



Create International Commodity Preference - Packaged

Process Overview

Purpose

The purpose of this transaction is to create an international commodity preference for a packaged commodity. This preference document serves as a template for subsequent vendor responses. A vendor can populate the details on the preference (including which commodities they will be on and which locations they will ship from). When the vendor later creates a vendor response, the vendor may use the "copy from" feature to copy details from the preference (template) onto the response. The vendor will still need to enter pricing information, and make any necessary changes to the response, however it will save time in that the vendor will not need to reenter their shipping points and vessels.

Process Trigger

Use this procedure to create an international commodity preference for a packaged commodity.

Prerequisites

- Vendor must be a registered vendor/bidder/supplier in WBSCM.

Portal Path

Follow the Portal path below to complete this transaction:

- Select **Suppliers** tab → **Bid Management** tab → **Enter Offers** link to go to the *Enter Offers* screen.

Tips and Tricks

- The R/O/C represents Required, Optional, or Conditional field entry. A Conditional field entry is an entry that becomes required as a result of entering something previous to it, which then deems it required.

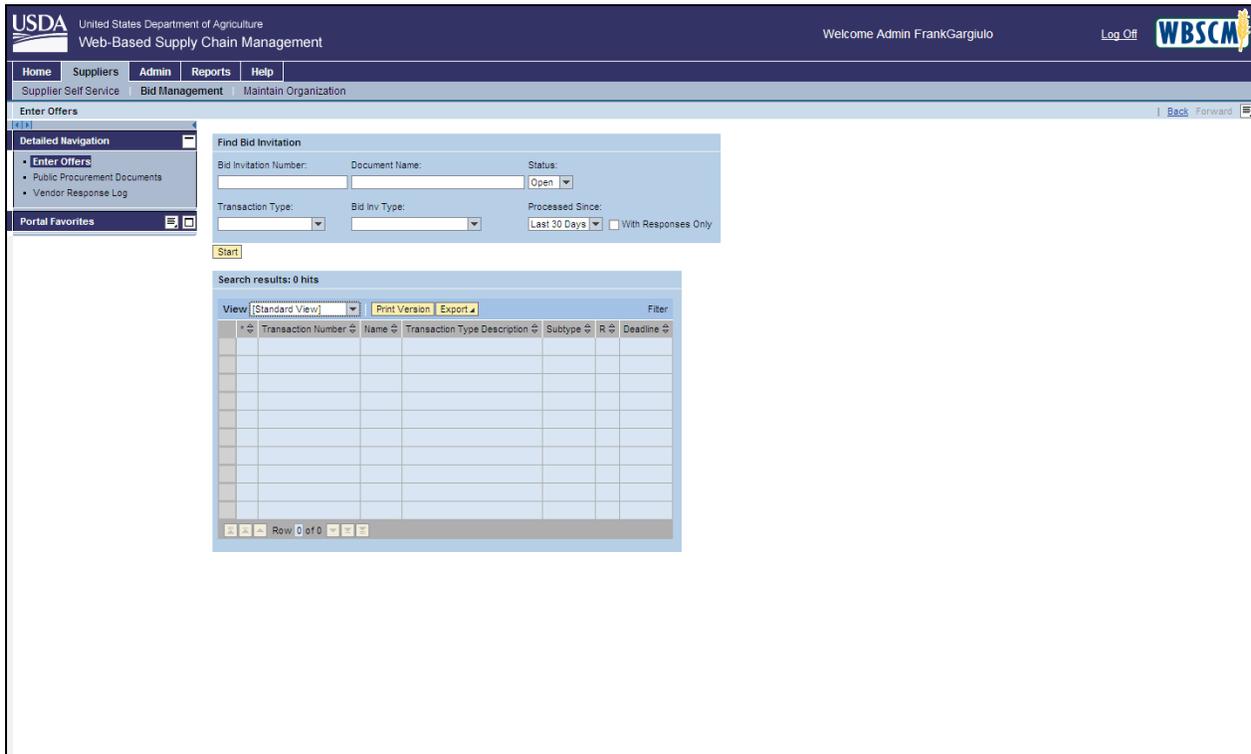


Create International Commodity Preference - Packaged

Procedure

1. Start the transaction using the following Portal path: **Suppliers** tab → **Bid Management** tab → **Enter Offers** link

