Welcome to the FSA Level II Help Desk

This newsletter provides external stakeholder roles (Stevedores, Freight Forwarders and Commodity Vendors) information regarding the additional changes to support Checkloading and adjustments after Goods Receipt have been entered. These changes will provide better visibility and utilization of the International Shipment process defined in WBSCM. These changes will be effective June 7, 2013.

A. Advance Shipping Notice

- **Means of Transport** –Vendors will have the ability to select *Check Loading –Truck*, *Check Loading –Rail, or Check Loading - Container* when the Advance Shipping Notice (ASN) is created. See Appendix A

- **ASN Creation** – Currently ASN screen allows for 20 characters for the Railcar/BOL. This will be limited to 16 characters to prevent reporting issues in the International Shipment Receipt transaction. See Appendix B

B. International Shipment Receipt

- **Commodity Details** - Currently the screen displays rejected, damaged and over. Now the screen will also show the difference between what was shipped and what was received at a shipment level. See Appendix C

- **Ability to make adjustments after GR is processed**. New option allows updates to already processed GR transactions, both Commodity and Freight. This will allow the Stevedore (Commodity only), Freight Forwarder or USDA to provide additional information. These new fields, *Adjust qty and Adjustment Comments* will only be available once the GR is processed. The adjusted quantity should reflect the amount that the good quantity is to be increased or reduced by for each shipment. See Appendix D

- ***Print Shipment Log*** - Commodity Details section updated to include columns for the Diff. Qty and the Commodity/Freight Details for the Adj. Qty. The *Comments* field for both (Commodity and Freight) is updated to show all the comments in one section. For clarification, comments will show the comment type (ie. **Other:, Damage:, Adjustment:)** which will be displayed in bold and start a new line of the comments section. See Appendix E

Note:

There are instances when the FGIS Checkload Certificate is utilized by USDA employees to enter the Goods Receipt for prompt invoice processing for certain commodities. In addition, there are instances when the Proof of Delivery is utilized by USDA employees to enter the Goods Receipt for prompt invoice processing. For checkloaded shipments, the

stevedore should not enter the initial Goods Receipt; however, if the Goods Receipt entered by a USDA employee differs from quantity actually received, the Stevedore can enter actual corrected data in the adjustment fields.

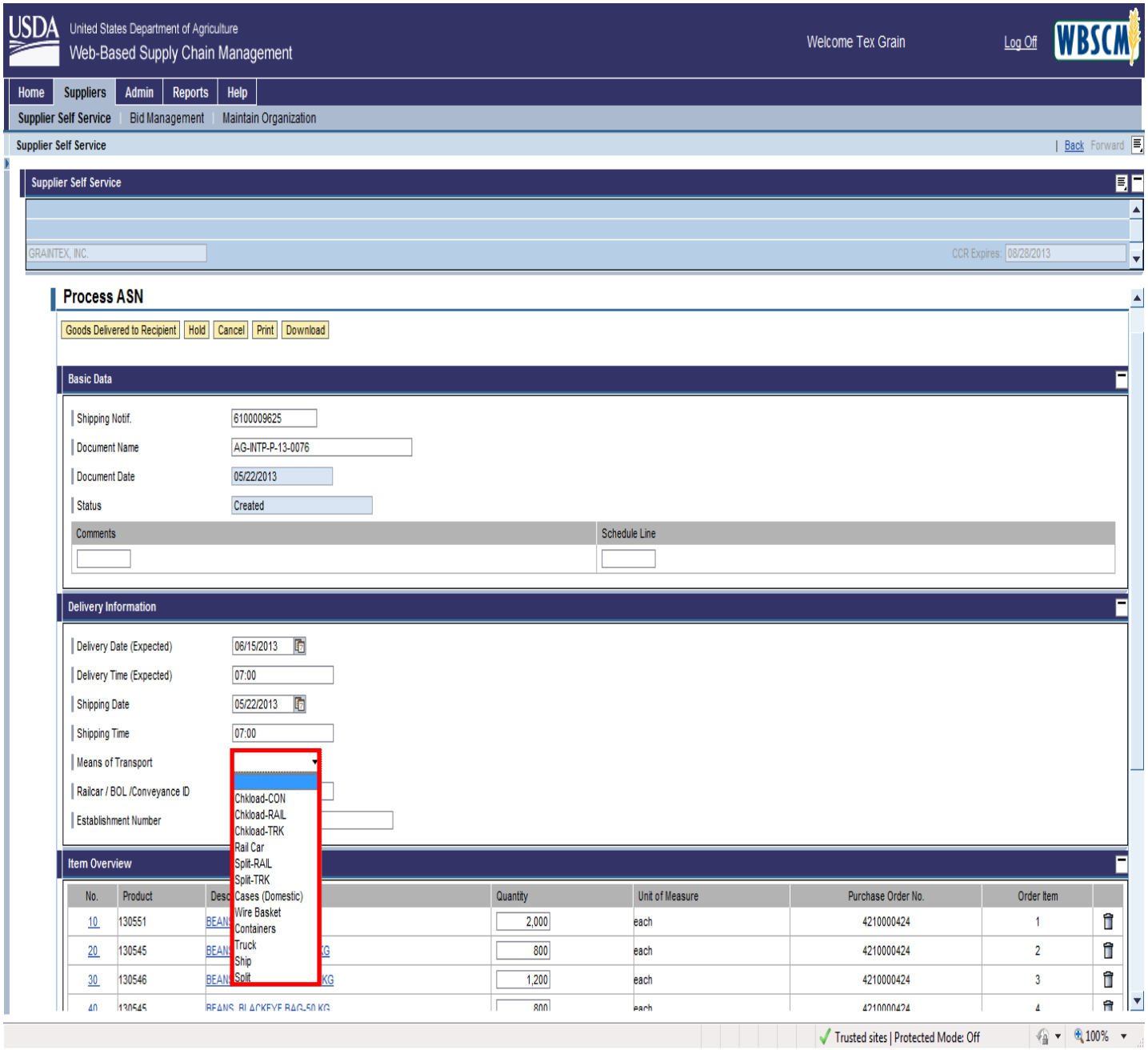
Additionally, these changes will eliminate the manual process established in the FSA Level 2 Helpdesk Newsletter dated January 2013 for Checkloading; whereby, the Stevedore would provide documentation via email if the Commodity Goods Receipt entered by USDA employees differed from the Stevedore's information.

