

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250


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**Marketing Assistance Loans and Loan Deficiency  
Payments for 2019 and Subsequent Crop Years  
8-LP (Revision 3)**

**Amendment 2**

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**Approved:** Deputy Administrator, Farm Programs



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**Amendment Transmittal**

**A Reasons for Amendment**

Subparagraph 1 A has been amended to acknowledge priority of pandemic or national emergency policies.

Subparagraph 3 A has been amended to:

- update handbook titles
- remove 2-CM and 3-CM
- add 10-CM, 11-CM, 1-IA, and 2-LP Wool and Mohair.

Subparagraph 3 C has been amended to update websites.

Paragraph 23 has been amended to update CCC-770 LDP and CCC-770 MAL examples and instructions.

Paragraph 32 has been amended to update the crop years.

Subparagraph 225 L has been amended to update who PSD will work with to update the software.

Subparagraph 226 B has been amended to include that the County Office will maintain MAL's and LDP's.

Subparagraphs 300 C and 323 A have been amended to remove the website for the National Compliance Review Database.

Subparagraph 316 A has been amended to reference 5-LP, Part 5 for grain bin safety guidelines.

Subparagraph 336 E has been amended to update the instructions for completing CCC-633EW.

Subparagraph 504 A has been amended to reference paragraph 511.

## **Amendment Transmittal (Continued)**

### **A Reasons for Amendment (Continued)**

Paragraph 511 has been added to provide guidance for obtaining a lien waiver or UCC-3 from SBA.

Subparagraph 542 C has been amended to update the link to the AMS WCMD Dashboard.

Subparagraphs 741 C and H have been amended to update references to CCC-681-1.

Paragraph 743 has been amended to update CCC-681-1 instructions, example, and references.

Subparagraph 817 B has been amended to revise policy for obtaining grain warehouse storage rates.

Subparagraph 1002 G has been added to provide instructions for completing CCC-633 EZ.

Exhibit 3 has been added to provide helpful website links.

Exhibit 5, subparagraph Q has been added to provide SBA LM example letter.

Exhibit 9 has been amended to provide updated grain sorghum varieties information and removed the table listing that is now provided on the Price Support website.

Exhibit 16 has been amended to:

- provide a link for State Offices to request CCC-683's
- update the example of CCC-683.

### **B Obsolete Material**

8-LP (Rev. 2) is obsolete.

**Amendment Transmittal (Continued)**

<b>Page Control Chart</b>		
<b>TC</b>	<b>Text</b>	<b>Exhibit</b>
1-4 11, 12	1-1 through 1-6 1-67, 1-68 1-68.5, 1-68.6 (add) 1-69 through 1-72 1-72.5, 1-72.6 (add) 1-73 through 1-76 1-99, 1-100 2-73, 2-74 3-3, 3-4 3-39, 3-40 3-53, 3-54 3-103, 3-104 5-21, 5-22 5-37 through 5-64 5-131, 5-132 7-115, 7-116 7-119 through 7-128 7-133, 7-134 8-43, 8-44 10-16.5, 10-16.6 (add) 10-17, 10-18	1, pages 1-4 page 5 3, page 1 (add) 5, page 25 (add) 9, pages 1-4 page 5 page 6 (remove) page 7-28 (remove) 16, pages 1, 2



**Table of Contents**

**Page No.**

**Part 1            General Information and Administrative Provisions**

**Section 1        Introduction and Purpose**

1	Purpose and Authority .....	1-1
2	Signatures, Authorizations, and Approvals .....	1-3
3	Related Handbooks and Websites.....	1-4
4-9	(Reserved)	

**Section 2        Responsibilities**

10	Administrative Responsibilities .....	1-27
11-19	(Reserved)	

**Section 3        Administrative Provisions**

20	Appeals .....	1-61
21	Applicability of Soldiers’ and Sailors’ Civil Relief Act of 1940.....	1-62
22	Bankruptcy Cases.....	1-65
23	CCC-770 LDP and CCC-770 MAL.....	1-67
24	Collecting Commodity Assessments and Other Fees .....	1-76
25	Incorrect Loan or LDP Rate or Incorrect Quantity Used.....	1-82
26	Interest Rates and Calculations .....	1-86
27	IRS Reporting and Abandonments .....	1-88
28	Lobbying Activity Provisions.....	1-89
29	Misaction/Misinformation and Finality Rule.....	1-95
30	Offsets .....	1-96
31	Overdisbursements, Overpayments, and Receivables .....	1-99
32	Payment and AGI Limitation for 2019 Through 2031 Crops.....	1-100
33	Prompt Payment Act.....	1-101
34-44	(Reserved)	

**Section 4        Warehouse Status Notification**

45	Notification of UGRSA Warehouse Status.....	1-139
46	Violations and Suspected Violations by Warehouse Operator .....	1-144
47-199	(Reserved)	

## Table of Contents (Continued)

Page No.

### Part 2 Common Loan and LDP Provisions

#### Section 1 Producer Eligibility

200	Eligible Producers .....	2-1
201	Ineligible Producers .....	2-5
202	Delinquent Federal Nontax Debtors .....	2-6
203	Eligible Foreign Person.....	2-11
204	Eligible CMA's .....	2-11
205	Deceased Producers .....	2-12
206	Dissolved Corporations or Partnerships.....	2-16
207-224	(Reserved)	

#### Section 2 Commodity Eligibility

225	Eligible Commodities .....	2-67
226	Loan and LDP Final Availability Dates.....	2-74
227	Beneficial Interest .....	2-76
228	Reviewing Contracts.....	2-83
229	Guidelines for Submitting Contracts .....	2-91
230	Eligible Quantity.....	2-92
231	Poisonous Substances and Contamination.....	2-96
232	Repledging Commodities.....	2-99
233	Loans Ineligible for Delivery or Forfeiture .....	2-101
234	Second Party Reviews.....	2-104
235-299	(Reserved)	

### Part 3 Spot-Checking and Production Evidence

#### Section 1 Spot-Check Policy

300	Compliance Reviews for LDP's and MAL's.....	3-1
301	Outstanding Farm-Stored Loans .....	3-5
302	LDP's .....	3-7
303	Farm-Stored Loans Delivered to CCC.....	3-8
304	Commodity Inspector Spot-Check Review .....	3-9
305-314	(Reserved)	

**Table of Contents (Continued)**

**Page No.**

**Part 3            Spot-Checking and Production Evidence (Continued)**

**Section 2        Spot-Check Process**

315	Notification .....	3-37
316	On-Farm Visits.....	3-39
317	Completing Spot Checks.....	3-40
318	Loan Quantity Determination and Action Required.....	3-41
319	LDP Quantity Determination and Action Required.....	3-45
320	Producer Requests for Redetermination of Quantity or Quality.....	3-48
321	Loan Maturity Date Acceleration .....	3-49
322	Loan Collateral Storability Questioned .....	3-51
323	County Office Spot-Check Review .....	3-54
324	State Office Spot-Check Review .....	3-56
325-334	(Reserved)	

**Section 3        Production Evidence**

335	Requirements .....	3-89
336	Maximum Eligible Quantity .....	3-98
337	Dates for Submitting Evidence .....	3-107
338	Failure to Provide Acceptable Production Evidence .....	3-108
339	Insufficient Production Evidence.....	3-110
340	Apportioning Commingled Production Evidence.....	3-112
341	New Loans or LDP's Based on Submitted Production Evidence.....	3-118
342-399	(Reserved)	

**Table of Contents (Continued)**

**Page No.**

**Part 4           Violations**

**Section 1       General Provisions**

400	Producer Liability .....	4-1
401	Loan and LDP Violations .....	4-6
402-409	(Reserved)	

**Section 2       Administrative Actions**

410	Determining Administrative Actions .....	4-31
411	Accelerating the Loan Maturity Date .....	4-38
412	Assessing Liquidated Damages .....	4-39
413	Special Provisions for Unauthorized Disposition or Flagrant Incorrect Certification Cases .....	4-40
414	Denying Future Farm-Stored Loans and LDP's .....	4-43
415	Waiving Administrative Actions .....	4-44
416	Accepting Payments for Violations .....	4-45
417	Actions for Violations .....	4-47
418-499	(Reserved)	

**Part 5           Loanmaking Provisions**

**Section 1       Basic Loanmaking**

500	Obtaining Loans .....	5-1
501	Requesting Loans .....	5-3
502	Completing CCC-10's .....	5-10
503	Lien Searches .....	5-17
504	CCC-679's .....	5-21
505	County Loan Rates .....	5-29
506	Loan Service Fees .....	5-31
507	Loan Maturity Dates .....	5-32
508	Disbursing Loans .....	5-33
509	COC Approval of Certain Farm-Stored Loans .....	5-36
510	Additional Disbursement Guidelines .....	5-37
511	Requesting Lien Waivers and UCC-3's From SBA .....	5-37
512-519	(Reserved)	

## Table of Contents (Continued)

Page No.

### Part 11 Graze-Out Payments

1100	General Provisions .....	11-1
1101	General Information.....	11-2
1102	Specific Graze-Out Eligibility Requirements .....	11-4
1103	Filing CCC-633 GRAZING's.....	11-7
1104	Payment Rate and Calculations .....	11-9
1105	CCC-633 GRAZING's .....	11-14
1106	CCC-770 Grazing Checklist .....	11-18
1107-1199 (Reserved)		

### Part 12 Other Loans

#### Section 1 Recourse Loans

1200	General Provisions .....	12-1
1201	Loan Rates .....	12-4
1202-1209 (Reserved)		

#### Section 2 Corn and Grain Sorghum HM Recourse Loans

1210	Commodity Recourse Loans.....	12-31
1211	Acquired Quantities for HM Commodities.....	12-34
1212-1214 (Reserved)		

#### Section 3 Cracked, Rolled, or Crimped Shelled or Ear Corn Recourse Loans

1215	Cracked, Rolled, or Crimped Corn Recourse Loans.....	12-45
1216-1219 (Reserved)		

#### Section 4 Distress Loans

1220	Initiating Distress Loans .....	12-61
1221	Repledging Distress Loan Collateral .....	12-64

## Table of Contents (Continued)

### Exhibits

1	Reports, Forms, Abbreviations, and Redelegations of Authority
2	Definitions of Terms Used in This Handbook
3	List of Helpful Website Links
4	Example of CCC-601
5	Example Letters
6, 7	(Reserved)
8	MAL, CCE, Market Loan Gain, LDP Eligibility Requirements
9	Eligible Grain Sorghum Varieties
10	Shrink Factors for Excess Moisture
11	Eligible Commodities
12	(Reserved)
13	Recourse Distress Loans
14	(Reserved)
15	Completing CCC-677-1
16	CCC-683's
17	Combined Test Weight and Pack Factors
18	Nonrecourse Farm-Stored Loans
19	Recourse Loans
20-30	(Reserved)
31	Examples of Applicable Dates for Mature MAL's When CCC-681-1 Requested Shortly Before Maturity
32, 33	(Reserved)
34	Nonrecourse Warehouse-Stored Loans
35-66	(Reserved)
67	Test Weight Factor for Oilseeds, Except Soybeans
68	Test Weight and Pack Factor for Pulse Crops

**Part 1 General Information and Administrative Provisions****Section 1 Introduction and Purpose****1 Purpose and Authority****A Purpose**

[7 CFR 1421.1] This handbook provides general instructions for administering commodity loans and LDP's primarily for barley, canola, corn, crambe, dry peas, flaxseed, grain sorghum, large chickpeas, lentils, mohair, mustard seed, oats, peanuts, rapeseed, safflower, sesame seed, small chickpeas, soybeans, sunflower seed, wheat, and wool (graded and ungraded).

However, these provisions may pertain to other commodities. When these provisions apply, the individual commodity handbooks will reference this handbook.

Provisions specific to individual commodities are issued on a continuing basis in the following handbooks:

- 7-CN
- 14-CN
- 2-LP Grains and Oilseeds
- 2-LP Honey
- 2-LP Peanuts
- 2-LP Rice
- 2-LP Wool and Mohair
- 10-SU.

Additional guidance for loan or LDP processing or supplemental information may be found in the following handbooks:

- 1-CMA
- 14-CN
- 21-CN
- 22-CN
- 5-LP
- 1-PPG
- 16-PS
- 17-PS
- 19-PS.

**\*--Important:** Policies in this handbook do not supersede pandemic relief policies or other policies enacted during periods of national emergencies.--\*

**1 Purpose and Authority (Continued)**

**B Sources of Authority**

Authority for the policies prescribed in this handbook is in the following:

- 7 CFR Part 1421
- 7 CFR Part 1434
- Agricultural Act of 2014
- Consolidated Appropriations Act, 2016
- Consolidated Appropriations Act, 2017
- Agriculture Improvement Act, 2018.

**C Loan and LDP Program Objectives**

The loan and LDP program objectives are to:

- provide interim financing to assist with the orderly marketing of eligible commodities
- minimize loan forfeitures and market disruptions that could occur when loan rates exceed market prices.

2 Signatures, Authorizations, and Approvals

A Signatures

County Offices must:

- follow 1-CM for producer signature and authorization provisions
- see 1-CM for a list of forms **not** approved for FAXed, emailed, or scanned signatures.

B Redlegation of Authority by COC or CED

The authority to approve all loan and LDP forms and documents prepared according to this handbook may be redelegated, in writing according to 16-AO, by:

- COC to CED, except forms and documents in which CED has a monetary interest
- CED to Federal and non-Federal County Office employees, except forms and documents in which the person approving has a monetary interest.

**Reminder:** Cross training in all applicable program areas must be completed **before** redelegating signing authority.

Redelegations must be reviewed at the first COC meeting of the year. A redelegation must be prepared and signed by the COC chairperson, which includes each re-delegable authority that is granted by COC for that year. Redelegations may remain in effect, be modified, or be revoked.

Follow this table for exceptions to redelegate authority for approval of loans and LDP's.

<b>IF the producer is...</b>	<b>THEN the approval authority will be...</b>
a Federal or non-Federal State or County Office employee	CED.
COC member	
DD	
SED	
STC member	
CED	COC.

**Note:** Questionable cases may be referred to the next higher authority for determination.

3 Related Handbooks and Websites

A FSA Handbooks

FSA handbooks related to loan and LDP programs are listed in this table.

