CITRUS's for Citrus Loss and Damage Action*A Acting on CCC-552 CITRUS's**

COC's **must** act on all CCC-552 CITRUS's based on the next higher paying tier (see subparagraph 1018 B). COC or CED will act on all other completed CCC-552 CITRUS's.

Note: CED's may delegate approval authority to program technicians for routine cases; however, program technicians shall **not** be delegated authority to disapprove any CCC-552 CITRUS's.

CCC-552 CITRUS shall be approved or disapproved as certified by the applicant. When more than 1 grove is claimed on CCC-552 CITRUS, CCC-552 CITRUS shall be approved or disapproved based on all groves claimed. **All** groves on CCC-552 CITRUS shall either be approved or disapproved; some groves cannot be approved and others disapproved on the same CCC-552 CITRUS.

Before approving CCC-552 CITRUS, the approving official **must** ensure that that all eligibility requirements are met, and be satisfied with **all** of the following:

- stand is eligible according to subparagraph 1016 B
- applicant incurred losses or expenses equal to or greater than the applicable payment rate associated to the tier
- reasonableness of the acres claimed
- all signature requirements are met.

If all program eligibility requirements are **not** met, or it is determined that the information on CCC-552 CITRUS or any additional supporting documentation provided by applicant is **not** accurate or reasonable, the following actions shall be taken:

- disapprove CCC-552 CITRUS
- notify applicant of disapproval
- provide applicant applicable appeal rights according to 1-APP
- thoroughly document reason for disapproval in COC minutes.--*

***--1019 CCC-552 CITRUS's for Citrus Loss and Damage Action (Continued)**

B Deleting and Withdrawing CCC-552 CITRUS's

County Offices shall **not** delete any signed CCC-552 CITRUS unless the applicant withdraws CCC-552 CITRUS before the end of the signup period.

If an applicant wants to withdraw a signed CCC-552 CITRUS, then the applicant **must** write "WITHDRAWN" on the hardcopy CCC-552 CITRUS and initial and date next to "WITHDRAWN."--*

***--1020 Citrus Payment Calculations**

A Payment Calculations

[7 CFR 1416.304] CP payments are equal to the total number of acres within each tier times the applicable payment rate for the tier times the producer’s share. The following table:

- provides flat payment rates for both crop losses and tree damage (tree loss, rehabilitation, and clean up)
- lists the payment rates and percentages of the payment that are subject and not subject to payment limitations or AGI for each tier

Notes: The rate for uninsured producers or those without NAP coverage is 95 percent of the payment rate listed.

The portion of the payment associated with:

- production loss is subject to the aggregate \$80,000 per “person” payment limitation and AGI provisions
- tree damage and cleanup is **not** subject to the aggregate \$80,000 per “person” payment limit or AGI provisions.

Citrus Crops Program Payment Rates				
Tier by Percentage of Crop Loss and Associated Tree Damage	Payment Rate Per Acre for Participants With Insurance or NAP Coverage	Payment Rate Per Acre for Participants Without Insurance or NAP Coverage	Production Loss: Percent of Payment Subject to \$80,000 Limitation and AGI	Tree Damage and Cleanup: Percent of Payment Not Subject to \$80,000 Limitation or AGI
I: 75 percent or greater.	\$ 1,500	\$ 1,425	55%	45%
II: 50-74 percent.	\$ 1,000	\$ 950	60%	40%
III: 35-49 percent.	\$ 600	\$ 570	64%	36%
IV: 15 percent or greater tree damage only .	\$ 100	\$ 95	0%	100%

--*

***--1020 Citrus Payment Calculations (Continued)**

B Duplicate Benefits

[7 CFR 1416.304] Producers **cannot** receive duplicate benefits under CP and any other Federal program for the same loss including but not limited to the following:

- crop insurance indemnity payments
- NAP payments
- ECP
- HIP payments
- TIP payments
- 2005 Hurricane TAP.

Note: A producer must refund assistance received under the programs listed above, with interest if applicable, to be considered eligible for CP.--*

1021-1025 (Reserved)

--Section 3 Fruit and Vegetable Program (FVP)*1026 General FVP Provisions****A General Applicability**

[7 CFR 1416.400] FVP provides assistance to eligible fruit and vegetable producers that suffered production losses and damages in Presidential-declared or Secretarial-designated primary or contiguous counties because of 2005 Hurricanes Katrina, Ophelia, Rita, and Wilma. Eligible disaster losses under this program are:

- plasticulture (fruit and vegetable)
- other than plasticulture (fruit and vegetable).

Fruits and vegetables eligible for disaster assistance can be found in Exhibit 6.

B Definitions for Plasticulture and Other Than Plasticulture

[7 CFR 1416.401] “Plasticulture” refers to production practices where the soil has been bedded, fumigated, fertilized, and covered with plastic mulch. Only the 1st crop produced on the plastic is eligible for payments in this category.

“Other than plasticulture” refers to conventional row-cropped fruits and vegetables, and those crops that are double-cropped on a previous crop’s or season’s plastic.

C Eligibility Provisions

[7 CFR 1416.402] Eligible acreage must:

- be physically located within 1 of the designated disaster tiers or approved according to paragraph 1028
- have a 35 percent or greater loss in production or a 15 percent or greater associated crop damage.--*

--1026 General FVP Provisions (Continued)*D Location Tiers for Plasticulture and Other than Plasticulture Acres**

[7 CFR 1416.402] Eligible acres are those located within 1 of 4 tiers established geographically based upon the level of destruction. Each tier was established at the national level and is being provided to each County Office. The delineations on the map shall be used to assist producers during the signup period.

Plasticulture and other than plasticulture acres located in:

- tier I are associated with the most destructive weather and are eligible to receive up to the highest payment rate per acre based on the acreage's actual production losses and associated crop damage if the acreage suffered 75 percent or greater crop loss
- tier II are associated with the 2nd most destructive weather and are eligible for up to the 2nd highest payment rate per acre based on the acreage's actual production losses and associated crop damage if the acreage suffered 50 percent or greater crop loss
- tier III are associated with the 3rd most destructive weather and are eligible for only the 3rd level payment rate per acre if the acreage's production losses were at least 35 percent of actual production and associated crop damage if the acreage suffered 35 percent or greater crop loss
- tier IV are associated with the least amount of destructive weather and are eligible for only crop cleanup benefits if the acreage suffered 15 percent or greater crop loss or associated damage.

Exception:COCs may approve losses in a tier level with a greater loss than the physical tier location according to paragraph 1028.--*

***--1027 Filing CCC-552 F&V's for FVP Benefits**

A Applying for FVP Benefits

[7 CFR 1416.403] To apply for FVP benefits, applicants:

- shall file an automated CCC-552 F&V in the physical location County Office where the loss occurred
- must submit FSA-578 identifying the geographic location and number of acres in the disaster-affected area when CCC-552 F&V is filed, if a FSA-578 is not already on file.--*

--1027 Filing CCC-552 F&V's for FVP Benefits (Continued)*B Signing CCC-552 F&V's**

An applicant must file CCC-552 F&V in the physical location county for eligible production losses and related damage expenses to be eligible for a FVP payment.

When signing CCC-552 F&V, the applicant is:

- certifying all of the following:
 - cultivation practice (plasticulture or other than plasticulture), acreage, and the producer's share
 - actual level of crop loss and cleanup costs incurred to eligible fruit and vegetable crops were a direct result of hurricanes Katrina, Ophelia, Rita, or Wilma as listed in paragraph 1001
 - applicable crop losses and incurred crop loss expenses, including replanting, rehabilitation, clean up, and debris removal were in an amount equal to or greater than the payment per acre for the claimed tier as listed in paragraph 1030
 - no other Federal program payment was received for the same crop loss or reimbursement for incurred cleanup costs
- authorizing FSA officials to:
 - access the farm to verify the claim of loss and extent of damage
 - review, verify, and authenticate all information on CCC-552 F&V
 - obtain from 3rd parties, such as warehouse, contractor, or processor, information that substantiates the amount of loss or cleanup costs incurred
- agreeing to purchase federal crop insurance at CAT level or above, or NAP coverage if crop insurance is not available for the next available crop year, if crop insurance or NAP coverage was not obtained for the 2005 crop year
- acknowledging that providing a false certification to FSA is cause for disapproval of CCC-552 F&V and is punishable by imprisonment, fines, and other penalties.--*

***--1028 Fruit and Vegetable Loss Levels**

A Certifying Fruit and Vegetable Loss and Damage

The certification of loss shall reflect the loss of production for tiers I through III and crop and/or field damage for tier IV, and cannot exceed the loss for the tier in which the farm is physically located, unless COC approves the loss using the same provisions as specified in subparagraph B.

Example: A farm physically located in tier I (area with the greatest destruction), experienced 60 percent loss of production and associated crop damage. The applicant shall certify acres in tier II even though the acreage is physically located in tier I. See paragraph B for crop losses that are greater than the tier for which the field is physically located. The applicant shall certify to a payment level according to the following table.

Acreage Location	Eligible Loss Levels
Tier I	Applicant shall certify the applicable level of loss as tier I, II, III, or IV.
Tier II	Applicant shall certify the level of loss as tier II, III, or IV.
Tier III	Applicant shall certify the level of loss as tier III or IV.
Tier IV	Applicant may only elect tier IV payments.

- CCC-522 F&V shall include only those acres which meet the eligible loss criteria.
- The same acreage shall not be included in more than 1 payment tier.
- The certification will be subject to compliance spot check.
- Crop losses are based on a normal yield (higher of a producer’s APH or county average yield established for 2003/2004/2005 CDP).--*

--1028 Fruit and Vegetable Loss Levels (Continued)*B COC Adjusted Loss Level**

Tiers of destruction have been determined by DAFP. However, it is recognized that 2005 hurricanes spawned tornadoes and other unusual occurrences outside those tiers. COC's may accept any documentation available that substantiates the applicant's claim of a greater level of loss than the grove's location tier and associated loss tier to their satisfaction. However, COC's are **only** authorized to allow an applicant to certify to a higher level of loss that represents the next lower numbered tier from the grove's geographical location. This authorization shall **not** be delegated to CED's. This documentation may include, but is not limited to:

- crop insurance appraisals
- photos of specific disaster damage
- verification through field visits
- newspaper articles and other media reports
- production records
- sales records
- FEMA documents
- National Guard records.

All documentation used for approval to a higher payment tier shall be recorded in the COC minutes. A copy of the documentation shall be attached to CCC-552 F&V.

Note: The tier entry on CCC-552 F&V is based on the claimed tier of the acreage that represents the level of loss; limited by the COC adjustment of 1 tier level lower than the location tier.

Example 1: Fruit and Vegetable acreage is physically located in tier II and is eligible for losses in tier II, but has documentation to show that the actual production losses were 85 percent. COC may approve CCC-552 F&V for the acreage in tier I, if substantiated using the requirements in this subparagraph.--*

--1028 Fruit and Vegetable Loss Levels (Continued)*B COC Adjusted Loss Level (Continued)**

Example 2: Fruit and Vegetable acreage is physically located in tier I, but the producer cannot certify that the actual production losses exceed 74 percent. The producer certifies actual production loss at 60 percent. Therefore, the acreage shall be placed in tier II for payment purposes.

Example 3: Fruit and vegetable acreage is physically located in tier III and is eligible for losses in tier III, but has documentation to show the actual production losses were 85 percent. COC may approve CCC-552 F&V for the acreage in tier II, if substantiated using the requirements in this subparagraph.

Note: Even though the producer incurred a loss associated with tier I, which is greater than the payment rate for tier III, COC is authorized to allow a producer to move 1 tier level from the acreage's geographical location. COC may approve CCC-552 F&V at the tier II level.

Example 4: Fruit and vegetable acreage is located in an eligible county; however, the acreage is outside of the designated loss tiers. The producer certifies to a 50 percent crop loss, tier II. COC may approve CCC-552 F&V at the tier IV payment level.

Note: Even though the producer incurred a loss associated with tier II, which is greater than the payment rate for tier IV, the COC is authorized to allow a producer to move 1 tier level from the acreage's geographical location. Tier IV is the next available level for producers outside of the loss tiers.

Example 5: A producer has fruit and vegetable acreage located in tier III and is eligible for losses in tier III and has fruit and vegetable acreage located in tier IV, but has documentation to show the actual production losses were 45 percent. COC approved the tier IV acreage met the requirements to adjust the tier to tier III. All acres located in tier III and tier IV, as they have the same loss level, must be summarized as 1 acreage on CCC-552 F&V.--*.

--1029 CCC-552 F&V for Fruit and Vegetable Loss and Damage Action*A Acting on CCC-552 F&V's**

COC's **must** act on all CCC-552 F&V's based on the next higher paying tier (see subparagraph 1028 B). COC or CED will act on all other completed CCC-552 F&V.

Note: CED may delegate approval authority to program technicians for routine cases. Program technicians shall **not** be delegated authority to disapprove any CCC-552 F&V.

CCC-552 F&V shall be approved or disapproved as certified by the applicant. When more than 1 certification is claimed on CCC-552 F&V, CCC-552 F&V shall be approved or disapproved based on those claimed. COC cannot approve or disapprove certain line entries on the same CCC-552 F&V.

Before approving FVP CCC-552 F&V's, the approving official must ensure that that all eligibility requirements are met and be satisfied with **all** of the following:

- acreage is eligible according to subparagraph 1006 B
- applicant incurred losses or expenses equal to or greater than the applicable payment rate associated to the tier
- reasonableness of the acres claimed
- all signature requirements are met.

If all program eligibility requirements are **not** met, or it is determined that the information on CCC-552 F&V or any additional supporting documentation provided by applicant is **not** accurate or reasonable, the following actions shall be taken:

- disapprove CCC-552 F&V
- notify applicant of disapproval
- provide applicant applicable appeal rights according to 1-APP
- thoroughly document reason for disapproval in COC minutes.--*

***--1029 CCC-552 F&V for Fruit and Vegetable Loss and Damage Action (Continued)**

B Deleting and Withdrawing CCC-552 F&V's

County Offices shall not delete any signed CCC-552 F&V unless the applicant withdraws CCC-552 F&V before the end of the signup period.

If an applicant wants to withdraw a signed CCC-552 F&V, then the applicant must write "WITHDRAWN" on the hardcopy CCC-552 F&V and initial and date next to "WITHDRAWN."--*

***--1030 Fruit and Vegetable Payment Calculations**

A Payment Calculations for Plasticulture

[7 CFR 1416.404] The payment is equal to the total number of acres within each tier times the applicable payment rate times the producer’s share. The payment rates listed in the tables reflect both production losses along with associated crop losses.

The following table lists the payment rates and percentages of the payment that are subject and not subject to payment limitations or AGI for each tier. The rate for uninsured producers or those without NAP coverage is 95 percent of the payment rate listed below. The portion of the payment associated with production loss is subject to the aggregate \$80,000 per person payment limitation and AGI provisions. The portion of payment associated with crop damage and cleanup is not subject to the aggregate \$80,000 per person payment limitation or AGI provisions.

Plasticulture Crops Program Payment Rates				
Tier	Payment Rate Per Acre for Participants With Insurance or NAP Coverage	Payment Rate Per Acre for Participants Without Insurance or NAP Coverage	Production Loss: Percent of Payment Subject to \$80,000 Limitation (SL) and AGI	Damage and Cleanup: Percent of Payment Not Subject to \$80,000 Limitation (NL) or AGI
I: 75 percent or more crop and/or yield loss	\$3,750	\$3,560	94.6667%	5.3333%
II: 50-74 percent crop and/or yield loss	\$2,500	\$2,375	94.0%	6.0%
III: 35-49 percent crop and/or yield loss	\$1,500	\$1,425	93.3333%	6.6667%
IV: 15 percent or greater crop and/or field damage	\$250	\$235	0%	0%

--*

***--1030 Fruit and Vegetable Payment Calculations (Continued)**

B Payment Calculations for Other than Plasticulture

Production from Other Than Plasticulture acres which do not meet the loss threshold do not offset acres with eligible production losses.