Enter Offers Screen

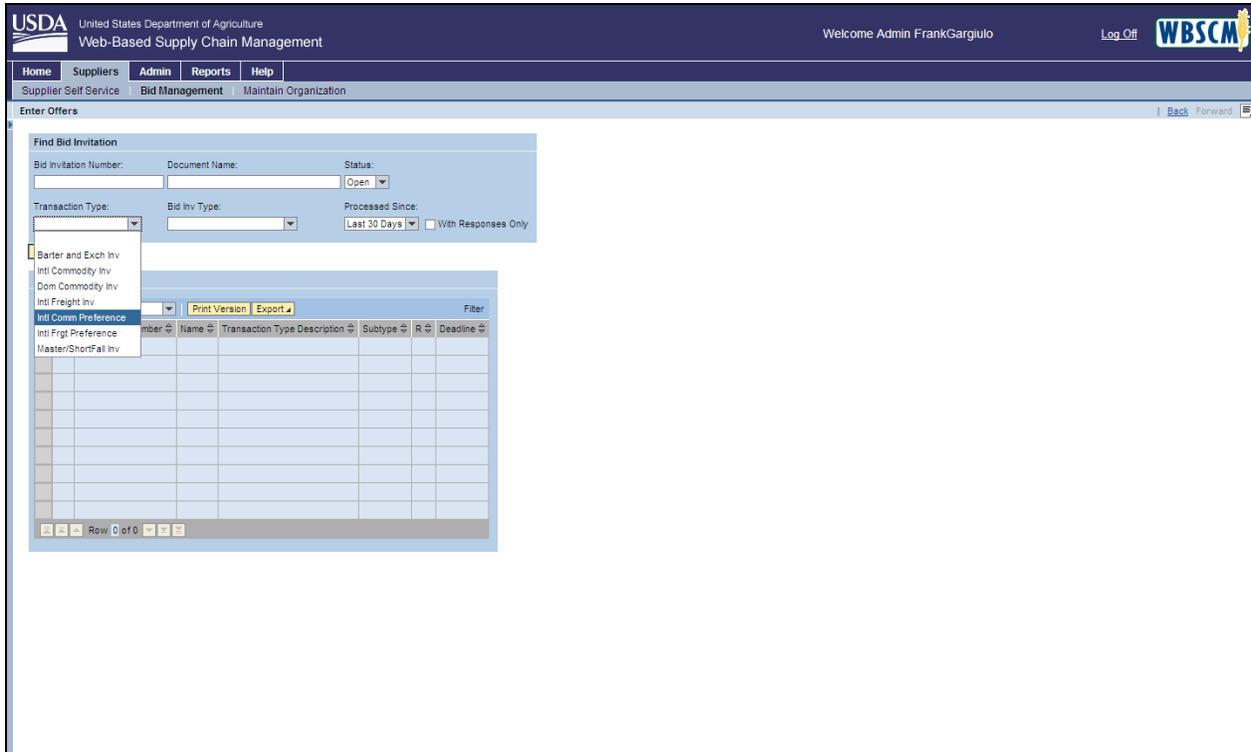


2. Click  (the **Hide Navigator** arrow) to minimize the Portal menu. Note that you can do this with any transaction in WBSM - not just bidding transactions.



Create International Commodity Preference - Packaged

Enter Offers Screen



3. Select **Intl Comm Preference** (the **Intl Comm Preference** option) from the **Transaction Type** dropdown list.



(Note) Options for the **Transaction Type** dropdown field include:

Barter and Exch Inv: An invitation for a barter and exchange order. A barter and exchange order is an order where USDA provides the vendor with a commodity (such as a material from the price support warehouse or that is available in surplus), and the vendor provides USDA with a completely different commodity. For example, USDA may provide corn soy blend to the commodity vendor, and the commodity vendor may provide the aid recipient with pinto beans.

Intl Commodity Inv: An invitation for a commodity to fulfill an international USAID or FAS Sales Order.

Dom Commodity Inv: An invitation for a commodity to fulfill a domestic FNS or FSA Sales Order.

Intl Frgt Inv: An invitation for freight services to ship goods from a domestic load port to an overseas location in order to fulfill an international USAID or FAS Sales Order.

Intl Comm Preference: A preference (template) of the key fields in an international commodity vendor response (offer). By creating a preference, you will be able to save time later on, as you can pull details entered in the preference over to the vendor response (offer).

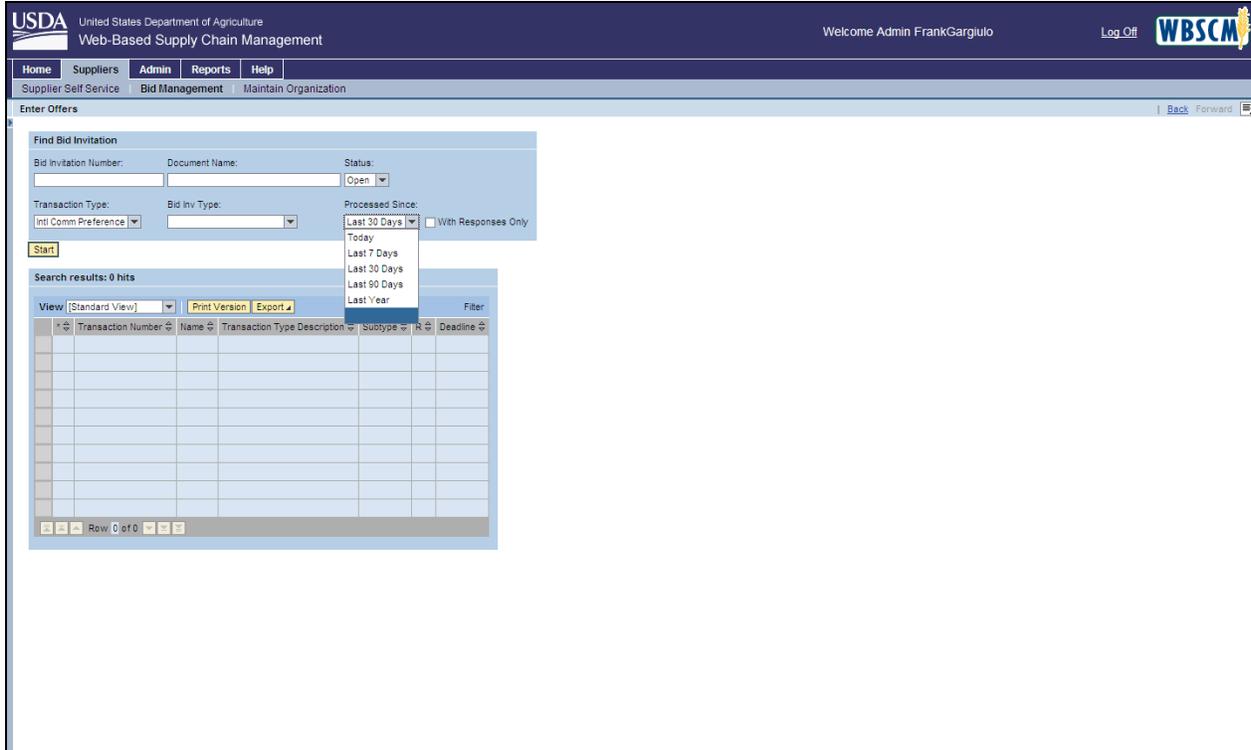


Create International Commodity Preference - Packaged

Intl Freight Preference: A preference (template) of the key fields in an international freight vendor response (offer). By creating a preference, you will be able to save time later on, as you can pull details entered in the preference over to the vendor response (offer).