Handbook	*--Title--*
9-AO	Audits and Investigations
16-AO	State and County Organization and Administration
22-AO	Outreach for FSA Programs and Services
1-APP	Program Appeals, Mediation, and Litigation
32-AS	Records Management
1-CM	Common Management and Operating Provisions
* * *	* * *
9-CM	Common Payment System
*--10-CM	Farm Records and Reconstitutions
11-CM	Customer Data Management
1-CMA	CMA, DMA, and LSA Common Loan and LDP Procedures
7-CN	Cotton Loans and Loan Deficiency Payments--*
14-CN	Procedures for Cotton Clerks
21-CN	CCC Automated Cotton Loan Reporting for CMA's and LSA's
22-CN	CCC Cotton Authorized Loan Servicing Agent Program
2-CP	Acreage and Compliance Determinations
6-CP	*--Highly Erodible Land Conservation and Wetland Conservation Provisions--*
7-CP	Finality Rule and Equitable Relief
1-FI	Processing Payments Initiated Through NPS
50-FI	Interest Rates
58-FI	*--Managing FSA and CCC Debts, Receivables, and Claims--*
61-FI	Handling Prompt Payment Interest Penalties
62-FI	Reporting Data to IRS
63-FI	*--Financial Services Web Application
64-FI	Establishing and Reporting Receipts and Receivables on the National Receipts and Receivables System
1-IA	Integrity and Accountability in FSA Programs
2-LP Grains and Oilseeds	Commodity Data Specific to Wheat, Feed Grains, and Oilseeds
2-LP Honey	Loans and Loan Deficiency Payments for Honey
2-LP Peanuts	Loans and Loan Deficiency Payments for Peanuts
2-LP Rice	Loans and Loan Deficiency Payments for Rice
2-LP Wool and Mohair	Loans and Loan Deficiency Payments for Wool and Mohair--*
5-LP	Commodity Inspectors Handbook
1-PL	Payment Limitations
*--3-PL (Rev. 2)--*	Web-Based Subsidiary Files for 2009 and Subsequent Years
6-PL	*--Payment Limitation, Payment Eligibility, and Average Adjusted Gross Income--*
1-PPG	Peanut Buyers and Handlers Program Guidelines for 2019 and Subsequent Crop Years
15-PS	Web-Based Price Support Procedures and Common Functions for Grains, Oilseeds, and Rice * * *
16-PS	Price Support Commodity Loan Processing System Automation for 2015 and Subsequent Years
17-PS	Price Support Loan and LDP Administrative Systems

### 3 Related Handbooks and Websites (Continued)

#### A FSA Handbooks (Continued)

Handbook	*--Title
19-PS	Price Support Loan Deficiency Payments Automation for 2022 and--* Subsequent Years
10-SU	Sugar Loans

**Note:** See subparagraph D for information on State supplements.

#### B Warehouse Operator Handbooks, Letters, and Notices

Warehouse operator handbooks, letters, and notices to industry for authorized Federal and non-Federal warehouses are available at <https://www.ams.usda.gov/services/warehouse>.

The following website provides warehouse information for loans and LDP's.

Website Content	Website Address
Approved and Authorized UGRSA Warehouses (Including USWA Licensed Warehouses)	<a href="https://publicdashboards.dl.usda.gov/#/site/MRP_PUB/views/WCMDDashboard/WCMDDashboard">https://publicdashboards.dl.usda.gov/#/site/MRP_PUB/views/WCMDDashboard/WCMDDashboard</a>

#### C Useful Websites

The following websites provide information used to administer loans and LDP's.

Website Content	Website Address
FSA Intranet Home Site (internal)	*-- <a href="https://intranet.usda.gov/FPAC">https://intranet.usda.gov/FPAC</a>
FSA Home Site (Public)	<a href="https://www.fsa.usda.gov">https://www.fsa.usda.gov</a>
PSD Website (public)	<a href="https://www.fsa.usda.gov/resources/price-support">https://www.fsa.usda.gov/resources/price-support</a>
PSD Intranet Website	<a href="https://usdagcc.sharepoint.com/sites/FPAC-FSA-DAFPHub-PriceSupportDivision">https://usdagcc.sharepoint.com/sites/FPAC-FSA-DAFPHub-PriceSupportDivision</a>
Loan Rates	<a href="https://www.fsa.usda.gov/programs-and-services/price-support/commodity-loan-rates">https://www.fsa.usda.gov/programs-and-services/price-support/commodity-loan-rates</a>
LDP Rates	<a href="https://www.fsa.usda.gov/resources/price-support/commodity-loan-rates">https://www.fsa.usda.gov/resources/price-support/commodity-loan-rates</a>
Economic and Policy Analysis	<a href="https://www.fsa.usda.gov/resources/economic-policy-analysis">https://www.fsa.usda.gov/resources/economic-policy-analysis</a>
Fact Sheets	<a href="https://www.fsa.usda.gov/news-room/fact-sheets--*">https://www.fsa.usda.gov/news-room/fact-sheets--*</a>

## 3 Related Handbooks and Websites (Continued)

## C Useful Websites (Continued)

Website Content	Website Address
Forms	For: <ul style="list-style-type: none"> <li>•*--employees, <a href="https://intranet.fsa.usda.gov/dam/ffasforms/forms.html">https://intranet.fsa.usda.gov/dam/ffasforms/forms.html</a></li> <li>• public, <a href="https://forms.sc.egov.usda.gov/eForms/welcomeAction.do?Home">https://forms.sc.egov.usda.gov/eForms/welcomeAction.do?Home</a></li> </ul>
Handbooks	For: <ul style="list-style-type: none"> <li>• employees, <a href="https://intranet.fsa.usda.gov/dam/handbooks/handbooks.asp">https://intranet.fsa.usda.gov/dam/handbooks/handbooks.asp</a></li> <li>• public, <a href="https://www.fsa.usda.gov/news-events/laws-regulations/fsa-handbooks">https://www.fsa.usda.gov/news-events/laws-regulations/fsa-handbooks</a></li> </ul>
Laws and Regulations	<a href="https://www.fsa.usda.gov/news-events/laws-regulations--*">https://www.fsa.usda.gov/news-events/laws-regulations--*</a>
* * *	* * *
News Releases	<a href="https://www.fsa.usda.gov/news-events/news">*--https://www.fsa.usda.gov/news-events/news</a>
Notices	<a href="https://www.old.fsa.usda.gov/programs-and-services/laws-and-regulations/notices/index">https://www.old.fsa.usda.gov/programs-and-services/laws-and-regulations/notices/index</a>
Price Support	<a href="https://www.fsa.usda.gov/resources/price-support">https://www.fsa.usda.gov/resources/price-support</a>
SORS	<a href="https://intranet.fsa.usda.gov/fsa/applications.asp">https://intranet.fsa.usda.gov/fsa/applications.asp</a> <ul style="list-style-type: none"> <li>• CLICK “G-O”</li> <li>• CLICK “Loans/LDP - SORS - State Office Reporting System”.--*</li> </ul>
View Archived LDP/PCP	<a href="https://apps.fsa.usda.gov/acr/">https://apps.fsa.usda.gov/acr/</a>
Software Applications	<a href="https://intranet.fsa.usda.gov/fsa/applications.asp">https://intranet.fsa.usda.gov/fsa/applications.asp</a>
*--Commodity Loan Processing System	<a href="https://intranet-apps.fsa.usda.gov/clps/">https://intranet-apps.fsa.usda.gov/clps/</a>
Loan Deficiency Payment System	<a href="https://apps.fsa.usda.gov/usda_scc_gateway/ldp/app/home--*">https://apps.fsa.usda.gov/usda_scc_gateway/ldp/app/home--*</a>

\*--Note: Exhibit 3 provides a consolidated list of helpful website links.--\*

**23 CCC-770 LDP and CCC-770 MAL****A Using CCC-770 LDP and CCC-770 MAL**

CCC-770 LDP and CCC-770 MAL are management tools to help minimize the number of improper payments and address deficiencies identified by a review or spot check.

At the beginning of **each** crop year all County Office employees working with LDP's and MAL's are required to complete:

- CCC-770 LDP for the first 5 LDP's processed
- CCC-770 MAL for the first 3 MAL's processed.

**Note:** SED's may require new employees or employees processing LDP's and MAL's for the first time, to complete more than the required number of CCC-770's.

SED, STC or designee, DD, or CED will determine:

- when County Offices are to complete additional CCC-770 LDP and CCC-770 MAL, if apparent internal control deficiencies are found during CED, STC representative, DD, or CORP reviews
- when additional internal controls are necessary to reduce improper payments.

CCC-770 LDP or CCC-770 MAL, as applicable, is **required** to be completed for any LDP or MAL that was disbursed, reversed with a receivable established, and is being re-entered, **before** the LDP or MAL is re-entered to ensure that all eligibility requirements and signatures have been obtained.

See paragraph 1106 for an example of CCC-770 Grazing.

23 CCC-770 LDP and CCC-770 MAL (Continued)

B CCC-770 LDP

The following is an example CCC-770 LDP.

\*\_\_

<b>CCC-770 LDP</b> (02-23-26)  <b>U.S. DEPARTMENT OF AGRICULTURE</b> Commodity Credit Corporation  <b>LOAN DEFICIENCY PAYMENT (LDP)</b> <b>PROCESSING CHECKLIST</b>	1. Producer/Applicant Name	2. Date of Application (MM/DD/YYYY)			
	3. Administrative State <i>Name Code</i>	4. Administrative County <i>Name Code</i>			
	5. Crop Year	6. LDP Application Number			
	7. Commodity/Class/Type	8. Farm Number (Not Required)			
<b>INSTRUCTIONS:</b> Properly completed forms mean completed according to the applicable procedure. This shall include proper signatures, shares, ID numbers, addresses, date stamp, etc.					
<b>PART A – LDP REQUEST / APPLICATION</b>					
<b>Question</b>	<b>Applicable Reference</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Initials</b>
1. Has page 1 of the CCC-633 EZ been accepted by the county office after signatures? (Note: If "NO", LDP cannot not be approved.)	8-LP, Paragraphs 1002 and 1007; 7-CN, Subparagraph 287F, and Paragraph 288 and 289	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Was the CCC-633 EZ Page 1 filed prior to loss of beneficial interest? Explain "NO" answer: (Note: If "NO", LDP request cannot not be approved.)	8-LP, Paragraph 1002 7-CN, Paragraphs 288 and 305	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Was the CCC-633 EZ, Page 1 accepted by a county office employee, after all required signatures had been obtained?	8-LP, Paragraphs 2 and 1007; 7-CN, Paragraph 14 and 289	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Was the completed CCC-633 EZ, Page 1 and applicable LDP benefit request page (page 2, 3 or 4) received in the county office on or before the final loan / LDP availability date?	8-LP, Paragraph 226; 7-CN, Paragraph 291	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Was CCC-633 EZ, Page 1 and applicable LDP benefit request page (Page 2, 3 or 4) completed according to instruction, and signed by all applicable and required producers?	8-LP, Paragraph 1007; 7-CN, Paragraph 289	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Do individuals signing in a representative capacity have the documentation on file in the county office allowing them to sign for that individual or entity and request an LDP?	8-LP, Paragraph 1007; 7-CN, Paragraph 45	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Are CCC-633 EZ, page 1 and pages 2, 3, or 4 date-stamped and was the date of receipt verified according to procedure?	8-LP, Subparagraph 1001E; 7-CN, Paragraph 291	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Did the producer answer the question, "Are you or any co-applicant delinquent on any Federal Non-tax debt?"	8-LP, Subparagraph 202A; 7-CN, paragraph 101	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Has a second party reviewer verified and initialed the applicable LDP benefits page (CCC-633 EZ, Page 2, 3 or 4) to ensure the applicable LDP request was properly completed and ready for approval and processing?	8-LP, Paragraph 234; 7-CN, Paragraphs 301 and 303	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Is the applicable page 2, 3 or 4 approved by an COC or CCC representative, after all producers signatures have been obtained?	8-LP, Paragraphs 200 and 1007; 7-CN, Paragraphs 14, 288 and 301	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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23 CCC-770 LDP and CCC-770 MAL (Continued)

B CCC-770 LDP (Continued)

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CCC-770 LDP (02-23-26)						Page 2 of 3
PART B – PRODUCER / COMMODITY ELIGIBILITY						
Question	Applicable Reference	Yes	No	N/A	Initials	
1. Has the County Office verified that the farm(s) on which the crop requested for this LDP was produced is listed on the "Farms with Fully Reported Cropland" from CARS? If this LDP request is prior to the final crop reporting date in the State, does the applicant understand that if the farm(s) is not on this list after the final crop reporting date, all production from that farm is ineligible for LDP? <b>(Not applicable for CMA's)</b>	8-LP, Paragraph 200 2-CP, Paragraphs 16 and 318 7-CN, Paragraph 100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2. Is the quantity requested for LDP within the COC established reasonable yield for the commodity RQMS record?	8-LP, Paragraph 230, 7-CN, Subparagraph 119B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3. If the requested quantity exceeds more than 10% of COC established reasonable yield, did the COC determine the quantity reasonable?	8-LP, Paragraph 230, 7-CN, Subparagraph 119C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4. If LDP is based upon date beneficial interest is lost, was acceptable production evidence provided and was the LDP rate verified? Explain "NO" Answer:	8-LP, Paragraphs 227 and 1004; 7-CN, Paragraph 290	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5. Is LDP rate correct for request date and county where marketed or stored, if beneficial interest is maintained? <i>(N/A for cotton)</i>	8-LP, Paragraph 1004	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6. Is LDP rate correct for "Dates of Delivery", if LDP requested based on date of delivery? <i>(N/A for cotton)</i>	8-LP, Paragraph 1004	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
PART C – LDP PROCESSING						
Question	Applicable Reference	Yes	No	N/A	Initials	
1. For LDP's exceeding \$100,000, has CCC-674 or SF-LLL been obtained, before LDP is processed?	8-LP, Paragraph 28	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2. Has the FSA Financial Services Web Application (FSAFS) been updated to reflect assignments, if applicable?	63-FI, Parts 3 and 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3. Has LDP request been checked to ensure all eligibility requirements are met <b>before</b> approval?	8-LP Paragraph, 1001	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4. Has LDP been printed, filed in LDP folder?	19-PS, Paragraph 142	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
PART D – COTTON – SPECIFIC LDP PROCESSING						
Question	Applicable Reference	Yes	No	N/A	Initials	
1. If request is for a module-lock-in LDP, is the request date after the beginning-of-harvest-date for the County?	7-CN, Paragraph 304	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2. If request is for a module-lock-in LDP, does production evidence from the gin indicate that the bales were produced from the modules identified on the original application?	7-CN, Paragraphs 304 and 290	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3. Has CCC-Cotton AA-1 been printed, filed in LDP folder and a copy given to producer?	7-CN, Subparagraph 3171	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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23 CCC-770 LDP and CCC-770 MAL (Continued)

B CCC-770 LDP (Continued)

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<b>CCC-770 LDP (02-23-26)</b> <span style="float: right;">Page 3 of 3</span>	
<b>PART E – CERTIFICATION</b>	
<i>I (we) the undersigned certify the above items have been verified or updated accordingly. I also certify that the applicable LDP documents will be filed in accordance with handbook 32-AS and that the producer will receive the applicable LDP documentation according to policies and procedures found in applicable handbooks.</i>	
1A. Signature of Preparer(s)	1B. Date (MM/DD/YYYY)
2A. Signature of Preparer(s)	2B. Date (MM/DD/YYYY)
3A. Signature of 2 <sup>nd</sup> Party Reviewer	3B. Date (MM/DD/YYYY)
4A. <i>I concur/do not concur the above items have been verified and updated.</i> <input type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur	
4B. CED / STC Designee Signature	4C. Date (MM/DD/YYYY)
5A. <i>I concur/do not concur the above items have been verified and updated.</i> <input type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur	
5B. DD Signature for Spot Check	5C. Date (MM/DD/YYYY)
6. Remarks	

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23 CCC-770 LDP and CCC-770 MAL (Continued)

C CCC-770 LDP Instructions

Complete CCC-770 LDP according to the following. instructions.

