

Preservation & Accessibility Project Brief

Project goal

- Develop a planning document (blueprint) for building an internal process to scan film images for the purpose of preservation and accessibility

Project Team

Team Lead		John Stadelman	
Team Members			
Brenda Simpson	Lori Uhlhorn	Brian Vanderbilt	
David Nabity	David Parry	David Wheeler	
Linda Cotter		Sharon McIlff	

Team has a cross-functional make-up, consisting of employees from the Customer Service Section, Production Services Branch, Technical Services Branch & Geospatial Services Branch

Team Accomplishments

- Performed analysis:
 - AFPO: Strengths, Weakness, Opportunities, & Threats

Current Activities

- Determining methodologies, standards, specifications & protocols for:

Scanning	Prioritizing
Ingesting	Cataloging
Archiving	Distributing
Retrieval	

Discoveries

- Federal Agencies Digitization Guidelines Initiative (www.digitizationguidelines.gov)
 - Documents & Guidelines
 - Technical Guidelines & Project Planning
 - Resources & Industry Standards
 - Digital Imaging Standards
 - Website & documentation currently under review

Deliverables

- Preservation & Accessibility planning document for APFO leadership's review and approval.

Questions & Comments?