Master/Shortfall Inv: An invitation for a commodity in a master / shortfall situation.

Enter Offers Screen



4. Click [Redacted] (the **Blank** option) to erase the value in the **Processed Since** field. This field defaults to **Last 30 Days**, but you want to blank out this value. As preferences are not time-sensitive, you will not need to search by time.



Create International Commodity Preference - Packaged

Enter Offers Screen

USDA United States Department of Agriculture
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Home Suppliers Admin Reports Help
Supplier Self Service Bid Management Maintain Organization

Enter Offers | [Back](#) [Forward](#)

Find Bid Invitation

Bid Invitation Number: Document Name: Status:

Transaction Type: Bid Inv Type: Processed Since: With Responses Only

Start

Search results: 0 hits

View: [Print Version](#) [Export](#) Filter

Transaction Number	Name	Transaction Type Description	Subtype	R	Deadline
--------------------	------	------------------------------	---------	---	----------

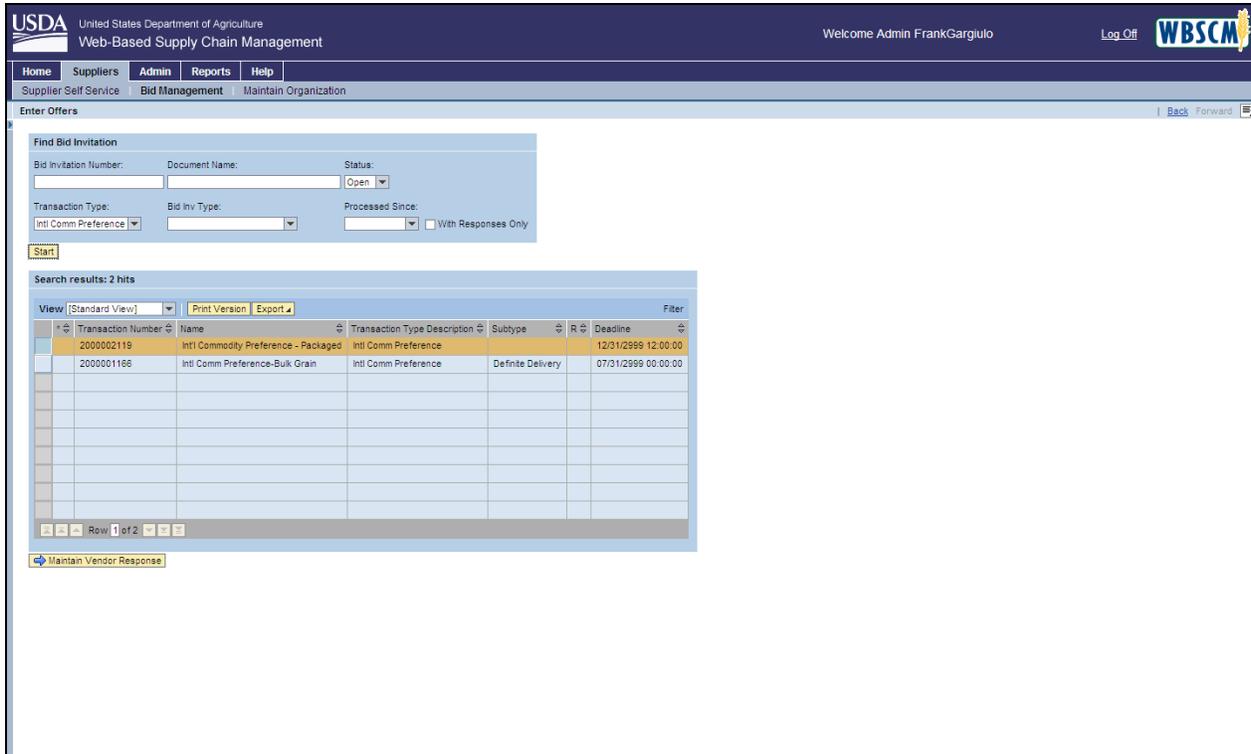
Row 0 of 0

5. Click **Start** (the **Start** button) to execute your search.



Create International Commodity Preference - Packaged

Enter Offers Screen



6. Select  (the **blue box**) adjacent to the type of preference you wish to create.



(Note) There will always be two options for you to choose from:

Intl Commodity Preference - Packaged: Select this option when creating a preference (template) for a vendor response (offer) to a bid invitation (solicitation) for a packaged commodity.

Intl Comm Preference - Bulk Grain: Select this option when creating a preference (template) for a vendor response (offer) to a bid invitation (solicitation) for a bulk commodity.



Create International Commodity Preference - Packaged

Enter Offers Screen

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Home Suppliers Admin Reports Help
Supplier Self Service Bid Management Maintain Organization

Enter Offers [Back](#) [Forward](#)

Find Bid Invitation

Bid Invitation Number: Document Name: Status:

Transaction Type: Bid Inv Type: Processed Since: With Responses Only

[Start](#)

Search results: 2 hits

View: [Print Version](#) [Export](#)

Transaction Number	Name	Transaction Type Description	Subtype	Deadline
2000002115	Intl Commodity Preference - Packaged	Intl Comm Preference		12/31/2999 12:00:00
2000001166	Intl Commodity Preference-Bulk Grain	Intl Comm Preference	Definite Delivery	07/31/2999 00:00:00

Row 1 of 2

[Maintain Vendor Response](#)

7. Click [Maintain Vendor Response](#) (the **Maintain Vendor Response** button) to maintain your responses.



Create International Commodity Preference - Packaged

Enter Offers Screen

Vendor Response - FRANK M GARGIULO & SON INC

Invitation: 2000002119 Name: Intl Commodity Preference - Packaged Type: Intl Comm Preference Subtype: Submission Deadline: 12/31/2009 12:00:00 Central Time (Dallas)

Response: 1 hits

Vendor Response	Response Status	No Cret	Changed By	Changed	Submitted By	Submitted
7000002952-000	New		FRANKG&A0001	04/28/2011 08:45:20 CST		00/00/0000 00:00:00 CST

- After you clicked the **Create** button, a new line item will display in the table. This line item represents your new preference. Select  (the blue box) adjacent to the line item to create/maintain/display the preference.