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Item	Instructions
1	Enter name of producer. This should be the name of the individual, joint operation, or entity for which benefits may be requested.
2	Enter date of LDP application.
3 – 4	Enter administrative State and County Office.
5	Enter crop year.
6	Enter LDP application number.
7	Enter the commodity/class/type.
8	Enter the farm number. (This is not required)
<b>Part A – LDP Request/Application</b>	
1 – 11	<p>Employee answering question <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate “Yes”, “No”, or “N/A”</li> <li>• enter initials in box where indicated.</li> <li>• enter date in box where indicated.</li> </ul> <p><b>Note:</b> For CCC-770 LDP questions <b>not</b> applicable, CHECK (✓) “N/A” and initial.</p>
<b>Part B – Producer/Commodity Eligibility</b>	
1 – 6	<p>Employee answering question <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate “Yes”, “No”, or “N/A”</li> <li>• enter initials in box where indicated.</li> <li>• Enter date in box where indicated.</li> </ul> <p><b>Notes:</b> For CCC-770 LDP questions <b>not</b> applicable, CHECK (✓) “N/A” and initial.</p> <p>Question 1 is <b>not</b> applicable to CMA’s.</p>
<b>Part C – LDP Processing</b>	
1 – 4	<p>Employee answering question <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate “Yes”, “No”, or “N/A”</li> <li>• enter initials in box where indicated.</li> <li>• enter date in box where indicated.</li> </ul> <p><b>Note:</b> For CCC-770 LDP questions <b>not</b> applicable, CHECK (✓) “N/A” and initial.</p>

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23 CCC-770 LDP and CCC-770 MAL (Continued)

C CCC-770 LDP Instructions (Continued)

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Item	Instructions
<b>Part D – Cotton – Specific LDP Processing</b>	
1 – 3	<p>Employee answering question <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate “Yes”, “No”, or “N/A”</li> <li>• enter initials in box where indicated.</li> <li>• enter date in box where indicated.</li> </ul> <p><b>Notes:</b> For CCC-770 LDP questions <b>not</b> applicable, CHECK (✓) “N/A”.</p> <p style="text-align: center;">Questions in Part D 1 through 3 are <b>only</b> applicable to cotton LDP’s.</p>
<b>Part E – Certification</b>	
1A – 2B	At the time of completing the LDP request, all preparers must sign and date.
3 A – B	Enter signature and date of second party reviewer.
4 A – C	<p>CED or STC Designee completing checklist <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate either “Concur” or “Do Not Concur”</li> <li>• provide signature and date</li> </ul>
5 A – C	<p>DD completing checklist <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate either “Concur” or “Do Not Concur”</li> <li>• provide signature and date.</li> </ul>
6	<p>DD will provide applicable remarks</p> <p><b>Note:</b> This item will <b>only</b> be completed if the applicable CCC-770 LDP is selected for spot check.</p>

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23 CCC-770 LDP and CCC-770 MAL (Continued)

D CCC-770 MAL

The following is an example CCC-770 MAL.

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<b>CCC-770 MAL</b> (02-26-26)		U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation		1. Producer/Applicant Name	2. Date of Application (MM/DD/YYYY)		
<b>MARKETING ASSISTANCE LOAN (MAL)                  PROCESSING CHECKLIST                  (FOR ALL COMMODITIES EXCEPT COTTON)</b>		3. Administrative State		4. Administrative County			
		Name Code		Name Code			
		5. Crop Year		6. Loan Number			
		7. Commodity/Class/Type		8. Warehouse Code			
<b>INSTRUCTIONS:</b> Properly completed forms mean completed according to the applicable procedure. This shall include proper signatures, shares, ID numbers, addresses, date stamp, etc.							
9. Loan Type			10. Warehouse Receipts				
Warehouse Stored		Farm Stored	Paper		EWR		
<b>PART A – MAL PRODUCER / COMMODITY ELIGIBILITY VERIFICATION</b>							
<b>Question</b>		<b>Applicable Reference</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Initials</b>
1. Does the producer or entity meet the definition of an eligible producer?		8-LP Paragraph 200		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Has the FSA-578 been completed and signed for the specific commodity requested? <i>(The crop report needs to be fully reported for the commodity requested)</i>		8-LP Paragraph 200		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Has the AD-1026 been signed in accordance with 6-CP and 1-CM by the producer?		8-LP Paragraph 200		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Has the CCC-902E or 902I completed according to 6-PL?		8-LP Paragraph 200		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Has the County Office verified that this MAL request is prior to the final crop reporting date, does the applicant understand that if the farm(s) is not reported before the final crop reporting date, all production from that farm is ineligible for MAL? <i>(Not applicable for CMA's)</i>		8-LP, Paragraph 200		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Is a CCC-10 properly completed, signed and on file for all types of loan applications and for all producers on the loan?		8-LP Paragraph 502		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Has the CCC-666 been signed and completed?		8-LP, Paragraph 524		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Has the CCC-666 been reviewed to ensure the producer answered the question, "Are you or any co-applicant delinquent on any Federal non-tax debt?"		8-LP, Paragraphs 202, 523 and 524		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Has commodity eligibility <i>(in existence and in storable condition)</i> been verified via certification on CCC-666 or by measurement service?		8-LP, Paragraphs 225, 522 and 525		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Is the quantity requested within the COC-established reasonable yield for the commodity based on the RQMS record?		8-LP, Paragraph 230		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. If the requested quantity exceeds COC established reasonable yield by more than 10 percent, did the COC determine the quantity reasonable and document determination in COC minutes? <i>(Explain "NO" answer):</i>		8-LP, Paragraph 230		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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23 CCC-770 LDP and CCC-770 MAL (Continued)

D CCC-770 MAL (Continued)

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CCC-770 MAL (02-26-26)		Page 2 of 3			
PART A – MAL PRODUCER / COMMODITY ELIGIBILITY VERIFICATION (cont.)					
Question	Applicable Reference	Yes	No	N/A	Initials
12. Has a second party review been properly completed on CCC-666? <b>Ensure that CCC-666 was initialed by the reviewer.</b>	8-LP, Paragraph 234	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Will the producer have title and control in the commodity until the earlier of repayment or loan maturity?	8-LP, Paragraph 227	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. For warehouse stored commodities, county offices will review all documents and contracts or ensure the CCC-491 is completed.	8-LP, Paragraph 228	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. For warehouse-stored loans, has the paper receipt been properly endorsed by borrower or CCC made holder of the Electronic Warehouse Receipt (EWR)?	8-LP, Paragraph 548	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. If measurement service is requested, has the CCC-666 been completed and signed, and the applicable portions of the FSA-409 and CCC-677-1 been completed?	8-LP, Paragraph 524 and 525	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PART B – MAL PROCESSING / APPROVAL					
Question	Applicable Reference	Yes	No	N/A	Initials
1. Has a lien search been performed, as applicable? Results of lien search must be printed and filed in the loan folder. <i>(Not applicable for CMA's)</i>	8-LP, Paragraph 503	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Have all required lien waivers been signed by lienholders and are on file in the county office?	8-LP, Paragraph 504	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Has the UCC-1 been properly filed and verification of the filing received on all farm stored loans? <i>(Not applicable for CMA's)</i> .	8-LP, Paragraph 521	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. For DAFP authorized loan deductions, were the deductions submitted on a statement of charges signed by the producer?	8-LP, Paragraphs 550	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Were authorized deductions and joint payments recorded according to lienholder instructions on CCC-679?	8-LP, Paragraph 508	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Were CCC-683, Commodity Loan Seals provided for farm stored MAL?	8-LP, Paragraph 523, 524 and Exhibit 16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Has the CCC-665, Agreement for Grain Pledged as Collateral for CCC Commodity Loans, been properly completed and all required signatures obtained, if applicable for commingled production?	8-LP, Paragraph 527	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Was the applicable loan rate for the stored commodity requested for loan verified? <b>Note:</b> Loan rate is based on where the commodity is stored.	8-LP Paragraph 505	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. For MAL disbursements greater than \$150,000, if loan proceeds will be used for lobbying, has SF-LLL been obtained?	8-LP, Paragraph 28	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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23 CCC-770 LDP and CCC-770 MAL (Continued)

D CCC-770 MAL (Continued)

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<b>CCC-770 MAL (02-26-26)</b>		Page 3 of 3			
<b>PART B – MAL PROCESSING / APPROVAL (cont.)</b>					
Question	Applicable Reference	Yes	No	N/A	Initials
10. Are all required producer signatures on the CCC-677 or CCC-678, and all individuals signing in a representative capacity authorized to sign for the individual or entity with the required documentation on file in the County Office?	1-CM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. Is the CCC-677 or CCC-678 approved by an individual delegated or re-delegated to approve these forms?	8-LP, Paragraphs 2 and 509	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Is the approval the same day or after the date all producer signatures were obtained AND before processing the disbursement?	8-LP, Paragraph 508	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>PART C – CERTIFICATION</b>					
<p><i>I (we) the undersigned certify the above items have been verified or updated accordingly. I also certify that the producer will be provided the applicable Note and Security Agreement and the Note and Security Agreement Terms and Conditions upon the approval of the requested marketing assistance loan and that the policies and procedures were followed according to the applicable handbooks.</i></p>					
1A. Signature of Preparer(s)			1B. Date (MM/DD/YYYY)		
2A. Signature of Preparer(s)			2B. Date (MM/DD/YYYY)		
3A. Signature of 2 <sup>nd</sup> Party Reviewer			3B. Date (MM/DD/YYYY)		
4A. <i>I concur/do not concur the above items have been verified and updated.</i> <input type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur					
4B. CED / STC Designee Signature			4C. Date (MM/DD/YYYY)		
5A. <i>I concur/do not concur the above items have been verified and updated.</i> <input type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur					
5B. DD Signature for Spot Check			5C. Date (MM/DD/YYYY)		
6. Remarks					

23 CCC-770 LDP and CCC-770 MAL (Continued)

E CCC-770 MAL Instructions

Complete CCC-770 MAL according to the following instructions.

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Item	Instructions
1	Enter name of producer. This should be the name of the individual, joint operation, or entity for which benefits may be requested.
2	Enter date of MAL application.
3 – 4	Enter administrative State and County Office.
5	Enter crop year.
6	Enter loan number.
7	Enter the commodity/class/type.
8	Enter the warehouse code
9	Enter the loan type
10	Enter the warehouse receipt type
<b>Part A – MAL Producer/Commodity Eligibility Verification</b>	
1 – 18	<p>Employee answering question <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate “Yes”, “No”, or “N/A”</li> <li>• enter initials in box where indicated.</li> <li>• enter date in box where indicated.</li> </ul> <p><b>Note:</b> For CCC-770 MAL questions <b>not</b> applicable, CHECK (✓) “N/A” and initial.</p>
<b>Part B – MAL Processing/Approval</b>	
1 – 12	<p>Employee answering question <b>must</b>:</p> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate “Yes”, “No”, or “N/A”</li> <li>• enter initials in box where indicated.</li> <li>• Enter date in box where indicated.</li> </ul> <p><b>Notes:</b> For CCC-770 MAL questions <b>not</b> applicable, CHECK (✓) “N/A” and initial.</p> <p>Question 1 is <b>not</b> applicable to CMA’s.</p>

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23 CCC-770 LDP and CCC-770 MAL (Continued)

E CCC-770 MAL Instructions (Continued)

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Item	Instructions
<b>Part C – Certification</b>	
1A – 2B	At the time of completing the MAL request, all preparers must sign and date.
3 A – B	Enter signature and date of second party reviewer.
4 A – C	CED or STC Designee completing checklist <b>must:</b> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate either “<b>Concur</b>” or “<b>Do Not Concur</b>”</li> <li>• provide signature and date</li> </ul>
5 A – C	DD completing checklist <b>must:</b> <ul style="list-style-type: none"> <li>• CHECK (✓) appropriate box to designate either “<b>Concur</b>” or “<b>Do Not Concur</b>”</li> <li>• provide signature and date.</li> </ul>
6	DD will provide applicable remarks  <b>Note:</b> This item will <b>only</b> be completed if the applicable CCC-770 MAL is selected for spot check.

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## 24 Collecting Commodity Assessments and Other Fees

### A Applicability

[7 CFR 1405.9] The Secretary of Agriculture has the authority to collect approved State and Federal commodity assessments on behalf of State or Federal entities from the proceeds of MAL's. The assessment may be collected at the time MAL is disbursed or forfeited. The provisions outlined in this paragraph include new and existing collections.

Grain sorghum, peanuts, cotton, and soybeans have Federal assessments that would be collected in addition to any individual State assessment.

### B Conditions for Collection

For State commodity assessments the State entity **must**:

- submit a written request for commodity assessment collection and a copy of the State legislation authorizing the commodity assessment to the applicable SED; the written request **must** indicate when the assessment is to be collected according to subparagraph A, and the name of the State entity director or official authorized to enter into an agreement with CCC
- provide a written opinion from the Office of the Attorney General that verifies SED or authorized official has legal authority to enter into an agreement with CCC and that the State legislation authorizing commodity assessment collection is in compliance with Pub. L. 108-470
- have the director or authorized signing official of the State entity sign MOU agreeing to the terms and conditions as provided in MOU according to subparagraph C.

For Federally mandated commodity assessments, the Federal entity **must** submit a written request and a copy of the Federal statute authorizing the commodity assessment collection to the PSD director.

CCC will deduct the commodity assessments according to the Federal statute.

31 Overdisbursements, Overpayments, and Receivables

**A Producer Liabilities**

A producer is personally liable for repaying:

- any loan amount disbursed or LDP exceeding the amount authorized, including any charges plus applicable interest
- any deficient amount determined to be owed CCC, plus interest.

**B Notifying Producers**

For loans and LDP’s, producers will be notified of amounts owed of \$24.99 or more in writing, according to Exhibit 11. Take action, as applicable, according 58-FI and the following.

IF...	THEN...
<p>the <b>overdisbursement</b> or <b>overpayment</b> is <b>not</b> because of a loan or LDP violation</p>	<p>collect the amount owed as follows:</p> <ul style="list-style-type: none"> <li>• for loans, if the amount owed is \$9.99 or less and is discovered:                             <ul style="list-style-type: none"> <li>• before settlement, do <b>not</b> collect immediately; however, collect on the next repayment</li> <li>• after settlement, do <b>not</b> send the producer a demand letter; immediately write off the small balance according to 16-PS</li> </ul> </li> <li>• for LDP’s if the amount owed is \$24.99 or less, write off the small balance according to 64-FI.</li> </ul>
<p>a <b>receivable</b> is created because an amount remitted to CCC is less than the amount required</p>	<p>if the total amount outstanding is:</p> <ul style="list-style-type: none"> <li>• \$24.99 or less, write off the small balance according to 64-FI</li> <li>• more than \$9.99 with outstanding loan balance, collect on next repayment</li> <li>• more than \$9.99 with no outstanding loan balance, follow NRRS procedures.</li> </ul>

**Note:** CLPS will allow small balance adjustments of \$9.99 or less. Follow 58-FI for procedure for amounts owed between \$10 and \$24.99.

**\*--32 Payment and AGI Limitation for 2019 Through 2031 Crops**

**A Payment Limitation for 2019 Through 2031 Crops**

There is no payment limitation for crop years 2019 through 2031 crops.

**B AGI Limitation Rule for 2019 Through 2031 Crops**

A person or legal entity will **not** be eligible to receive market loan gains or LDP benefits during the **2019 through 2031** crop years if the average AGI exceeds \$900,000.--\*

**Exception:** The person or entity is eligible for MAL, but the loan **must** be repaid at principal plus interest, unless a commodity certificate is used to exchange the commodity.

## 225 Eligible Commodities (Continued)

**L Requesting Additional Eligible Types and Intended Uses for Loans and LDP's**

Only the intended uses listed in Exhibit 11, subparagraph B for the specific MAL eligible commodities are eligible for MAL and populate the producer's available quantity in CLPS and on the reasonable quantity record in RQMS.

If State Offices have other types and intended uses that they feel should be included, they may request through PSD that other intended uses for specific MAL eligible commodities be added.

To request additional intended uses, State Offices must send the following to PSD policy:

- requested eligible loan commodity type name

**Note:** All MAL-approved commodities for the request must be listed.

- requested intended use from 2-CP (must be an approved use in 2-CP)
- detailed justification why this type name and intended use should be approved.

