



## What is WBSCM?

USDA agencies AMS, FAS, FNS, FSA as well as USAID are joining forces to implement a modern Web Based Supply Chain Management System (WBSCM) using Commercial Off-the-Shelf (COTS) Enterprise Resource Planning (ERP) technologies. WBSCM will replace PCIMS and related commodity systems and will represent one integrated, scalable and collaborative system with a common database, design and process across all agencies.

## WBSCM Go-Live Update

Based on the re-evaluation of the WBSCM Go-Live date of December 31, 2009, the implementation of WBSCM has been postponed and the new Go-Live date has not been determined.

## WBSCM Training Registration

Due to the delay of the implementation of WBSCM the external stakeholders training will not begin until after January 1<sup>st</sup>, 2010, therefore external stakeholders may continue to fill out the training request form and return it to FSA. The external stakeholders who have already replied to the training request will be receiving a direct follow up email to confirm receipt of their training request form and to ask for additional information. The form can be found on the [WBSCM Program Web site](http://www.fsa.usda.gov/FSA/webapp?area=home&subject=coop&topic=wbs) (<http://www.fsa.usda.gov/FSA/webapp?area=home&subject=coop&topic=wbs>) which can also be accessed through the Commodity Operations Home Page. Please provide your response to [WBSCM@kcc.usda.gov](mailto:WBSCM@kcc.usda.gov) as soon as possible.

## WBSCM External Stakeholders Training Information:

The curriculum information below is an initial outline of the external stakeholders training courses that have been identified by FSA working together with SRA International, who is the developer of WBSCM, to meet the needs of the external stakeholders. The information may change in the future due to a variety of factors including resources, vendor interest and any future changes to the WBSCM Go-Live date. Changes will be communicated to the external stakeholders as the information becomes available. The information is organized by organization type and contains the current courses that have been identified for each of the organizational types. The course numbers have been created by FSA and SRA as a way to identify the course.

**NOTE:** There is a definition of the training types and locations after the last organizational type.

<b>WBSCM Training Curriculum for External Stakeholders</b>				
<b>Organizational Type</b>	<b>Course Number</b>	<b>Course Description</b>	<b>Training Type &amp; Location</b>	<b>Duration of Course</b>
<b>Order Manager - FF</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 125	Procurement View Only - External International	EL, Webinar	8 hours
	EXT 320	PVO FF Order Management - External	EL, Webinar, ILT (WDC)	4 hours

## WBSCM Training Curriculum for External Stakeholders, Continued

Organizational Type	Course Number	Course Description	Training Type & Location	Duration of Course
<b>Complaints Specialist - PVO</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 500	External Vendor Reporting - External	EL	4 hours
	EXT 125	Procurement View Only - External International	EL, Webinar	8 hours
	EXT 330	SDA_PVO Complaints Administration - External	EL, ILT (WDC), Webinar	8 hours
<b>Order Manager - PVO</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 125	Procurement View Only - External International	EL, Webinar	8 hours
	EXT 320	PVO FF Order Management - External	EL, Webinar, ILT (WDC)	4 hours
<b>Commodity Plant Vendor/Bidder</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 500	External Vendor Reporting	EL	4 hours
	EXT 410	Maintain Purchase Order – External	EL, ILT (KC) & Webinar	16 hours
	EXT 430	Commodity Bidding – External	EL, ILT (KC) & Webinar	16 hours
<b>Freight Forwarder &amp; Limited Access Freight Forwarder</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	PRO 120	Procurement Master Data – View Only	EL, ILT (WDC) & Webinar	TBD
	EXT 370	International Transportation Management	EL, ILT (WDC) & Webinar	8 hours
	EXT 420	Freight Bidding - External	EL, ILT (WDC) & Webinar	8 hours
	EXT 430	Commodity Bidding – External	EL, ILT (KC) & Webinar	16 hours