C. **Goods Receipt Detail Report**

- **Goods Receipt Detail Report changes** - The *Adj. Qty, Adjust Comments and Adj. Entered By* fields will be added to the Goods Receipt Detail Report to provide visibility to the additional information for the record types associated to Goods Receipt (Commodity and Freight): See Appendix F

APPENDIX A- MEANS OF TRANSPORT DROPDOWN OPTIONS

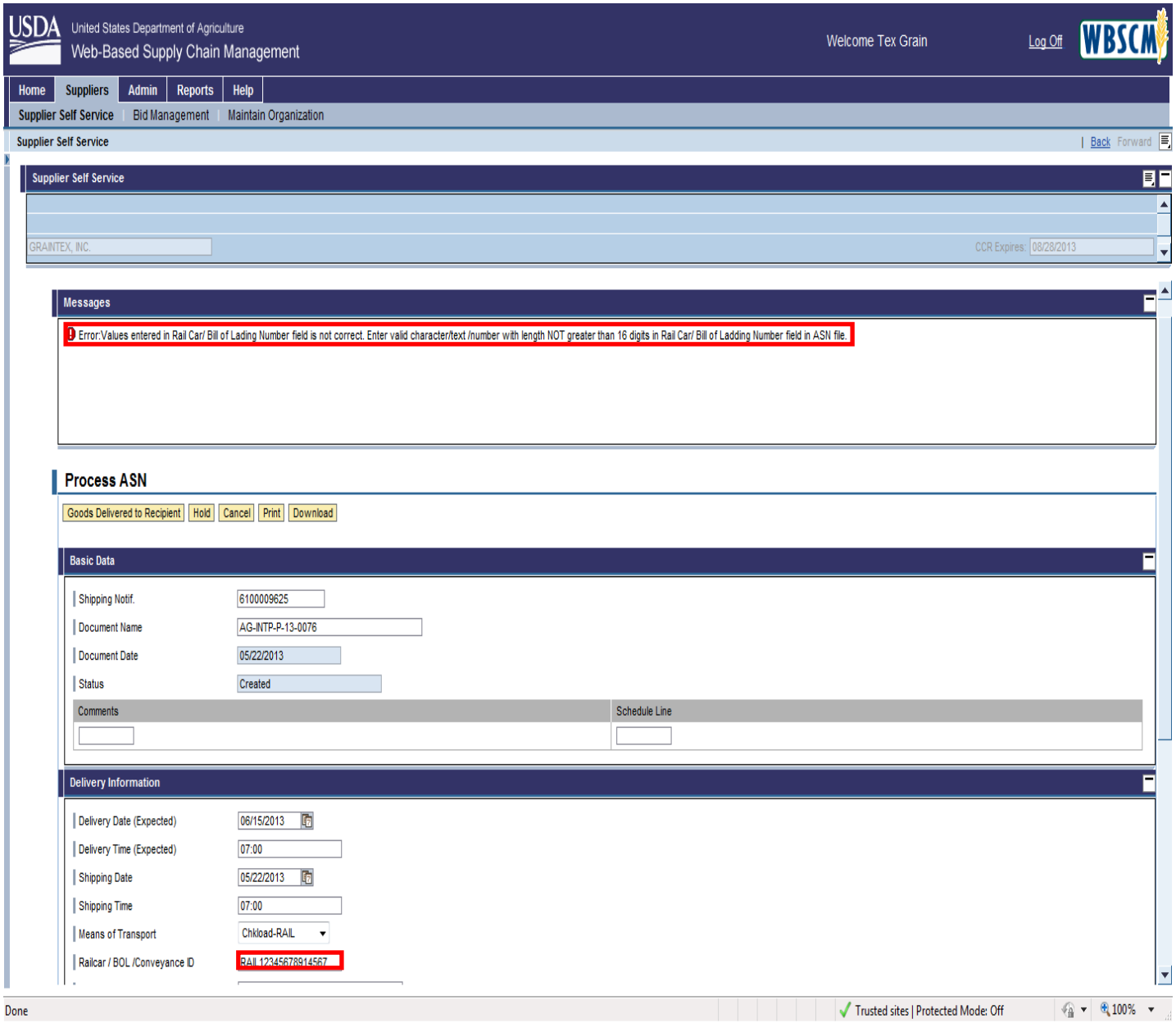
The following is a screenprint of the Means of Transport Dropdown Options. Examples came from the Test Environment; therefore, are not valid information.