Other Than Plasticulture Crops Program Payment Rates				
Tier	Payment Rate Per Acre for Participants With Insurance or NAP Coverage	Payment Rate Per Acre for Participants Without Insurance or NAP Coverage	Production Loss: Percent of Payment Subject to \$80,000 Limitation (SL) and AGI	Damage and Cleanup: Percent of Payment Not Subject to \$80,000 Limitation (NL) or AGI
I: 75 percent or more crop and/or yield loss	\$1,125	\$1,070	94.6667%	5.3333%
II: 50-74 percent crop and/or yield loss	\$750	\$710	94.0%	6.0%
III: 35-49 percent crop and/or yield loss	\$450	\$425	93.3333%	6.6667%
IV: 15 percent or greater crop and/or field damage	\$75	\$70	0%	0%

--*

***--1030 Fruit and Vegetable Payment Calculations (Continued)**

C Duplicate Benefits

[7 CFR 1416.404] Producers cannot receive duplicate benefits under 2005 FVP and any other Federal program for the same loss including but not limited to the following:

- crop insurance indemnity payments
- NAP payments
- ECP
- HIP payments
- TIP
- 2005 Hurricane TAP.

Note: A producer must refund assistance received under these programs, with interest if applicable, to be considered eligible for FVP.--*

1031-1035 (Reserved)

--Section 4 Tropical Fruit Program (TFP)*1036 2005 TFP****A Overview**

[7 CFR 1416.500] TFP provides assistance to tropical fruit producers who suffered tropical fruit production losses in Presidential-declared or Secretarial-designated primary or contiguous counties because of Hurricane Katrina, Ophelia, Rita, and Wilma.

Because of the extremely limited number of growers in the eligible counties, it is not cost effective to automate any part of this program. Therefore, special processing of approved applications and payments are provided in this section.

B Tropical Fruit Definition

[7 CFR 1416.501] Tropical fruit for purposes of this program is defined as:

- carambola
- longan
- lychee
- mango.

C Eligibility Requirements

[7 CFR 1416.502] Eligible tropical fruit producers must have incurred a 50 percent or greater loss of commercial production, and eligible acreage are those physically located in tier I or tier II as designated under 7 CFR 1416.1, as follows:

- only those acres of the 4 eligible fruits that suffered a 50 percent or greater loss shall be included on CCC-552 TROPICAL
- production from acres not meeting the eligibility criteria does not offset the loss from eligible acres and shall not be included in CCC-522 TROPICAL.--*

*--1036 2005 TFP (Continued)

D Location Tiers for Tropical Fruit Acres

[7 CFR 1416.502] Eligible acres are those located within tiers I and II established geographically based upon the level of destruction. Each tier was established at the national level and is being provided to each County Office. The delineations on the map shall be used to assist producers during the signup period.

- Tier I is associated with the most destructive weather and is eligible to receive up to the highest payment rate per acre based on the acreage's actual production losses of the affected acreage and associated crop damage if the acreage suffered 50 percent or greater loss.
- Tier II is associated with the 2nd most destructive weather and is eligible for up to the 2nd highest payment rate per acre based on the acreage's actual production losses and associated crop damage if the acreage suffered 50 percent or greater loss.--*

***--1037 Filing CCC-552 TROPICAL's for TFP Benefits**

A Applying for TFP Benefits

[7 CFR 1416.503] To apply for **TFP** benefits, applicants shall file CCC-552 TROPICAL in the physical location county where the loss occurred. Applicants must also submit FSA-578 identifying the geographic location and number of acres in the disaster-affected area when CCC-552 TROPICAL is filed, if FSA-578 is not already on file.

Note: Because of the extremely limited number of growers in the eligible counties, it is not cost effective to automate this program for CCC-552 TROPICAL's or payments. See subparagraph C for an example of and completion instructions for CCC-552 TROPICAL.--*

--1037 Filing CCC-552 TROPICAL's for TFP Benefits (Continued)*B Signing CCC-552 TROPICAL's**

[7 CFR 1416.503] An applicant must file CCC-552 TROPICAL in the physical location county for eligible production losses to be eligible for TFP payment.

When signing CCC-552 TROPICAL, the applicant is:

- certifying all of the following:
 - number of acres in the disaster affected area and the applicants share
 - actual level of loss to eligible TROPICAL fruit crops were a direct result of Hurricanes Katrina, Ophelia, Rita, or Wilma listed in paragraph 1001
 - applicable TROPICAL fruit losses are equal to or greater than the payment per acre as listed in paragraph 1040
 - no other Federal program payment was received for the same crop loss
- authorizing FSA officials to:
 - access the farm to verify the claim of loss and extent of damage
 - review, verify, and authenticate all information on CCC-552 TROPICAL
 - obtain from 3rd parties, such as warehouse, contractor, or processor, information that substantiates the amount of loss
- agreeing to purchase Federal crop insurance at the CAT level or above, or NAP coverage if crop insurance is not available, for the next available crop year if crop insurance or NAP coverage was not obtained for the 2005 crop year
- acknowledging that providing a false certification to FSA is cause for disapproval of CCC-552 TROPICAL, and is punishable by imprisonment, fines, and other penalties.--*

*--1037 Filing CCC-552 TROPICAL's for TFP Benefits (Continued)

C Example CCC-552 TROPICAL and Instructions

The following is an example CCC-552 TROPICAL. County Offices shall use CCC-552 TROPICAL that is available electronically.

CCC-552 TROPICAL (11-30-06)		USDA CCC	1. State and County Code 12/071	2. Disaster Period October 23, 2005
2005 HURRICANE TROPICAL FRUIT DISASTER PROGRAM			3. County Office Name Lee	4. Application Date 12/01/06
<p><small>NOTE: The authority for collecting the following information is Pub. L. 109-234. This authority allows for the collection of information without prior OMB approval mandated by the Paperwork Reduction Act of 1995. The time required to complete this information collection is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</small></p> <p><small>The following statement is made in accordance with the Privacy Act of 1974 (5 USC 522 a). The authority for requesting the following information is Pub. L. 109-234, the Emergency Agricultural Disaster Assistance Act of 2006. The information will be used to determine eligibility in accordance with the requirements of 7 CFR 1416 subpart F. Furnishing the requested information is voluntary, however, failure to furnish the requested information will result in denial of program benefits. This information may be provided to other agencies, IRS, Department of Justice, or other State and Federal law enforcement agencies, and in response to a court magistrate or administrative tribunal or to other requests for information. The provisions of criminal and civil fraud statutes, including 18 USC 286, 371, 641, 651, 1001; 15 USC 714m; and 31 USC 3729, may be applicable to the information provided.</small></p>				
PART A - PRODUCER INFORMATION				
5A. Producer's Name and Address (City, State and Zip Code) Immolakee Farms, Inc 1212 Thomas Edison Highway Ft. Myers, FL 33905			5B. Producer's Taxpayer ID Number (Last 4 digits only) 5567	
PART B - PAYMENT INFORMATION				
Payments will be made only for those acres having crop losses of 50 percent or greater in commercial production and only for losses due to 2005 hurricanes Katrina, Ophelia, Rita, and/or Wilma in eligible counties in Alabama, Florida, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, and Texas. These tropical fruits will be only those identified by FSA. Coverage of tropical fruits is limited to those areas within Tiers I and II as identified by FSA for the 2005 Hurricane Citrus Disaster Program. Citrus fruit losses for which a producer may receive citrus coverage under the 2005 Hurricane Disaster Program are not eligible for tropical fruit payments under this program. Actual losses or costs must equal or exceed payment amount. The chart below provides the qualifying loss levels and announced payment rates per acre.				
Tropical Fruit Crop Loss		\$5,000 (Insured/Noninsurable Rate)		\$4,750 (Uninsured Rate)
PART C - LOSS INFORMATION AND CERTIFICATION				
6. Do you have insurance or NAP coverage on any tropical fruit crops in this county? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				
7A. Acres			7B. Producer's Share	
			%	
			%	
			%	
			%	
PART D - PRODUCER CERTIFICATION				
A. Agrees to:				
1. Provide documentation to FSA that supports the claim of loss was due to one or more eligible hurricanes;				
2. Allow FSA access to the farm to verify the claim of loss and extent of damage;				
3. Authorize FSA to obtain from third parties, such as warehouse, contractor or processor, information that substantiates the amount of loss; and				
4. Purchase Federal crop insurance at the CAT level or above, or NAP coverage if crop insurance is not available, for the next available crop year if Item 6 is checked "NO".				
B. Certifies, as is applicable to the producer that:				
1. Crop losses were due to eligible hurricanes during the disaster period listed in Item 2;				
2. Such tropical fruit crop losses are greater than the payment per acre; and				
3. No other Federal program payment was received for the same loss. These programs include, but are not limited to: Crop Insurance, NAP, and HIP.				
8A. Producer's Signature			8B. Date (MM-DD-YYYY) 12/01/2006	
PART E - CCC ACTION				
9A. Determination: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved		9B. COC Signature	9C. Title Chairman	9D. Date (MM-DD-YYYY) 12/12/2006
<p><small>The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, family status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.</small></p>				

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*--1037 Filing CCC-552 TROPICAL’s for TFP Benefits (Continued)

C Example CCC-552 TROPICAL and Instructions (Continued)

County Offices shall complete CCC-552 TROPICAL according to the following instructions:

Item	Instructions
1	Enter State and County code.
2	Enter date the disaster occurred.
3	Enter County Office name.
4	Enter date CCC-552 TROPICAL was prepared.
Part A - Producer Information	
5A	Enter producer name and address.
5B	Enter last 4 digits of the producer’s tax ID number.
Part B - Payment Information	
Pre-filled entry.	
Part C - Loss Information And Certification	
6	Check: <ul style="list-style-type: none"> • “Yes” if producer had insurance or NAP coverage on any tropical fruit acreage in this county • “No” if producer did not have insurance or NAP coverage on any tropical fruit acreage in this county.
7A	Enter the total acres in the disaster affected field.
7B	Enter producer’s share of acreage entered in Item 7A.
Part D - Applicant Certification	
8 A and B	Producer signs and dates the form. County Office shall date stamp the completed CCC-552 TROPICAL after the producer signs and date CCC-552 TROPICAL.
Part E - CCC Action	
9A	CCC representative shall check “Approved” or “Disapproved” box.
9B	CCC representative shall sign and enter the title of CCC representative and date CCC-552 TROPICAL was approved or disapproved.

--*

***--1038 Tropical Fruit Loss Levels**

A Certifying Tropical Fruit Loss

[7 CFR 1416.503] The certification of loss shall reflect the loss of production of eligible acreage are those acres physically located in tier I or tier II as follows:

- CCC-552 TROPICAL shall include only acres that meet the eligible loss criteria

Note: COC shall not adjust loss level of TROPICAL fruit.

Example: A farm is located in an eligible county; however, the farm is outside of the designated loss tiers I and II. The producer certifies to a 50 percent crop loss. COC shall disapprove CCC-552 TROPICAL, notify the producer in writing of the determination, and the reason why CCC-552 TROPICAL was disapproved.

- the certification will be subject to compliance spot check
- crop losses are based on a normal yield (higher of a producer's APH or county average yield established for 2003/2004/2005 CDP).--*

***--1039 CCC-552 TROPICAL's for Tropical Fruit Loss and Damage**

A Acting on CCC-552 TROPICAL's

COC or CED will act on **all** completed CCC-552 TROPICAL's.

Note: CED may delegate approval authority to program technicians for routine cases. Program technicians shall **not** be delegated authority to disapprove any CCC-552 TROPICAL.

CCC-552 TROPICAL shall be approved or disapproved as certified by the applicant. When more than 1 share entry is claimed on CCC-552 TROPICAL, CCC-552 TROPICAL shall be approved or disapproved based on all shares claimed. Certain shares **cannot** be approved and other shares disapproved on the same CCC-552 TROPICAL.

Before approving CCC-552 TROPICAL for TFP, the approving official must ensure that that **all** eligibility requirements are met and be satisfied with **all** of the following:

- acreage is eligible according to subparagraph 1036 B
- applicant incurred crop losses equal to or greater than the payment rate
- reasonableness of the acres claimed
- all signature requirements are met

Important: Because this program has **not** been automated, County Offices shall submit all **approved** CCC-552 TROPICAL to the National Office, no later than COB **February 26, 2007**, by either of the following:

- FAX at 202-720-0051

TO: USDA-FSA-DAFP-PECD
ATTN: Steve Peterson or Sandy Bryant

- FedEx to:

USDA-FSA-DAFP-PECD
1400 Independence Ave SW
STOP 0517
Washington DC 20250
Telephone: 202-720-5172.--*

***--1039 CCC-552 TROPICAL's for TROPICAL Fruit Loss and Damage (Continued)**

A Acting on CCC-552 TROPICAL's (Continued)

If all program eligibility requirements are **not** met, or it is determined that the information on CCC-552 TROPICAL or any additional supporting documentation provided by applicant is **not** accurate or reasonable, the following actions shall be taken:

- disapprove CCC-552 TROPICAL
- notify applicant of disapproval
- provide applicant appeal rights according to 1-APP
- thoroughly document reason for disapproval in COC minutes.

B Withdrawing CCC-552 TROPICAL's

If an applicant wants to withdraw a signed CCC-552 TROPICAL, the applicant **must** write "WITHDRAWN" on the hardcopy CCC-552 TROPICAL and initial and date next to "WITHDRAWN."

County Offices shall **not** destroy any signed CCC-552 TROPICAL's, even if the applicant withdraws CCC-552 TROPICAL before the end of the signup period.--*

--1039 CCC-552 TROPICAL for TROPICAL Fruit Loss and Damage (Continued)*C Approved CCC-552 TROPICAL's**

Because only a certain amount of money is available for HDP, a uniform national factor may have to be determined. The factor **cannot** be determined until after the end of the signup period and all CCC-552 TROPICAL's have been acted on by COC's. Therefore, TFP payments shall **not** be processed until a uniform national factor is determined and announced by CCC.

Important: Because this program has **not** been automated, County Offices shall submit all **approved** CCC-552 TROPICAL to the National Office, no later than COB **February 26, 2007**, by either of the following:

- FAX at 202-720-0051

TO: USDA-FSA-DAFP-PECD
ATTN: Steve Peterson or Sandy Bryant

- FedEx to:

USDA-FSA-DAFP-PECD
1400 Independence Ave SW
STOP 0517
Washington DC 20250
Telephone: 202-720-5172.

Note: County Offices shall **not** forward **any** "Disapproved" CCC-552 TROPICAL's to the National Office.--*

***--1039 CCC-552 TROPICAL for TROPICAL Fruit Loss and Damage (Continued)**

C Approved CCC-552 TROPICAL's (Continued)

COC's will be required to make determinations within 15 calendar days after the end of signup, but no later than **February 20, 2007**.

County Offices shall review all approved CCC-552 TROPICAL's to ensure that all of the following are true:

- CCC-552 TROPICAL is filled out correctly
- an authorized approving authority has signed and dated CCC-552 TROPICAL
- CCC-552 TROPICAL has been date stamped.