Send requests to [MAL.LDP@usda.gov](mailto:MAL.LDP@usda.gov). If the request is approved, the requesting State will be notified and PSD will work with PDD to update the software. It could take up to 6 weeks for the software to be updated to accept a new intended use.

**226 Loan and LDP Final Availability Dates**

**A Availability**

[7 CFR 1421.7] Loans and LDP's are available to eligible producers in any area in the U.S. and Puerto Rico where the applicable commodity is produced.

**B Requesting Loans and LDP's**

Requests for loans and LDP's must be made on or before the final availability date for the respective commodities.

\*--For all commodities except cotton and peanuts, MAL's and LDP's will be maintained at the County Office that maintains the producer's farm program records and cannot be transferred to another County Office. See subparagraph 505 A for determining base county loan rates.--\*

## 300 Compliance Reviews for LDP's and MAL's (Continued)

**C Conducting Farm Visits**

On-farm visits are required if farm-stored loan collateral or LDP quantities are still stored on the farm. At the storage site, commodity inspectors will complete the spot check according to subparagraph 316 B or 2-LP Wool and Mohair for mohair, unshorn pelts, and wool.

Because LDP's and MAL's are disbursed throughout the applicable crop year, multiple farm visits may be necessary to complete the requirement to spot-check all the producer's LDP and MAL activity.

When multiple visits are made to the same farm, previously measured farm storage structures are **not** required to be measured again, **unless** the commodity inspector has reason to believe a violation has occurred or CCC security interest is at risk. Previously spot-checked loans or LDP's:

- will be treated as related loans and LDP's according to paragraph 316 or 2-LP Wool and Mohair for mohair, unshorn pelts, and wool
- will always be visually inspected for proper storage maintenance, commodity existence, and quality.

**Note:** County Offices will be responsible for determining when the on-farm visits will be completed.

Spot check results will be recorded on and according to the following:

- CCC-677-1 (Exhibit 15)
- \*--any LDP and MAL questionnaires as directed by the National Office.--\*

\* \* \*

**300 Compliance Reviews for LDP's and MAL's (Continued)****D Adding Producers for Spot Check**

Additional producers may be added to the list of producers selected during the annual spot-check reviews, when it is reported or determined that the:

- quantity of the loan collateral or the applicable LDP quantity is questionable
- storability of the loan collateral is questionable.

LDP and MAL spot-check results for the additional producers selected for spot-check will **not** be required to be entered in the National Compliance Review Database. County Offices must record the following:

- reasons why the producer was selected for spot-check in the COC minutes
- results on CCC-677-1.

If a shortage or violation is determined as a result of the spot check, County Offices will record the shortage or violation according to current LP and PS directives, as applicable.

**E STC-Established Guidelines for Conducting Additional Spot-Checks**

STC's will:

- establish guidelines for conducting additional spot-checks
- determine how and when County Offices should select additional producers for spot-check
- record the established guidelines in the STC minutes for auditing purposes.

**F Additional Spot-Check Policy**

See 2-CP for additional spot-check policy.

316 On-Farm Visits

**A When to Complete On-Farm Visits**

[7 CFR 1421.11] Complete on-farm visits if commodities are still stored on the farm for:

- outstanding loans
- outstanding loans and a market gain has been earned
- certified LDP’s.

\*--Note: See 5-LP, Part 5 for grain bin safety guidelines.

State offices have discretion to purchase safety/inspection equipment as needed. Contact the appropriate program manager if you have questions about equipment.--\*

**B Spot-Check Process**

At the storage site, commodity inspector will complete the spot check by measuring farm-stored quantities for all loans and LDP’s selected by the national selection process according to this table.

**Notes:** Measurements are required even if commodity was previously measured for farm stored regular loans.

Once a specific LDP has been selected for a spot check, that LDP is no longer subject to additional spot checks.

Step	Process	Action
1	Check CCC-683.	Replace CCC-683 if missing or incorrect loan data is shown (Exhibit 16).
2	Inspect storage structure and determine commodity storability and sanitary conditions.	Annotate any structure, storability, or sanitary problems on reverse side of CCC-677-1, “Remarks” section.
3	Measure commodity in all applicable structures that can be safely accessed.	Complete CCC-677-1 according to Exhibit 15.
4	<ul style="list-style-type: none"> <li>• Obtain commodity sample from all storage structures applicable for the loan or certified LDP.</li> <li>• Use representative sample to determine test weight, and if applicable, moisture content.</li> </ul>	

**C Shortages of Commingled Commodities**

Shortages determined by spot-checking commingled commodities **must** be prorated among the entire quantity stored in the designated storage structure, including quantity for other producers, whether or **not** under loan or LDP.

## 317 Completing Spot Checks

### A Reviewing Documentation

Once the on-farm visit is complete or production evidence is submitted, County Offices will:

- calculate the measured quantity or quantity provided on submitted documentation, as applicable
- review the documentation submitted to ensure that all production evidence requirements are met according to paragraph 335.

### B Determining Quantity and Quality

County Offices will determine the quantity of the loan collateral or the applicable LDP quantity from information provided by the:

- commodity inspector on CCC-677-1
- producer on other types of production evidence.

For loans, CCC is considered secured when a sufficient quantity of the commodity is found in any individual or number of structures designated on CCC-677 or CCC-687-1.

### C Verifying Loan and LDP Quantity

County Offices must:

- verify the quantity determined in subparagraph B
- compare the determined quantity to the:
  - outstanding loan quantity
  - market gain quantity
  - LDP quantity.

### D Tolerance Level

Normal tolerance level for loans and LDP's is 10 percent. However, any shortage can be considered a violation.

**Examples of Violations:** Shortage is only 3 percent, but there is evidence of feeding before repayment.

Shortage is 7 percent, but producer is moving grain without authorization.

For spot-check shortages **within** the tolerance level, CED's have the authority to determine whether a violation occurred according to Part 4.

**322 Loan Collateral Storability Questioned (Continued)****D Nonrecourse Loan Action**

When the maturity date of a nonrecourse loan has been accelerated according to subparagraph B, County Offices must:

- if commodity can be delivered in a reasonable amount of time:
  - include delivery instructions on CCC-691, according to paragraph 801, with the applicable demand letter in Exhibit 18, subparagraph F or G
  - complete delivery according to this subparagraph and Part 8
- if CCC is unable to accept delivery in a reasonable length of time, proceed with a local sale according to Part 8, Section 3, County Offices must do the following:
  - obtain a representative sample and submit to GIPSA for grade determination  
**Note:** Quality determination fees must be paid by the County Office according to 1-FI, and the producer is charged this fee on the loan settlement.
  - determine quantity when the purchaser takes the commodity
  - base the settlement with the producer on the GIPSA grade determination and weighed quantity and not on the sale proceeds.

**E Recourse Loan Action**

Recourse loan collateral is ineligible for delivery to CCC. When the maturity date of a recourse loan has been accelerated, County Offices will:

- establish receivables in NRRS according to 64-FI and current FI directives
- complete the local sale, if applicable, according to Part 8, Section 3, applying the sale proceeds to the receivables established
- **not** issue CCC-691.

**323 County Office Spot-Check Review**

**A Reviewing Spot-Check Results**

County Offices must:

- notify the producer of any discrepancies using the applicable notification letter according to the following:
  - paragraph 322 for:
    - storability problems
    - storage structure damage
  - Exhibit 5, subparagraph M for:
    - quantity shortages
    - other conditions, as applicable
  - subparagraph 401 B for shortages resulting in loan or LDP **violation**

\* \* \*

- document any discrepancies found, because of a spot check, in COC minutes.

**336 Maximum Eligible Quantity (Continued)****D Using CCC-633EW's**

CCC-633EW is a:

- worksheet for determining maximum eligible quantity for all producers of a specific commodity per farm
- a ledger to account for each loan or LDP quantity.

**Note:** Producers who request a loan at the reduced loan rate or LDP on a commodity harvested as other than grain cannot request a quantity that exceeds the maximum eligible quantity according to CCC-633EW.

County Offices must complete one CCC-633EW if all of the following apply:

- there are multiple farms
- producer is the same for all farms
- production is commingled.

**Note:** Eligible acres of grain production obtained from FSA-578 **must** include all totals from all farms. The yield will be the same for the commodity from all farms regardless of which farm the commodity was actually produced.

## 336 Maximum Eligible Quantity (Continued)

## E Completing CCC-633EW's

Complete CCC-633EW for **each** request when maximum eligible quantity **must** be determined.

Item	Instructions
*--1	Enter the name and address of the contact producer.
2	Enter the crop year.
3	Enter the commodity.
4	Enter the State and county code.
5	Enter the farm number.--*
6	<b>Complete item 6 to determine a whole grain yield if whole grain has been harvested.</b>
6 A	Enter the farm number if different from item 5.
6 B	Enter the eligible acres of grain production from FSA-578.
6 C	Enter the actual grain production. Actual production <b>must</b> be verifiable or supported by acceptable production evidence.
6 D	Divide item C by item B to determine the actual whole grain yield.
7 A – B	<b>Complete items 7 and 8 to determine a reasonable production yield, method 3, based on COC's judgment, knowledge of practice, and grazing conditions, if method 1 or 2 is not applicable.</b>
8	<b>Complete item 8 to determine a COC-established yield, crop appraisal yield, or production determined by using conversion factors, as applicable.</b>
9	<p>Determine maximum eligible quantity and maintain the ledger of the maximum quantity available as follows, in item 9:</p> <ul style="list-style-type: none"> <li>• A, enter LDP or loan number</li> <li>• B, enter applicable acreage from FSA-578 (acres should include harvested as grain and other than grain)</li> <li>• C, leave blank</li> <li>• D, leave blank</li> <li>• E, enter calculated yield from item 8</li> <li>• F, multiply item B times item E</li> <li>• G, maintain a balance of the maximum quantity available.</li> </ul> <p>Apply the loan or LDP quantity against the maximum eligible quantity. Do <b>not</b> allow the producer to receive loan or LDP on quantities in excess of the maximum eligible quantity.</p> <p>If individual producers from joint operations apply on separate loan or LDP applications, create a separate ledger showing their share of the maximum quantity available.</p>

## 504 CCC-679's

**A Obtaining CCC-679's**

CCC-679's must be obtained by the producer or CMA, DMA, or LSA, as follows:

- **before** loan disbursement
- if liens or encumbrances are recorded, include CCC-679's from FSA FLP representatives
- even if the liens or encumbrances will be satisfied from the loan proceeds
- if **actual** notice is received from a lienholder
- for IRS Federal tax liens, if the producer certifies that the lien exists.

CCC-679's are **not** required for unrecorded liens **unless** the County Office has received actual notice of a lien from the lienholder.

**Note:** Notice of Levy received from IRS is considered evidence of a lien; therefore, CCC-679 **must** be sent to IRS.

CCC-679 must be obtained from CMA, DMA, or LSA, according to 1-CMA, when CMA, DMA, or LSA informs the County Office that a lien is present.

**Note:** Lienholder may sign CCC-679 and FAX to the County Office.

CCC-679's can be submitted by producers or CMA's, DMA's, and LSA's at the beginning of a crop year. After CCC-679 is obtained for the first loan made for a specific crop year, the same CCC-679 may be used for all subsequent loans made for the specific crop, if CCC-679. However, a lien search must be performed for **all** loan requests according to paragraph 503.

County Offices:

- must complete the lien search according to this paragraph
- under **no** circumstances, initiate the loan disbursement process without producers providing applicable CCC-679's.

**Note:** Producers are responsible to provide completed CCC-679's before loan disbursements.

\*--See paragraph 511 about obtaining lien waivers from SBA.--\*

504 CCC-679's (Continued)

**B Completing CCC-679's for Producers**

County Offices will complete:

- CCC-679 according to this table
- item 5, block (c), if applicable, according to subparagraph C.

Item	Instructions
1 A – C	Enter county name, address, telephone, and FAX.  <b>Notes:</b> More than 1 County Office can be listed in item 1A.  If producer farms in more than 1 county, a county with a signed CCC-679 may, if requested, FAX CCC-679 to the other County Office to use, <b>if</b> the crop year and commodities listed in items 3 and 4 are correct. It is <b>not</b> necessary for the other County Office to obtain another CCC-679 from the lienholder if the crop year and commodities are correct.
2	Enter producer name and address. If lienholder has UCC-1 filed for both the borrower and spouse, enter both names.
3	Enter crop year.
4	Enter commodity. More than 1 commodity may be listed. Enter each commodity.  <b>Example:</b> Enter, “ <b>Corn, Soybeans, Wheat</b> ” or “ <b>All</b> ”.
5	Lienholder <b>must</b> indicate how the monetary proceeds are to be distributed by entering a check (✓) in 1 of the boxes provided. See subparagraph C to complete item 5, block (c).
6	Enter lienholder’s or authorized agent’s name and address.
7 A – C	Lienholder identified in item 6 <b>must</b> sign and date CCC-679.

**Notes:** Signed and dated CCC-679 may be FAXed to the applicable County Office.

For producers who farm in more than 1 county, signed and dated CCC-679 may be emailed or FAXed to the other County Offices.

**510 Additional Disbursement Guidelines****A Farm-Stored Loans**

For farm-stored loans, additional disbursements for either an increase in loan quantity or loan rate are not authorized.

During the loan availability period, producers may request a separate loan or LDP for quantities exceeding the initial loan quantity.

**B Warehouse-Stored Loans**

If requested by the producer, an additional disbursement for money **only** may be processed for an error resulting in under disbursement.

An additional disbursement for money **only** must be processed **before** loans are repaid at a market loan repayment rate for errors resulting in under disbursement.

Process correction for the additional disbursements, if applicable, according to 16-PS.

**\*--511 Requesting Lien Waivers and UCC-3's From SBA****A SBA EIDL Program**

As a result of the Paycheck Protection Program and Health Care Enactment Act of 2020, the SBA EIDL Program was expanded to agricultural businesses affected by COVID-19. SBA stopped accepting EIDL applications on January 1, 2022.

Small agricultural businesses were able to apply for the EIDL Program through SBA, as well as MAL's offered through FSA. As a result of the MAL lien search process, FSA identified SBA as a lienholder of agricultural commodities for customers with SBA EIDL's. This was because SBA initially filed UCC-1 with State authorities that provided a general lien on all business assets to secure their EIDL. The broad nature of the standard filing provided SBA a lien on farm products, crops, livestock, and equipment.

SBA issued a document detailing frequently asked questions specific to agricultural businesses; however, additional clarification was needed to ensure that FSA's and CCC's interest is secure for the MAL program.

For EIDL's that have already been issued, SBA has informed FSA that they intend to amend the liens for those EIDL's to revise the collateral statement. The revision will exclude agricultural commodities from that lien. Accordingly, any producer who had an EIDL before receiving an MAL, that EIDL will no longer cover agricultural commodities and will remain a prior lien on any MAL commodity.--\*

**\*--511 Requesting Lien Waivers and UCC-3's From SBA (Continued)****B FSA Process for Requesting Signature or Amendment From SBA Lienholder**

County Offices or alternative delivery partners will:

- enter required information on CCC-679 as follows:
  - complete items 1 through 4
  - in item 5(a), check “To the producer.”

**Note:** Items 6 and 7 will be completed by SBA.

- scan and email CCC-679 to [sba.usda.mal@sba.gov](mailto:sba.usda.mal@sba.gov).

To facilitate the response from SBA:

- include the EIDL number that is provided in the UCC-1 filing on the FSA lien waiver or subordination agreement

**Note:** The EIDL number can be found in UCC-1, item 4, after the description of the collateral. On CCC-679, enter the EIDL number with the producer’s name on the appropriate FSA form; otherwise, enter the EIDL number in the Remarks Section if available.