APPENDIX B – ASN MANUAL CREATION

The following is a screenprint of the ASN Manual Creation. Examples came from the Test Environment; therefore, are not valid information.

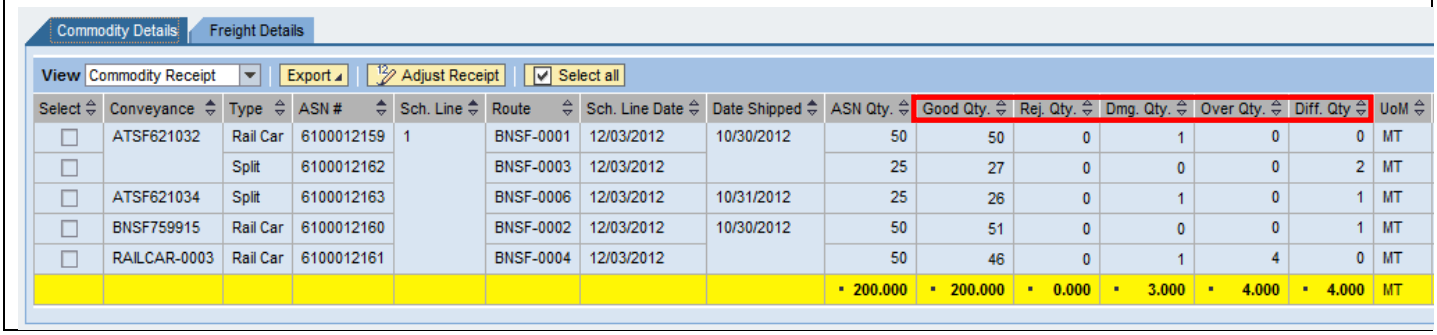
Rail/BOL Conveyance ID # will be limited to 16 characters to prevent reporting issues in the International Shipment Receipt transaction.



APPENDIX C - PRINT OUT SHIPMENT INFORMATION LOG

The following is a screenprint of the Means of Transport List. Examples came from the Test Environment; therefore, are not valid information.

The system as updated to reflect the difference between what was shipped and what was received. Diff.qty = (Good qty + Over qty)- ASN qty