For additional information about CCC-552 TROPICAL's:

- County Offices shall contact the State Office
- State Offices shall contact the National Office.

See Exhibit 51 for an example of CCC-552 TROPICAL.--*

***--1040 Tropical Fruit Payment Calculations**

A Payment Calculations for Tropical Fruit

[7 CFR 1416.504] The payment rate for tropical fruits for producers with any acreage with the crop in the county insured or with NAP coverage is a flat rate of \$5000 per acre. The rate for uninsured producers or producers without NAP coverage is \$4750 per acre.

Tropical fruit losses are subject to the aggregate \$80,000 payment limitation and AGI provisions. The payment limitation and AGI rules apply as follows.

TROPICAL Fruit Payment Amounts	
Insured Producers, Subject to Limitation (SL) and AGI	Uninsured and Those Without NAP Subject to Limitation (SL) and AGI
\$ 5,000	\$ 4,750

B Duplicate Benefits

Producers cannot receive duplicate benefits under the **TFP** and any other Federal program for the same loss including but not limited to the following:

- Crop Insurance indemnity payments
- NAP payments
- HIP payments.

Note: A producer must refund assistance received under these programs with interest, if applicable, to be considered eligible for TFP.

Exception: Producers can receive TFP payments and benefits from any other Federal programs that did not cover loss of production, such as ECP, TAP, or TIP.--*

1041-1045 (Reserved)

--Section 5 Nursery Program (NP)*1046 2005 NP****A General Applicability**

[7 CFR 1416.600] NP provides assistance for commercial ornamental nursery and fernery producers in Presidential-declared or Secretarial-designated primary or contiguous counties because of 2005 Hurricanes Katrina, Ophelia, Rita, and Wilma. Assistance is provided for:

- inventory losses for each nursery or fernery operation
- cleanup costs of the nursery or operation.

B Eligible Nursery Crops and Operations

[7 CFR 1416.601] Eligible nursery operations **must**:

- be physically located in an eligible county
- have inventory losses because of an eligible cause of loss
- meet all applicable state nursery licensing requirements
- grow for commercial purposes any of the following:
 - deciduous shrubs
 - broadleaf or coniferous evergreens
 - shade or flowering trees
 - stock for use as propagation in a commercial ornamental nursery operation
 - fruit or nut seedlings grown for sale as seed stock for commercial orchard operations growing fruit or nuts.

Eligible nursery inventory does **not** include either of the following:

- edible varieties
- plants produced for reforestation purposes or for the purpose of producing a crop for which NAP or Federal crop insurance does not provide protection.--*

***--1047 Filing CCC-552 NURSERY's for NP Benefits**

A Applying for NP Benefits

[7 CFR 1416.602] To apply for NP benefits, eligible producers shall file an automated CCC-552 NURSERY in the physical location county where the loss occurred. Producers **must** submit FSA-578 identifying the geographic location and number of acres in the disaster-affected area when CCC-552 NURSERY is filed, if a FSA-578 is not already on file.--*

--1047 Filing CCC-552 NURSERY's for NP Benefits (Continued)*B Signing CCC-552 NURSERY's**

[7 CFR 1416.602] An applicant must file CCC-552 NURSERY in the physical location county for eligible production losses and related damage expenses to be eligible for NP payment.

When signing CCC-552 NURSERY's, applicants are:

- certifying to the following:
 - beginning (pre-disaster) and ending inventory value (post-disaster) of all nursery stock and the producer's share in Part C
 - number of nursery or fernery acres eligible for cleanup assistance and the producer's share in Part D
 - actual level of crop loss and cleanup costs incurred to eligible nursery crops were a direct result of hurricanes Katrina, Ophelia, Rita, or Wilma as listed in paragraph 1001.
 - applicable crop losses and incurred crop loss expenses, including replanting, rehabilitation, clean up, and debris removal were in an amount equal to or greater than the payment per acre for the claimed tier as listed in paragraph 1050
 - no other Federal program payment was received for the same crop loss or reimbursement for incurred cleanup costs
- authorizing FSA officials to:
 - access the farm to verify the claim of loss and extent of damage
 - review, verify, and authenticate all CCC-552 NURSERY information
 - obtain from 3rd parties, such as warehouses, contractors, or processors, information that substantiates the amount of loss
- agreeing to purchase Federal Crop Insurance at the CAT level or above, or NAP coverage if crop insurance is not available, for the next available crop year if crop insurance or NAP coverage was not obtained for the 2005 crop year
- acknowledging that providing a false certification to FSA is cause for disapproval of CCC-552 NURSERY and is punishable by imprisonment, fines, and other penalties.--*

--1048 Nursery Loss Levels*A Certifying NP Loss and Damage**

Each nursery operation stands on its own. Production loss from 1 nursery is not offset by production from another nursery operated by the same applicant. Enter only the nurseries that meet the eligible loss criteria in CCC-552 NURSERY, Part 7. A nursery or fern operation is defined as a contiguous area.

Note: Ferneries that are typically a floriculture crop are going to be paid under this provision. **No** other floriculture is covered.

For nurseries, the certification of the inventory value shall be based upon the producer's wholesale price list, minus the maximum discount that is stated in dollar terms granted to any buyer, not to exceed:

- for insurable species, the price listed in the most recent FCIC Eligible Plant List and Price Schedule – Nursery Crop Insurance Program
- for uninsurable species, an amount determined by STC
- values determined using NAP procedure.

Note: The loss calculation for ornamental nursery and ferneries shall be based upon the ornamental nursery stock or ferns having no dollar value following the disaster. Ornamental nursery stock or ferns that have any dollar value shall be counted as full value. Damaged plants that are determined able to rejuvenate or plants merely stunted or delayed for harvest shall be counted as full value.--*

***--1048 Nursery Loss Levels (Continued)**

A Certifying NP Loss and Damage (Continued)

For ferneries, the:

- producer shall provide beginning and ending values of the marketable portions of the plant (fronds)
- value of the beginning and ending inventory shall be calculated using the value loss provisions in 1-NAP, paragraph 183.

Eligible nursery or fernery acres for cleanup assistance include:

- acres in which a minimum of \$250 per acre expenses are needed to restore the area
- cleanup consists of debris removal and associated activity.

Notes: CCC-552 NURSERY shall include only the acres that meet the eligible loss criteria.

Certifications are subject to compliance spot check.--*

--1049 CCC-552 NURSERY's for Nursery Loss and Cleanup Costs*A Acting on CCC-552 NURSERY's**

COC or CED must act on all completed CCC-552 NURSERY's submitted.

Note: CED may delegate approval authority to program technicians for routine cases. Program technicians shall **not** be delegated authority to disapprove any CCC-552 NURSERY's.

CCC-552 NURSERY's shall be approved or disapproved as certified by the applicant. When more than 1 nursery is claimed on CCC-552 NURSERY, CCC-552 NURSERY shall be approved or disapproved based on all nurseries claimed. Certain nurseries **cannot** be approved and other nurseries disapproved on the same CCC-552 NURSERY's.

Before approving CCC-552-NURSERY's, approving officials **must** ensure that **all** eligibility requirements are met and be satisfied with **all** of the following:

- inventory is eligible according to subparagraph 1046 B
- applicant incurred inventory losses and/or cleanup costs equal to or great than \$250 per acre
- reasonableness of the inventory claimed
- all signature requirements are met.

If all program eligibility requirements are **not** met or it is determined that the information on CCC-552 NURSERY or any additional supporting documentation provided by applicant is **not** accurate or reasonable, the following actions shall be taken:

- disapprove CCC-552 NURSERY
- notify applicant of disapproval
- provide applicant applicable appeal rights according to 1-APP
- thoroughly document reason for disapproval in COC minutes, if disapproved by COC.--*

***--1049 CCC-552 NURSERY's for Nursery Loss and Cleanup Costs (Continued)**

B Deleting CCC-552 NURSERY's

County Offices shall **not** delete any signed CCC-552 NURSERY's unless applicant withdraws CCC-552 NURSERY before being selected for end of signup period.

If an applicant wants to withdraw a signed CCC-552 NURSERY, the applicant **must** write "WITHDRAWN" on the hardcopy CCC-552 NURSERY and initial and date next to "WITHDRAWN."--*

--1050 NP Payment Calculations*A Payment Calculations for Nursery and Cleanup**

[7 CFR 1416.603] NP rates for producers covered by insurance or NAP on any nursery or ferns in the county are as follow:

- 25 percent of the actual dollar value of inventory loss
- a flat rate of \$250 per eligible acre for cleanup.

The payment rate for uninsured applicants or applicants without NAP coverage shall be factored by 95 percent for both inventory loss and cleanup.

Note: Tier levels do **not** apply to nursery crop losses or cleanup costs.

Inventory losses are subject to the aggregate \$80,000 payment limitation and AGI provisions. The payment for cleanup is not subject to the limitation or AGI provisions.

B Duplicate Benefits

Producers **cannot** receive duplicate benefits under NP and any other Federal program for the same loss including, but not limited to, the following:

- Crop Insurance indemnity payments
- NAP payments
- ECP
- HIP payments
- TIP payments
- 2005 Hurricane TAP.

Note: A producer **must** refund assistance received under these programs with interest, if applicable, to be considered eligible for NP assistance.

Exception: Producers **filing CCC-552 NURSERY's** only for nursery value loss can receive NP payments and benefits from any other Federal programs that did not cover loss of production, such as ECP, TIP, or TAP.--*

1051-1059 (Reserved)

***--Part 18 2005 Supplemental Hurricane Automation Provisions for CP, FVP, and NP**

Section 1 CP Application Processing

1060 Accessing CP Menu

A Accessing Program Menu

From Menu FAX250, access CP software according to the following table:

Step	Menu	Action
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable, and PRESS "Enter".
2	FAX09002	Enter the appropriate county on the Office Selection Menu, if applicable, and PRESS "Enter".
3	FAX07001	ENTER "11", "PFC/DCP Compliance", and PRESS "Enter".
4	M00000	ENTER "1", "NAP and Disaster", and PRESS "Enter".
5	MH0000	ENTER "14", "Hurricane Disaster Programs", and PRESS "Enter".
6	MHN0YR	ENTER "7", "CP", and PRESS "Enter". CP Menu will be displayed.

B Example of CP Menu

The following is an example of the CP Menu.

```

COMMAND                                MENU: MHAK00                                H2
CP Menu
-----
      1. Application Process
      2. Payment Process
* 3. Spot Check Selection Process

      21. Return to Application Selection Menu
      23. Return to Primary Selection Menu
      24. Sign Off

Cmd3=Previous Menu                                *=Option currently not available.

Enter option and press "Enter".
    
```

--*

***--1061 Accessing CP Application Processing**

A CP Application Menu MHAKW0

To process applications for CP, select CP Menu, option “1”. CP Application Menu will be displayed. The following is an example of CP Application Menu.

```

COMMAND                                MENU: MHAKW0                                H2
CP Application Menu
-----
1. Loss Application                      4. Unsigned Applications Report
2. Signature/Approval Dates            5. Unapproved Applications Report
3. Print Producer Application          6. Approved Applications Report
                                        7. Disapproved Applications Report
                                        8. Deleted Applications Report

20. Return to Application Primary Menu
21. Return to Application Selection Menu
23. Return to Primary Selection Screen
24. Sign Off

Cmd3=Previous Menu                      *=Option currently not available.

Enter option and press "Enter".
    
```

B Available Options on CP Application Menu

The following table provides an explanation of the options available on the CP Application Menu.

Action	Result	OPTION is used for...
ENTER “1”, “Loss Application”, and PRESS “Enter”.	Producer Selection	loading loss data for CP.
ENTER “2”, “Signature/ Approval Dates”, and PRESS “Enter”.	Screen will be displayed.	loading signature/approval dates for CP applications.
ENTER “3”, “Print Producer Application”, and PRESS “Enter”.	Printer Selection	printing producer CCC-552 CITRUS.
ENTER “4”, “Unsigned Applications Report”, and PRESS “Enter”.	Screen will be displayed.	printing the report of unsigned applications.
ENTER “5”, “Unapproved Applications Report”, and PRESS “Enter”.		printing the report of unapproved applications.
ENTER “6”, “Approved Applications Report”, and PRESS “Enter”.		printing the report of approved applications.
ENTER “7”, “Disapproved Applications Report”, and PRESS “Enter”.		printing the report of disapproved applications.
ENTER “8”, “Deleted Applications Report”, and PRESS “Enter”.		printing the report of deleted applications.

--*

***--1062 Producer Selection Screen MHAKWA01**

A Overview

Access to CP software requires entry of 1 of the following:

- producer's ID number and type
- last 4 digits of producer's ID
- producer's last name.

B Example of Screen MHAKWA01

The following is an example of the Producer Selection Screen MHAKWA01.

```
CP                      027-COAHOMA                      Selection      MHAKWA01
Producer Selection Screen          Version: AF36  10/14/2006 11:07 Term H2
-----
                                Enter Last Four Digits of ID: . . . .
                                or
                                Producer ID Number: . . . . . and Type:
                                or
                                Last Name: . . . . .
                                (Enter Partial Name To Do An Inquiry)

Enter=Continue  Cmd7=End
```

--*

***--1062 Producer Selection Screen MHA KWA01 (Continued)**

C Producer Not Active in SCIMS

Producers must be in SCIMS with a legacy link to the county completing the application to apply for CP benefits. If the selected producer is not active in SCIMS with a legacy link to the county completing the application, add the producer to SCIMS and create a legacy link according to 1-CM.

D Producer Not Active on a Farm

Producers must be active on a 2005 or 2006 farm in the county completing the application to apply for CP benefits. If the selected producer is not active on a 2005 or 2006 farm in the county completing the application, add the producer to an existing farm or add a new farm according to 3-CM.--*

***--1063 Insurance Coverage Screen MHAKWA1A**

A Overview

Once a valid producer has been selected, Insurance Coverage Screen MHAKWA1A will be displayed. Screen MHAKWA1A will be used to enter whether the producer has crop insurance or NAP coverage on any citrus crop in the county in which the application is being entered.

B Example of Screen MHAKWA1A

Following is an example of Insurance Coverage Screen MHAKWA1A.

```
CP                      027-COAHOMA          Selection      MHAKWA01
Producer Selection Screen          Version: AF44 10/19/2006 12:07 Term H2
-----
Insurance Coverage Screen          MHAKWA1A

Does this producer have insurance or NAP      (Y/N)
coverage on any citrus acreage in this county? . .

NOTE: This question relates to the producer
      as a whole, not by individual grove.

Enter=Continue  Cmd4=Previous Screen

Enter=Continue  Cmd7=End
```

--*

***--1063 Insurance Coverage Screen MHAKWA1A (Continued)**

C Action

County Offices shall enter:

- “Y”, if the producer has crop insurance or NAP coverage on any citrus crop in the county in which the application is being entered
- “N”, if the producer does not have crop insurance or NAP coverage on any citrus crop in the county in which the application is being entered.--*

*--1064 Grove Selection Screen MHAKWC01

A Overview

Once a valid producer has been selected, Grove Selection Screen MHAKWC01 will be displayed. Screen MHAKWC01 will be used to enter new groves or select previously entered groves. The grove numbers are assigned by the County Office by each specific producer ID.

Example: Producers A and B can **both** have groves numbered 1, 2, and 3.