- provide a copy of the UCC-1 filing statement in the email request
- do not compile multiple lien waivers or subordination agreements in one PDF document, and keep request forms separate for each producer
- attach multiple PDF files in 1 email.

County Office employees or alternative delivery partners must:

- allow at least a 1-week turn around to receive a response from SBA before contacting the State Office for additional assistance
- inform the producer or applicant that SBA will notify or contact them directly about changes or amendments to the EIDL agreement and authorization and UCC-3 amendment for restatement of UCC-1
- inform the producer or applicant that UCC-3 must be filed by the producer or applicant to update the existing lien filed by SBA--\*

**\*--511 Requesting Lien Waivers and UCC-3's From SBA (Continued)****B FSA Process for Requesting Signature or Amendment From SBA Lienholder (Continued)**

- not disburse loans before receiving proper evidence that the producer has filed the appropriate UCC amendment that removes the MAL commodity from UCC-1 and paid appropriate fees

**Note:** See subparagraph C.

- not send multiple requests to SBA for the same producer or applicant without first contacting the State Office specialist (alternative delivery partners may contact the program manager). State Office employees must contact the respective program manager if there are concerns after the lien waiver or subordination agreement has been submitted.

**C SBA Response After Receiving Lien Waiver Request**

Once a lien waiver request has been submitted, SBA will:

- modify the collateral statement on UCC-1
- submit the amendment to be filed by the producer or borrower.

After SBA receives the lien waiver from FSA:

- SBA will assign the request to a designated team member to contact the EIDL borrower
- team members will confirm that the EIDL borrower is seeking an FSA loan and advise that the collateral security statement will be amended to allow the borrower to continue to obtain additional loan assistance for agricultural commodities without notifying SBA in the future
- team members will advise the borrower that SBA will be sending the following:

- “LM” collateral change letter

**Note:** See Exhibit 5, subparagraph Q for an example letter.

- UCC-3, which will exclude the agricultural commodities from the lien

**Note:** See Exhibit 5, subparagraph Q for an example.

- SBA will forward a copy of the “LM” letter and UCC-3 to the FSA requestor to advise that SBA EIDL does not secure the items listed on the MAL lien waiver request, but UCC-3 is not effective until filed.--\*

**\*--511 Requesting Lien Waivers and UCC-3's From SBA (Continued)****D Producer Action After Receipt of "LM" Letter and UCC-3**

Once the producer or borrower has received the "LM" letter and UCC-3 from SBA, the producer or borrower must do the following:

- file UCC-3 in the appropriate office according to State guidance
- pay the applicable filing fee
- provide evidence of the filing to the County Office.

**Notes:** Evidence may vary by State. Contact the local UCC filing authority or regional attorney if there are questions about the evidence provided. The evidence must demonstrate that the collateral security statement for EIDL has been amended to exclude, "All farm products, including crops, livestock, and other agricultural commodities, and/or the proceeds from any sale of these items".

Neither SBA nor FSA is responsible for paying UCC-3 filing fees.

FSA offices and alternative delivery partners will not disburse:

- loans until evidence has been submitted verifying the filing of UCC-3's
- subordination agreements for a producer or borrower who also has an SBA EIDL.--\*

**512-519 (Reserved)**

## 542 Obtaining CCC Warehouse Code in States With an Operating Warehouse Licensing Program (Continued)

### C AMS Responsibilities

AMS is responsible for the following:

- \*--maintaining authorized list at [https://publicdashboards.dl.usda.gov/t/MRP\\_PUB/views/WCMDDashboard/WCMDDashboard?%3AisGuestRedirectFromVizportal=y&%3Aembed=y](https://publicdashboards.dl.usda.gov/t/MRP_PUB/views/WCMDDashboard/WCMDDashboard?%3AisGuestRedirectFromVizportal=y&%3Aembed=y) of all Federal USWA,--\* State, and unlicensed warehouses participating in price support programs
- responding to calls received from State or County Offices and asking for contact warehouse information that includes the following:
  - warehouse name
  - location including county
  - point of contact
  - phone number
  - State licensing number
  - capacity
  - how commodity is received - truck, rail, and/or barge

**Note:** If County Offices have any questions regarding a specific warehouse code, they must contact their State Office and the State Office can contact AMS.

- contacting the warehouse directly to verify contact information
- assigning CCC warehouse codes
- preparing KC-385 when State-licensed warehouses have merged together under 1 license
- sending notification to the following:
  - inquiring warehouse with CCC warehouse code
  - FSA State Office, Attention: SED
  - applicable PSD program specialist
  - State licensing authority
  - AMS, WLED, SCB, if applicable
  - AMS Fair Trade Program.

**Note:** This responsibility only applies to States listed under subparagraph 541 B.

**543 Requesting Warehouse-Stored Loans****A Warehouse Receipts**

[7 CFR 1421.106] When requesting warehouse-stored loans, producers must present acceptable warehouse receipts from an approved or authorized warehouse, as specified in subparagraph 541 B.

All warehouse receipts must be “negotiable” if a paper receipt, or loanable if an EWR.

CCC-666 must be completed for warehouse loans, for all commodities, **except** cotton and peanuts.

**Notes:** Warehouse cotton loans are requested on CCC-Cotton A-5.

STC’s may request a DAFP waiver for warehouse stored peanut loan requests.

**B Warehouse-Stored Quantity**

Warehouse-stored loans stored in an approved warehouse will be limited to 100 percent of the eligible net weight specified on the warehouse receipt or, if applicable, KC-350 (Grain) or KC-350 (Oilseed).

If the quantity on the receipt represents eligible and ineligible quantities, require the producer to obtain a receipt representing only the eligible quantity.

Any cost for replacement receipts will be at the producer’s expense.

741 Requesting Release of Farm-Stored Commodity Before Repayment (Continued)

C Requesting CCC-681-1 (Continued)

- the producer is allowed to request repayment checks made payable solely to CCC  
\*--provided the producer initials and dates item 11 **and** signs Part C

**Note:** County Office employees must **not** initial item 11 for the producer.--\*

- the producer must obtain another CCC-681-1, according to paragraph 744, when they **cannot** complete delivery by the expiration date of the existing CCC-681-1
- the producer may be subject to administrative actions, according to Part 4, if any loan quantity is delivered to the buyer **after** CCC-681-1 expires.

If the producer does **not** deliver any quantity during the delivery period, CCC-681-1 expires on the date specified on CCC-681-1.

## 741 Requesting Release of Farm-Stored Commodity Before Repayment (Continued)

**D Delivery Period**

The producer is responsible for choosing the requested delivery period for each applicable CCC-681-1. The delivery period before loan maturity:

- may be either of the following:
  - 15 calendar days
  - 30 calendar days

**Note:** CCC-681-1's requested and approved after loan maturity will only be allowed a 15-calendar-day delivery period.

- begins on the date CCC-681-1 is approved and continues for the selected number of calendar days (15 or 30)
- may be extended according to subparagraph G.

If CCC-681-1 expiration date falls on a nonworkday, the expiration date will be the next workday.

The **entire** outstanding loan quantity must be released for each CCC-681-1 requested.

If a delivery period does **not** expire until after loan maturity, advise the producer that any quantity delivered after loan maturity **must** be repaid at principal plus applicable interest or may be delivered to CCC.

Any changes to the delivery location after approval would require a new CCC-681-1.

## 741 Requesting Release of Farm-Stored Commodity Before Repayment (Continued)

**H CCC-681-1 Extensions**

Producers may request a 1-time, 15-day CCC-681-1 extension. COC's may determine to extend expiring CCC-681-1's if deliveries are not completed within the 15- or 30-day initial delivery period to complete delivery of the applicable commodity, **not** to exceed:

- 45 calendar days **including** the 30-day original release period for CCC-681-1's requested before maturity
- 30 calendar days including the original release period for CCC-681-1's requested for 15 days and those requested after maturity.

CCC-681-1 extensions are **only** authorized if the producer has begun delivery of the quantity to the buyer. Extensions must not be approved if the producer is intentionally delaying delivery to avoid payment to CCC.

When CCC-681-1 extensions are approved by COC, County Offices will:

- ~~line through the expiration date on CCC-681-1, item 12 and enter the new expiration~~ ~~date~~
- initial and date the change
- extend the grace period for repayment to be 15 calendar days after the revised CCC-681-1 expiration date for all quantity delivered
- provide the producer, buyer, and delivery location a revised copy of CCC-681-1.

**742 Delivery Evidence****A Required Delivery Evidence**

Delivery evidence:

- **must** be submitted with **all** CCC-681-1 repayments for delivered quantities only
- is not required for any other type of repayment.

**B Type of Delivery Evidence**

Delivery evidence is any of the following:

- delivery statements
- settlement sheets
- other acceptable delivery evidence, as applicable.

**C Delivery Evidence Requirements**

Submitted delivery evidence can **become** production evidence for any loan repayment when market gain is earned as long as all production evidence requirements are met according to paragraph 335.

All delivery evidence requirements **must**:

- show dates of delivery
- quantity delivered.

Because delivery evidence now becomes production evidence for market gain purposes, loan quantities repaid in full under CCC-681-1 will not be subject to spot check as long as the delivery evidence meets all necessary requirements.

742 Delivery Evidence (Continued)

**D Quantity Delivered Less Than Measured Quantity**

Measured quantities can be used for production evidence if producer has initialed, dated, and checked (✓) the “yes” box on CCC-671-1 item 32 within 30 calendar days from completion of the measurement service.

If delivery evidence is less than the production evidence and **all** loan quantities have been delivered, determine the repayment rate as follows.

<b>IF the delivered quantity is less than the measured quantity and is...</b>	<b>THEN the repayment rate is...</b>
within 10 percent tolerance	the locked-in repayment rate or repayment rate in effect on the date the repayment is received, as applicable.
<b>not</b> within 10 percent tolerance	based on the following COC violation determinations: <ul style="list-style-type: none"> <li>• good faith</li> <li>• misrepresentation, scheme, or device.</li> </ul> See Part 4.

743 Completing CCC-681-1's for Marketing Authorization

A Instructions for CCC-681-1's

County Offices will:

- generate CCC-681-1 through CLPS according to 16-PS
- secure from producer:
  - \*--initials and date in item 11, if applicable--\*
  - signature and date in Part C.

**Reminder:** CCC-681-1's must **not** be submitted to a buyer or delivery location without **all** the required information.

\*--The following table provides instructions for completing CCC-681-1.

Item	Instruction
<b>Part A – Collateral Identification</b>	
1A	Enter name and address of contact producer who signed CCC-677.
1B, 1D, 1F, and 1H	Enter the producer's full Social Security number or TIN.
1C, 1E, and 1G	Enter names and addresses of other producers who signed CCC-677.
2	Enter crop year of the collateral.
3	Enter commodity.
4	Enter entire outstanding loan quantity with unit of measure designation (bu., cwt., or lb.).  <b>Note:</b> The entire outstanding loan quantity will be approved for release, even if the producer intends to deliver and repay only a portion of the outstanding loan quantity.
5	Enter loan number.
6	Enter loan maturity date in "MM/DD/YYYY" format.
7	Enter quantity for which excise tax, assessment, or promotion fee was withheld at loan disbursement, if applicable.
8A	Enter physical location where collateral is stored, including the State and county name.
8B	Entered State, county, and FSN where the collateral was produced.

--\*

743 Completing CCC-681-1's for Marketing Authorization (Continued)

A Instructions for CCC-681-1's (Continued)

\*--

Item	Instruction
9	Enter name, address, telephone, and FAX number of the County Office that processed the loan.
10A	<p>Enter name and address of the initial buyer designated by the producer. If the buyer's name is not known, CCC-681-1 must not be approved.</p> <p><b>Note:</b> For commodities sold through a broker, the broker will be:</p> <ul style="list-style-type: none"> <li>• considered the buyer</li> <li>• subject to CCC-681-1 terms and conditions</li> <li>• required to submit the repayment.</li> </ul>
10B	Enter physical address of the delivery location.
11	<p>If the producer requests repayment check be made payable solely to CCC, then the producer will initial and date in "MM-DD-YYYY" format.</p> <p><b>Before</b> CCC approval, producers requesting repayment check made payable solely to CCC must:</p> <ul style="list-style-type: none"> <li>• visit the County Office to request CCC-681-1</li> <li>• initial and date the request</li> <li>• agree to provide CCC-681-1 to the buyer with first load.</li> </ul> <p><b>Note:</b> County Office employees must <b>not</b> initial and date item 11 for the producer.</p> <p>CCC-681-1 <b>must</b> contain <b>all</b> required signatures.</p>
12	Enter the expiration date, which is either the 15 <sup>th</sup> or 30 <sup>th</sup> calendar day, as requested by the producer, from the CCC approval date in item 20B.
13	Check the box if CCC-697 is complete and indicates a lock-in repayment rate has been requested for this loan, and attach a copy of CCC-697.
<b>Part B – Buyer's Instructions for Calculating Repayment Amount</b>	
14	<p>No entry is required.</p> <p>Buyers will review and contact the County Office for correct repayment rates once the commodity has been delivered and purchased.</p>

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743 Completing CCC-681-1's for Marketing Authorization (Continued)

A Instructions for CCC-681-1's (Continued)

\*--

Item	Instruction	
<b>Part C – Producer’s Request and Agreement</b>		
15 – 18	Obtain the debtor’s or producer’s signature, title, and date, as applicable.	
	<b>IF...</b> authorization is requested by telephone or FAX	<b>THEN...</b> <ul style="list-style-type: none"> <li>• only the producer requesting CCC-681-1 is required to sign</li> <li>• producer may sign CCC-681-1 <b>after</b> the CCC approval date but before the expiration of CCC-681-1.</li> </ul>
	producer requests repayment check be made payable solely to CCC (item 11)	<b>all</b> producers who signed CCC-677 must sign CCC-681-1 <b>before</b> CCC approval.
<b>Part D – Removal Authorized (For CCC Use Only)</b>		
19A	Enter the date received.	
19B	Check “Yes” or “No” if the request was received by telephone.	
19C	Check “Yes” or “No” if the producer began moving collateral on a non-workday.	
19D	If the response in item 19C is “Yes”, check “Yes” or “No” if the producer requested authorization to move the collateral the next workday. If “No”, explain in remarks.	
19E	Enter remarks, if applicable.	
20	Obtain appropriate signature for CCC approval and date.	

--\*

743 Completing CCC-681-1's for Marketing Authorization (Continued)

B Example of CCC-681-1

The following is an example of CCC-681-1.