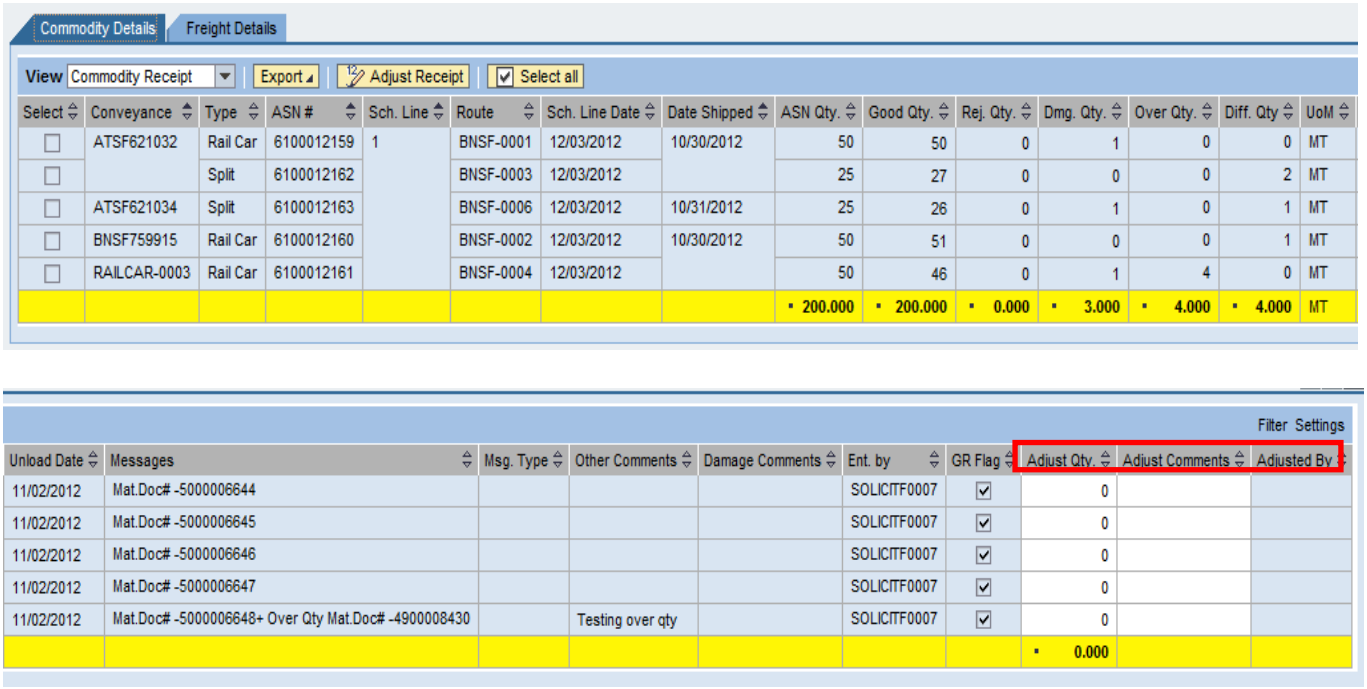
Select	Conveyance	Type	ASN #	Sch. Line	Route	Sch. Line Date	Date Shipped	ASN Qty.	Good Qty.	Rej. Qty.	Dmg. Qty.	Over Qty.	Diff. Qty	UoM
☐	ATSF621032	Rail Car	6100012159	1	BNSF-0001	12/03/2012	10/30/2012	50	50	0	1	0	0	MT
☐		Split	6100012162		BNSF-0003	12/03/2012		25	27	0	0	0	2	MT
☐	ATSF621034	Split	6100012163		BNSF-0006	12/03/2012	10/31/2012	25	26	0	1	0	1	MT
☐	BNSF759915	Rail Car	6100012160		BNSF-0002	12/03/2012	10/30/2012	50	51	0	0	0	1	MT
☐	RAILCAR-0003	Rail Car	6100012161		BNSF-0004	12/03/2012		50	46	0	1	4	0	MT
								200.000	200.000	0.000	3.000	4.000	4.000	MT

APPENDIX D – ADJUSTMENTS AFTER GR IS PROCESSED

The following is a screenprint of the Adjustments after GR is procesed. Examples came from the Test Environment; therefore, are not valid information.

Commodity Details/Freight Details – The system will allow updates to the new fields (Adjust qty and Adjustment Comments) if the GR is processed.

COMMODITY SECTION:



Commodity Details | Freight Details

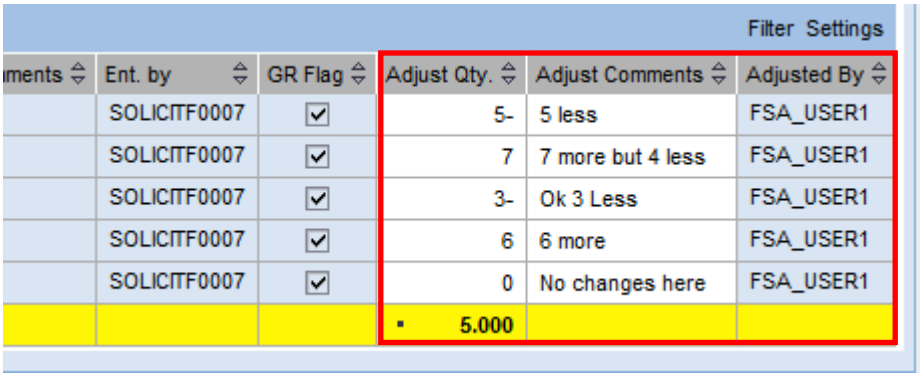
View: Commodity Receipt | Export | Adjust Receipt | Select all

Select	Conveyance	Type	ASN #	Sch. Line	Route	Sch. Line Date	Date Shipped	ASN Qty.	Good Qty.	Rej. Qty.	Dmg. Qty.	Over Qty.	Diff. Qty	UoM
☐	ATSF621032	Rail Car	6100012159	1	BNSF-0001	12/03/2012	10/30/2012	50	50	0	1	0	0	MT
☐		Split	6100012162		BNSF-0003	12/03/2012		25	27	0	0	0	2	MT
☐	ATSF621034	Split	6100012163		BNSF-0006	12/03/2012	10/31/2012	25	26	0	1	0	1	MT
☐	BNSF759915	Rail Car	6100012160		BNSF-0002	12/03/2012	10/30/2012	50	51	0	0	0	1	MT
☐	RAILCAR-0003	Rail Car	6100012161		BNSF-0004	12/03/2012		50	46	0	1	4	0	MT
								200.000	200.000	0.000	3.000	4.000	4.000	MT