B Example of Screen MHAKWC01

Following is an example of Grove Selection Screen MHAKWC01 when no groves were previously entered.

```

CP                      027-COAHOMA                      MHAKWC01
Grove Selection Screen                      Version: AF44  10/19/2006 12:19 Term H2
-----
Producer MERI T FALLS                        Enter a new Grove: .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

```

Following is an example of Grove Selection Screen MHAKWC01 when groves were previously entered for the producer.

```

CP                      027-COAHOMA                      MHAKWC01
Grove Selection Screen                      Version: AF44  10/19/2006 12:39 Term H2
-----
Producer MERI T FALLS                        Enter a new Grove: .....

Or select from a Grove previously entered:

Grove
..  1

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

```

--*

***--1064 Grove Selection Screen MHAKWC01 (Continued)**

C Action

County Offices shall:

- enter sequential grove number and PRESS “Enter”, when entering information for a new disaster affected grove
- select a previously entered grove and PRESS “Enter”, if grove data needs to be modified or reviewed.--*

*--1065 Load Grove Screen MHAKWH01

A Overview

Load Grove Screen MHAKWH01 will be displayed once a new grove number has been entered or a previously entered grove number is selected on Grove Selection Screen MHAKWC01. Load Grove Screen will be used to capture:

- producer's share of the grove
- acres in the grove
- applicable tier associated to the grove.

B Example of Screen MHAKWH01

The following is an example of Load Grove Screen MHAKWH01.

```

CP              027-COAHOMA              Entry              MHAKWH01
Load Grove Screen              Version: AF44  10/19/2006 12:41 Term H2
-----
Producer MERI T FALLS              Grove              1
Share .....              Acres .....

Select one of the following Tiers:

Tier I   = Grove located in Band I and has
           75% or greater crop loss and associated tree damage
Tier II  = Grove located in Band I or II and has
           50% or greater crop loss and associated tree damage
Tier III = Grove located in Band I or II or III and has
           35% or greater crop loss and associated tree damage
Tier IV  = Grove located in Band I or II or III or IV and has
           15% or more of its trees damaged

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd24=Delete
    
```

--*

*--1065 Load Grove Screen MHAKWH01 (Continued)

C County Office Action

County Offices shall:

- enter producer’s share of disaster affected grove
- enter total number of acres in the disaster affected grove
- select the applicable tier number that reflects the level of crop loss and associated damage for the grove

Note: This is the tier approved by the COC if tier up provisions apply.

- PRESS “Cmd5” to update.

Record More Data Question Screen MHAKWH1A will be displayed.

D Action

The following table describes the options available on Screen MHAKWH01.

Option	Result
Cmd4	Grove Selection Screen MHAKWC01 will be displayed.
Cmd5	Record More Data Question Screen MHAKWH1A will be displayed.
Cmd7	CP Application Menu MHAKW0 will be displayed.
Cmd24	The grove currently being accessed will be deleted and Record More Data Question Screen MHAKWH1A will be displayed. Note: Once all groves have been deleted from the application, the entire application will be considered deleted.

--*

*--1066 Record More Data Question Screen MHAKWH1A

A Overview

Record More Data Question Screen MHAKWH1A provides the opportunity for the user to load additional groves for the producer without exiting and re-entering the CP process.

B Example of Screen MHAKWH1A

The following is an example of Screen MHAKWH1A.

```

CP                               027-COAHOMA                Entry           MHAKWH01
Load Grove Screen                 Version: AF44  10/19/2006 12:41 Term H2
-----
Producer MERI T FALLS                Grove           1
Share                               Record More Data Question Screen           MHAKWH1A
Select                               Do you want to record data on another
                                      grove for this producer?                   Y (Y/N)

                                      Enter=Continue  Cmd4=Previous Screen
                                      IM: Loss data has been recorded.

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd24=Delete
    
```

--*

***--1066 Record More Data Question Screen MHAKWH1A (Continued)**

C Action

For question, “Do you want to record data on another grove for this producer?” County Offices shall answer:

- “Y”, if additional groves need to be loaded for the selected producer, and Grove Selection Screen MHAKWC01 will be displayed
- “N”, if additional groves do not need to be loaded for the selected producer; Printer Selection Screen MHAKRP01 will be displayed and CCC-552 CITRUS will be printed.--*

*--1067 CP Signature/Approval Dates

A Overview

Signature and approval date must be entered into the automated system before CP payments can be issued. Signature/approval dates will be entered by:

- selecting option “2”, “Signature/Approval Dates” from Menu MHAKW0
- selecting applicable producer on Producer Selection Screen MHAKAA01.

B Example of Screen MHAKAC01

The following is an example of the Signature/Approval Screen MHAKAC01.

```

CP                               027-COAHOMA                               Entry                               MHAKAC01
Signature/Approval Screen         Version: AF44  10/19/2006 13:00 Term H2
-----
Producer MERI T FALLS                               ID 6789

Signature                               Approval                               Disapproval
Date                                     Date or                               Date
(MM/DD/CCYY)                             (MM/DD/CCYY)                         (MM/DD/CCYY)
.....                                   .....                                   .....

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd12=Print Payment Report

```

--*

*--1067 CP Signature/Approval Dates (Continued)

C Action

County Offices shall:

- enter producer signature date
- enter approval or disapproval date as applicable
- PRESS “Cmd5” to update.

Note: The Approval/Disapproval process is by producer ID, not by grove. Either the application is approved or disapproved.

The signature and approval or disapproval date will be removed if any changes are made to the application after the signature/approval dates are entered.--*

***--1068 Print Producer CP Application**

A Overview

CCC-552 CITRUS will be generated:

- when option “3”, “Print Producer Application”, is selected from Menu MHAKW0, and applicable producer ID is entered
- during application process when user enters “N” on Record More Data Question Screen MHAKWH1A.--*

*--1069 Unsigned CP Applications Report

A Overview

Unsigned Applications Report is a computer-generated report that lists all applications that have been initiated in the system but do not have a producer signature date entered.

B Unsigned Applications Report Option Screen

Once a valid printer ID has been entered, Unsigned Applications Report Option Screen MHA KR D1A will be displayed. Following is an example of Unsigned Applications Report Option Screen MHA KR D1A.

```

CP                               027-COAHOMA                Entry           MHA KR P01
Printer Selection Screen          Version: AF36   03/14/2006 15:03 Term H2
-----
                               Unsigned Applications Report Option Screen           MHA KR D1A

                               Select the order you wish to print the report:

                               - alphabetically by producer last name/business ... ..
                               - by update date with the most recent first ..... ..

                               Enter date restrictions, if you wish:
                                               (MM/DD/CCYY)
                               - do not print update dates prior to ..... ..
                               - do not print update dates after ..... ..

                               Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1069 Unsigned CP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by update date with the most recent first	by the date that the application was updated, most recent update date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were updated on or...
do not print update dates after	before the date entered.
do not print update dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print update dates after • do not print update dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

***--1070 Unapproved CP Applications Report**

A Overview

Unapproved Applications Report is a computer-generated report that lists all applications that have a producer signature date entered into the system but do not have an approval or disapproval date entered.

B Unapproved Applications Report Option Screen

Once a valid printer ID has been entered, Unapproved Applications Report Option Screen MHAKRE1A will be displayed. Following is an example of Unapproved Applications Report Option Screen MHAKRE1A.

```
CP                      027-COAHOMA                      Entry          MHAKRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
Unapproved Applications Report Option Screen          MHAKRE1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by signature date with the most recent first .... ..

Enter date restrictions, if you wish:
                                                    (MM/DD/CCYY)
- do not print signature dates prior to .. .....
- do not print signature dates after .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End
```

--*

***--1070 Unapproved CP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by signature date with the most recent first	by the date that the application was signed, most recent signature date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were signed on or...
do not print signature dates after	before the date entered.
do not print signature dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print signature dates after • do not print signature dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1071 Approved CP Applications Report

A Overview

Approved Applications Report is a computer-generated report that lists all applications that have a producer signature date and approval date entered into the system.

B Approved Applications Report Option Screen

Once a valid printer ID has been entered, Approved Applications Report Option Screen MHAKRF1A will be displayed. The following is an example of the Approved Applications Report Option Screen MHAKRF1A.

```

CP                               027-COAHOMA                               Entry                               MHAKRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
Approved Applications Report Option Screen                               MHAKRF1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by approval date with the most recent first .....

Enter date restrictions, if you wish:                                (MM/DD/CCYY)
- do not print approval dates prior to ... ..
- do not print approval dates after .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1071 Approved CP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by approval date with the most recent first	by the date that the application was approved, most recent approval date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were approved on or...
do not print approval dates after	before the date entered.
do not print approval dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print approval dates after • do not print approval dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1072 Disapproved CP Applications Report

A Overview

Disapproved Applications Report is a computer-generated report that lists all applications that have been disapproved.

B Disapproved Applications Report Option Screen

Once a valid printer ID has been entered, Disapproved Applications Report Option Screen MHAKRG1A will be displayed. The following is an example of the Disapproved Applications Report Option Screen MHAKRG1A.

```

CP                               027-COAHOMA                Entry           MHAKRP01
Printer Selection Screen          Version: AF36 03/14/2006 15:03 Term H2
-----
                                     Disapproved Applications Report Option Screen           MHAKRG1A

                                     Select the order you wish to print the report:

                                     - alphabetically by producer last name/business ... ..
                                     - by disapproval date with the most recent first .. ..

                                     Enter date restrictions, if you wish:
                                     (MM/DD/CCYY)
                                     - do not print disapproval dates prior to .....
                                     - do not print disapproval dates after ... .....

                                     Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1072 Disapproved CP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by disapproval date with the most recent first	by the date that the application was disapproved, most recent disapproval date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were disapproved on or...
do not print disapproval dates after	before the date entered.
do not print disapproval dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print disapproval dates after • do not print disapproval dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1073 Deleted CP Applications Report

A Overview

The Deleted Applications Report is a computer-generated report that lists all applications that have been deleted.

B Deleted Applications Report Option Screen

Once a valid printer ID has been entered, Deleted Applications Report Option Screen MHA KRH1A will be displayed. The following is an example of the Deleted Applications Report Option Screen MHA KRH1A.

```

CP                               027-COAHOMA           Entry           MHA KRP01
Printer Selection Screen          Version: AF36   03/14/2006 15:03 Term H2
-----
                                     Deleted Applications Report Option Screen           MHA KRH1A

                                     Select the order you wish to print the report:

                                     - alphabetically by producer last name/business ... ..
                                     - by deletion date with the most recent first .....

                                     Enter date restrictions, if you wish:
                                                                                   (MM/DD/CCYY)
                                     - do not print deletion dates prior to ... ..
                                     - do not print deletion dates after .....

                                     Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1073 Deleted CP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by deletion date with the most recent first	by the date that the application was deleted, most recent deletion date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were deleted on or...
do not print deletion dates after	before the date entered.
do not print deletion dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print deletion dates after • do not print deletion dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

***--1074 CCC-552E CITRUS**

A Introduction

CCC-552E CITRUS is a computer generated report that prints the estimated calculated payment amount for a producer based on data currently loaded in the CP application file.--*

*--1074 CCC-552E CITRUS (Continued)

B Information on CCC-552E CITRUS

This table includes a detailed description of the information contained on CCC-552E CITRUS.

Field	Description	CCC-552 CITRUS Item
Producer Name, Address, and ID Number	Producer name, mailing address, and last 4 digits of the ID number.	5A
Application Status	The status of the Application: Signed, Approved, or Disapproved.	
Insured Status	“Insured” – indicating producer has insurance or NAP coverage on any citrus crop in the county or “Uninsured” – indicating producer does not have insurance or NAP coverage.	6
Grove	The Grove number entered on the CP application.	7A
Tier	Tier level I, II, III, or IV entered on the application for the percentage of crop loss.	7B
Acres	The number of acres entered on the CP application.	7C
Share	The producer’s share of the acres.	7D
Payment Rate	The payment rate established for the tier and insured status.	
Calculated Payment	<p>Calculated payment for each grove is computed by multiplying the following:</p> <ul style="list-style-type: none"> • acres times • share times • applicable payment rate times • applicable percentage (based on tier) of payment subject to limitation plus • applicable percentage (based on tier) of payment not subject to payment limitation. <p>Example: The calculated payment for a uninsured producer with 20 acres and a 1.000 share with tier I loss would be calculated as follows:</p> <p style="margin-left: 40px;">20 acres x 1.000 x \$1,425 x 55 percent = \$15,675 plus 20 acres x 1.000 x \$1,425 x 45 percent = \$12,825</p> <p style="margin-left: 40px;">Total Calculated Payment is: \$15,675 + \$12,825 = \$28,500.</p>	

--*

*--1074 CCC-552E CITRUS (Continued)

B Information on CCC-552E CITRUS (Continued)

Field	Description	CCC-552 CITRUS Item
Total Calculated Payment for Production Loss (Subject to Payment Limitation)	Accumulated amount of the calculated percentage of the payments subject to limitation.	
Total Calculated Payment for Rehabilitation (Not subject to Payment Limitation)	Accumulated amount of the calculated percentage of the payments not subject to payment limitation.	
Disaster Tier Payment Rates	A table of the payment rates for each tier, and insured status. The table also contains the percentage of the payment that is subject to payment limitation and the percentage not subject to payment limitation for each tier.	

--*

*--1074 CCC-552E CITRUS (Continued)

C Printing CCC-552E CITRUS's

CCC-552E CITRUS's can be printed for a specific producer or for all producers. Follow the steps in this table to print the report.

Note: CCC-552E CITRUS's can also be printed by pressing "Cmd12" on Screen MHAKAA01, Signature/Approval Screen.

Step	Menu or Screen	Action	Result
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable.	Menu FAX09002 will be displayed.
2	FAX09002	If option "4" was selected on Menu FAX250, then select the appropriate county.	Menu FAX09001 will be displayed.
3	FAX07001	ENTER "11", "PFC/DCP/Compliance".	Menu M00000 will be displayed.
4	M00000	ENTER "1", "NAP and Disaster".	Menu MH0000 will be displayed.
5	MH0000	ENTER "14", "Hurricane Disaster Programs".	Menu MHN0YR will be displayed.
6	MHN0YR	ENTER "7", "CP".	Menu MHAK00 will be displayed.
7	MHAK00	ENTER "2", "Payment Process".	Menu MHAKN0 will be displayed.
8	MHAKN0	ENTER "5", "Print Estimated Calculated Payment Report".	Screen MHAKPRT2 will be displayed.
9	MHAKPRT2	Enter the appropriate printer ID and PRESS "Enter".	Screen MHAKN701 will be displayed.

--*

*--1074 CCC-552E CITRUS (Continued)

C Printing CCC-552E CITRUS's (Continued)

Step	Menu or Screen	Action		Result
10	MHAKN701	Screen MHAKN701 provides several options to print the entitlement report. Select either a specific producer or all producers according to the following:		
		Selection	Action	
		Process reports for all producers.	ENTER "All" in the "Enter Producer ID Number" field, and PRESS "Enter". Note: Do not use this option if applications are being updated on other workstations. Wait until all users have exited the Citrus application process.	Reports will be generated for all producers that have an application on the application file. Screen MHAKN701 will be redisplayed.
Process report for a selected producer.	Enter 1 of the following, and PRESS "Enter": <ul style="list-style-type: none"> • producer ID number and ID type in the "Enter Producer ID Number and Type" fields • last 4 digits of producer's ID number in the "Last Four Digits of ID" field • producer's last name in the "Last Name" field. 	Report will be generated if the selected producer has an application on the application file. Screen MHAKN701 will be redisplayed.		

