I received the following spreadsheet requesting the status of invoices tied to a sales order.

Invoice Number	Invoice Date	Due Date	Invoice Amount	Truck / Rail- PO #	S.O. Number	Ship-To	USDA SO #
				TRK425033			
				41-219/31-			
514795	2011-08-03	2011-09-02	9,152.35	369	0557260	LA PORTE	5000046000
				HLXU342270			
				41-219/31-			
514805	2011-08-11	2011-09-10	8,941.25	369	0557263	LA PORTE	5000046000
				TRK433158			
514811	2011-08-13	2011-09-12	12,285.96	41-15/31-46	0557322	FLORENCE	5000034443
				TRK424984			
514853	2011-08-18	2011-09-17	13 950 87	41-12/31-43	0557256	HATEIEI D	5000034452
011000	2011/00/10	2011/00/11	10,000.01	TDK405000	0001200		
E4 40EE	2011 00 24	2011 00 22	10 100 00	TRK425202	0557074		E00002442E
514855	2011-08-24	2011-09-23	13,109.28	41-15/31-40	0557274	FLORENCE	5000054455
				TRK433729			
514869	2011-08-29	2011-09-28	12,900.55	41-15/31-46	0557321	FLORENCE	5000034434
				HLU306697			
				41-219/31-			
514878	2011-08-30	2011-09-29	8,865.86	369	0557325	LA PORTE	5000046453
				GESU362834			
				41-219/31-			
514879	2011-08-30	2011-09-29	9,036.75	369	0557264	LA PORTE	5000046033
				TCLU284163			
				41-219/31-			
514883	2011-08-31	2011-09-30	8,970.00	369	0557346	LA PORTE	5000046014

Use the Sales Order Number to retrieve the Purchase Order Number and Item number. We can then retrieve the Invoice number and find the statuses.

In WBSCM, follow this path REPORTS > ORDER PROCESSING > ORDER STATUS REPORT

Enter the Sales order number then hit "EXECUTE" button.

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Order Discrepancy Report between SC Reset	Values					
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You can then click on the "Print PDF Output" button. It makes it easier to read.



Our PO number is 4100000219 Items 1-5. We now go to OPERATIONS > PROCUREMENT > DISPLAY PO. Enter the PO number and then click START

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Then Click on the Item number you want to look at. We will look at Item 1.

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After we clicked on Item number 1, we get this screen. Click on Extended History

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Now we will look at Invoice 7100005553

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	1	Value in Purchase Order			37,500.000	LB	9,423.75	USD							
	1	Total Value in Purchase Order			37,500.000	LB	9,423.75	USD							
	1	101 GR for acct assgmnt	<u>5000010528</u>	08/11/2011	35,580.000	LB	8,941.25	USD	<u>50000104</u>	<u>84</u>					
	1	Total Goods receipt			35,580.000	LB	8,941.25	USD							
	1	Invoice - gross	7100005553	08/15/2011	35,580.000	LB	8,941.25	USD	<u>51000044</u>	<u>88</u>	<u>1500005856</u>				
	1	Total Invoice - gross			35,580.000	LB	8,941.25	USD							
	1	Invoice Parking	7100003772	08/03/2011	37,500.000	LB	0.00	USD							
	1	Total Invoice Parking			37,500.000	LB	0.00	USD							
	1	Inbound Delivery 6100012082	0180004856	08/15/201Table	e History 000	LB	0.00								
	1	Total Inbound Delivery			37,500.000	LB	0.00								
	1	Vendor payment	<u>1500005856</u>	09/15/2011			8,941.25-	USD	15000058	<u>56</u>					
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You need to find the posting date and payment terms using the invoice number.

FINANCE > REVIEW > DISPLAY INVOICE DOCUMENT Put in your Invoice number and FY and then click Display Document. PLEASE

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The posting Date is 9/12/2011 and the Payment terms are 30 days net. Which means that it could take up to 30 days after 9/12/2011 for money to be received.

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