Filter Settings

Unload Date	Messages	Msg. Type	Other Comments	Damage Comments	Ent. by	GR Flag	Adjust Qty.	Adjust Comments	Adjusted By
11/02/2012	Mat.Doc# -5000006644				SOLICITF0007	☑	0		
11/02/2012	Mat.Doc# -5000006645				SOLICITF0007	☑	0		
11/02/2012	Mat.Doc# -5000006646				SOLICITF0007	☑	0		
11/02/2012	Mat.Doc# -5000006647				SOLICITF0007	☑	0		
11/02/2012	Mat.Doc# -5000006648+ Over Qty Mat.Doc# -4900008430		Testing over qty		SOLICITF0007	☑	0		
							0.000		

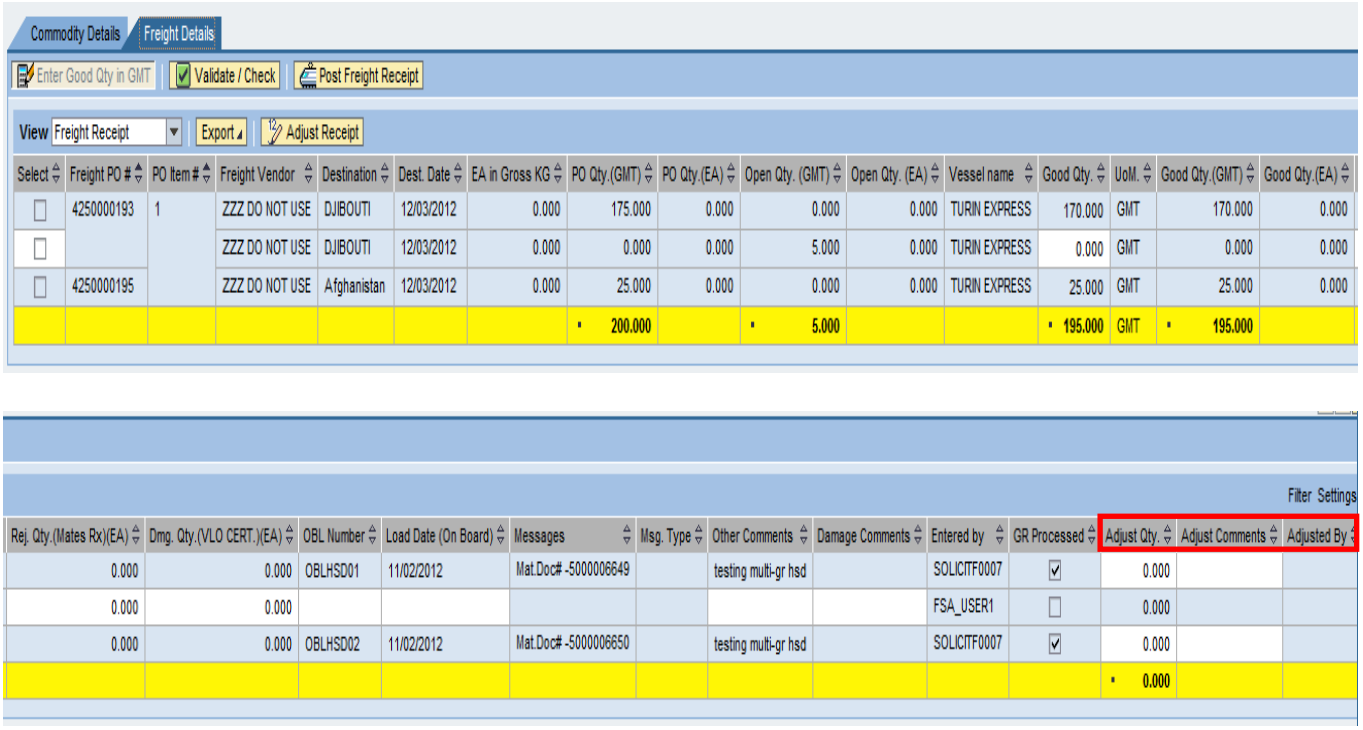
AFTER



Filter Settings

ments	Ent. by	GR Flag	Adjust Qty.	Adjust Comments	Adjusted By
	SOLICITF0007	☑	5-	5 less	FSA_USER1
	SOLICITF0007	☑	7	7 more but 4 less	FSA_USER1
	SOLICITF0007	☑	3-	Ok 3 Less	FSA_USER1
	SOLICITF0007	☑	6	6 more	FSA_USER1
	SOLICITF0007	☑	0	No changes here	FSA_USER1
			5.000		

FREIGHT SECTION:



Commodity Details | Freight Details

Enter Good Qty in GMT | Validate / Check | Post Freight Receipt

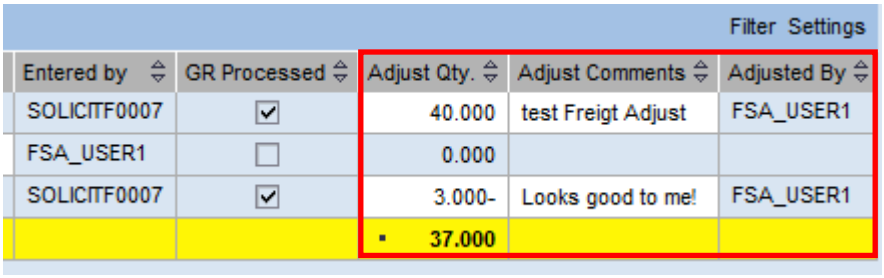
View: Freight Receipt | Export | Adjust Receipt

Select	Freight PO #	PO Item #	Freight Vendor	Destination	Dest. Date	EA in Gross KG	PO Qty.(GMT)	PO Qty.(EA)	Open Qty. (GMT)	Open Qty. (EA)	Vessel name	Good Qty.	UoM.	Good Qty.(GMT)	Good Qty.(EA)
☐	4250000193	1	ZZZ DO NOT USE	DJIBOUTI	12/03/2012	0.000	175.000	0.000	0.000	0.000	TURIN EXPRESS	170.000	GMT	170.000	0.000
☐			ZZZ DO NOT USE	DJIBOUTI	12/03/2012	0.000	0.000	0.000	5.000	0.000	TURIN EXPRESS	0.000	GMT	0.000	0.000
☐	4250000195		ZZZ DO NOT USE	Afghanistan	12/03/2012	0.000	25.000	0.000	0.000	0.000	TURIN EXPRESS	25.000	GMT	25.000	0.000
							200.000		5.000			195.000	GMT	195.000	

Filter Settings

Rej. Qty.(Mates Rx)(EA)	Dmg. Qty.(VLO CERT.)(EA)	OBL Number	Load Date (On Board)	Messages	Msg. Type	Other Comments	Damage Comments	Entered by	GR Processed	Adjust Qty.	Adjust Comments	Adjusted By
0.000	0.000	OBLHSD01	11/02/2012	Mat.Doc# -5000006649		testing multi-gr hsd		SOLICITF0007	☑	0.000		
0.000	0.000							FSA_USER1	☐	0.000		
0.000	0.000	OBLHSD02	11/02/2012	Mat.Doc# -5000006650		testing multi-gr hsd		SOLICITF0007	☑	0.000		
										0.000		

AFTER:



Filter Settings

Entered by	GR Processed	Adjust Qty.	Adjust Comments	Adjusted By
SOLICITF0007	☑	40.000	test Freigt Adjust	FSA_USER1
FSA_USER1	☐	0.000		
SOLICITF0007	☑	3.000-	Looks good to me!	FSA_USER1
		37.000		

APPENDIX E – PRINT SHIPMENT LOG

The following is a screenprint of the Print Shipment Log. Examples came from the Test Environment; therefore, are not valid information.

Adjustment after GR is processed – PDF output for International Shipment Log was updated with new fields; Diff. Qty, Adj. Qty and modify the Comments section to merge the different types of comment into 1 column with the top of comments prefixed (ie. Other; Damage; and Adjustment)

International Shipment Receipt Log

Purchase Order / Item	Material Description	Stevedore / Transloader	Plant Vendor
4210000349 - 00001	130575 - OIL, SUNFLOWERSEED, CRUDE BULK	stevedore_test_9	BUNGE-CRETE NE
Sold-to / PVO	**Load Point**	**Stevedore Contact (Tel / Email)**	**Freight Forwarder**
PP DJIBOUTI WAREHOUSE 4100	E-ALBA-ALL-Albany, NY-Bid Point	123-456-7890	ZZZ-LIFELINK LOGISTICS
		12345678901234567890123456789Stevedore.te	

ADVANCED SHIPPING NOTICE (ASN) - Record Type 03				COMMODITY GOODS RECEIPT (GR) - Record Type 04					
PO Item Qty	200	ASN Qty.	200	Good Qty	200	Rejected Qty	0	Open Qty(PO Item-Good Qty)	0
Sched. Line 1	200	UoM	MT	Over Qty	4	Damaged Qty.	3	UoM	MT
Sched. Line 2	0			Total Qty (Good + Over)	204				