--*

1075-1079 (Reserved)

***--Section 2 NP Application Processing**

1080 Accessing NP Menu

A Accessing Program Menu

From Menu FAX250, access NP software according to the following table:

Step	Menu	Action
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable, and PRESS "Enter".
2	FAX09002	Enter the appropriate county on the Office Selection Menu, if applicable, and PRESS "Enter".
3	FAX07001	ENTER "11", "PFC/DCP Compliance", and PRESS "Enter".
4	M00000	ENTER "1", "NAP and Disaster", and PRESS "Enter".
5	MH0000	ENTER "14", "Hurricane Disaster Programs", and PRESS "Enter".
6	MHN0YR	ENTER "8", "NP", and PRESS "Enter". NP Menu will be displayed.

B Example of NP Menu

The following is an example of the NP Menu.

```

COMMAND                                MENU: MHAL00                                H2
NP Menu
-----
      1. Application Process
      2. Payment Process
*  3. Spot Check Selection Process

      21. Return to Application Selection Menu
      23. Return to Primary Selection Menu
      24. Sign Off

Cmd3=Previous Menu                                *=Option currently not available.

Enter option and press "Enter".
    
```

--*

--1081 Accessing NP Application Processing*A NP Application Menu MHALW0**

To process applications for NP, select NP Menu, option "1". NP Application Menu will be displayed. The following is an example of NP Application Menu.

```
COMMAND                                MENU: MHALW0                                H2
NP Application Menu
-----
1. Loss Application                    4. Unsigned Applications Report
2. Signature/Approval Dates          5. Unapproved Applications Report
3. Print Producer Application        6. Approved Applications Report
                                     7. Disapproved Applications Report
                                     8. Deleted Applications Report

                                     20. Return to Application Primary Menu
                                     21. Return to Application Selection Menu
                                     23. Return to Primary Selection Screen
                                     24. Sign Off

Cmd3=Previous Menu                    *=Option currently not available.

Enter option and press "Enter".
```

--*

*--1081 Accessing NP Application Processing (Continued)

B Available Options on NP Application Menu

The following table provides an explanation of the options available on NP Application Menu.

Action	Result	OPTION is used for...
ENTER "1", "Loss Application", and PRESS "Enter".	Producer Selection	loading loss data for NP.
ENTER "2", "Signature/Approval Dates", and PRESS "Enter".	Screen will be displayed.	loading signature/approval dates for NP applications.
ENTER "3", "Print Producer Application", and PRESS "Enter".	Printer Selection	printing producer CCC-552 NURSERY.
ENTER "4", "Unsigned Applications Report", and PRESS "Enter".	Screen will be displayed.	printing the Unsigned Applications Report.
ENTER "5", "Unapproved Applications Report", and PRESS "Enter".		printing the Unapproved Applications Report.
ENTER "6", "Approved Applications Report", and PRESS "Enter".		printing the Approved Applications Report.
ENTER "7", "Disapproved Applications Report", and PRESS "Enter".		printing the Disapproved Applications Report.
ENTER "8", "Deleted Applications Report", and PRESS "Enter".		printing the Deleted Applications Report.

--*

***--1082 Producer Selection Screen MHALWA01**

A Overview

Access to NP software requires entry of 1 of the following:

- producer's ID number and type
- last 4 digits of producer's ID
- producer's last name.

B Example of Screen MHALWA01

The following is an example of the Producer Selection Screen MHALWA01.

```
NP                               027-COAHOMA                       Selection      MHALWA01
Producer Selection Screen         Version: AF36  10/14/2006 11:07 Term H2
-----
                                     Enter Last Four Digits of ID: . . . .
                                     or
                                     Producer ID Number: . . . . . and Type:
                                     or
                                     Last Name: . . . . .
                                     (Enter Partial Name To Do An Inquiry)

Enter=Continue  Cmd7=End
```

--*

***--1082 Producer Selection Screen MHALWA01 (Continued)**

C Producer Not Active in SCIMS

Producers must be in SCIMS with a legacy link to the county completing the application to apply for NP benefits. If the selected producer is not active in SCIMS with a legacy link to the county completing the application, add the producer to SCIMS and create a legacy link according to 1-CM.

D Producer Not Active on a Farm

Producers must be active on a 2005 or 2006 farm in the county completing the application to apply for NP benefits. If the selected producer is not active on a 2005 or 2006 farm in the county completing the application, add the producer to an existing farm or add a new farm according to 3-CM.--*

***--1083 Insurance Coverage Screen MHALWA1A**

A Overview

Once a valid producer has been selected, Insurance Coverage Screen MHALWA1A will be displayed. Screen MHALWA1A will be used to enter whether the producer has crop insurance or NAP coverage on any nursery crop in the county in which the application is being entered.

B Example of Screen MHALWA1A

Following is an example of Insurance Coverage Screen MHALWA1A.

```
NP                      027-COAHOMA          Selection      MHALWA01
Producer Selection Screen          Version: AF44 10/19/2006 12:07 Term H2
-----
Insurance Coverage Screen                      MHALWA1A

Does this producer have insurance or NAP      (Y/N)
coverage on any nursery crops in this county?  . .

NOTE: This question relates to the producer
       as a whole, not by individual nursery.

Enter=Continue  Cmd4=Previous Screen

Enter=Continue  Cmd7=End
```

--*

***--1083 Insurance Coverage Screen MHALWA1A (Continued)**

C Action

County Offices shall enter:

- “Y”, if the producer has crop insurance or NAP coverage on any nursery crop in the county in which the application is being entered
- “N”, if the producer does not have crop insurance or NAP coverage on any nursery crop in the county in which the application is being entered.--*

*--1084 Nursery Selection Screen MHALWC01

A Overview

Once a valid producer has been selected, Nursery Selection Screen MHALWC01 will be displayed. Screen MHALWC01 will be used to enter new nurseries or select previously entered nurseries. The nursery numbers are assigned by the County Office by each specific producer ID.

Example: Producers A and B can **both** have nurseries numbered 1, 2, and 3.

B Example of Screen MHALWC01

Following is an example of Nursery Selection Screen MHALWC01 when no nurseries were previously entered.

```

NP                      027-COAHOMA                      MHALWC01
Nursery Selection Screen                      Version: AF44  10/19/2006 12:19 Term H2
-----
Producer MERI T FALLS                          Enter a new Nursery No.: .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End
    
```

Following is an example of Nursery Selection Screen MHALWC01 when nurseries were previously entered for the producer.

```

NP                      027-COAHOMA                      MHALWC01
Nursery Selection Screen                      Version: AF44  10/19/2006 12:39 Term H2
-----
Producer MERI T FALLS                          Enter a new Nursery No.: .....

Or select from a Nursery previously entered:

Nursery No.
..          1

Enter=Continue  Cmd4=Previous Screen  Cmd7=End
    
```

--*

***--1084 Nursery Selection Screen MHALWC01 (Continued)**

C Action

County Offices shall:

- enter sequential nursery number and PRESS “Enter”, when entering information for a new disaster affected nursery
- select a previously entered nursery number and PRESS “Enter”, if nursery data needs to be modified or reviewed.--*

*--1085 Load Nursery Screen MHALWH01

A Overview

Load Nursery Screen MHALWH01 will be displayed once a new nursery number has been entered or a previously entered nursery number is selected on Nursery Selection Screen MHALWC01. Load Nursery Screen will be used to capture:

- producer's share of the nursery
- beginning inventory
- ending inventory
- acres in the nursery.

B Example of Screen MHALWH01

The following is an example of Load Nursery Screen MHALWH01.

```

NP              027-COAHOMA              Entry              MHALWH01
Load Nursery Screen              Version: AF44  10/23/2006 10:46 Term H2
-----
Producer MERI T FALLS              Nursery No.      1      Share .....

Inventory Value Loss Information

              Beginning              Ending
              Inventory              Inventory
              $ .....              $ .....

Cleanup Assistance Information

              Acres
              .....

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd24=Delete

```

--*

*--1085 Load Nursery Screen MHALWH01 (Continued)

C County Office Action

County Offices shall:

- enter producer’s share of disaster affected nursery
- enter pre-hurricane dollar inventory value
- enter post-hurricane dollar inventory value
- enter total number of acres in the nursery
- PRESS “Cmd5” to update.

Record More Data Question Screen MHALWH1A will be displayed.

D Action

The following table describes the options available on Screen MHALWH01.

Option	Result
Cmd4	Nursery Selection Screen MHALWC01 will be displayed.
Cmd5	Record More Data Question Screen MHALWH1A will be displayed.
Cmd7	NP Application Menu MHALW0 will be displayed.
Cmd24	The nursery number currently being accessed will be deleted and Record More Data Question Screen MHALWH1A will be displayed. Note: Once all nurseries have been deleted from the application, the entire application will be considered deleted.

--*

*--1086 Record More Data Question Screen MHALWH1A

A Overview

Record More Data Question Screen MHALWH1A provides the opportunity for the user to load additional nurseries for the producer without exiting and reentering the NP process.

B Example of Screen MHALWH1A

The following is an example of Screen MHALWH1A.

```

NP                               027-COAHOMA                               Entry           MHALWH01
Load Nursery Screen              Version: AF44  10/23/2006 10:46 Term H2
-----
Producer MERI T FALLS           Nursery No.      1      Share 1.0000

Record More Data Question Screen                                MHALWH1A
Inv

Do you want to record data on another
nursery for this producer?           .Y. (Y/N)

Cle

Enter=Continue  Cmd4=Previous Screen
IM: Loss data has been recorded.

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd24=Delete
  
```

--*

***--1086 Record More Data Question Screen MHALWH1A (Continued)**

C Action

For question, "Do you want to record data on another nursery for this producer?" County Offices shall answer:

- "Y", if additional nurseries need to be loaded for the selected producer, and Nursery Selection Screen MHALWC01 will be displayed
- "N", if additional nurseries do not need to be loaded for the selected producer; Printer Selection Screen MHALRP01 will be displayed and CCC-552 NURSERY will be printed.--*

*--1087 NP Signature/Approval Dates

A Overview

Signature and approval date must be entered into the automated system before NP payments can be issued. Signature/approval dates will be entered by:

- selecting option “2”, “Signature/Approval Dates” from Menu MHALW0
- selecting applicable producer on Producer Selection Screen MHALAA01.

B Example of Screen MHALAC01

The following is an example of the Signature/Approval Screen MHALAC01.

```

NP                               027-COAHOMA                               Entry                               MHALAC01
Signature/Approval Screen         Version: AF44  10/19/2006 13:00 Term H2
-----
Producer MERI T FALLS                               ID 6789

Signature                               Approval                               Disapproval
Date                                     Date or                               Date
(MM/DD/CCYY)                            (MM/DD/CCYY)                        (MM/DD/CCYY)
.....                                   .....                                   .....

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd12=Print Payment Report

```

--*

***--1087 NP Signature/Approval Dates (Continued)**

C Action

County Offices shall:

- enter producer signature date
- enter approval or disapproval date as applicable
- PRESS “Cmd5” to update.

Note: The Approval/Disapproval process is by producer ID, not by nursery. Either the application is approved or disapproved.

The signature and approval or disapproval date will be removed if any changes are made to the application after the signature/approval dates are entered.--*

***--1088 Print Producer NP Application**

A Overview

CCC-552 NURSERY will be generated:

- when option “3”, “Print Producer Application”, is selected from Menu MHALW0 and applicable producer ID is entered
- during application process when user enters “N” on Record More Data Question Screen MHALWH1A.--*

*--1089 Unsigned NP Applications Report

A Overview

Unsigned Applications Report is a computer-generated report that lists all applications that have been initiated in the system but do not have a producer signature date entered.

B Unsigned Applications Report Option Screen

Once a valid printer ID has been entered, Unsigned Applications Report Option Screen MHALRD1A will be displayed. Following is an example of Unsigned Applications Report Option Screen MHALRD1A.

```

NP                               027-COAHOMA                Entry           MHALRP01
Printer Selection Screen          Version: AF36 03/14/2006 15:03 Term H2
-----
                                     Unsigned Applications Report Option Screen           MHALRD1A

                                     Select the order you wish to print the report:

                                     - alphabetically by producer last name/business ... ..
                                     - by update date with the most recent first ..... ..

                                     Enter date restrictions, if you wish:
                                     (MM/DD/CCYY)
                                     - do not print update dates prior to ..... ..
                                     - do not print update dates after ..... ..

                                     Enter=Continue  Cmd4=Previous Screen  Cmd7=End

```

Enter=Continue Cmd7=End

--*

***--1089 Unsigned NP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by update date with the most recent first	by the date that the application was updated, most recent update date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were updated on or...
do not print update dates after	before the date entered.
do not print update dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print update dates after • do not print update dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1090 Unapproved NP Applications Report

A Overview

Unapproved Applications Report is a computer-generated report that lists all applications that have a producer signature date entered into the system but do not have an approval or disapproval date entered.

B Unapproved Applications Report Option Screen

Once a valid printer ID has been entered, Unapproved Applications Report Option Screen MHALRE1A will be displayed. Following is an example of Unapproved Applications Report Option Screen MHALRE1A.

```

NP                               027-COAHOMA                Entry           MHALRP01
Printer Selection Screen          Version: AF36   03/14/2006 15:03 Term H2
-----
Unapproved Applications Report Option Screen           MHALRE1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by signature date with the most recent first .... ..

Enter date restrictions, if you wish:
                                                    (MM/DD/CCYY)
- do not print signature dates prior to .. .....
- do not print signature dates after .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1090 Unapproved NP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by signature date with the most recent first	by the date that the application was signed, most recent signature date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were signed on or...
do not print signature dates after	before the date entered.
do not print signature dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print signature dates after • do not print signature dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1091 Approved NP Applications Report

A Overview

Approved Applications Report is a computer-generated report that lists all applications that have a producer signature date and approval date entered into the system.

B Approved Applications Report Option Screen

Once a valid printer ID has been entered, Approved Applications Report Option Screen MHALRF1A will be displayed. The following is an example of the Approved Applications Report Option Screen MHALRF1A.

```

NP                               027-COAHOMA                Entry           MHALRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
Approved Applications Report Option Screen          MHALRF1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by approval date with the most recent first .....

Enter date restrictions, if you wish:
                                     (MM/DD/CCYY)
- do not print approval dates prior to ... ..
- do not print approval dates after .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1091 Approved NP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by approval date with the most recent first	by the date that the application was approved, most recent approval date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were approved on or...
do not print approval dates after	before the date entered.
do not print approval dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print approval dates after • do not print approval dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

***--1092 Disapproved NP Applications Report**

A Overview

Disapproved Applications Report is a computer-generated report that lists all applications that have been disapproved.

B Disapproved Applications Report Option Screen

Once a valid printer ID has been entered, Disapproved Applications Report Option Screen MHALRG1A will be displayed. The following is an example of the Disapproved Applications Report Option Screen MHALRG1A.

```

NP                               027-COAHOMA           Entry           MHALRP01
Printer Selection Screen          Version: AF36   03/14/2006 15:03 Term H2
-----
                                     Disapproved Applications Report Option Screen           MHALRG1A

                                     Select the order you wish to print the report:

                                     - alphabetically by producer last name/business ... ..
                                     - by disapproval date with the most recent first .. ..

                                     Enter date restrictions, if you wish:
                                     (MM/DD/CCYY)
                                     - do not print disapproval dates prior to .....
                                     - do not print disapproval dates after ... .....

                                     Enter=Continue  Cmd4=Previous Screen  Cmd7=End

```

Enter=Continue Cmd7=End

--*

***--1092 Disapproved NP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by disapproval date with the most recent first	by the date that the application was disapproved, most recent disapproval date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were disapproved on or...
do not print disapproval dates after	before the date entered.
do not print disapproval dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print disapproval dates after • do not print disapproval dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1093 Deleted NP Applications Report

A Overview

The Deleted Applications Report is a computer-generated report that lists all applications that have been deleted.