Create International Commodity Preference - Packaged

Enter Offers Screen

Vendor Response - FRANK M GARGIULO & SON INC

Invitation: 2000002119 Name: Int'l Commodity Preference - Packaged Type: Int'l Comm Preference Subtype: Submission Deadline: 12/31/2009 12:00:00 Central Time (Dallas)

Response: 1 hits

Vendor Response	Response Status	No Constraints	Changed By	Changed	Submitted By	Submitted
7000002952-000	New		FRANKGAA0001	04/28/2011 08:45:20 CST		00:00:0000 00:00:00 CST

Row 1 of 1

[Offers](#)

10. Click [Offers](#) (the **Offers** button) to view any offers related to the preference or vendor response.



Create International Commodity Preference - Packaged

Enter Offers Screen

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Home Suppliers Admin Reports Help
Supplier Self Service Bid Management Maintain Organization

Enter Offers [Back](#) [Forward](#)

Offers - FRANK M GARGIULO & SON INC
[Initial](#) [Back](#) [Refresh](#)

Invitation
Invitation: 2000002119 Name: Intl Commodity Preference - Packaged Type: Intl Comm Preference Subtype:
Submission Deadline: 12/31/2999 12:00:00 Response Status: New

Offers: 0 hits
[Create](#) [Delete](#) [Copy](#)
View: [Standard View] [Print Version](#) [Export](#) Filter: Settings
Offer Number Offer Label Plant C Prev. Offer Status
Row: 0 of 0
[Constraints](#)

11. Click [Create](#) (the **Create** button) to create an offer.



Create International Commodity Preference - Packaged

Display Intl Comm Preference Screen

Display Intl Comm Preference [Help](#)

[Create](#) [Hold](#) [Change](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Information from Purchaser](#) | [Partner/Delivery Address](#)

Check the information for the bid invitation.

Opening Date: 12/31/2999 12:00:00

12. Click [Create](#) (the **Create** button) to create your international commodity preference.



Create International Commodity Preference - Packaged

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Int'l Comm Preference: Name: Int'l Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

General Data [Item Data](#)

[Basic Data](#) | [Information from Purchaser](#) | [My Notes](#) | [Partner/Delivery Address](#) | [Bid Invitation Versions](#)

Check the information in your bid. You can also add your own notes.

Bid Number	3000005307
Opening Date	12/31/2999 12:00:00
Target Value Bid	<input type="text"/>
OfferLabel	<input type="text"/>
Vendor Plant	<input type="text"/>

13. As required, complete/review the following fields:

Field	R/O/C	Description
OfferLabel	R	A free-text field that allows you to enter in text that will jog your memory on the purpose of the preference. When you copy the preference, using its data to populate the fields on a bid response (offer), this field will not pull over. Example: My Package Preference



(Note) Other fields on this screen that are optional include: Vessel ID, Bid Minimum, and Bid Maximum. The reason these are optional is that, if populated, these will carry over from the preference to the bid response (offer). You may wish to create offers with different Vessel IDs, Bid Minimums, and Bid Maximums. So this information may be too specific to include on a preference. If desired, however, you may enter these fields.



Create International Commodity Preference - Packaged

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Int'l Comm Preference: Name: Int'l Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

General Data [Item Data](#)

[Basic Data](#) | [Information from Purchaser](#) | [My Notes](#) | [Partner/Delivery Address](#) | [Bid Invitation Versions](#)

Check the information in your bid. You can also add your own notes.

Bid Number	3000005307
Opening Date	12/31/2999 12:00:00
Target Value Bid	<input type="text"/>
OfferLabel	<input type="text" value="My Package Preference"/>
Vendor Plant	<input type="text"/>

14. Click [Item Data](#) (the **Item Data** tab) to enter line item data.



(Note) In WBSCM, data is organized into a series of tabs, folders, and links. Notice there are two tabs on the *Process Bid* screen. Descriptions of the tabs are as follows:

General Data - This is the header level detail for the preference. Generally, the only information you will populate on this tab is the **Offer Label** field. This field lets you enter free text that will help you to identify this preference among a list of all your organization's preferences. When you copy detail from the preference onto your Vendor Response (offer), the **Offer Label** field will not copy over. If desired, you can enter a Vendor Plant on this *General Data* tab. However, most users prefer not to enter this on the preference, as they may wish to source from different plants depending on the specific vendor response they are creating. If you do enter a Vendor Plant here, it *will* carry over to the Vendor Response when you copy from the preference.

Item Data - This is line item detail for the preference. On the *Item Data* tab, you will be provided with a list of all international commodities that USDA procures. You will be able to select a commodity and enter pricing information for it. You can create preferences for as many or as few commodities as you like. You will be able to enter premium pricing by location. For example, you can designate one price for Garbanzo beans shipping to a load port in Texas, and a different price for Garbanzo beans shipping to a load port in Florida. Entering this information on the preference means that you will be able to copy it over to any vendor responses (offers) that you create. On the vendor responses, you will be able to modify, add, and delete information, so you can carry over your basic preferences but then



Create International Commodity Preference - Packaged

change or customize them on the response.