FREIGHT DETAILS - Record Type 11										FREIGHT GOODS RECEIPT (GR) - Record Type 14							
Freight PO# / Item	Freight Vendor	Destination	Dest. Date	EA in Gr. KG	PO QTY (GMT)	PO QTY (EA)	Open Qty (GMT)	Open Qty (EA)	Vessel	Good Qty (GMT)	Good Qty (EA)	Rej.Qty Mates(EA)	Dmg.Qty VLO(EA)	OBL Number	Load Date	Adj. Qty	Comments
4250000195 - 00001	ZZZ DO NOT USE	Afghanistan	12/03/2012		25.000				TURIN EXPRESS	25.000				OBLHSD02	11/02/2012	3.000-	OTHER : testing multi-gr hsd ADJUST : Looks good to me!
4250000193 - 00001	ZZZ DO NOT USE	DJIBOUTI	12/03/2012		175.000				TURIN EXPRESS	170.000				OBLHSD01	11/02/2012	40.000	OTHER : testing multi-gr hsd ADJUST : test Freigt Adjust
4250000193 - 00001	ZZZ DO NOT USE	DJIBOUTI	12/03/2012				5.000		TURIN EXPRESS							0.000	
Summary					200.000		5.000			195.000						37.000	

ADVANCED SHIPPING NOTICE (ASN) - Record Type 03								COMMODITY GOODS RECEIPT (GR) - Record Type 04							
Conveyance	Type	ASN #	Sch. Line	Route	Sch. Line Date	Date Shipped	ASN Qty	Good Qty	Rej. Qty	Dmg. Qty	Over Qty calc	Diff. Qty	Unload Date	Adj. Qty	Comments
ATSF621032	Rail Car	6100012159	1	BNSF-0001	12/03/2012	10/30/2012	50	50		1		0	11/02/2012	5-	ADJUST : 5 less
ATSF621032	Split	6100012162	1	BNSF-0003	12/03/2012	10/30/2012	25	27				2	11/02/2012	7	ADJUST : 7 more but 4 less
ATSF621034	Split	6100012163	1	BNSF-0006	12/03/2012	10/31/2012	25	26		1		1	11/02/2012	3-	ADJUST : Ok 3 Less
BNSF759915	Rail Car	6100012160	1	BNSF-0002	12/03/2012	10/30/2012	50	51				1	11/02/2012	6	ADJUST : 6 more
RAILCAR-0003	Rail Car	6100012161	1	BNSF-0004	12/03/2012	10/30/2012	50	46		1	4	0	11/02/2012	0	OTHER : Testing over qty ADJUST : No changes here
Summary							200.000	200.000		3.000	4.000	4.000		5.000	

PO/Item:4210000349 - 00001 *Page 1 (of 1)* *Wed. 04/03/2013 16:53:39 CST*

APPENDIX F – GOODS RECEIPT DETAIL REPORT CHANGES

The following is a screenprint of the Goods Receipt Detail Report Changes. Examples came from the Test Environment; therefore, are not valid information.

Adj. Qty, Adjust Comments, and Adj. Entered by fields were added to the Goods Receipt Detail Report to provide visibility to the additional information for the Record types associated to Goods Receipt (Commodity and Freight)

Purchase Order #	PO Line Item	Key PO	Key PO Item	PO Create Date	Vendor #	Vendor Name	Vendor Plant	Vendor Plant Descr.
4210000349	1	4210000349	1	10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
				10/31/2012	1030291	BUNGE NORTH AMERICA, INC.	1130436	BUNGE-CRETE NE
4250000193				10/31/2012	1001121	DOUBLE B FOODS INC TEST		
				10/31/2012	1001121	DOUBLE B FOODS INC TEST		
4250000195				11/02/2012	1001121	DOUBLE B FOODS INC TEST		
				11/02/2012	1001121	DOUBLE B FOODS INC TEST		

Freight Forwarder	Frt. Forwarder Name	Stevedore	Stevedore Org	PO Qty.	PO Base UoM	PO Delivery Date	Record Type	Record Id	Item Qty.	Sched. line Qty.	ASN Qty.	Good Qty.	Invoice Qty	Document UoM
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	01 - Com. Line Item	000001	200	0	0	0	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	02 - Com. Sched. Line	0001	0	200	0	0	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	03 - Com. ASN/Inb. Del.	1	0	0	50	0	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012			0	0	25	0	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	04 - Com. Goods Receipt	1	0	0	0	50	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012		2	0	0	0	27	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	03 - Com. ASN/Inb. Del.	1	0	0	25	0	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	04 - Com. Goods Receipt	3	0	0	0	26	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	03 - Com. ASN/Inb. Del.	1	0	0	50	0	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	04 - Com. Goods Receipt	4	0	0	0	51	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	03 - Com. ASN/Inb. Del.	1	0	0	50	0	0	MT
8300037	ZZZ-LIFELINK LOGISTICS	7900009	stevedore_test_9	200	MT	12/03/2012	04 - Com. Goods Receipt	5	0	0	0	46	0	MT
8300037	ZZZ-LIFELINK LOGISTICS			175.000	GMT	12/03/2012	11 - Frt. Line Item	000001	175.000	0.000	0.000	0.000	0.000	GMT
8300037	ZZZ-LIFELINK LOGISTICS			175.000	GMT	12/03/2012	14 - Frt. Goods Receipt	1	0.000	0.000	0.000	170.000	0.000	GMT
8300037	ZZZ-LIFELINK LOGISTICS			25.000	GMT	12/03/2012	11 - Frt. Line Item	000001	25.000	0.000	0.000	0.000	0.000	GMT
8300037	ZZZ-LIFELINK LOGISTICS			25.000	GMT	12/03/2012	14 - Frt. Goods Receipt	1	0.000	0.000	0.000	25.000	0.000	GMT