## WBSCM Training Curriculum for External Stakeholders, Continued

Organizational Type	Course Number	Course Description	Training Type & Location	Duration of Course
<b>Corporate Administrator</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 400	Corporate Vendor Admin Activities	EL	4 hours
	EXT 500	External Vendor Reporting	EL	4 hours
	EXT 410	Maintain Purchase Order – External	EL, ILT (KC) & Webinar	16 hours
	EXT 420	Freight Bidding - External	EL, ILT (WDC) & Webinar	8 hours
	EXT 430	Commodity Bidding – External	EL, ILT (KC) & Webinar	16 hours
<b>Corporate Vendor – Commodity or Services</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 400	Corporate Vendor Admin Activities	EL	4 hours
	EXT 500	External Vendor Reporting	EL	4 hours
	EXT 410	Maintain Purchase Order – External	EL, ILT (KC) & Webinar	16 hours
	EXT 420	Freight Bidding - External	EL, ILT (WDC) & Webinar	8 hours
	EXT 430	Commodity Bidding – External	EL, ILT (KC) & Webinar	16 hours
	EXT 370	International Transportation Management	EL, ILT (WDC) & Webinar	4 hours
<b>Steamship Lines &amp; Ship's Broker</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 400	Corporate Vendor Admin Activities	EL	4 hours
	EXT 370	International Transportation Management	EL, ILT (WDC) & Webinar	4 hours
	EXT 410	Maintain Purchase Order – External	EL, ILT (KC) & Webinar	16 hours
	EXT 420	Freight Bidding - External	EL, ILT (WDC) & Webinar	8 hours
<b>Port Representative</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 500	External Vendor Reporting	EL	4 hours
	EXT 370	International Transportation Management	EL, ILT (WDC) & Webinar	8 hours
	EXT 400	Corporate Vendor Admin Activities	EL	4 hours
	EXT 410	Maintain Purchase Order – External	EL, ILT (KC) & Webinar	16 hours
	EXT 420	Freight Bidding - External	EL, ILT (WDC) & Webinar	8 hours

## WBSCM Training Curriculum for External Stakeholders, Continued

Organizational Type	Course Number	Course Description	Training Type & Location	Duration of Course
<b>Invoice Processor - Vendor</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 310	Domestic Order Management	EL	4 hours
	EXT 400	Corporate Vendor Admin Activities	EL	4 hours
	EXT 500	External Vendor Reporting	EL	4 hours
	PRO 120	Procurement Master Data – View Only	EL, ILT	TBD
	EXT 410	Maintain Purchase Order – External	EL, ILT (KC) & Webinar	16 hours
	EXT 420	Freight Bidding - External	EL, ILT (WDC) & Webinar	8 hours
	EXT 430	Commodity Bidding – External	EL, ILT (KC) & Webinar	16 hours
<b>Bidder Administration &amp; Bidder</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	EXT 400	Corporate Vendor Admin Activities	EL	4 hours
	EXT 500	External Vendor Reporting	EL	4 hours
	EXT 410	Maintain Purchase Order – External	EL, ILT (KC) & Webinar	16 hours
	EXT 420	Freight Bidding - External	EL, ILT (WDC) & Webinar	8 hours
	EXT 430	Commodity Bidding – External	EL, ILT (KC) & Webinar	16 hours
<b>Transportation Specialist - PVO</b>	WBSCM 100	WBSCM High Level Process Overview	EL	1 hour
	WBSCM 200	WBSCM Portal Basic Navigation	EL	2 hours
	PRO 110	Procurement View Only	EL, ILT (KC & WDC)	TBD
	PRO 120	Procurement Master Data – View Only	EL, ILT (KC & WDC)	TBD
	EXT 370	International Transportation Management	EL, ILT (WDC) & Webinar	8 hours

### Training Types and Location Definitions

**E-Learning:** E-learning or self-paced (web based) training courses will include the use of simulations and will be supplemented with online help and supplemental information such as job aids.

**ILT:** Instructor Led classroom training courses will include a combination of classroom and computer instruction, along with the use of simulation and job aids.

**Webinar:** Webinar is an Instructor led web based training class that is transmitted over the Internet which allows for interactive elements such as the ability to give, receive and discuss information rather than just receive it. Webinar combines real-time desktop sharing with phone conferencing.

**KC:** Kansas City

**WDC:** Washington D.C.

# WBSCM Terminology

## Definitions

Some of the terms used in WBSCM are defined in the following table.

WBSCM Term	Definition
Goods Receipt	An increase in warehouse stock due to a physical inward movement of goods or materials, either from internal production or the receipt of goods from a vendor.
Info Records	A type of purchasing document that is created manually or automatically which links a price for a vendor and a specific material.
Plant	A location where stock is stored and valued.
Sales Order	Customer request to the company for delivery of goods or services at a certain time.
Ship to Party	A person or company that receives goods.
Storage Location	It is an organizational unit in a plant that allows differentiation between the various stocks of materials.

## NEXT MONTH:

- External Stakeholders Training Information
- Updated Minimum System Requirements
- USDA eAuthentication Information
- New Terms

We would appreciate receiving your feedback! Please email your WBSCM questions or suggestions to: [WBSCM@kcc.usda.gov](mailto:WBSCM@kcc.usda.gov).