\*--

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(See Page 2 for Privacy Act and Paperwork Reduction Act Statements.)						
CCC-681-1 (08-02-23)		U. S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation				
<b>AUTHORIZATION FOR DELIVERY OF LOAN COLLATERAL FOR SALE</b>						
<b>NOTIFICATION OF CCC'S SECURITY INTEREST</b>						
<p>This notification is made pursuant to Section 1324 of the Food Security Act of 1985. Commodity Credit Corporation (CCC) has a perfected security interest in the entire quantity of the commodity specified in Part A, which has been pledged as collateral for the CCC loan number identified in Item 5. A copy of this loan agreement may be obtained at the address identified in Item 9. CCC's security interest has not lapsed and will not lapse until the earlier of the date specified in the financing statement executed by the producer or until written notification is given to the buyer by CCC that such interest has lapsed. CCC will waive its security interest with respect to the buyer identified in Item 10 only if such buyer remits payment payable to the "Commodity Credit Corporation" at the address indicated in Item 9 by the final date to repay as shown in Item 12. The amount of such payment is calculated by multiplying the repayment rate per unit by the quantity of commodity purchased not to exceed the quantity identified in Item 4. The repayment rate must be obtained from the County FSA Office indicated in Item 9. Any amount in excess of the amount required to repay the quantity of commodity actually purchased or in excess of the quantity shown in Item 4 will be refunded to buyer if Item 11 has been completed by the producer.</p> <p>CCC has previously obtained lien waivers from all major lienholders who claim an interest in the commodity identified in Part A which were superior to CCC. In the event that CCC has failed to obtain a lien waiver from a superior lienholder and the buyer is obligated to make a payment to such lienholder for the purchase of the commodity, CCC agrees to be subject to the actual dollar value of such lien if 1) payment was made solely to CCC because Item 11 is initialed and dated by one of the debtors; 2) the lien is established to be legally superior to CCC's interest; 3) the buyer fully cooperates with CCC's investigation of such other lien by supplying CCC with all requested information; and 4) the buyer lacks any affirmative defenses with respect to such lien. CCC will pay the actual dollar value of the lien, but not any collateral costs incurred by the buyer including, but not limited to, legal fees, court fees, interest, or penalties, unless otherwise authorized by law.</p>						
<b>PART A – COLLATERAL IDENTIFICATION</b>						
NAME, ADDRESS, AND SOCIAL SECURITY NUMBER OR TAXPAYER ID OF DEBTOR(S):						
1A. CONTACT PRODUCER		1B. SSN/TIN		1C. PRODUCER		1D. SSN/TIN
1E. PRODUCER		1F. SSN/TIN		1G. PRODUCER		1H. SSN/TIN
2. CROP YEAR	3. COMMODITY	4. LOAN QUANTITY		5. LOAN NO.	6. LOAN MATURITY	7. QUANTITY FOR PAID ASSESSMENT OR PROMOTION FEE
8A. LOCATION WHERE COLLATERAL IS CURRENTLY STORED (INCLUDE STATE AND COUNTY NAME):				9. SECURED PARTY COMMODITY CREDIT CORPORATION ADDRESS		
8B. STATE, COUNTY, AND FSN WHERE COLLATERAL WAS PRODUCED:						
10A. NAME AND ADDRESS OF BUYER				11. FOR THE QUANTITY DELIVERED AND PURCHASED MAKE CHECK PAYABLE TO "COMMODITY CREDIT CORPORATION"  Note: Excess proceeds received by CCC will be refunded back to the buyer.  A. Producer INITIALS: <span style="border: 1px solid black; padding: 0 5px;">  </span> B. DATE (MM-DD-YYYY) <span style="border: 1px solid black; padding: 0 5px;">  </span>		
10B. ADDRESS OF DELIVERY LOCATION						
12. THIS AUTHORIZATION EXPIRES ON (MM-DD-YYYY)				13. Form CCC-897 indicates a Lock-in Repayment Rate has been requested for this loan (see attached copy of CCC-897). <input type="checkbox"/>		
<b>PART B – BUYER'S INSTRUCTIONS FOR CALCULATING REPAYMENT AMOUNT</b>						
14. METHOD OF CALCULATION THE BUYER WILL CALCULATE THE AMOUNT due CCC by multiplying the repayment rate, per unit, times the quantity of commodity delivered and purchased, not to exceed the quantity identified in Item 4. If the amount calculated exceeds the sales proceeds, the entire sales proceeds shall be submitted. A check payable to "Commodity Credit Corporation" must be provided to the address shown in Item 9 to be received on or before the fifteenth calendar day after the date shown in Item 12. Documentation showing the quantity purchased on the date(s) such quantity was received must accompany the repayment. The repayment rate can be based on the date of repayment, the "locked in" repayment rate, or principal plus applicable interest. Any quantity delivered after loan maturity must be repaid at principal plus interest only.						
CONTACT THE FSA COUNTY OFFICE IDENTIFIED IN ITEM 9 FOR THE EXACT REPAYMENT AMOUNT.						

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743 Completing CCC-681-1's for Marketing Authorization (Continued)

B Example of CCC-681-1 (Continued)

\*--

CCC-681-1 (08-02-23)		Page <input type="text"/> of <input type="text"/>
<b>PART C – PRODUCER'S REQUEST AND AGREEMENT</b>		
<p><i>All producers who signed CCC-677 will be required to sign CCC-681-1 before CCC approval. The undersigned producer(s) ("Producer") requests authorization to sell a quantity of loan collateral identified in Part A. The collateral will be marketed and the proceeds used for payment of the loan indebtedness owed to CCC. The Producer agrees that this authorization will not release CCC's security interest in such collateral. Release of CCC's security interest will occur only if CCC receives payment at the FSA County Office identified in Item 9 for the quantity of commodity delivered to and sold to the buyer. The Producer agrees to pay the amount if the designated buyer does not provide the applicable payment on or before the fifteenth calendar day after the date shown in Item 12. The Producer further understands that this authorization expires on the date in Item 12 and CCC has authorized the producer to deliver only to the buyer identified in Item 10A.</i></p>		
15A. Debtor's or Producer's Signature	15B. Title/Relationship of the Individual Signing in a Representative Capacity	15C. Date (MM-DD-YYYY)
16A. Debtor's or Producer's Signature	16B. Title/Relationship of the Individual Signing in a Representative Capacity	16C. Date (MM-DD-YYYY)
17A. Debtor's or Producer's Signature	17B. Title/Relationship of the Individual Signing in a Representative Capacity	17C. Date (MM-DD-YYYY)
18A. Debtor's or Producer's Signature	18B. Title/Relationship of the Individual Signing in a Representative Capacity	18C. Date (MM-DD-YYYY)
<b>PART D – REMOVAL AUTHORIZED (FOR CCC USE ONLY)</b>		
19A. Date Request Received (MM-DD-YYYY)	19C. Did the producer begin moving collateral on a non-workday? <input type="checkbox"/> YES (Response Required for Item 19D) <input type="checkbox"/> NO	
19B. Request Received by Telephone? <input type="checkbox"/> YES <input type="checkbox"/> NO	19D. Did the producer request authorization to move the collateral the next workday? (Response required only if Item 19C is YES.) <input type="checkbox"/> YES <input type="checkbox"/> NO (Explain in remarks)	
19E. Remarks:		
20A. For CCC By:		20B. Date (MM-DD-YYYY)
<p><b>NOTES:</b> The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), the Agriculture Improvement Act of 2018 (Pub. L. 115-334), 7 CFR Part 1405, 7 CFR Part 1421, and 7 USC 1831(e)(1)(A)(ii)(III). The information will be used to request authorization to deliver CCC loan collateral for sale. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated) and USDA/FSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information will result in a denial of authorization to deliver CCC loan collateral for sale.</p> <p><b>Paperwork Reduction Act (PRA) Statement:</b> The information collection is exempted from the Paperwork Reduction Act as specified in 7 U.S.C. 9091(c)(2)(B). The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. <b>RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.</b></p> <p>In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.</p> <p>Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.</p> <p>To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <a href="http://www.ascr.usda.gov/complaint_filing_cust.html">http://www.ascr.usda.gov/complaint_filing_cust.html</a> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (800) 832-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: <a href="mailto:program.intake@usda.gov">program.intake@usda.gov</a>. USDA is an equal opportunity provider, employer, and lender.</p>		

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## 743 Completing CCC-681-1's for Marketing Authorization (Continued)

## C CCC-697's

For producers who requested to lock in a repayment rate on CCC-697, County Offices must:

- \*--in CCC-681-1, item 13, CHECK (✓) “**Form CCC-697 indicates a Lock-in--\* Repayment Rate has been requested for this loan.**”
- attach a copy of CCC-697 to file copy of CCC-681-1
- cross reference CCC-681-1 has been requested on CCC-697.

## D Approving CCC-681-1's

County Offices may approve CCC-681-1, as follows:

- after **all** applicable signatures have been obtained according to subparagraph A, Part C
- based on a telephone request by the producer, allowing delivery to begin immediately or on a date specified by the producer **before** producer's signature is obtained, if the \*--producer does **not** request repayment check made payable solely to CCC in item 11

**Notes:** Many warehouses will not honor item 11 unless the copy of CCC-681-1 they are sent is both initialed and dated by the producer in item 11 and signed **and** dated by all applicable producers in items 15 through 18.--\*

Producer's signature **must** be obtained **before** expiration of CCC-681-1.

- for a delivery period that ends after the loan maturity date
- after the loan maturity date for a 15-calendar-day delivery period according to provisions in subparagraph 741 G.

**743 Completing CCC-681-1's for Marketing Authorization (Continued)****E Approving Request for Movement Initiated on Nonworkday**

For movement on loan collateral initiated on a nonworkday, according to subparagraph 741 B, County Offices must:

- **not** backdate the approval date for this movement to match the date the producer began to move the collateral
- determine final dates for movement.

**Example:** A producer begins to move loan collateral for sale on Saturday, October 29, and requests approval on Monday, October 31. In this case, the:

- approval date of CCC-681-1 is October 31
- the delivery period is 15 or 30 calendar days, as applicable, from October 31.

**Notes:** All necessary signatures on CCC-681-1 must be obtained on October 31.

Notate on CCC-681-1, under Part D, the following:

“Movement of loan collateral began on nonworkday but producer requested approval on next workday according to 8-LP, subparagraph 743 E.”

745 Repayment for Quantity Delivered on CCC-681-1 (Continued)

**C Determining Applicable Repayment Rate**

County Offices must follow this table for determining applicable repayment rate when **all** of the following apply:

- quantity is **delivered**:
  - **during** the authorized delivery period
  - **by the** maturity date
- payment is accompanied with delivery evidence
- payment is made by either buyer or producer.

<b>IF the repayment is received...</b>	<b>AND the producer...</b>	<b>THEN the repayment rate is the...</b>
<ul style="list-style-type: none"> <li>• <b>during</b> the authorized delivery period</li> <li>• on or before the 15th calendar day after the CCC-681-1 expiration date</li> </ul>	presents delivery evidence that confirms the commodity was delivered before the loan maturity date and has: <ul style="list-style-type: none"> <li>• *--CCC-697 that has--* expired</li> <li>• no CCC-697</li> </ul>	<b>lesser</b> of the following: <ul style="list-style-type: none"> <li>• principal plus interest</li> <li>• the market repayment rate in effect on the date payment is received.</li> </ul> <p><b>Note:</b> For any quantity shown on delivery evidence as delivered after the loan maturity, repayment is at principal plus interest.</p>
	<b>has</b> an unexpired locked-in repayment rate on CCC-697	locked-in rate shown on the applicable CCC-697.
<b>after</b> the 15th calendar day <b>after</b> the CCC-681-1 expiration date	did or did <b>not</b> lock in a repayment rate	principal plus interest.

**D Repayment Rate for Quantities Delivered After Maturity**

Any quantity delivered **after** the loan maturity date, regardless of whether during an authorized delivery period or not, **must** be repaid at principal plus interest.

745 Repayment for Quantity Delivered on CCC-681-1 (Continued)

**E Delivery Evidence Not Provided With Repayment**

County Offices must follow this table when **both** of the following apply:

- 1 or more CCC-681-1's are in effect
- delivery evidence is **not** provided with the repayment according to paragraph 742.

<b>IF delivery evidence is not provided with the repayment by the buyer or producer...</b>	<b>THEN the...</b>
for quantities delivered	<p>County Office <b>must</b>:</p> <ul style="list-style-type: none"> <li>• contact the applicable buyer to obtain by FAX a copy of acceptable delivery evidence verifying:                             <ul style="list-style-type: none"> <li>• quantity delivered</li> <li>• dates of delivery</li> </ul> </li> <li>• based on the information provided, determine the repayment amount:                             <ul style="list-style-type: none"> <li>• according to subparagraph C</li> <li>• for the quantity delivered</li> </ul> </li> <li>• file delivery evidence in the producer's loan folder.</li> </ul>
<b>and no</b> quantities have been delivered	<p>repayment for:</p> <ul style="list-style-type: none"> <li>• unexpired CCC-697's will be the locked-in rate on the oldest outstanding CCC-697, as applicable</li> <li>• expired CCC-697's will be the lesser of the following:                             <ul style="list-style-type: none"> <li>• principal plus interest</li> <li>• market repayment rate in effect on the date the repayment is received.</li> </ul> </li> </ul>

816 Completing CCC-691, Part B (Continued)

B Example for Warehouse Storage

The following is an example of Part B completed for warehouse storage.

PART B - GRADE AND QUANTITY DETERMINATION (If additional space needed, use Form CCC-691-1)										
<p>19 The undersigned hereby certify (1) that a representative sample was secured from each lot of the commodity described above at the time it was delivered, and (2) that it is mutually agreed such commodity is of the quantity, grade and quality delivered in the schedule below and on continuation sheets thereto. The undersigned warehouse operator further certifies (1) that they have received in their warehouse from the undersigned producer the quantity, grade(s) and quality of the commodity described in the schedule below and on continuation sheets thereto and, in the case of deliveries for local storage, that they will issue acceptable warehouse receipt(s) and, when requested, scale tickets for each commodity and (2) that the quantity of the commodity listed below was, in fact, delivered to the receiving warehouse, and does not include any quantities purchased from or already in store at the receiving warehouse and substituted without prior approval. 1/ The undersigned producer further certifies that (1) the commodity delivered by them is the commodity described in the schedule below and is free and clear of all liens and encumbrances, including landlord's liens except in favor of lienholders from whom waivers have been secured and that the commodity delivered is eligible for delivery by him/her under the applicable program regulations, (2) for all commodities, the quantity delivered does not exceed the quantity that was produced on the farm(s) listed on the original commodity loan agreement entered into with CCC. 1/ The warehouse operator further certifies that all services invoiced including handling, weighing, grading, storage, or servicing were actually performed. The parties signing this certification understand that the making of any fraudulent representations shall render the parties subject to criminal prosecution under Federal law and may render the entire quantity ineligible for any loan benefits (see Part F on reverse of this document)</p> <p>1/ If there is a disagreement as to grade or quality, the certification shall nonetheless be signed but the items as to which there is a disagreement in Part B shall be lined through. A representative sample of the lot as to which there is disagreement shall be submitted for an appeal determination in accordance with Part E (on reverse hereof). Such determinations shall be binding on all signatories to this part.</p>										
A	B	C	D	E	F	G	H	I	J	
Warehouse Receipt Number 2/	Grade, Class & Sub-Class	Test Weight (lb)	Moisture %	F.M (%) 3/	Other Applicable Factors	Gross Weight (lb)	Dock (%)	Net Weight (bu, cwt, lb)	Storage Start Date	
201	No. 1 HRW	60.0	13.0		PROTEIN 10.6	111,240		1,854	06-20-XXXX	
<p>2/ If undesirable wheat variety, place an "*" following applicable lot identity. 3/ For corn, includes also B.C.</p>										
20. Date Delivery Completed		21. Type of Delivery:					22. Loading Order Number			
06-20-XXXX		Whse. Stge. <input checked="" type="checkbox"/> Hand. Only <input type="checkbox"/> Sale <input type="checkbox"/> Bins <input type="checkbox"/> Track Load <input type="checkbox"/>								
23. Signature of Producer				Date		24. Signature of Warehouse Representative				Date
/s/ V. Paige				06-20-XXXX		/s/ John Smith				06-20-XXXX

C Example for Trackload

The following is an example of Part B completed for trackload.

