



### New WBSCM Go Live Information!

The WBSCM System Functionality implementation plan has been revised due to a decision that a phased in implementation of the system is better suited for our business processes. Price Support (limited functionality), DoD Fresh Payments (see explanation below in the newsletter) and Multi-Food functionalities were implemented on June 30, 2010. The decision has also been made to only convert open sales orders, those not on a contract, to WBSCM. The Processed Commodity Inventory System will remain operational and all transactions entered into PCIMS will be closed out in PCIMS.

The following WBSCM implementation schedule can further change if the project warrants a revision.

**Group 1** – Will be implemented 12/01/10

- Budget
- Entitlements
- Sales Orders

**Group 2** – Tentatively scheduled for 02/01/11

- Bid Invitation/Solicitation
- Bids
- BEOS
- Price Support

**Group 3** – Tentatively scheduled for 04/01/11

- PO/Contract Award through Contract Closeout

### User Access to the WBSCM System and eAuthentication Registration

Users will be granted access to the production WBSCM system on a scheduled rollout based on their user type. Users will access the WBSCM system online through the Enterprise Portal (WBSCM web page) for a “single view” of the integrated WBSCM functionality. To access the Enterprise Portal, users will need to set up an eAuth account. If you already have an eAuth account, either Level 1 or Level 2, **no further action is required**. If you do not have an eAuth account, you will need to create one. All WBSCM users will only need to have a Level 1 access account to use the Portal. Users with Level 2 access **do not need** to create an account with Level 1 access.

To create an eAuth account, please follow this link and click “Level 1 Access” at the bottom of the Create an Account page: <http://www.eauth.egov.usda.gov/eauthCreateAccount.html>. Please disregard the information under the heading “If you are a customer (non USDA Federal Employee)” as all WBSCM users will only need to have Level 1 access. Once you have a user account set up, you will receive an email notification with a link to complete registration within the WBSCM portal. To access this link, you will need to be able to login with a valid eAuth username and password.

**Note:** Email address and last name used to register your eAuth account **must** match your WBSCM portal account. .

#### User Access Schedule

- June 30, 2010 – Warehouses (Price Support and Multifood)
- December 1, 2010 – State Distributing Agencies (SDA’S) and Recipient Agencies (RA’s)
- February 2011 – Commodity Suppliers, PVOs and Freight Forwarders
- March 2011 – Ocean Carriers

## e-Learning Course Information

All external stakeholders who have identified themselves as WBSCM users are **strongly** encouraged to complete the e-Learning courses that relate to your area of responsibility. You may choose to take all of the e-Learning courses.

The e-learning courses are available at the **WBSCM Program Web site** (<http://www.fsa.usda.gov/FSA/webapp?area=home&subject=coop&topic=wbs>). To access the courses at this web site, click on <ftp://ftp.ams.usda.gov/WBSCMTraining>.

**Important:** The first thing you will then need to do is read the document titled “How to Open an e-Learning Course from FTP Website” which will provide step by step directions on how to access the courses.

If after following the instructions you still cannot access the courses, please contact the WBSCM Helpdesk by telephone at (877) 927-2648 or by email at [WBSCMhelp@ams.usda.gov](mailto:WBSCMhelp@ams.usda.gov), and someone will assist you.

The following is the breakdown for these directories and training with corresponding links:

- Directory [Communications](#)
- Directory [External Fulfillment](#)
- Directory [External Procurement](#)
- How to Open WBSCM eLearning Course from FTP Website.doc (These are the actual instructions.)
- Directory [Internal Fulfillment](#).

If you would like a further breakdown of each directory, please reference the August External Stakeholders Newsletter which can be found at **WBSCM Program Web site** (<http://www.fsa.usda.gov/FSA/webapp?area=home&subject=coop&topic=wbs>) under the External Stakeholders Newsletter link.

## WBSCM Instructor Led Training (ILT) Update

Instructor Led Training (ILT) for our Domestic vendors was completed in Kansas City, Missouri, on October 7, 2010. ILT for our International and International/Domestic business partners was completed in Kansas City, Missouri, during the week of October 12, 2010.

ILT for Private Voluntary Organizations, Freight Forwarders, Ocean Carriers and their Brokers will take place in Washington, D.C., sometime after the first of the year. The details of this training are still being finalized, and vendors will be notified as soon as additional details are available.

## DoD Fresh Payments

DoD Fresh is a process in WBSCM that will enable FNS and AMS to enter budget information, and to create purchase orders and invoices to pay DFAS (Defense, Finance, and Accounting Service) vendors. New DoD Vendors will be established in Financial Services. Obligations and payments will be established in eFMS (Electronic Funds Management System) and NPS (National Payment Service) respectively.

## WBSCM Helpdesk

WBSCM system users will be able to call, email, or use a web form to submit WBSCM related issues or questions to the Helpdesk. The Helpdesk will monitor and address WBSCM inquiries through a ticket tracking system. Helpdesk information will be posted on the WBSCM Splash Page and the Helpdesk tab in WBSCM.

## WBSCM Helpdesk, continued

The Helpdesk will provide Level 1, 2 and 3 service desk support. Examples of this support include:

- Level 1 - general navigation questions, location of training or help file documentation, etc.
- Level 2 - application problems or business process questions
- Level 3 - vendor software and hardware upgrade and patch update requests

To obtain assistance using WBSCM, please contact the WBSM Helpdesk at either of the following:

- telephone 877-WBSCM-4U or 877-927-2648
- email: [WBSCMhelp@ams.usda.gov](mailto:WBSCMhelp@ams.usda.gov)
- Web form link on WBSCM Portal (<https://srai.service-now.com>).

## Newsletter Distribution and Feedback

We encourage anyone who is currently receiving this newsletter to please distribute it to any parties who you think might be interested in learning about the current WBSCM activities.

We would appreciate receiving your feedback! Please email your WBSCM questions or suggestions to: [WBSCM@kcc.usda.gov](mailto:WBSCM@kcc.usda.gov).