Process Bid Screen

Process Bid [Help](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

Tip: (1) You can enter values directly in the tables and press Submit button on the top, or you can go to the details of each item by clicking the item number or detail icon and then submit your bid.
(2) You cannot submit bids directly on items with conditional pricing, or items with required attributes.

Display Documents

Item Overview

Find Item

Item	Description	Item Category	Product Category	Submitted Target Quantity	Attachments (buyer/me)	Notes (buyer/me)	Price	Target Value Bid	Action
800200	BEANS, DRY-PKGD				0 / 0	0 / 0			
28	BEANS, BLACKEYE BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
27	BEANS, GARBANZO BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
31	BEANS, SMALL RED BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
32	BEANS, PEA BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
33	BEANS, PINK BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
34	BEANS, GREAT NORTHERN BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
35	BEANS, PINTO BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
36	BEANS, BLACK BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	
37	BEANS, KIDNEY, DARK RED BAG-50 KG	Material	BEANS, DRY-PKGD	1 Metric Tonne	0 / 0	0 / 0	USD Per	USD	

« < 1 - 10 From 113 > »

Legend: Display item details Change price

15. Click (the **handshake** icon) adjacent to the first line item (BEANS, BLACKEYE BAG - 50 KG). This indicates that you wish to enter pricing conditions that correspond to 50 kilogram bags of blackeye beans. This screen lists all the commodities that USDA procures, so you may enter pricing conditions against any of the line items. In this example, we selected the first line item, but you may select one or multiple line items.



Create International Commodity Preference - Packaged

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Int'l Comm Preference: Name: Int'l Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchase](#) | [Mv Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKEYE BAG-50 KG

Overview of Conditions

Condit. Type	Amount	Price Unit	Unit	Valid From	Valid To	Actions
<input type="text"/>	0.00					
Load Point Costs Object GUID/Inventory Location	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					
<input type="text"/>	0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

16. Select **Load Point Costs Object GUID/Inventory Location** (the **Load Point Costs Object GUID/Inventory Location** option) from the **Condition Type** dropdown list.



Create International Commodity Preference - Packaged

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchase](#) | [Inv. Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKEYE BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUID/Inventory Location	▼	0.00	USD	Per 1 MT	04/28/2011	12/31/9999	🗑️ 📄
▼	...	0.00					🗑️ 📄
▼		0.00					🗑️ 📄
▼		0.00					🗑️ 📄
▼		0.00					🗑️ 📄
▼		0.00					🗑️ 📄
▼		0.00					🗑️ 📄
▼		0.00					🗑️ 📄
▼		0.00					🗑️ 📄
▼		0.00					🗑️ 📄

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

2 Messages

- Location must be selected
- Vendor FRANK M GARGULO & SON INC is not permitted for itemno : 26 BEANS, BLACKEYE BAG-50 KG

[Close](#)

17. Select **...** (the ... option) from the **Location** dropdown list. This will take you to a screen where you can search for possible locations.



Create International Commodity Preference - Packaged

Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/First name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

18. As required, complete/review the following fields:

Field	R/O/C	Description
BP Number	R	Unique identifying number associated with a business partner in WBSCM. In this example, we are performing a wildcard search to locate all business partners with a "g" in their name. Example: g*



Create International Commodity Preference - Packaged

Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/First name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

19. Click **Start** (the **Start** button) to execute the search.

Find Screen

Name 2/First name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

Search Result: 18 Entries

Full Name	Street	City	City	BP Number
G-BEAU-ALL-Beaumont, TX - Bid Point			US	G-BEAU-ALL
G-CC-ALL-Corpus Christi, TX			US	G-CC-ALL
G-FREE-ALL-Freepoint, TX - Bid Point			US	G-FREE-ALL
G-GP-ALL-Gulfport, MS-Bid Point			US	G-GP-ALL
G-HOUS-BCC-Cooper/T Smith (AP Moeller)			US	G-HOUS-BCC
G-HOUS-BCS-Shippers Stevedores			US	G-HOUS-BCS
G-HOUS-CSI-Commodity Solutions, TX			US	G-HOUS-CSI
G-HOUS-CTS-Cooper/T Smith Stevedoring			US	G-HOUS-CTS
G-HOUS-IJF-J. Flanagan, TX			US	G-HOUS-IJF
G-HOUS-MAN-Ancr-Gulf Logistics			US	G-HOUS-MAN
G-HOUS-SHI-Shippers Stevedores			US	G-HOUS-SHI
G-HOUS-WSE-Shippers Stevedores			US	G-HOUS-WSE
G-JACK-ALL-Jacinto-Bid Point			US	G-JACK-ALL
G-LC-ALL-Lake Charles, LA-Bid Point			US	G-LC-ALL
G-MOB-ALL-Mobile, AL-Bid Point			US	G-MOB-ALL
G-NO-ALL-New Orleans, LA-Bid Point			US	G-NO-ALL
G-PENS-ALL-Pensacola, FL-Bid Point			US	G-PENS-ALL
G-TAMP-ALL-Tampa, FL-Bid Point			US	G-TAMP-ALL



Create International Commodity Preference - Packaged

- 20. Select **G-CC-ALL-Corpus Christi, TX** (the **G-CC-ALL-Corpus Christi, TX** option) to select this as your location.

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [Inv. Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKEYE BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUID/Inventory Location	G-CC-ALL-Corpus Christi, TX	<input type="text" value="0.00"/>	USD	Per <input type="text" value="1"/>	MT	04/28/2011 12/31/9999	
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					
<input type="text" value="Load Point Costs Object GUID/Inventory Location"/>		0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

11 Messages

- Vendor FRANK M GARGIULO & SON INC is not permitted for itemno : 26 BEANS, BLACKEYE BAG-50 KG
- No conditions have been defined (Item 168)
- No conditions have been defined (Item 169)
- No conditions have been defined (Item 172)
- No conditions have been defined (Item 173)
- No conditions have been defined (Item 174)
- No conditions have been defined (Item 175)
- No conditions have been defined (Item 176)
- No conditions have been defined (Item 47)
- No conditions have been defined (Item 52)
- No conditions have been defined (Item 55)

[Close](#)

- 21. Select **Load Point Costs Object GUID/Inventory Location** (the **Load Point Costs Object GUID/Inventory Location** option) from the **Condition Type** dropdown list.



