

# CREATE INTERNATIONAL SHIP\_TO ORGANIZATION

## Create Non Load Port Ship-to City

Menu Path:

Admin

Organization Maintenance

Maintain Organization

Create International Ship-To Organization

The screenshot displays the USDA Web-Based Supply Chain Management application interface. At the top, the USDA logo and the text "United States Department of Agriculture" and "Web-Based Supply Chain Management" are visible. Below this is a navigation bar with tabs for Home, Operations, Finance, Admin, Reports, and Help. The "Admin" tab is selected, and the sub-menu "Organization Maintenance" is active, with "Master Data" also visible. The "Maintain Organization" section is expanded, showing a list of options. The "Create International Ship-To Organization" option is highlighted in orange. Below the navigation bar, there are sections for "Detailed Navigation" and "Portal Favorites".

USDA United States Department of Agriculture  
Web-Based Supply Chain Management

Home Operations Finance Admin Reports Help

Manage Users | Organization Maintenance | Master Data

Maintain Organization

Detailed Navigation

- Maintain Organization

Portal Favorites

<a href="#">Create PVO Organization</a>
<a href="#">Maintain PVO Organization</a>
<a href="#">Display PVO Organization</a>
<a href="#">Create International Ship-To Organization</a>
<a href="#">Maintain International Ship-To Organization</a>
<a href="#">Display International Ship-To Organization</a>
<a href="#">Create Recipient Country</a>
<a href="#">Maintain Recipient Country</a>
<a href="#">Display Recipient Country</a>
<a href="#">Create Freight Forwarder Organization</a>
<a href="#">Maintain Freight Forwarder Organization</a>
<a href="#">Display Freight Forwarder Organization</a>
<a href="#">Create FSA Domestic Sold-to Organization</a>
<a href="#">Maintain FSA Domestic Sold-to Organization</a>
<a href="#">Display FSA Domestic Sold-to Organization</a>
<a href="#">Create FSA Domestic Ship-to Organization</a>
<a href="#">Maintain FSA Domestic Ship-to Organization</a>
<a href="#">Display FSA Domestic Ship-to Organization</a>

On to the **Address** tab.

Enter city name in ALL-CAPS and select the country.

The screenshot displays the USDA Web-Based Supply Chain Management interface. The top navigation bar includes 'Home', 'Operations', 'Finance', 'Admin', 'Reports', and 'Help'. Below this, there are links for 'Manage Users', 'Organization Maintenance', and 'Master Data'. The main content area is titled 'Maintain Organization' and features a 'Detailed Navigation' sidebar with 'Maintain Organization' and 'Portal Favorites' sections. The central form is titled 'Create International Ship-To Organization' and has tabs for 'Address' (selected), 'Relationship', and 'Miscellaneous'. The form includes a 'Name' section with 'Name: \*' (value: MINDOULI) and 'Additional Name'. The 'Address' section contains fields for 'Street Address 1', 'Street Address 2', 'Street Address 3', 'City', 'Country: \*' (value: Republic of the Congo), 'State', 'Postal Code', and 'Zone'. The 'Contact Information' section has 'Name' and 'Phone No.' fields. A 'Submit' button is located at the bottom of the form.

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Home Operations Finance Admin Reports Help

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Detailed Navigation

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Portal Favorites

Create International Ship-To Organization

Address Relationship Miscellaneous

Back

Name

Name: \* MINDOULI  
Additional Name:

Address

Street Address 1:  
Street Address 2:  
Street Address 3:  
City:  
Country: \* Republic of the Congo  
State: Postal Code:  
County: Zone:

Contact Information

Name:  
Phone No.:

Submit

Go to the **Relationship** tab.

We find the two customers on the right are not assigned to any ship-tos so we'll do the same. Select ALL customers BPs on the right and assign to the Ship-To. (Click the Assign button.)

The screenshot shows the USDA Web-Based Supply Chain Management interface. The main title is "USDA United States Department of Agriculture Web-Based Supply Chain Management". The user is logged in as "Welcome Mr. Cra". The navigation menu includes "Home", "Operations", "Finance", "Admin", "Reports", and "Help". The "Organization Maintenance" section is active, with "Maintain Organization" selected. The "Create International Ship-To Organization" screen is displayed, with the "Relationship" tab selected. The "Business Partner Relation" is set to "Is Ship-To For". The "Assigned Business Partners" table lists the following organizations:

Assigned Business Partners - Name / City State (BP #)
SOUTH-EAST CONSORTIUM FOR INTL / WASHINGTON DC (4005865)
TECHNOSERVE INC / NORWALK CT (4005866)
TEXAS A&M UNIVERSITY SYSTEM / COLLEGE STATION TX (4005867)
THE PAN AMERICAN DEVELOPMENT FOUNDATION / WASHINGTON DC (4005868)
U.S. GRAINS COUNCIL / WASHINGTON DC (4005869)
UNITED METHODIST COMMITTEE ON RELIEF / NEW YORK NY (4005870)
UNIVERSIDAD DEL VALLE DE GUATEMALA / PRINCETON NJ (4006050)
US AGENCY FOR INTERNATIONAL DEVELOPMENT / WASHINGTON DC (4006084)

The "Available Business Partners" table lists the following organizations:

Available Business Partners - Name / City State (BP #)
HAITI VISION INC / LAKE PARK FL (4006090)
UNITED NATIONS CHILDREN'S FUND / NEW YORK NY (4006222)

The "Assign" button is highlighted in yellow. The "Submit" button is located at the bottom left of the screen.



Go to the *Miscellaneous* tab.

Select the transport zone from the drop down list. The appropriate entries should be available, based upon the country in the address.

The screenshot shows the USDA Web-Based Supply Chain Management interface. The top navigation bar includes 'Home', 'Operations', 'Finance', 'Admin', 'Reports', and 'Help'. Below this, there are links for 'Manage Users', 'Organization Maintenance', and 'Master Data'. The main content area is titled 'Create International Ship-To Organization' and features a 'Miscellaneous' tab. The form includes fields for 'Address', 'Relationship', and 'International Ship-To Type'. The 'Transport Zone' dropdown menu is set to 'West Africa'. A 'Discharge Port' field is also present. A 'Submit' button is located at the bottom of the form.

When done, click the  button.



Wait a bit...

And then the results should appear:

Business Partner 0005004025 created successfully