B Deleted Applications Report Option Screen

Once a valid printer ID has been entered, Deleted Applications Report Option Screen MHALRH1A will be displayed. The following is an example of the Deleted Applications Report Option Screen MHALRH1A.

```

NP                      027-COAHOMA                      Entry          MHALRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
Deleted Applications Report Option Screen          MHALRH1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by deletion date with the most recent first ..... ..

Enter date restrictions, if you wish:
                                           (MM/DD/CCYY)
- do not print deletion dates prior to ... ..
- do not print deletion dates after ..... ..

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1093 Deleted NP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by deletion date with the most recent first	by the date that the application was deleted, most recent deletion date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were deleted on or...
do not print deletion dates after	before the date entered.
do not print deletion dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print deletion dates after • do not print deletion dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

***--1094 CCC-552E NURSERY**

A Introduction

CCC-552E NURSERY is a computer generated report that prints the estimated calculated payment amount for a producer based on data currently loaded in the Nursery Program application file.--*

*--1094 CCC-552E NURSERY (Continued)

B Information on CCC-552E NURSERY's

This table includes a detailed description of the information contained on the CCC-552E NURSERY.

Field	Description	CCC-552 NURSERY Item
Producer Name, Address, and ID Number	Producer name, mailing address, and last 4 digits of the ID number.	5A
Application Status	The status of the Application: Signed, Approved, or Disapproved.	
Insured Status	"Insured/Noninsurable" – indicating producer has insurance or NAP coverage on any nursery crop in the county or "Uninsured" – indicating producer does not have insurance or NAP coverage.	6
Inventory Loss		
Nursery	The nursery number entered on the Nursery Program application.	7A
Beginning Inventory	The value of the Beginning inventory entered on the Nursery Program Application	7B
Ending Inventory	The value of the Ending inventory entered on the Nursery Program Application is computed.	7C
Inventory for Payment	Calculated Payment by subtracting the Ending Inventory amount from the Beginning inventory amount.	
Share	The producer's share of the inventory.	7D
Applicable Inventory Loss Payment Factor	The applicable payment factor for the producer's insured status.	
Calculated Payment	<p>Calculated payment for each nursery is computed by multiplying the following:</p> <ul style="list-style-type: none"> • Inventory for Payment amount times • share times • applicable inventory Loss Payment Factor. <p>Example: The calculated payment for an insured producer with a \$15,000 Inventory for Payment amount and a 1.000 share would be calculated as follows:</p> <p style="text-align: center;">$\\$15,000 \times 1.000 \times 25 \text{ percent} = \\$3,750.$</p>	
Total Calculated Payment for Inventory Loss (Subject to Payment Limitation)	Accumulated amount of the calculated inventory payments.	

--*

*--1094 CCC-552E NURSERY (Continued)

B Information on CCC-552E NURSERY's (Continued)

Field	Description	CCC-552 NURSERY Item
Cleanup Assistance		
Nursery	The nursery number entered on the Nursery Program application.	8A
Acres	The number of acres entered on the Nursery Program application.	8B
Share	The producer's share of the acres.	8C
Payment Rate	The applicable payment rate for the producer's insured status.	
Calculated Payment	<p>Calculated payment for each nursery is computed by multiplying the following:</p> <ul style="list-style-type: none"> • acres times • share times • applicable payment rate. <p>Example: The calculated payment for an uninsured producer with 20 acres and a 1.000 share would be calculated as follows:</p> <p style="text-align: center;">20 acres x 1.000 x \$237.50 = \$4,750.</p>	
Total Calculated Payment for Cleanup (Not Subject to Payment Limitation)	Accumulated amount of the calculated payments for clean up.	
Total Calculated Payment	Total of the "Total Calculated Payment for Inventory Loss" field and the "Total Calculated Payment For Cleanup" field.	

--*

*--1094 CCC-552E NURSERY (Continued)

C Printing CCC-552E NURSERY's

CCC-552E NURSERY's can be printed for a specific producer or for all producers. Follow the steps in this table to print the report.

Note: CCC-552E NURSERY's can also be printed by pressing "Cmd12" on Screen MHALAC01, "Signature/Approval Screen".

Step	Menu or Screen	Action	Result
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable.	Menu FAX09002 will be displayed
2	FAX09002	If option 4 was selected on Menu FAX250, then select the appropriate county.	Menu FAX09001 will be displayed.
3	FAX07001	ENTER "11", "PFC/DCP/Compliance".	Menu M00000 will be displayed.
4	M00000	ENTER "1", "NAP and Disaster".	Menu MH0000 will be displayed.
5	MH0000	ENTER "14", "Hurricane Disaster Programs".	Menu MHN0YR will be displayed.
6	MHN0YR	ENTER "8", "Nursery Program".	Menu MHAL00 will be displayed.
7	MHAL00	ENTER "2", "Payment Process".	Menu MHALN0 will be displayed.
8	MHALN0	ENTER "5", "Print Estimated Calculated Payment Report".	Screen MHAKPRT2 will be displayed.

--*

*--1094 CCC-552E NURSERY (Continued)

C Printing CCC-552E NURSERY's (Continued)

Step	Menu or Screen	Action		Result
9	MHAKPRT2	Enter the appropriate printer ID, and PRESS "Enter".		Screen MHAKN701 will be displayed.
10	MHAKN701	Screen MHAKN701 provides several options to print the entitlement report. Select either a specific producer or all producers according to the following:		
		Selection	Action	
		Process reports for all producers.	ENTER "All" in the "Enter Producer ID Number" field, and PRESS "Enter". Note: Do not use this option if applications are being updated on other workstations. Wait until all users have exited the Nursery application process.	Reports will be generated for all producers that have an application on the application file. Screen MHAKN701 will be redisplayed.
Process report for a selected producer.	Enter 1 of the following, and PRESS "Enter": <ul style="list-style-type: none"> • producer ID number and ID type in the "Enter Producer ID Number and Type" fields • last 4 digits of producer's ID number in the "Last Four Digits of ID" field • producer's last name in the "Last Name" field. 	Report will be generated if the selected producer has an application on the application file. Screen MHAKN701 will be redisplayed.		

--*

1095-1099 (Reserved)

***--Section 3 FVP Application Processing**

1100 Accessing FVP Menu

A Accessing Program Menu

From Menu FAX250, access FVP software according to the following table:

Step	Menu	Action
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable, and PRESS "Enter".
2	FAX09002	Enter the appropriate county on the Office Selection Menu, if applicable, and PRESS "Enter".
3	FAX07001	ENTER "11", "PFC/DCP Compliance", and PRESS "Enter".
4	M00000	ENTER "1", "NAP and Disaster", and PRESS "Enter".
5	MH0000	ENTER "14", "Hurricane Disaster Programs", and PRESS "Enter".
6	MHN0YR	ENTER "9", "FVP", and PRESS "Enter". The FVP Menu will be displayed.

B Example of FVP Menu

The following is an example of the FVP Menu.

```

COMMAND                                MENU: MHAN00                                H2
FVP Menu
-----
      1. Application Process
      2. Payment Process
*  3. Spot Check Selection Process

      21. Return to Application Selection Menu
      23. Return to Primary Selection Menu
      24. Sign Off

Cmd3=Previous Menu                                *=Option currently not available.

Enter option and press "Enter".
    
```

--*

--1101 Accessing FVP Application Processing*A FVP Application Menu MHANW0**

To process applications for FVP, select FVP Menu, option "1". FVP Application Menu will be displayed. The following is an example of FVP Application Menu.

```
COMMAND                                MENU: MHANW0                                H2
FVP Application Menu
-----
1. Loss Application                    4. Unsigned Applications Report
2. Signature/Approval Dates           5. Unapproved Applications Report
3. Print Producer Application          6. Approved Applications Report
                                        7. Disapproved Applications Report
                                        8. Deleted Applications Report

                                20. Return to Application Primary Menu
                                21. Return to Application Selection Menu
                                23. Return to Primary Selection Screen
                                24. Sign Off

Cmd3=Previous Menu                    *=Option currently not available.

Enter option and press "Enter".
```

--*

*--1101 Accessing FVP Application Processing (Continued)

B Available Options on FVP Application Menu

The following table provides an explanation of the options available on the FVP Application Menu.

Action	Result	OPTION is used for...
ENTER "1", "Loss Application", and PRESS "Enter".	Producer Selection	loading loss data for FVP.
ENTER "2", "Signature/ Approval Dates", and PRESS "Enter".	Screen will be displayed	loading signature/approval dates for FVP applications.
ENTER "3", "Print Producer Application", and PRESS "Enter".	Printer Selection	printing producer CCC-552 F&V.
ENTER "4", "Unsigned Applications Report", and PRESS "Enter".	Screen will be displayed	printing the report of unsigned applications.
ENTER "5", "Unapproved Applications Report", and PRESS "Enter".		printing the report of unapproved applications.
ENTER "6", "Approved Applications Report", and PRESS "Enter".		printing the report of approved applications.
ENTER "7", "Disapproved Applications Report", and PRESS "Enter".		printing the report of disapproved applications.
ENTER "8", "Deleted Applications Report", and PRESS "Enter".		printing the report of deleted applications

--*

*--1102 **Producer Selection Screen MHANWA01**

A Overview

Access to FVP software requires entry of 1 of the following:

- producer's ID number and type
- last 4 digits of producer's ID
- producer's last name.

B Example of Screen MHANWA01

The following is an example of the Producer Selection Screen MHANWA01.

```
FVP                                027-COAHOMA                        Selection      MHANWA01
Producer Selection Screen          Version: AF36  10/14/2006 11:07 Term H2
-----
                                     Enter Last Four Digits of ID: . . . .
                                     or
                                     Producer ID Number: . . . . . and Type:
                                     or
                                     Last Name: . . . . .
                                     (Enter Partial Name To Do An Inquiry)

Enter=Continue  Cmd7=End
```

--*

***--1102 Producer Selection Screen MHANWA01 (Continued)**

C Producer Not Active in SCIMS

Producers must be in SCIMS with a legacy link to the county completing the application to apply for FVP benefits. If the selected producer is not active in SCIMS with a legacy link to the county completing the application, add the producer to SCIMS and create a legacy link according to 1-CM.

D Producer Not Active on a Farm

Producers must be active on a 2005 or 2006 farm in the county completing the application to apply for FVP benefits. If the selected producer is not active on a 2005 or 2006 farm in the county completing the application, add the producer to an existing farm or add a new farm according to 3-CM.--*

*--1103 Insurance Coverage Screen MHANWA1A

A Overview

Once a valid producer has been selected, Insurance Coverage Screen MHANWA1A will be displayed. Screen MHANWA1A will be used to enter whether the producer has crop insurance or NAP coverage on any fruit or vegetable crops in the county in which the application is being entered.

B Example of Screen MHANWA1A

Following is an example of Insurance Coverage Screen MHANWA1A.

```
FVP                      027-COAHOMA                      Selection      MHANWA01
Producer Selection Screen          Version: AF44 10/19/2006 12:07 Term H2
-----
Insurance Coverage Screen                      MHANWA1A

Does this producer have insurance      (Y/N)
or NAP coverage on any fruit or
vegetable crops in this county?      . .

NOTE: This question relates to the producer
      as a whole, not by individual area.

Enter=Continue  Cmd4=Previous Screen

Enter=Continue  Cmd7=End
```

--*

***--1103 Insurance Coverage Screen MHANWA1A (Continued)**

C Action

County Offices shall enter:

- “Y”, if the producer has crop insurance or NAP coverage on any fruit or vegetable crop in the county in which the application is being entered
- “N”, if the producer does not have crop insurance or NAP coverage on any fruit or vegetable crop in the county in which the application is being entered.--*

*--1104 Area Selection Screen MHANWC01

A Overview

Once a valid producer has been selected, Area Selection Screen MHANWC01 will be displayed. Screen MHANWC01 will be used to enter new areas or select previously entered areas. The area numbers are assigned by the County Office by each specific producer ID.

Example: Producers A and B can **both** have nurseries numbered 1, 2, and 3.

B Example of Screen MHANWC01

Following is an example of Area Selection Screen MHANWC01 when no areas were previously entered.

```

FVP                      027-COAHOMA                      MHANWC01
Area Selection Screen          Version: AF44  10/19/2006 12:19 Term H2
-----
Producer MERI T FALLS                      Enter a new Area: .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End
    
```

Following is an example of Area Selection Screen MHANWC01 when areas were previously entered for the producer.

```

FVP                      027-COAHOMA                      MHANWC01
Area Selection Screen          Version: AF44  10/19/2006 12:39 Term H2
-----
Producer MERI T FALLS                      Enter a new Area: .....

                Or select an Area previously entered:

                        Area
                        ..      1

Enter=Continue  Cmd4=Previous Screen  Cmd7=End
    
```

--*

***--1104 Area Selection Screen MHANWC01 (Continued)**

C Action

County Offices shall:

- enter sequential area number and PRESS “Enter”, when entering information for a new disaster affected area
- select a previously entered area number and PRESS “Enter”, if area data needs to be modified or reviewed.--*

*--1105 Load Area Screen MHANWH01

A Overview

Load Area Screen MHANWH01 will be displayed once a new area number has been entered or a previously entered area number is selected on Area Selection Screen MHANWC01. Load Area Screen will be used to capture the following:

- producer’s share of the disaster affected area
- acres in the disaster affected area
- practice
- tier number that reflects the level of crop loss or field damage for the practice.

B Example of Screen MHANWH01

The following is an example of Load Area Screen MHANWH01.

```

FVP              027-COAHOMA              Entry              MHANWH01
Load Area Screen              Version: AF44  10/23/2006 11:23 Term H2
-----
Producer MERI T FALLS              Area              1
Share .....              Acres .....

      Select one of the following practices:
      .. Practice 1: Plasticulture
      .. Practice 2: Other than Plasticulture

      Select one of the following tiers:
      .. Tier I: 75 percent or more crop loss
      .. Tier II: 50-74 percent crop loss
      .. Tier III: 35-49 percent crop loss
      .. Tier IV: 15 percent or greater crop or field damage

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd24=Delete
    
```

--*

*--1105 Load Area Screen MHANWH01 (Continued)

C County Office Action

County Offices Shall:

- Enter producer’s share of disaster affected area
- Enter total number of acres in the disaster affected area
- Select the applicable practice
- Select the tier number that reflects the level of crop loss or field damage for the practice
- PRESS “Cmd5” to update.

Record More Data Question Screen MHANWH1A will be displayed.

D Action

The following table describes the options available on Screen MHANWH01.

Option	Result
Cmd4	Area Selection Screen MHANWC01 will be displayed.
Cmd5	Record More Data Question Screen MHANWH1A will be displayed.
Cmd7	FVP Application Menu MHANW0 will be displayed.
Cmd24	The area number currently being accessed will be deleted and Record More Data Question Screen MHANWH1A will be displayed. Note: Once all areas have been deleted from the application, the entire application will be considered deleted.

--*

*--1106 Record More Data Question Screen MHANWH1A

A Overview

Record More Data Question Screen MHANWH1A provides the opportunity for the user to load additional areas for the producer without exiting and reentering the FVP process.

B Example of Screen MHANWH1A

The following is an example of Screen MHANWH1A.

