



WBSCM UPDATE

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FEATURE

WBSCM Readiness: What Changes With WBSCM?

The previous issues of the WBSCM update featured the agencies' Go-Live cross agency collaborative activities focused on getting the WBSCM user community ready and prepared for WBSCM.

With the WBSCM program currently in the Test Phase, and only four months until WBSCM goes live, the WBSCM team (USDA, USAID and SRA) continues to execute readiness activities focused on getting the user community ready for WBSCM.

The agencies are Identifying "*what changes with WBSCM*" and translating the changes into WBSCM readiness activities to aid the transition and adoption of WBSCM.

WBSCM Brings About Change: Real Time Integration

The transition, readiness preparation, and adoption of WBSCM not only involves the physical software replacement (retiring PCIMS and its satellite systems and deploying the WBSCM solution), it involves the process and changes of how people from USDA, USAID, and the external user community will use WBSCM to perform tasks in their daily work environment.

One of the key changes is preparing for and addressing how real-time integration often changes how an organization operates internally and externally with other groups. This real-time integration involves changes in how users perform their daily work tasks (*business process changes*) and how organizations perform with changed operating procedures (*procedural changes*).

Examples of real-time integration changes include the following:

- Implementation of new or revised business procedure/policies (e.g., maintaining all master data across the agencies in one system)
- Implementation of new business processes (e.g., vendor registration & self service)
- Implementation of new technologies and methods (e.g., automating manual tasks)
- Modification of current process to realize the business benefits from the new processes and/or technologies

USDA/USAID Procedural Changes

USDA and USAID team members have identified many procedural changes impacted by WBSCM and are currently addressing these procedural changes through the development of *standard operating procedures (SOP)*.

The SOP will address the following:

- How USDA and USAID interact in this process
- Identifying groups and roles involved in performing this process
- Outlining the timing and pre-requisites for performing this process

For example, the "Create Material Master Record" SOP is triggered by either an emergency request for a commodity that currently does not exist in the catalog.

Examples of other SOPs being developed to address changes in policies and procedures of transitioning to WBSCM are as follows:

- Contract Payment & Closeout
- Vendor Payment Policy
- Vendor Approval and Registration
- Customer Master
- Vendor Master
- Material Master
- Payment Certification

USDA/USAID Business Process Changes



USDA and USAID business process changes realized from WBSCM include those specific to certain agencies, and those that are common across all the agencies. These business process changes are being addressed through readiness activities, development of SOPs and MOUs (Memorandum of Understanding). Examples of some of the business process changes include the following:

- User Administration (*all agencies*)
- One Central Help Desk (*all agencies*)
- Data Management & Governance (*all agencies*)
- Funds Management (*all agencies*)
- Contract Administration (*FSA/AMS*)
- Contract Payments (*FSA/AMS*)
- Invoice Approval & Payment Certification (*AMS/FSA/FAS*)
- International Sales Order Process (*FAS/USAID*)
- Ownership of External Customers (i.e., Invoices to Vendors and offer submissions) (*AMS/FAS/FSA*)

WBSCM Changes Translated Into Daily Tasks

Now that some USDA and USAID impacted procedural/policy and business process changes have been identified, how do these changes translate into the daily tasks of “a WBSCM user”?

For e.g., a user responsible for performing certain Commodity Bid Invitation related tasks will be able to access the following WBSCM functionality to execute those tasks more efficiently:

WBSCM FUNCTIONALITY:

- Access to auto-generated Bid Invitation number supported by the AGAR-76 requirement
- Access to electronic files for related Bid Invitation information
- Create Commodity and Freight Bid Invitation for International procurements
- Support Supplier preferences through Preference Bid Invitation maintained for Commodity Bid
- Handle Commodity requirements through Funds Management

OBSOLETE FUNCTIONALITY:

- Obligate funds at the time of Invoice
- Use Commodity Identifiers (WBSCM uses Material Numbers)

Other examples of the changes encountered by a user performing procurement related tasks in WBSCM include the following:

WBSCM FUNCTIONALITY:

- Create Purchase Orders for Service Awards
- Obligate funds for Service Term Awards
- Obtain approvals electronically

OBSOLETE FUNCTIONALITY:

- Create miscellaneous invoices for obligations

New to WBSCM ?

If you are new to the WBSCM team, go online and view the [WBSCM Overview Course](#). This course is available by selecting the link above, accessing AGNISX, or other agency sites. Topics include WBSCM overview, technologies, basics of the SAP order process, and the program timeline.



What's My Role?

With only **four months** until WBSCM goes live, your role in WBSCM continues to evolve and has never been more important! You can gain more insight and awareness into WBSCM functionality through viewing of online demonstrations (over 30 simulations available) and general WBSCM information in preparation for training. All WBSCM information is found on AGNISX or agency specified sites.

STATUS CORNER

The list of playbacks till date can be found in previous editions of the WBSCM Update on the WBSCM Program Website. Recent playbacks in the month of August include the following:

- ❖ Entitlement Budgeting and Consumption
- ❖ Gap Analysis Price Support Processes



DID YOU KNOW?

...[USDA purchases \\$25 Million of dry beans and over \\$16 Million of processed apple products](#) for federal nutrition assistance programs.

... [Food and Nutrition Services \(FNS\) Turns 40!](#) The USDA has provided better access to healthy food for children and adults in need for more than 40 years by maintaining programs that help one in every five Americans.

...[Obama Administration raised dairy support prices](#), which increased dairy farmers' revenue by over \$243 Million.



ED CORNER

WBSCM Terminology

Common Terminology

OLD TERM	NEW TERMS
SDA, ITO, RA, Co-op, Vendor	Business Partners
Entity Code	Ship-to Party
Commodity	Material or Product
Delivery Order/ Notice to Deliver	Purchase Order (Contract)
Outlet Code	Program/Functional Area
End Shipping Date	Requested Delivery Date
Bid Response (Offer)	Offer/Quote
Delivery Order or Commodity Request	Sales Order/ Purchase Requisition/



NEXT MONTH

We will feature the various agencies' activities focused on "WBSCM Go-Live Readiness".

ASK US



We'd appreciate your thoughts and feedback! Please email any WBSCM questions or suggestions you have to:

WBSCM@kcc.usda.gov

You can find more WBSCM information on the [WBSCM Program Web site](#).