PART B - GRADE AND QUANTITY DETERMINATION (If additional space needed, use Form CCC-691-1)										
<p>19 The undersigned hereby certify (1) that a representative sample was secured from each lot of the commodity described above at the time it was delivered, and (2) that it is mutually agreed such commodity is of the quantity, grade and quality delivered in the schedule below and on continuation sheets thereto. The undersigned warehouse operator further certifies (1) that they have received in their warehouse from the undersigned producer the quantity, grade(s) and quality of the commodity described in the schedule below and on continuation sheets thereto and, in the case of deliveries for local storage, that they will issue acceptable warehouse receipt(s) and, when requested, scale tickets for each commodity and (2) that the quantity of the commodity listed below was, in fact, delivered to the receiving warehouse, and does not include any quantities purchased from or already in store at the receiving warehouse and substituted without prior approval. 1/ The undersigned producer further certifies that (1) the commodity delivered by them is the commodity described in the schedule below and is free and clear of all liens and encumbrances, including landlord's liens except in favor of lienholders from whom waivers have been secured and that the commodity delivered is eligible for delivery by him/her under the applicable program regulations, (2) for all commodities, the quantity delivered does not exceed the quantity that was produced on the farm(s) listed on the original commodity loan agreement entered into with CCC. 1/ The warehouse operator further certifies that all services invoiced including handling, weighing, grading, storage, or servicing were actually performed. The parties signing this certification understand that the making of any fraudulent representations shall render the parties subject to criminal prosecution under Federal law and may render the entire quantity ineligible for any loan benefits (see Part F on reverse of this document)</p> <p>1/ If there is a disagreement as to grade or quality, the certification shall nonetheless be signed but the items as to which there is a disagreement in Part B shall be lined through. A representative sample of the lot as to which there is disagreement shall be submitted for an appeal determination in accordance with Part E (on reverse hereof). Such determinations shall be binding on all signatories to this part.</p>										
A	B	C	D	E	F	G	H	I	J	
Warehouse Receipt Number 2/	Grade, Class & Sub-Class	Test Weight (lb)	Moisture %	F.M (%) 3/	Other Applicable Factors	Gross Weight (lb)	Dock (%)	Net Weight (bu, cwt, lb)	Storage Start Date	
3	No. 1 HRW	60.0	13.0		PROTEIN 10.6	11,240		1,854		
<p>2/ If undesirable wheat variety, place an "*" following applicable lot identity. 3/ For corn, includes also B.C.</p>										
20. Date Delivery Completed		21. Type of Delivery:					22. Loading Order Number			
06-20-XXXX		Whse. Stge. <input type="checkbox"/> Hand. Only <input type="checkbox"/> Sale <input type="checkbox"/> Bins <input type="checkbox"/> Track Load <input checked="" type="checkbox"/>					27-155-1801			
23. Signature of Producer				Date		24. Signature of Warehouse Representative				Date
/s/ V. Paige				06-20-XXXX		/s/ John Doe				06-20-XXXX

817 **Completing CCC-691, Part C**

**A Completing Part C**

The County Office will itemize all charges or credits, as applicable, on CCC-691, Part C, according to this paragraph. See example in subparagraph G.

If more than one CCC-691 is issued for a loan, itemize charges and credits only on CCC-691 that shows the outstanding quantity and balance to be settled.

**B Charges**

Enter all charges incurred by CCC during delivery, such as shelling, hauling, weighing, and grading in item 26.

Attach copies of bills to producer and County Office copies of CCC-691.

When the loan maturity date of a nonrecourse loan is accelerated, warehouse storage charges will be deducted for early delivery. Make a deduction as a separate item instead of reducing the settlement rate, as follows:

- in CCC-691, item 8, CHECK (✓) “**Voluntary Early Delivery Subject to Storage Deduction**” box
- write the following information under the entries provided by the warehouse on CCC-691, Part B:

“Storage adj. \_\_\_\_\_ bu. times \_\_\_\_\_ cents = \$\_\_\_\_\_.”

County Offices must manually compute storage charges through the original loan maturity date using the grain warehouse rate for the specific warehouse. AMS-approved warehouse information is located on the WCMD dashboard at [Workbook: WCMD Dashboard](#).--\*

**Exception:** County Office must **not** make a storage deduction when deliveries of farm stored commodities are accelerated by CCC under general acceleration of the loan maturity date for a particular geographic area.

1002 CCC-633 EZ's (Continued)

F Completing CCC-633 EZ, Page 2 (Continued)

When production evidence is provided with page 2, LDP will **not** be subject to spot check.

IF the source of the LDP quantity (item 21) is...	THEN the...
certified	commodity is subject to random spot check and producers are required to submit acceptable production evidence according to subparagraph 335 C.
measurement service	County Office would initiate measurement service with FSA-409. The quantity indicated on CCC-633 EZ, page 2 would receive LDP rate in effect on the date page 2 is completed and submitted but would <b>not</b> be paid until verified by measurement service. The applicant <b>must</b> enter a specific quantity or "All" in CCC-633 EZ, page 2, item 20 for the payment request to be complete. This prevents the producer from leaving CCC-633 EZ, page 2, item 20 blank and then altering the request after the measurement service is completed because of a change in LDP rate.
production evidence	producers are required to submit acceptable production evidence according to subparagraph 335 C with page 2.

\*--G Instructions for Completing CCC-633 EZ

Manually complete CCC-633 EZ for LDP request according to this table. CCC-633 EZ is available as a fillable form at <https://intranet.fsa.usda.gov/dam/ffasforms/currentforms.asp>.

Item	Instructions
1	Enter name and address of the producer.
2	Enter telephone or cell number.
3	Enter crop year of the commodity.
4	Enter States and counties.
5 – 6	After reading the producer certification statement in Part C, all producers must sign and date.
7 – 11	<b>CCC Use Only:</b> Enter signature, title, date, and name and address of the County Office, LSA, or DMA.  <b>Note:</b> Any additional information will be added in item 10.
12 – 13	Enter contact name, mailing address, and telephone number of the individual contact producer, entity, partnership, joint venture, trust, estate, or corporation that is requesting an LDP.
14	Enter crop year.
15	Enter State and county where farm records are maintained.

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## 1002 CCC-633 EZ's (Continued)

## \*--G Instructions for Completing CCC-633 EZ (Continued)

Item	Instructions
16	Check (✓) the appropriate box to the question, "Are you or any co-applicant delinquent on any federal non-tax debt?". If "Yes", explain in item 34.
17	<b>CCC Use Only:</b> Enter LDP application number.
18 – 22	Enter commodity, net quantity, source of quantity, location, and effective date of LDP requested.
23	<b>CCC Use Only:</b> Enter LDP rate.
24 – 29	After reading the producer certification statement in Part F, all producers must sign and date.
30 – 34	<b>CCC Use Only:</b> Enter approval signature, title, date, action (approved or disapproved), and second party review.
Parts H – K	<b>Cotton Use Only.</b>
35 – 36	Enter contact name, mailing address, and telephone number of the individual contact producer, entity, partnership, joint venture, trust, estate, or corporation that is requesting an LDP.
37	Enter farm number.
38	Enter crop year.
39	Check (✓) the appropriate box to the question, "Are you or any co-applicant delinquent on any federal non-tax debt?". If "Yes", explain in item 58.
40	Producer initials to verify LDP type and bale quantity.
41	Enter and verify quantity, type, beneficial interest, bales, and LDP rate. [verify]
42	Enter gin code.
43	Enter module location at farm or gin.
44	Enter gin's module and trailer numbers.
45 – 50	After reading the producer certification statement in Part J, all producers must sign and date.
51 – 54	Enter LDP number, file sequence number, date files received, and bale count.
55 – 61	<b>CCC Use Only:</b> Enter approval signature, title, date request submitted, name and address of County Office or LSA, second party review, action (approved or disapproved), date signed, and AWP on applicable date.
62 – 93	<b>Wool, Mohair, or Unshorn Pelt Use Only:</b> See 2-LP Wool and Mohair.

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**1003 Acceptable CCC-633 EZ's****A Additional Information for CCC-633 EZ's**

CCC-633 EZ's are considered complete when both of the following are met:

- County Office has received CCC-633 EZ, page 1
- producer correctly completes CCC-633 EZ, page 2, 3, or 4, including all producer signatures.

To be considered an acceptable LDP application for using the current rate, at the minimum, all of following items **must** be completed on CCC-633 EZ page:

- 1 – items 1, 4, 5, 6A and B
- 2 – items 13A, 15, 16, 17, 19, 20, 21, 22, 25A and B, 26
- 4 – items 57, 60, 61, 62, 64, 65, 66, 67, 68, 79A and B, and 80 for wool or mohair items 57, 60, 61, 62, 72, 73, 74, 75, 76, 79A and B, 80 for unshorn lamb.

**Notes:** The date of the producer's signature is not required because the date the form is received in the county is the applicable date. The form must be date stamped with the current date unless the FAX or fax2mail date is automatically included on the form.

For page 3 for cotton, see 7-CN.

If CCC-633 EZ forms are received missing any items listed above, provide the producer with written notification that:

- CCC-633 EX did not contain adequate information
- a new LDP rate will be established based on the date a new acceptable CCC-633 EZ, page 2, 3, or 4 is received in the County Office.

## Reports, Forms, Abbreviations, and Redelegations of Authority

### Reports

None.

### Forms

This table lists the forms referenced in this handbook.

Number	Title	Display Reference	Reference
AD-1026	Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification		33, 200, 501, 1000, 1101, Ex. 8
CCC-10	Representations for Commodity Credit Corporation or Farm Service Agency Loans and Authorization to File a Financing Statement and Related Documents	502	501, 521, 617
CCC-36	Assignment of Payment		1000
CCC-39	Request for Issuance of Duplicate Warehouse Receipt(s)	552	
CCC-257	Schedule of Deposit		318, 817
CCC-258	Wire Transfer of Funds		720
CCC-491	Beneficial Interest Certification Sheet	228	
CCC-500	Loan Payment Receipt		20, 400, 416
CCC-500M	Marketing Assistance Loan Repayment Receipt (in CLPS)	700	Part 7
CCC-601	Commodity Credit Corporation Note and Security Agreement Terms and Conditions	Ex. 4	10, 28, 410, 508
CCC-605	Authorization of Electronic Agent and Designation of Agent - Cotton		775, Ex. 8
CCC-605P	Designation of Agent – Peanut		775, Ex. 8
CCC-633EW	Loan and LDP Eligibility Worksheet Commodities Harvested as Other Than Grain Determining Maximum Eligible Quantity	336	
CCC-633 EZ	Loan Deficiency Payment (LDP) Agreement and Request	1007	Text, Ex. 4

## Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

## Forms (Continued)

Number	Title	Display Reference	Reference
CCC-633 GRAZING	Graze-Out Payment Program Application	1105	200, 1102, 1103, 1104
CCC-633 (Honey)	Honey Nonrecourse Market Assistance Loan Certification and Worksheet		225, 776, Ex. 11
CCC-633WM	Wool and Mohair Loan Quantity Certification and Worksheet		225, 234, 776, Ex. 11
CCC-638	Confirmation of Sale	860	857
CCC-639	Competitive Bid Pricing Worksheet	849	847 , 850, Ex. 11, 18, 19
CCC-664	Agreement to Permit Assumption of a CCC Loan		206
CCC-665	Agreement for Grain Pledged as Collateral for CCC Commodity Loans	527	501, 600
CCC-666	Commodity Loan Request	524	Text, Ex. 8
CCC-674	Certification for Contract, Grants, Loans, and Cooperative Agreements	28	1000
CCC-676	LDP and Loan Number Register		615
CCC-677	Farm Storage Note and Security Agreement		Text
CCC-677-1	Farm Storage Loan Worksheet	Ex. 15	Text
CCC-678	Warehouse Storage Note and Security Agreement		Text
CCC-679	Lien Waiver	504	Text
CCC-681	Authorization to Move Loan Collateral or Designate Additional Storage	614	613, 615, 617, Ex. 18
CCC-681-1	Authorization for Delivery of Loan Collateral for Sale	743	Text, Ex. 2, 18, 31
CCC-683	Commodity Loan Seal	Ex. 16	316, 523-525
CCC-685	Authorization to Release Warehouse Receipts	770	
CCC-686	Application for Loan or LDP by Heirs (On a Commodity Produced by a Person Who Has Died)	205	200
CCC-687-1	Approval to Commingle or Move Loan Collateral	600	317, 526
CCC-691	Commodity Delivery Notice	801, 816, 817	Text, Ex. 5, 18, 31
CCC-692	Settlement Statement	822	821, 825, 851, 852, 866, 867, Ex. 2, 18

## Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

## Forms (Continued)

Number	Title	Display Reference	Reference
CCC-694-1 Page 2	CCC-Determined Value and Commodity Certificate Worksheet	778	Ex. 2
CCC-694-2	Acknowledgement of Commodity Certificate Purchase	775	Part 7, Section 7
CCC-697	Request to Lock In a Market Loan Repayment Rate	717	Text
CCC-699	Reconcentration Agreement and Trust Receipt	628	627, 629-631
CCC-770 Grazing	Graze-Out Payment Program Processing Checklist	1106	
CCC-770 LDP	Loan Deficiency Payment (LDP) Processing Checklist	23	25, 34, 234, 1001
CCC-770 MAL	Marketing Assistance Loan (MAL) Processing Checklist (for All Commodities Except Cotton)	23	25, 34, 234, 501, 508
CCC-901	Members Information Agricultural Act of 2014		200, 1000, 1101, Ex. 8
CCC-902	Farm Operating Plan		33, 200, 203, 1000, 1101, Ex. 2, 8
CCC-902E	Farm Operating Plan for An Entity		501, Ex. 15
CCC-902I	Farm Operating Plan for An Individual		501, Ex. 15
CCC-941	Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information		35, 200, 501, 1000, Ex. 2, 8
CCC-1099-A	Report of Loan, Forfeiture, Settlement, and Abandonment to Producer		27
CCC-1099-G	Report Payments to Producers (Reported to IRS)		27
CCC-Cotton A-5	Statement of Eligibility and Information Worksheet		523, 543
FSA-13-A	System Access Request Form		3
FSA-159	Request for Supplies, Forms, and/or Publications		Ex. 16
FSA-211	Power of Attorney		227, 501, 759, 774, 1000, Ex. 4
FSA-321	Finality Rule and Equitable Relief		318, 319

## Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

## Forms (Continued)

Number	Title	Display Reference	Reference
FSA-409	Measurement Service Record		Text
FSA-578	Report of Acreage		Text, Ex. 4
FSA-2360	Report of Lien Search		503
IRS-1099-G	Statement for Recipient of Certain Government Payments		774
KC-232	Notice of Approval or Change in Status of Storage Agreement/Schedule of Warehouses	45	545
KC-350 (Grain)	Warehouse Operator's Supplemental Certificate		Text
KC-350 (Oilseed)	Warehouse Operator's Supplemental Certificate		Text
KC-385	Merger of Locations Under a Single CCC Code Number		542, 543
SF-LLL	Disclosure of Lobbying Activities	28	1000
SF-LLL-A	Disclosure of Lobbying Activities Continuation Sheet	28	
UCC-1	Financing Statement		Text
UCC-1F	Farm Products Financing Statement		524
UCC-3	Financing Statement Amendment		511
WA-302	Examination Report		547

## Reports, Forms, Abbreviations, and Delegations of Authority (Continued)

### Abbreviations Not Listed in 1-CM

The following abbreviations are not listed in 1-CM.