Damaged Comments	Comments	Adjusted Qty.	Adjusted By	Adjust Comments
	Check 1.1			
	Check 1.3			
		5-	FSA_USER1	5 less
		7	FSA_USER1	7 more but 4 less
	Check 1.6			
		3-	FSA_USER1	Ok 3 Less
	Check 1.2			
		6	FSA_USER1	6 more
	Check 1.4			
	Testing over qty	0	FSA_USER1	No changes here
	testing multi-gr hsd	40.000	FSA_USER1	test Freigt Adjust
	testing multi-gr hsd	3.000-	FSA_USER1	Looks good to me!

Freight Goods Receipt – Freight Details shall be modified to display the correct Good qty when the Freight GR is already processed. The Good qty shall be the same value as either the Good qty (GMT) or the Good qty (EA) based on the UOM displayed on the screen.

BEFORE:

Commodity Details | Freight Details

Enter Good Qty in GMT | Validate / Check | Post Freight Receipt

View: Freight Receipt | Export | Adjust Receipt

Select	Freight PO #	PO Item #	Freight Vendor	Destination	Dest. Date	EA in Gross KG	PO Qty.(GMT)	PO Qty.(EA)	Open Qty. (GMT)	Open Qty. (EA)	Vessel name	Good Qty.	UoM.	Good Qty.(GMT)	Good Qty.(EA)
☐	4250000197	2	MAERSK	ARMENIA	01/31/2013	50.100	17.035	340	0.000	0	ALGOSTEEL	340	EA	17.021	340
☐			MAERSK	ARMENIA	01/31/2013	50.100	0.000	0	0.014	0	ALGOSTEEL	0	EA	0.000	0
							17.035	340.000	0.014	0.000		340.000	EA	17.021	340.000

Commodity Details | Freight Details

Enter Good Qty in EA | Validate / Check | Post Freight Receipt

View: Freight Receipt | Export | Adjust Receipt

Select	Freight PO #	PO Item #	Freight Vendor	Destination	Dest. Date	EA in Gross KG	PO Qty.(GMT)	PO Qty.(EA)	Open Qty. (GMT)	Open Qty. (EA)	Vessel name	Good Qty.	UoM.	Good Qty.(GMT)	Good Qty.(EA)
☐	4250000197	2	MAERSK	ARMENIA	01/31/2013	50.100	17.035	340	0.000	0	ALGOSTEEL	17.034	GMT	17.021	340
☐			MAERSK	ARMENIA	01/31/2013	50.100	0.000	0	0.014	0	ALGOSTEEL	0.000	GMT	0.000	0
							17.035	340.000	0.014	0.000		17.034	GMT	17.021	340.000

AFTER:

Commodity Details | Freight Details

Enter Good Qty in GMT | Validate / Check | Post Freight Receipt

View: Freight Receipt | Export | Adjust Receipt

Select	Freight PO #	PO Item #	Freight Vendor	Destination	Dest. Date	EA in Gross KG	PO Qty.(GMT)	PO Qty.(EA)	Open Qty. (GMT)	Open Qty. (EA)	Vessel name	Good Qty.	UoM.	Good Qty.(GMT)	Good Qty.(EA)
☐	4250000197	2	MAERSK	ARMENIA	01/31/2013	50.100	17.035	340	0.000	0	ALGOSTEEL	340	EA	17.021	340
☐			MAERSK	ARMENIA	01/31/2013	50.100	0.000	0	0.014	0	ALGOSTEEL	0	EA	0.000	0
							17.035	340.000	0.014	0.000		340.000	EA	17.021	340.000

Commodity Details | Freight Details

Enter Good Qty in EA | Validate / Check | Post Freight Receipt

View: Freight Receipt | Export | Adjust Receipt

Select	Freight PO #	PO Item #	Freight Vendor	Destination	Dest. Date	EA in Gross KG	PO Qty.(GMT)	PO Qty.(EA)	Open Qty. (GMT)	Open Qty. (EA)	Vessel name	Good Qty.	UoM.	Good Qty.(GMT)	Good Qty.(EA)
☐	4250000197	2	MAERSK	ARMENIA	01/31/2013	50.100	17.035	340	0.000	0	ALGOSTEEL	17.021	GMT	17.021	340
☐			MAERSK	ARMENIA	01/31/2013	50.100	0.000	0	0.014	0	ALGOSTEEL	0.000	GMT	0.000	0
							17.035	340.000	0.014	0.000		17.021	GMT	17.021	340.000