Create International Commodity Preference - Packaged

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchase](#) | [Inv. Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKEYE BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GU/Inventory Location	<input type="text" value="..."/>	0.00	USD	Per 1	MT	04/28/2011 12/31/9999	
Load Point Costs Object GU/Inventory Location	G-CC-ALL-Corpus C...	<input type="text" value=""/>	USD	Per 1	MT	04/28/2011 12/31/9999	
<input type="text" value=""/>		0.00					
<input type="text" value=""/>		0.00					
<input type="text" value=""/>		0.00					
<input type="text" value=""/>		0.00					
<input type="text" value=""/>		0.00					
<input type="text" value=""/>		0.00					
<input type="text" value=""/>		0.00					
<input type="text" value=""/>		0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

12 Messages

- Location must be selected
- Vendor FRANK M GARGULO & SON INC is not permitted for itemno : 26 BEANS, BLACKEYE BAG-50 KG
- No conditions have been defined (Item 168)
- No conditions have been defined (Item 169)
- No conditions have been defined (Item 172)
- No conditions have been defined (Item 173)
- No conditions have been defined (Item 174)
- No conditions have been defined (Item 175)
- No conditions have been defined (Item 176)
- No conditions have been defined (Item 47)
- No conditions have been defined (Item 52)
- No conditions have been defined (Item 55)

[Close](#)

22. Click (the ... option) from the **Location** dropdown list.



Create International Commodity Preference - Packaged

Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/First name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

23. As required, complete/review the following fields:

Field	R/O/C	Description
BP Number	R	Unique identifying number associated with a business partner in WBSCM. In this example, we are performing a matchcode search to locate all business partners with "g" in their name. Example: g*



Create International Commodity Preference - Packaged

Find Screen

Find [Help](#)

Select a Location

Note: Placeholder search with * is possible. Search ignores upper/lowercase spelling.

BP Number

Search term 1

Search term 2

Name 1/last name

Name 2/First name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

24. Click **Start** (the **Start** button) to execute your search.

Find Screen

Name 2/First name

Street

Postal Code

City

Country Key

Region

Maximum No. of Hits

Search Result: 18 Entries

Full Name	Street	City	City	BP Number
G-BEAU-ALL-Beaumont, TX - Bid Point			US	G-BEAU-ALL
G-CC-ALL-Corpus Christi, TX			US	G-CC-ALL
G-FREE-ALL-Freerport, TX - Bid Point			US	G-FREE-ALL
G-GP-ALL-Gulfport, MS-Bid Point			US	G-GP-ALL
G-HOUS-BCC-Cooper/T Smith (AP Moeller)			US	G-HOUS-BCC
G-HOUS-BCS-Shippers Stevedores			US	G-HOUS-BCS
G-HOUS-CSI-Commodity Solutions, TX			US	G-HOUS-CSI
G-HOUS-CTS-Cooper/T Smith Stevedoring			US	G-HOUS-CTS
G-HOUS-IJF-J. Flanagan, TX			US	G-HOUS-IJF
G-HOUS-MAN-Ancr-Gulf Logistics			US	G-HOUS-MAN
G-HOUS-SHI-Shippers Stevedores			US	G-HOUS-SHI
G-HOUS-WSE-Shippers Stevedores			US	G-HOUS-WSE
G-JACK-ALL-Jacinto-Bid Point			US	G-JACK-ALL
G-LC-ALL-Lake Charles, LA-Bid Point			US	G-LC-ALL
G-MOB-ALL-Mobile, AL-Bid Point			US	G-MOB-ALL
G-NO-ALL-New Orleans, LA-Bid Point			US	G-NO-ALL
G-PENS-ALL-Pensacola, FL-Bid Point			US	G-PENS-ALL
G-TAMP-ALL-Tampa, FL-Bid Point			US	G-TAMP-ALL



Create International Commodity Preference - Packaged

25. Select [G-HOUS-BCS-Shippers Stevedores](#) (the **G-HOUS-BCS-Shippers Stevedores** link) to select this as the location.

Process Bid Screen

Process Bid [Help](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchaser](#) | [Inv. Notes](#) | [Conditions](#) | [Partner/Delivery Address](#)
[Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKEYE BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUID/Inventory Location	G-CC-ALL-Corpus Christi, TX	<input type="text"/>	USD	Per <input type="text" value="1"/>	MT	04/28/2011 12/31/9999	
Load Point Costs Object GUID/Inventory Location	G-HOUS-BCS-Shippers Stevedores	<input type="text"/>	USD	Per <input type="text" value="1"/>	MT	04/28/2011 12/31/9999	
<input type="text"/>		0.00					
<input type="text"/>		0.00					
<input type="text"/>		0.00					
<input type="text"/>		0.00					
<input type="text"/>		0.00					
<input type="text"/>		0.00					
<input type="text"/>		0.00					
<input type="text"/>		0.00					

11 Messages

- Vendor FRANK M GARGIULO & SON INC is not permitted for itemno : 26 BEANS, BLACKEYE BAG-50 KG
- No conditions have been defined (Item 168)
- No conditions have been defined (Item 169)
- No conditions have been defined (Item 172)
- No conditions have been defined (Item 173)
- No conditions have been defined (Item 174)
- No conditions have been defined (Item 175)
- No conditions have been defined (Item 176)
- No conditions have been defined (Item 178)
- No conditions have been defined (Item 47)
- No conditions have been defined (Item 52)
- No conditions have been defined (Item 55)