<b>Approved Abbreviation</b>	<b>Term</b>	<b>Reference</b>
BI	beneficial interest	1007
CARS	Crop Acreage Reporting System	200, 225, 1101, 1103, Ex. 11
CCE	commodity certificate exchange	Part 7, Ex. 2
CLPS	commodity loan processing system	Text, Ex. 13, 15, 18, 19, 34
EIDL	Economic Injury Disaster Loan	511, Ex. 5
F.O.B.	freight on board	228, 848, 849, 850, 852, Ex. 18
HM	high moisture	Text, Ex. 2, 15
LPAS	Loan and LDP Program Administration System	10
MB	Merchandising Branch	821, 825
NPP	national posted price	700, 774, 777, Ex. 2
PCP	posted county price	3, Part 7, Ex. 2
PD	Procurement Division	45, 821, 825, 901
PDD	Program Delivery Division	10, 225, 318, 617
RCP	regionally calculated price	765
RQMS	Reasonable Quantity Management System	10, 225, 230, 501
SCB	Storage Commodities Branch	542, 800
SORS	State Office Reporting System	3, 10, 45, Ex. 3
UGRSA	Uniform Grain and Rice Storage Agreement Warehouse Information	Text, Ex. 2
USWA	U.S. Warehouse Act	3, 522, 540, 542-545, 547, Ex. 2
WCMD	AMS Warehouse Commodity Management Division	817, Ex. 3
WLED	Warehouse Licensing and Examination Division	41, 542, 800

### Delegations of Authority

Delegation of authority is provided in paragraph 2.



\*--List of Helpful Website Links

Website	Link
Loan Deficiency Payments	<a href="https://fcp-apps-fsa.fpac.usda.gov/usda_scc_gateway/ldp/app/fsa/home">https://fcp-apps-fsa.fpac.usda.gov/usda_scc_gateway/ldp/app/fsa/home</a>
Commodity Loan Rates	<a href="https://www.fsa.usda.gov/resources/price-support/commodity-loan-rates">https://www.fsa.usda.gov/resources/price-support/commodity-loan-rates</a>
Loan and LDP Program Administration	<a href="https://intranet-apps-fsa.fpac.usda.gov/intranet-apps/lpas/app/home">https://intranet-apps-fsa.fpac.usda.gov/intranet-apps/lpas/app/home</a>
Electronic Loan Deficiency Payments	<a href="https://fcp-apps-fsa.fpac.usda.gov/usda_scc_gateway/ldp/app/fsa/home">https://fcp-apps-fsa.fpac.usda.gov/usda_scc_gateway/ldp/app/fsa/home</a>
Marketing Assistance Loan Processing System	<a href="https://fcp-intranet-apps-fsa.fpac.usda.gov/clps/stateAndCountySelection">https://fcp-intranet-apps-fsa.fpac.usda.gov/clps/stateAndCountySelection</a>
Cotton Online Processing System	<a href="https://fcp-apps-fsa.fpac.usda.gov/COPS/splash/COPS_Alt_splash">https://fcp-apps-fsa.fpac.usda.gov/COPS/splash/COPS_Alt_splash</a>
Marketing Assistance Cotton Loan Processing System	<a href="https://intranet-apps.fsa.usda.gov/EWR/MainRedirector.do">https://intranet-apps.fsa.usda.gov/EWR/MainRedirector.do</a> <a href="https://fcp-apps-fsa.fpac.usda.gov/COPS/splash/COPS_Alt_splash">https://fcp-apps-fsa.fpac.usda.gov/COPS/splash/COPS_Alt_splash</a>
SORS (MAL/LDP Reports)	<a href="https://fcp-intranet-apps-fsa.fpac.usda.gov/sors/catalog">https://fcp-intranet-apps-fsa.fpac.usda.gov/sors/catalog</a>
NPS-National Payment Service	<a href="https://intranet-apps.fsa.usda.gov/Payments/login.do">https://intranet-apps.fsa.usda.gov/Payments/login.do</a>
NRRS-National Receipts and Receivables	<a href="https://intranet-apps.fsa.usda.gov/NRRS/home.do">https://intranet-apps.fsa.usda.gov/NRRS/home.do</a>
Common Payment Reporting System	<a href="https://intranet-apps-fsa.fpac.usda.gov/payment-reports/reportSelection.do?link=mainMenu">https://intranet-apps-fsa.fpac.usda.gov/payment-reports/reportSelection.do?link=mainMenu</a>
Subsidiary-Eligibility Applications	<a href="https://fcp-intranet-apps-fsa.fpac.usda.gov/Subsidiary/SubWeb/Subsidiary.do">https://fcp-intranet-apps-fsa.fpac.usda.gov/Subsidiary/SubWeb/Subsidiary.do</a>
Directives-Handbooks	<a href="https://intranet.fsa.usda.gov/dam/handbooks/handbooks.asp">https://intranet.fsa.usda.gov/dam/handbooks/handbooks.asp</a>
WCMD Approved Warehouse Listing	<a href="https://www.ams.usda.gov/services/warehouse/approved-storage-warehouses">https://www.ams.usda.gov/services/warehouse/approved-storage-warehouses</a>
SharePoint for MAL's and LDP's Software Issues	<a href="#">Commodity Loans and LDPs - Main (sharepoint.com)</a>

--\*



Example Letter

\*--Q Example of SBA LM Letter

SBA will forward a copy of the “LM” letter and UCC-3 to the FSA requestor to advise that SBA EIDL does not secure the items listed on the MAL lien waiver request, but UCC-3 is not effective until filed.

<b>U.S. SMALL BUSINESS ADMINISTRATION</b> <b>Disaster Assistance</b> <b>Processing and Disbursement Center</b> <b>14925 Kingsport Road</b> <b>Fort Worth, Texas 76155</b>	833-853-5638 Hearing Impaired 800-877-8339
<p>September 20, 2021</p> <p>John Smith, Owner/Officer ZZZ FARMS 123 MAIN ST ANYWHERE, IA 33333</p> <p>RE: SBA Disaster Loan Application Number: 3300000001 SBA EIDL Loan Number: 1234567890</p> <p>Dear John Smith:</p> <p>We received your request to obtain a Marketing Assistance Loan from the USDA, Farm Service Agency, Commodity Credit Corporation (CCC) for the following Commodity: <b>SOYBEANS – Crop Year: 2023</b>. This correspondence serves to amend the language of the collateral security for your EIDL to specifically exclude “All Farm Products, including Crops, Livestock and other Agricultural Commodities, and/or the proceeds from any sale of these items.”</p> <p>As this loan was secured by a UCC-1 Financing Statement, this letter serves as authorization for you to file a UCC-3 Amendment for Restatement of the UCC-1 with the respective state filing office that will amend the language of the collateral security associated with this loan. The UCC-3 must be filed for an amendment of the UCC-1 to be effective.</p> <p>Please see below UCC filing information as reference:</p> <p><b>UCC filed on 07/25/2020 in IOWA - (S.O.S.) with filing number: 123456789012 207797851319</b> You may visit your respective state UCC filing office website for information on filing the UCC-3.</p> <p><b>This letter is a permanent amendment to your Loan Authorization and Agreement.</b> <b>ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.</b></p> <p>If you have any questions, please contact us at the toll-free number listed above.</p> <p>Sincerely,</p> <p>COVID EIDL Servicing Center The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided that the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Protection Act. The Federal agency that administers compliance with this law concerning this creditor is the Consumer Response Center, Federal Trade Commission, Washington, D.C. 20580. SBA Form Loan Modification</p>	

--\*



## Eligible Grain Sorghum Varieties

### A Determining Eligible Grain Sorghum Varieties

Each year, grain sorghum varieties are reviewed and updated to determine eligibility and yield information for loans and LDP's.

\*--Users should refer to Price Support Website at <https://www.fsa.usda.gov/resources/price-support> for the most up to date and accurate information. On this page, you will find the eligible grain sorghum varieties posted under the "Resources" section.--\*

Grain sorghum varieties are as follows:

- dual purpose, having a yield potential equal to 100 percent of hybrid varieties
- dual purpose, having a yield potential equal to 80 percent of hybrid varieties
- sterile varieties
- photo-period sensitive varieties
- ineligible varieties.

The following categories will be used to determine eligibility of grain sorghum (dual purpose \*--varieties) for LDP's and MAL's for 2023 and subsequent crop years.--\*

- **Category I** - Non-Tannin Sorghum for grain or forage **is eligible** regardless of parentage or grain yield.
- **Category II** - Tannin Sorghum for grain or forage **is eligible** regardless of parentage or grain yield, but if harvested, grain **must** be identity-preserved and reported.
- **Category III** - Tannin Sorghum used for grazing **is not eligible** for LDP's or any programs.

**Note:** Forage is only eligible for LDP.

### B Assigning Yield Guidelines

COC's will assign yield for grain sorghum (dual purpose variety), harvested as other than grain, to:

- be equivalent to the potential whole grain yield for that crop
- reflect disaster conditions, as applicable.

**Eligible Grain Sorghum Varieties (Continued)**

**B Assigning Yield Guidelines (Continued)**

Producers **must** provide documentation, such as seed tickets and invoices, for grain sorghum (dual purpose varieties) harvested as other than grain to substantiate the variety planted and harvested.

**Note:** Dual purpose grain sorghum varieties are added to the 100 percent yield potential list \* \* \* ) when the specific variety is in a documented field trial conducted by an unbiased third party, and the seed company specifically requests a grain yield of the selected variety with the resulting yield equal or greater, to a set yield. FSA has been using the Texas Panhandle Forage Sorghum Silage Trial conducted at the Bushland Facility by Texas A & M University to update the lists \* \* \*.

**C Methods for Assigning the Yield**

COC's must use the following methods to assign the yield if the variety of grain sorghum (dual purpose variety) is eligible for LDP.

<b>IF the producer harvested...</b>	<b>THEN assign the yield based on...</b>
some dual purpose acreage of the crop on the farm for grain	the acreage of dual purpose grain sorghum harvested as grain.
dual purpose acreage of the crop on the farm as other than grain	regular hybrid grain sorghum harvested on the farm adjusted according to subparagraph D.  <b>Note:</b> If no grain sorghum is harvested for grain on the farm, COC establishes a yield based upon COC judgment and knowledge of practices and growing conditions in the county; this <b>must</b> be documented in the COC minutes.

**Notes:** The yields assigned by COC must **not** exceed the actual yield for farms in the area with similar management practices that harvested the crop and variety for grain.

Assigning yields based on 3 similar farms is no longer authorized.

## Eligible Grain Sorghum Varieties (Continued)

### D Dual Purpose Grain Sorghum Varieties With 100 Percent Yield Potential

\*--The dual purpose grain sorghum varieties listed on the Price Support Website have yield--\* potential equal to 100 percent of hybrid varieties. County Offices must:

- make LDP eligibility determinations
- advise seed companies, who believe they have eligible varieties **not** listed in the following table, to contact the State Office and provide information about plant characteristics and forage and grain yield potentials.

**Note:** Assign a yield of 100 percent of the grain yield using the methods in subparagraph C.

\* \* \*

### E Dual Purpose Grain Sorghum Varieties With 80 Percent Yield Potential

\*--The dual purpose grain sorghum varieties listed on the Price Support Website have yield--\* potential equal to 80 percent of hybrid varieties. County Offices must:

- make LDP eligibility determinations
- \*--advise seed companies, who believe they have eligible varieties **not** listed on the website to--\* contact the State Office and provide information about plant characteristics and forage and grain yield potentials.

**Note:** Assign a yield of 80 percent of the grain yield using the methods in subparagraph C.

State Offices must consult with PSD to make determinations of dual purpose varieties eligible at \*--the 80 percent level that are not included on the website, based on information received from--\* seed companies. If more information is needed to make a determination, contact NIFA or universities, as applicable.

## Eligible Grain Sorghum Varieties (Continued)

### F Sterile Grain Sorghum Varieties With 80 Percent Yield Potential

\*--Sterile varieties of grain sorghum are listed on the Price Support Website. The producer--\* **must** provide documentation to COC that shows the crop was planted with a pollinator and that 90 percent or more of the plants could produce a grain that would be classified as grain sorghum using the Official United States Standards for Grain.

Assign a yield based on 80 percent of the yield determined by using the methods in subparagraph C. County Offices will:

- make LDP eligibility determinations
- \*--advise seed companies, who believe they have eligible varieties **not** listed in the table on the website, to contact the State Office and provide information about plant characteristics and--\* forage and grain yield potentials
- notify the State Office of any varieties **not** listed in this table that may be sterile.

### G Photo-Period Sensitive

\*--Photo-period sensitive varieties of grain sorghum are listed on the Price Support Website.--\* Contact the State Office for assistance with establishing maximum eligible quantity if the crop was planted south of Interstate 10 to Interstate 20 to the east coast of the U.S. Assign a yield based on 80 percent of the yield determined by using the silage factor.

For any photo-period sensitive variety planted north of Interstate 10 then Interstate 20, assign a yield of zero. County Offices must:

- make LDP eligibility determinations
- \*--advise seed companies, who believe they are eligible varieties **not** listed on the website,--\* to contact the State Office and provide information about plant characteristics and forage and grain yield potentials
- \*--notify the State Office of any varieties **not** listed on the website that may be photo-period--\* sensitive.

\* \* \*

**Eligible Grain Sorghum Varieties (Continued)**

**H Ineligible Varieties**

Ineligible grain sorghum, Category III varieties are listed on the Price Support Website.

- All sweet sorghum varieties used for sugar purposes only are ineligible and listed on the Price Support Website.
- Notify the State office if any varieties need to be added to the Price Support Website.

\* \* \*



**CCC-683's**

**A Applicability**

County Offices will:

- complete CCC-683 for each structure containing loan collateral
- provide completed CCC-683's to producers:
  - at time the loan agreements are signed
  - with instructions to post CCC-683's on applicable bins containing commodities pledged as collateral for CCC loans.

\*--State Offices will order CCC-683's for their counties. CCC-683's can be requested by submitting a printing request through FPACNow at [https://usdafpacbc.servicenowservices.com/fpacnow?id=sc\\_cat\\_item&sys\\_id=684cdd581bb3d1106bf7a8efe54bcb0e&sysparm\\_category=1451cc111b0b01906bf7a8efe54bcb81](https://usdafpacbc.servicenowservices.com/fpacnow?id=sc_cat_item&sys_id=684cdd581bb3d1106bf7a8efe54bcb0e&sysparm_category=1451cc111b0b01906bf7a8efe54bcb81). Enter details of the request in the "Request Description" box and CLICK "Submit".--\*

**B Completing CCC-683**

Complete CCC-683 according to this table.

<b>Item Reference</b>	<b>Instructions</b>
Name, Address, and Telephone Number of County FSA Office	Enter applicable information.
Seal Number	Enter the following: <ul style="list-style-type: none"> <li>• commodity code</li> <li>• crop year</li> <li>• loan number</li> <li>• seal number</li> </ul> <p style="text-align: center;"><b>Note:</b> Seal number may be a number assigned to the bin by the producer.</p> <ul style="list-style-type: none"> <li>• bin identification or location.</li> </ul> <p><b>Example:</b> WHT-94-1-1-North bin.</p>
Inspections (Initials and Date)	Enter date and initial each time the commodity and structure are inspected.

CCC-683's (Continued)

C Example of CCC-683

The following is an example of CCC-683.

\*--

**COMMODITY LOAN SEAL**

**Do not remove loan contents from this structure without written consent of the County FSA Committee**

The commodity under loan stored in this structure is mortgaged to secure a loan made under a program of Commodity Credit Corporation (CCC), an agency of the United States Department of Agriculture; accordingly, this structure is hereby placed under seal.

Entry into this structure and access to its contents are restricted to persons with written authorization by CCC.

Any person who, without proper authority, tampers with or breaks this seal and enters this structure, or interferes in any manner with the commodity stored in this structure is subject to criminal prosecution under State or Federal law.

NAME, ADDRESS AND TELEPHONE NUMBER OF COUNTY FSA OFFICE

SEAL NUMBER →

Inspected (Initials and Date)


CCC-683 (03-10-93) U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation

--\*