```

FVP              027-COAHOMA              Entry      MHANWH01
Load Area Screen              Version: AF44  10/23/2006 11:23 Term H2
-----
Producer MERI T FALLS              Area          1
Share
Record More Data Question Screen              MHANWH1A

Do you want to record data on another
area for this producer?              .Y. (Y/N)

Enter=Continue  Cmd4=Previous Screen
IM: Loss data has been recorded.

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd24=Delete
    
```

--*

***--1106 Record More Data Question Screen MHANWH1A (Continued)**

C Action

For question, “Do you want to record data on another area for this producer?” County Offices shall answer:

- “Y” if additional areas need to be loaded for the selected producer. Area Selection Screen MHANWC01 will be displayed
- “N” if additional areas do not need to be loaded for the selected producer. Printer Selection Screen MHANRP01 will be displayed. CCC-552 F&V will be printed.--*

*--1107 FVP Signature/Approval Dates

A Overview

Signature and approval date must be entered into the automated system before FVP payments can be issued. Signature/approval dates will be entered by:

- selecting option “2”, “Signature/Approval Dates” from Menu MHANW0
- selecting applicable producer on Producer Selection Screen MHANAA01.

B Example of Screen MHANAC01

The following is an example of the Signature/Approval Screen MHANAC01.

```

FVP                      027-COAHOMA                      Entry          MHANAC01
Signature/Approval Screen          Version: AF44  10/19/2006 13:00 Term H2
-----
Producer MERI T FALLS                      ID 6789

          Signature          Approval          Disapproval
          Date              Date or          Date
          (MM/DD/CCYY)      (MM/DD/CCYY)  (MM/DD/CCYY)
          .....            .....            .....

Cmd4=Previous Screen  Cmd5=Update  Cmd7=End  Cmd12=Print Payment Report

```

--*

***--1107 FVP Signature/Approval Dates (Continued)**

C Action

County Offices shall:

- enter producer signature date
- enter approval or disapproval date as applicable
- PRESS “Cmd5” to update.

Note: The Approval/Disapproval process is by producer ID, not by area. Either the application is approved or disapproved.

The signature and approval or disapproval date will be removed if any changes are made to the application after the signature/approval dates are entered.--*

***--1108 Print Producer FVP Application**

A Overview

CCC-552 F&V will be generated:

- when option “3”, “Print Producer Application”, is selected from Menu MHANW0, and applicable producer ID is entered
- during application process when user enters “N” on Record More Data Question Screen MHANWH1A.--*

*--1109 Unsigned FVP Applications Report

A Overview

Unsigned Applications Report is a computer-generated report that lists all applications that have been initiated in the system but do not have a producer signature date entered.

B Unsigned Applications Report Option Screen

Once a valid printer ID has been entered, Unsigned Applications Report Option Screen MHANRD1A will be displayed. Following is an example of Unsigned Applications Report Option Screen MHANRD1A.

```

FVP                      027-COAHOMA          Entry          MHANRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
                                Unsigned Applications Report Option Screen          MHANRD1A

                                Select the order you wish to print the report:

                                - alphabetically by producer last name/business ... ..
                                - by update date with the most recent first ..... ..

                                Enter date restrictions, if you wish:
                                                                (MM/DD/CCYY)
                                - do not print update dates prior to ..... ..
                                - do not print update dates after ..... ..

                                Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1109 Unsigned FVP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by update date with the most recent first	by the date that the application was updated, most recent update date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were updated on or...
do not print update dates after	before the date entered.
do not print update dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print update dates after • do not print update dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1110 Unapproved FVP Applications Report

A Overview

Unapproved Applications Report is a computer-generated report that lists all applications that have a producer signature date entered into the system but do not have an approval or disapproval date entered.

B Unapproved Applications Report Option Screen

Once a valid printer ID has been entered, Unapproved Applications Report Option Screen MHANRE1A will be displayed. Following is an example of Unapproved Applications Report Option Screen MHANRE1A.

```

FVP                      027-COAHOMA                      Entry          MHANRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
Unapproved Applications Report Option Screen          MHANRE1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by signature date with the most recent first .... ..

Enter date restrictions, if you wish:
                                                    (MM/DD/CCYY)
- do not print signature dates prior to .. .....
- do not print signature dates after .....

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

```

Enter=Continue Cmd7=End

--*

***--1110 Unapproved FVP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by signature date with the most recent first	by the date that the application was signed, most recent signature date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were signed on or...
do not print signature dates after	before the date entered.
do not print signature dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print signature dates after • do not print signature dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1111 Approved FVP Applications Report

A Overview

Approved Applications Report is a computer-generated report that lists all applications that have a producer signature date and approval date entered into the system.

B Approved Applications Report Option Screen

Once a valid printer ID has been entered, Approved Applications Report Option Screen MHANRF1A will be displayed. The following is an example of the Approved Applications Report Option Screen MHANRF1A.

```

FVP                      027-COAHOMA                      Entry          MHANRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
Approved Applications Report Option Screen          MHANRF1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by approval date with the most recent first ..... ..

Enter date restrictions, if you wish:
                                     (MM/DD/CCYY)
- do not print approval dates prior to ... ..
- do not print approval dates after ..... ..

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

```

Enter=Continue Cmd7=End

--*

***--1111 Approved FVP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by approval date with the most recent first	by the date that the application was approved, most recent approval date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were approved on or...
do not print approval dates after	before the date entered.
do not print approval dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print approval dates after • do not print approval dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

***--1112 Disapproved FVP Applications Report**

A Overview

Disapproved Applications Report is a computer-generated report that lists all applications that have been disapproved.

B Disapproved Applications Report Option Screen

Once a valid printer ID has been entered, Disapproved Applications Report Option Screen MHANRG1A will be displayed. The following is an example of the Disapproved Applications Report Option Screen MHANRG1A.

```
FVP                      027-COAHOMA                      Entry          MHANRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
Disapproved Applications Report Option Screen          MHANRG1A

Select the order you wish to print the report:

- alphabetically by producer last name/business ... ..
- by disapproval date with the most recent first .. ..

Enter date restrictions, if you wish:
                                     (MM/DD/CCYY)
- do not print disapproval dates prior to .....
- do not print disapproval dates after ... ..

Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End
```

--*

***--1112 Disapproved FVP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by disapproval date with the most recent first	by the date that the application was disapproved, most recent disapproval date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were disapproved on or...
do not print disapproval dates after	before the date entered.
do not print disapproval dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print disapproval dates after • do not print disapproval dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1113 Deleted FVP Applications Report

A Overview

The Deleted Applications Report is a computer-generated report that lists all applications that have been deleted.

B Deleted Applications Report Option Screen

Once a valid printer ID has been entered, Deleted Applications Report Option Screen MHANRH1A will be displayed. The following is an example of the Deleted Applications Report Option Screen MHANRH1A.

```

FVP                      027-COAHOMA          Entry          MHANRP01
Printer Selection Screen          Version: AF36  03/14/2006 15:03 Term H2
-----
                                Deleted Applications Report Option Screen          MHANRH1A

                                Select the order you wish to print the report:

                                - alphabetically by producer last name/business ... ..
                                - by deletion date with the most recent first .....

                                Enter date restrictions, if you wish:
                                                                (MM/DD/CCYY)
                                - do not print deletion dates prior to ... .....
                                - do not print deletion dates after .....

                                Enter=Continue  Cmd4=Previous Screen  Cmd7=End

Enter=Continue  Cmd7=End

```

--*

***--1113 Deleted FVP Applications Report (Continued)**

C Action

County Offices are required to select the order in which the report will print.

IF selected report order is...	THEN the report will print...
alphabetically by producer last name/business	alphabetically by last name/business.
by deletion date with the most recent first	by the date that the application was deleted, most recent deletion date first.

Note: Only 1 print order can be selected at a time.

County Offices have the option of entering date restrictions.

IF a date is entered next to...	THEN the report will only print applications that were deleted on or...
do not print deletion dates after	before the date entered.
do not print deletion dates prior to	after the date entered.
both of the following: <ul style="list-style-type: none"> • do not print deletion dates after • do not print deletion dates prior to 	between the dates entered.

Note: Both a print order and a date restriction can be entered at the same time.--*

*--1114 CCC-552E F&V

A Introduction

CCC-552E F&V is a computer generated document that prints the estimated calculated payment amount for a producer based on data currently loaded in FVP application file.

B Information on CCC-552E F&V

This table includes a detailed description of the information contained on CCC-552E F&V.

Field	Description	CCC-552 F&V Item
Producer Name, Address, and ID Number	Producer name, mailing address, and last 4 digits of the ID number.	5A and 5B
Application Status	The status of the Application: Signed, Approved, or Disapproved.	
Insured Status	<ul style="list-style-type: none"> “Insured” indicates producer has insurance or NAP coverage on any fruit or vegetable crop in the county “Uninsured” indicates producer does not have insurance or NAP coverage. 	6
Area	The area number entered on the FVP application.	
Practice	<ul style="list-style-type: none"> Practice 1, “Plasticulture” Practice 2, “Other than Plasticulture”. 	7A
Tier	Tier level I, II, III, or IV entered on the application for the percentage of crop loss.	7B
Acres	The number of acres entered on FVP application.	7C
Share	The producer’s share of the acres.	7D
Payment Rate	The payment rate established for the practice, tier, and insured status.	

--*

*--1114 CCC-552E F&V (Continued)

B Information on CCC-552E F&V (Continued)

Field	Description	CCC-552 F&V Item
Calculated Payment	<p>Calculated payment for each area is computed by multiplying the following:</p> <ul style="list-style-type: none"> • acres times • share times • applicable payment rate times • applicable percentage (based on tier) of payment subject to limitation plus • applicable percentage (based on tier) of payment not subject to payment limitation. <p>Note: All tier IV calculated payment amounts will result in zero because the percentage of the payment subject and not subject to payment limitation are zero.</p> <p>Example 1: The calculated payment for a insured producer with 20 acres and a 1.000 share with tier I loss and practice 1 would be calculated as follows:</p> <p style="margin-left: 40px;">20 acres x 1.000 x \$3,750 x 94.6667% = \$71,000</p> <p style="margin-left: 40px;">plus</p> <p style="margin-left: 40px;">20 acres x 1.000 x \$3,750 x 5.3333% = \$4,000</p> <p style="margin-left: 40px;">Total Calculated Payment is:</p> <p style="margin-left: 40px;">\$71,000 + \$4,000 = \$75,000.</p>	

--*

*--1114 CCC-552E F&V (Continued)

B Information on CCC-552E F&V (Continued)

Field	Description	CCC-552 F&V Item
Calculated Payment (Continued)	<p>Example 2: The calculated payment for a uninsured producer with 25 acres and a .2000 share with tier IV loss and practice 2 would be calculated as follows:</p> <p>25 acres x .2000 x \$70 x 0% = \$0</p> <p>plus</p> <p>25 acres x .2000 x \$70 x 0% = \$0</p> <p>Total Calculated Payment is: \$0 + \$0 = \$0</p>	
Total Calculated Payment for Production Loss (Subject to Payment Limitation)	Accumulated amount of the calculated percentage of the payments subject to limitation.	
Total Calculated Payment for Damage/Cleanup (Not Subject to Payment Limitation)	Accumulated amount of the calculated percentage of the payments not subject to payment limitation.	
Disaster Tier Payment Rates	<p>A table that contains training:</p> <ul style="list-style-type: none"> • payment rates for each tier, practice, insured status • percentage of the payment that is subject to payment limitation by tier and practice • percentage not subject to payment limitation by tier and practice. 	

*--1114 CCC-552E F&V (Continued)

C Printing CCC-552E F&V's

CCC-552E F&V's can be printed for a specific producer or for all producers. Follow the steps in this table to print the report.

Note: CCC-552E F&V's can also be printed by pressing "Cmd12" on Screen MHANAC01, "Signature/Approval Screen".

Step	Menu or Screen	Action	Result
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable.	Menu FAX09002 will be displayed
2	FAX09002	If option "4" was selected on Menu FAX250, select the appropriate county.	Menu FAX09001 will be displayed.
3	FAX07001	ENTER "11", "PFC/DCP/Compliance".	Menu M00000 will be displayed.
4	M00000	ENTER "1", "NAP and Disaster".	Menu MH0000 will be displayed.
5	MH0000	ENTER "14", "Hurricane Disaster Programs".	Menu MHN0YR will be displayed.
6	MHN0YR	ENTER "9", "Fruit and Vegetable Program".	Menu MHAN00 will be displayed.
7	MHAN00	ENTER "2", "Payment Process".	Menu MHANN0 will be displayed.
8	MHANN0	ENTER "5", "Print Estimated Calculated Payment Report".	Screen MHAKPRT2 will be displayed.

--*

C Printing CCC-552E F&V's (Continued)

Step	Menu or Screen	Action	Result
9	MHAKPRT2	Enter the appropriate printer ID, and PRESS "Enter".	Screen MHAKN701 will be displayed.
10	MHAKN701	Screen MHAKN701 provides several options to print the entitlement report. Select either a specific producer or all producers according to the following:	
		Selection	Action
		Process reports for all producers.	ENTER "All" in the "Enter Producer ID Number" field, and PRESS "Enter". Note: Do not use this option if applications are being updated on other workstations. Wait until all users have exited the FVP application process.
Process report for a selected producer.	Enter 1 of the following, and PRESS "Enter": <ul style="list-style-type: none"> • producer ID number and ID type in the "Enter Producer ID Number and Type" fields • last 4 digits of producer's ID number in the "Last Four Digits of ID" field • producer's last name in the "Last Name" field. 	Report will be generated if the selected producer has an application on the application file. Screen MHAKN701 will be redisplayed.	