26. As required, complete/review the following fields:

Field	R/O/C	Description
Amount	O	Dollar amount in US Dollars (USD) per Metric Ton to be charged for a commodity being sent to the specific US Region, Load Port, and Terminal that you selected in the Location field. Example: 5



Create International Commodity Preference - Packaged

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchase](#) | [Mv Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKEYE BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUD/Inventory Location	G-CC-ALL-Corpus Christi,TX	5	USD	Per 1	MT	04/28/2011 12/31/9999	
Load Point Costs Object GUD/Inventory Location	G-HOUS-BCS-Shippers Stevedores		USD	Per 1	MT	04/28/2011 12/31/9999	
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

11 Messages

- Vendor FRANK M GARGUILO & SON INC is not permitted for itemno : 26 BEANS, BLACKEYE BAG-50 KG
- No conditions have been defined (Item 168)
- No conditions have been defined (Item 169)
- No conditions have been defined (Item 172)
- No conditions have been defined (Item 173)
- No conditions have been defined (Item 174)
- No conditions have been defined (Item 175)
- No conditions have been defined (Item 176)
- No conditions have been defined (Item 47)
- No conditions have been defined (Item 52)
- No conditions have been defined (Item 55)

[Close](#)

27. Click **Check** (the **Check** button) to check your entries for errors.



(Note) Checking the document will provide you with a list of errors and warnings, such as invalid entries or required fields that have not been populated. Correct the errors.



Create International Commodity Preference - Packaged

Process Bid Screen

Process Bid [Help](#)

[Submit](#) [Hold](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Int'l Comm Preference: Name: Int'l Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchases](#) | [Inv. Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKKEY BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUD/Inventory Location	G-CC-ALL-Corpus Christi,TX	5.00	USD	Per 1	MT	04/28/2011 12/31/9999	
Load Point Costs Object GUD/Inventory Location	G-HOUS-BCS-Shippers Stevedores		USD	Per 1	MT	04/28/2011 12/31/9999	
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					

[Add New Conditions](#) [Insert from Clipboard](#) [Delete Clipboard](#)

11 Messages

- Vendor FRANK M GARGUILO & SON INC is not permitted for itemno : 26 BEANS, BLACKKEY BAG-50 KG
- No conditions have been defined (Item 168)
- No conditions have been defined (Item 169)
- No conditions have been defined (Item 172)
- No conditions have been defined (Item 173)
- No conditions have been defined (Item 174)
- No conditions have been defined (Item 175)
- No conditions have been defined (Item 176)
- No conditions have been defined (Item 47)
- No conditions have been defined (Item 52)
- No conditions have been defined (Item 55)

[Close](#)

28. Click **Close** (the **Close** button) to close the orange box at the bottom of the screen.



(Note) Notice there is an orange box at the bottom of the screen. This box notifies you of required fields that are missing and entries that are invalid. Receiving a message like the ones listed here does not mean you have made an error or that you are at a hard stop. Simply take the corrective actions recommended in the orange box. Then click the **Close** button to close the orange box. Then click the **Check** button at the top of the screen to perform an additional check (to ensure the corrective action was appropriate and that no further action is needed). This will notify you if there are still invalid entries or missing fields. Note that simply correcting the issue will not remove the orange box; you will need to click **Close** and **Check** to remove the orange box.

Create International Commodity Preference - Packaged

Process Bid Screen

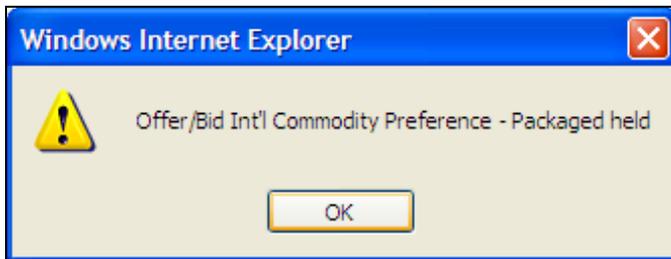
Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUD/Inventory Location	G-CC-ALL-Corpus Christi, TX	5.00	USD	Per 1	MT	04/28/2011 12/31/9999	
Load Point Costs Object GUD/Inventory Location	G-HOUS-BCS-Shippers Stevedores		USD	Per 1	MT	04/28/2011 12/31/9999	
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					
		0.00					

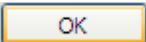
29. Click **Hold** (the **Hold** button) to hold the document.



(Note) The *Hold* functionality allows you to save your preference. If you exit the system (intentionally or due to a timeout), you will be able to search for any Held (saved) preferences through the *Enter Offers* screen. When you click the **Hold** button, the preference moves from *Change* mode into *Display* mode. You will need to click the **Change** button, as shown in subsequent steps, to continue making changes to the preference. Holding can be done at any stage in the process.

Windows Internet Explorer Pop-Up



30. A pop-up displays indicating that your document has been held (saved). Click  (the **OK** button) to confirm that you received the pop-up.