--*

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

None

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELC) and Wetland Conservation (WC) Certification		32, 240
AD-1026A	Supplemental to AD-1026		32
CCC-184	CCC Check		1, 854, 867, 893, 932
CCC-36	Assignment of Payment		35, 851
CCC-37	Joint Payment Authorization		35, 851
CCC-458	RMA Compliance Referral Worksheet	278	71, 132, 284
CCC-466-1	Crop Disaster Program Compliance Worksheet	281	282, 287
CCC-467	Crop Disaster Program Second Party Review Worksheet	276	
CCC-468	2003, 2004, and 2005 Crop Disaster Program District Director Review Worksheet	276	
CCC-471	Non-Insured Crop Disaster Assistance Program (NAP) Application for Coverage		30, 1002
CCC-502	Farm Operating Plan for Payment Eligibility Review		34, 240, 702
CCC-526	Payment Eligibility Average Adjusted Gross Income Certification		31, 240
CCC-552 CITRUS	2005 Hurricane Citrus Disaster Program	Part 17	
CCC-552 F&V	2005 Hurricane Fruit and Vegetable Disaster Program	Part 17	
CCC-552 NURSERY	2005 Hurricane Nursery Disaster Program	Part 17	
CCC-552 TROPICAL	2005 Hurricane Tropical Disaster Program	Part 17	
CCC-552E CITRUS	Citrus Estimated Calculated Payment Report		1074
CCC-552E F&V	Fruit and Vegetable Estimated Calculated Payment Report		1103
CCC-552E NURSERY	Nursery Estimated Calculated Payment Report		1088
CCC-576	Notice of Loss and Application for Payment Noninsured Crop Disaster Assistance Program		718, 839

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-750	2003, 2004, and 2005 Crop Disaster Program Application	241	Text, Ex. 2
CCC-750A	2003, 2004, and 2005 Crop Disaster Program Payment Calculation Worksheet (Yield Based Single Market Crops)	242	151, 154, 240
CCC-750B	2003, 2004, and 2005 Crop Disaster Program Payment Calculation Worksheet (Yield Based Multiple Market Crops)	243	152, 154, 181, 240
CCC-750C	2003, 2004 and 2005 Crop Disaster Program Payment Calculation Worksheet (Value Loss Crops)	244	240
CCC-750D	2003, 2004, and 2005 Crop Disaster Program Calculation of 95% Cap and Net Disaster Payment	248	240
CCC-750E	Statement of Calculated Payment Amounts - Producer Summary Report		525
CCC-750E-1	Statement of Calculated Payment Amounts - Single Market Crops		529
CCC-750E-2	Statement of Calculated Payment Amounts - Multiple Market Crops		529
CCC-750E-3	Statement of Calculated Payment Amounts - Value Loss Crops		529
CCC-750M	2003, 2004, and 2005 Crop Disaster Program for Multiple Crop - Same Acreage Certification	247	72, 240, 402
CCC-751	2003, 2004, and 2005 Crop Insurance and/or Noninsured Crop Disaster Assistance Program (NAP) Coverage Agreement	30	240
CCC-760	Worksheet for Tobacco Disaster Payment Determinations By Farm		202, 240, 326
CRP-15	Agreement for Reduction for Bases, Allotments, and Quotas		71
FSA-325	Application for Payment of Amounts Due Persons Who Have Died, Disappeared, or Have Been Declared Incompetent		702, 851, 1002, 1003,
FSA-570	Waiver of Eligibility for Emergency Assistance		3
FSA-573	2005 Hurricane Disaster Program Application		Parts 15, 16, 1001, 1002
FSA-577	Report of Supervisory Check	276	
FSA-578	Report of Acreage		Text
FSA-1007	Inspection Certificate and Calculation Worksheet		155
MQ-108-1	Report of Unmarketed Tobacco		202

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

Approved Abbreviations	Term	Reference
AGI	adjusted gross income	Text
AGR	adjusted gross revenue	7, 8, 30
APH	actual production history	Text
CAT	catastrophic risk protection	7, 30, 50
CDP	Crop Disaster Program	Text
CP	Citrus Program	Parts 17, 18
CRC	crop revenue coverage	8, 30, 1000
CRS	Common Receivable System	1
CVS	Compliance Validation System	12
EFT	electronic funds transfer	1, 1000
FEMA	Federal Emergency Management Agency	733
FFA	Future Farmers of America	6
FH	fresh	99, 100
FSN	farm serial number	716, 734
FVP	Fruit and Vegetable Program	Parts 17, 18
GRIP	Group Risk Income Plan	30, 246
GRP	Group Risk Plan	30, 55, 246
HDP	Hurricanes Disaster Program	Parts 17, 18
HEL	highly erodible land	702, 851
HIP	Hurricane Indemnity Program	Parts 15, 16, 17
NAACP	National Association for the Advancement of Colored People	6
NC-CDP	North Carolina - Fruit and Vegetable Crop Loss	Text
NP	Nursery Program	Parts 17, 18
PT	program technician	704, 734
QL	quality loss	279, 288
SCIMS	Service Center Information Management System	Text
TFP	Tropical Fruit Program	Parts 17, 18
TIP	Tree Indemnity Program	Parts 15, 16, 17
UM	unmarketable	99, 100
VA-CDP	Virginia Crop Loss	Text

Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

Redelegations of Authority

This table lists redelegations of authority in this handbook.

Redelegation	Reference
COC may delegate responsibility to CED or County Office for approving routine applications.	5

Menu and Screen Index

The following menus and screens are displayed in this handbook.

Menu or Screen	Title	Reference
MHAD00	Crop Disaster Program Main Menu	316
MHADAC01	Enrollment/Approval Screen	402
MHADIC01	Unit Selection Screen	341
MHADIG01	Value Loss Screen	346
MHADIH01	Load Acres/Production Screen	343
MHADIH1A	Record More Data Questions Screen	344
MHADIH1B	Record Enrollment Date Screen	345
MHADIM01	Crop Selection Screen	342
MHADIN01	Crop Selection Screen	348
MHADLC01	Worksheet Selection Screen	404
MHADLH01	Load Unmarketable Production Screen	407
MHADLP00	Load Levels Summary Screen	405
MHADLP01	Level 1 Screen	406
MHADRM	Crop Disaster Program Reports Menu	416
MHADS0	2003-2005 Disaster Spot Check Menu	286
MHADS109	Random Print Information Screen	286
MHADSB01	Additional Required Producer Screen	286
MHADSD01	Producer Selection Screen	287
MHADSE01	Spot Check Selection Screen	287
MHADSF01	Spot Check Findings Screen	287
MHADSP01	Random Print Selection Screen	286
MHADSX01	Informational Screen	287
MHADWD01	Crop Selection Screen	322
MHADWE01	Crop Type Selection Screen	323
MHADWF01	Crop Intended Use Selection Screen	324
MHADWF1A	Insurance Questions Screen	325
MHADWG01	Value Loss Screen	329
MHADWH01	Load Acres/Production Screen	326
MHADWH1A	Record More Data Questions Screen	327
MHADWH1B	Record Enrollment Date Screen	328
MHADWN01	NAP Loss Selection Screen	321
MHADNS01	2003-2005 CDP Cancel Screen - Payable	494
	2003-2005 CDP Cancel Screen - Overpayment/Receivable	513

Menu and Screen Index (Continued)

Menu or Screen	Title	Reference
MHAK00	CP Menu	1060
MHAKAC01	CP Signature/Approval Screen	1067
MHAKRD1A	Unsigned Application Report Option Screen	1069
MHAKRE1A	Unapproved Application Report Option Screen	1070
MHAKRF1A	Approved Application Report Option Screen	1071
MHAKRG1A	Disapproved Application Report Option Screen	1072
MHAKRH1A	Deleted Application Report Option Screen	1073
MHAKRP01	CP Printer Selection Screen	1069, 1070, 1071, 1072, 1073
MHAKW0	CP Application Menu	1061
MHAKWA01	CP Producer Selection Menu	1062, 1063
MHAKWC01	CP Grove Selection Menu	1064
MHAKWH01	CP Load Grove Screen	1065, 1066
MHAKWH1A	Record More Data Question Screen	1066
MHAL00	NP Menu	1075
MHALAC01	NP Signature/Approval Screen	1081
MHALRD1A	Unsigned Application Report Option Screen	1083
MHALRE1A	Unapproved Application Report Option Screen	1084
MHALRF1A	Approved Application Report Option Screen	1085
MHALRG1A	Disapproved Application Report Option Screen	1086
MHALRH1A	Deleted Application Report Option Screen	1087
MHALRP01	NP Printer Selection Screen	1083, 1084, 1085, 1086, 1087
MHALW0	NP Application Menu	1076
MHALWA01	NP Producer Selection Menu	1077, 1078
MHALWA1A	Insurance Coverage Screen	1078
MHALWC01	NP Nursery Selection Menu	1079
MHALWH01	NP Load Nursery Screen	1080
MHALWH1A	Record More Data Question Screen	1080
MHAN00	FVP Menu	1089
MHANAC01	FVP Signature/Approval Screen	1096
MHANRD1A	Unsigned Application Report Option Screen	1098
MHANRE1A	Unapproved Application Report Option Screen	1099
MHANRF1A	Approved Application Report Option Screen	1100
MHANRG1A	Disapproved Application Report Option Screen	1101
MHANRH1A	Deleted Application Report Option Screen	1102
MHANRP01	FVP Printer Selection Screen	1098, 1099, 1100, 1101, 1102
MHANW0	FVP Application Menu	1090
MHANWA01	FVP Producer Selection Menu	1091, 1092
MHANWC01	FVP Area Selection Menu	1093
MHANWH01	FVP Load Area Screen	1094, 1095
MHANWH1A	Record More Data Question Screen	1095
MHAUW0	Notice of Loss/Production Application Selection Menu	318
MHAUWC01	Unit Selection Screen	320

***--Counties Declared or Designated for CP, FVP, NP, and TFP**

The following tables provide Presidential-declared or Secretarial-designated States, counties, and disaster periods for CP, FVP, NP, and TFP.

Hurricane Katrina			
Disaster Period of August 24 through October 23, 2005			
State	Eligible Counties		
Florida	Bay Broward Calhoun Collier Escambia Franklin	Gulf Holmes Jackson Liberty Miami-Dade Monroe	Okaloosa Santa Rosa Wakulla Walton Washington

Hurricane Katrina			
Disaster Period of August 29 through October 28, 2005			
State	Eligible Counties		
Alabama	Baldwin Bibb Blount Butler Chilton Choctaw Clarke Colbert Conecuh Covington Cullman Dallas Escambia Fayette	Franklin Geneva Greene Hale Jefferson Lamar Lauderdale Lawrence Limestone Lowndes Marengo Marion Marshall	Mobile Monroe Morgan Perry Pickens St. Clair Shelby Sumter Tuscaloosa Walker Washington Wilcox Winston
Arkansas	Ashley Chicot Columbia Crittenden	Desha Lafayette Lee Miller	Phillips St. Francis Union

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***--Counties Declared or Designated for CP, FVP, NP, and TFP (Continued)**

Hurricane Katrina (Continued)			
Disaster Period of August 29 through October 28, 2005			
State	Eligible Counties		
Louisiana	Acadia	Iberia	St. Bernard
	Allen	Iberville	St. Charles
	Ascension	Jackson	St. Helena
	Assumption	Jefferson	St. James
	Avoyelles	Jefferson Davis	St. John the Baptist
	Beauregard	Lafayette	St. Landry
	Bienville	Lafourche	St. Martin
	Bossier	La Salle	St. Mary
	Caddo	Lincoln	St. Tammany
	Calcasieu	Livingston	Tangipahoa
	Caldwell	Madison	Tensas
	Cameron	Morehouse	Terrebonne
	Catahoula	Natchitoches	Union
	Claiborne	Orleans	Vermilion
	Concordia	Ouachita	Vernon
	De Soto	Plaquemines	Washington
	East Baton Rouge	Pointe Coupee	Webster
	East Carroll	Rapides	West Baton Rouge
	East Feliciana	Red River	West Carroll
	Evangeline	Richland	West Feliciana
	Franklin	Sabine	Winn
	Grant		

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*--Counties Declared or Designated for CP, FVP, NP, and TFP (Continued)

Hurricane Katrina (Continued)				
Disaster Period of August 29 through October 28, 2005				
State	Eligible Counties			
Mississippi	Adams	Itawamba	Perry	
	Alcorn	Jackson	Pike	
	Amite	Jasper	Pontotoc	
	Attala	Jefferson	Prentiss	
	Benton	Jefferson Davis	Quitman	
	Bolivar	Jones	Rankin	
	Calhoun	Kemper	Scott	
	Carroll	Lafayette	Sharkey	
	Chickasaw	Lamar	Simpson	
	Choctaw	Lauderdale	Smith	
	Claiborne	Lawrence	Stone	
	Clarke	Leake	Sunflower	
	Clay	Lee	Tallahatchie	
	Coahoma	Leflore	Tate	
	Copiah	Lincoln	Tippah	
	Covington	Lowndes	Tishomingo	
	De Sota	Madison	Tunica	
	Forrest	Marion	Union	
	Franklin	Marshall	Walthall	
	George	Monroe	Warren	
	Greene	Montgomery	Washington	
	Grenada	Neshoba	Wayne	
	Hancock	Newton	Webster	
	Harrison	Noxubee	Wilkinson	
	Hinds	Oktibbeha	Winston	
	Holmes	Panola	Yalobusha	
	Humphreys	Pearl River	Yazoo	
	Issaquena			
	Tennessee	Fayette	Hardin	Shelby
		Giles	Lawrence	Wayne
		Hardenman	McNairy	
	Texas	Cass		

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***--Counties Declared or Designated for CP, FVP, NP, and TFP (Continued)**

Hurricane Ophelia			
Disaster Period September 11 through November 10, 2005			
State	Eligible Counties		
North Carolina	Beaufort Bladen Brunswick Curerret Columbus Craven Currituck	Dare Duplin Hyde Jones Lenoir New Hanover Onslow	Pamlico Pender Pitt Sampson Tyrell Washington
South Carolina	Horry		

Hurricane Rita			
Disaster Period September 23 through November 22, 2005			
State	Eligible Counties		
Alabama	Franklin		
Arkansas	Ashley Chicot Columbia Crittenden	Desha Lafayette Lee Miller	Phillips St. Francis Union
Louisiana	Acadia Allen Ascension Avoyelles Beauregard Bienville Bossier Caddo Calcasieu Caldwell Cameron Catahoula Claiborne Concordia De Sota East Carroll Evangeline	Franklin Grant Iberia Jackson Jefferson Jefferson Davis Lafayette La Salle Lincoln Livingston Madison Morehouse Natchitoches Ouachita Plaquemines Rapides	Red River Richland Sabine St. Landry St. Martin St. Mary St. Tammany Tensas Terrebonne Union Vermilion Vernon Webster West Baton Rouge West Carroll Winn

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***--Counties Declared or Designated for CP, FVP, NP, and TFP (Continued)**

Hurricane Rita (Continued)			
Disaster Period September 23 through November 22, 2005			
State	Eligible Counties		
Mississippi	Adams	Issaquena	Pearl River
	Alcorn	Itawamba	Perry
	Amite	Jackson	Pike
	Attala	Jasper	Prentiss
	Benton	Jefferson	Quitman
	Bolivar	Jefferson Davis	Rankin
	Calhoun	Jones	Scott
	Carroll	Kemper	Sharkey
	Chickasaw	Lafayette	Simpson
	Choctaw	Lamar	Smith
	Claiborne	Lauderdale	Stone
	Clarke	Lawrence	Sunflower
	Clay	Leake	Tallahatchie
	Coahoma	Lee	Tate
	Copiah	Leflore	Tippah
	Covington	Lincoln	Tishomingo
	De Sota	Lowndes	Tunica
	Forrest	Madison	Walthall
	Franklin	Marion	Warren
	George	Marshall	Washington
	Greene	Monroe	Wayne
	Grenada	Montgomery	Webster
	Hancock	Neshoba	Wilkinson
	Harrison	Newton	Winston
	Hinds	Noxubee	Yalobusha
	Holmes	Oktibbeha	Yazoo
Humphreys	Panola		
Tennessee	Fayette	Hardin	Shelby
	Hardeman	McNairy	

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***--Counties Declared or Designated for CP, FVP, NP, and TFP (Continued)**

Hurricane Rita (Continued)			
Disaster Period September 23 through November 22, 2005			
State	Eligible Counties		
Texas	Anderson	Henderson	Panola
	Angelina	Houston	Polk
	Austin	Jasper	Rusk
	Brazoria	Jefferson	Sabine
	Cass	Leon	San Augustine
	Chambers	Liberty	San Jacinto
	Cherokee	Madison	Shelby
	Fort Bend	Marion	Smith
	Galveston	Matagorda	Trinity
	Gregg	Montgomery	Tyler
	Grimes	Morris	Upshur
	Hardin	Nacogdoches	Walker
	Harris	Newton	Waller
	Harrison	Orange	Wharton

Hurricane Wilma			
Disaster Period October 23 through December 22, 2005			
State	Eligible Counties		
Florida	Brevard	Highlands	Okeechobee
	Broward	Hillsborough	Orange
	Charlotte	Indian River	Osceloa
	Collier	Lee	Palm Beach
	De Sota	Manatee	Polk
	Glades	Martin	St. Lucie
	Hardee	Miami-Dade	Sarasota
	Hendry	Monroe	Volusia

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