Create International Commodity Preference - Packaged

Process Bid Screen

Display Bid [Help](#)

[Change](#) [Delete](#) [Check](#) [Refresh](#) [Output Preview](#)

Intl Comm Preference: Name: Intl Commodity Preference - Packaged Number: 2000002119 External Version Number: 1

[General Data](#) [Item Data](#)

[Basic Data](#) | [Schedule Lines](#) | [Information from Purchase](#) | [Mv Notes](#) | [Conditions](#) | [Partner/Delivery Address](#) [Back](#) [Continue](#) [Back to Item Overview](#)

Item Detail 26: BEANS, BLACKEY BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUD/Inventory Location	G-CC-ALL-Corpus Christi, TX	5.00 USD	Per 1	MT	04/28/2011	12/31/9999	
Load Point Costs Object GUD/Inventory Location	G-HOUS-BCS-Shippers Stevedores	0.00 USD	Per 1	MT	04/28/2011	12/31/9999	

[Add New Conditions](#) | [Insert from Clipboard](#) | [Delete Clipboard](#)

12 Messages

- Offer/Bid Intl Commodity Preference - Packaged held
- Vendor FRANK II GARGULO & SON INC is not permitted for itemno : 26 BEANS, BLACKEY BAG-50 KG
- No conditions have been defined (Item 168)
- No conditions have been defined (Item 169)
- No conditions have been defined (Item 172)
- No conditions have been defined (Item 173)
- No conditions have been defined (Item 174)
- No conditions have been defined (Item 175)
- No conditions have been defined (Item 176)
- No conditions have been defined (Item 47)
- No conditions have been defined (Item 52)
- No conditions have been defined (Item 55)

[Close](#)

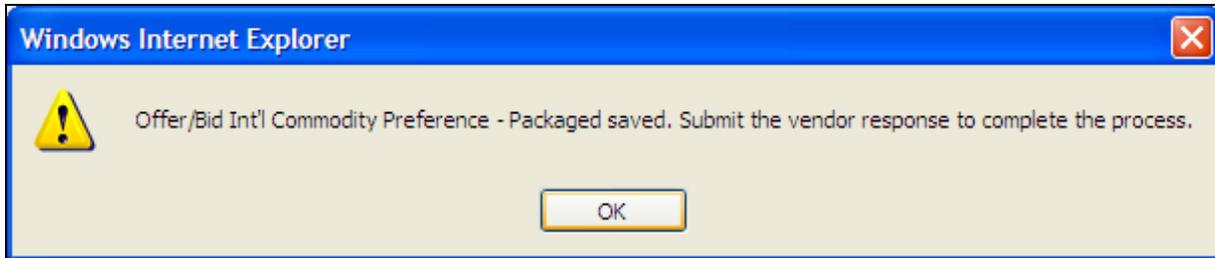
31. Click [Change](#) (the **Change** button) to put the document in *Change* mode.

Create International Commodity Preference - Packaged

Process Bid Screen

32. Click **Submit** (the **Submit** button) to submit the preference.

Windows Internet Explorer Pop-Up



33. A pop-up displays indicating that the document was submitted. Click **OK** (the **OK** button) to confirm that you received the pop-up message.



Create International Commodity Preference - Packaged

Process Bid Screen

Int'l Comm Preference: Name: Int'l Commodity Preference - Packaged Number: 200002119 External Version Number: 1

General Data Item Data

Basic Data | Schedule Lines | Information from Purchaser | My Notes | Conditions | Partner/Delivery Address

Item Detail 26: BEANS, BLACKEYE BAG-50 KG

Overview of Conditions

Condit. Type	Location	Amount	Price Unit	Unit	Valid From	Valid To	Actions
Load Point Costs Object GUD/Inventory Location	G-CC-ALL-Corpus Christi,TX	5.00 USD	Per 1	MT	04/28/2011	12/31/9999	
Load Point Costs Object GUD/Inventory Location	G-HOUS-BCS-Shippers Stevedores	0.00 USD	Per 1	MT	04/28/2011	12/31/9999	

Add New Conditions | Insert from Clipboard | Delete Clipboard

12 Messages

- Offer/Bid Int'l Commodity Preference - Packaged saved. Submit the vendor response to complete the process. [Further information](#)
- Vendor FRANK M GARGULO & SON INC is not permitted for itemno : 26 BEANS, BLACKEYE BAG-50 KG
- No conditions have been defined (item 168)
- No conditions have been defined (item 169)
- No conditions have been defined (item 172)
- No conditions have been defined (item 173)
- No conditions have been defined (item 174)
- No conditions have been defined (item 175)
- No conditions have been defined (item 176)
- No conditions have been defined (item 47)
- No conditions have been defined (item 52)
- No conditions have been defined (item 55)

Close

34. Click  (the X button) to close the screen. You can also use the keyboard shortcut **Ctrl+W** to close this tab.



Create International Commodity Preference - Packaged

Enter Offers Screen

Offers - FRANK M GARGIULO & SON INC

Invitation

Invitation: 2000002119 Name: Intl Commodity Preference - Packaged Type: Intl Comm Preference Subtype:

Submission Deadline: 12/31/2999 12:00:00 Response Status: New

Offers: 1 hits

Offer Number	Offer Label	Plant	Prev. Offer	Status
8000005307	MY PACKAGE PREFERENCE	C		Created

35. When you exit the *Process Bid* screen, you will be sent to the *Enter Offers* screen. Click  (the **Refresh** button) to refresh the *Enter Offers* screen. When you refresh the screen, you will notice that the new preference you created is displayed in the table. To display/change the preference, click the respective link in the **Offer Number** field.



Create International Commodity Preference - Packaged

Enter Offers Screen

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Admin FrankGargiulo [Log Off](#)

Home Suppliers Admin Reports Help
Supplier Self Service Bid Management Maintain Organization

Enter Offers [Back](#) [Forward](#)

Offers - FRANK M GARGIULO & SON INC
[Initial](#) [Back](#) [Refresh](#)

Invitation
Invitation: 2000002119 Name: Intl Commodity Preference - Packaged Type: Intl Comm Preference Subtype:
Submission Deadline: 12/31/2999 12:00:00 Response Status: New

Offers: 1 hits
[Create](#) [Delete](#) [Copy](#)
View: [Standard View] [Print Version](#) [Export](#) Filter: Settings

Offer Number	Offer Label	Plant	C	Prev. Offer	Status
3000005307	MY PACKAGE PREFERENCE				Pending

Row 1 of 1

[Constraints](#)

36. You have completed this transaction.