

Purpose

The purpose of this transaction is to display the Farm Record Hierarchy.

Trigger





Perform this procedure when the Farm Record needs to be viewed in display mode and no edits need to be made.

Prerequisites


- Farm Record exists in MIDAS

Helpful Hints

- "xxxx" within a document represents a variable, which may consist of a name, number, etc.
- In the field description tables, **R** indicates the action is required, **O** indicates the action is optional, and **C** indicates the action is conditional.
- The following notes may be used throughout this work instruction:

Note type	Icon	Description
A general note of information		This is the most commonly used note icon. It is the default icon in the uPerform system for all notes. Use this icon for general information that falls out of the scope of these other icons.
A cautionary note		Use this note to communicate to the end-user of something that MUST be completed or another trigger that should be started and is related to the procedure.
A critical note		Use this note to specify something that MUST NOT be done during the procedure.
Contact someone		Use this icon to specify to the end-

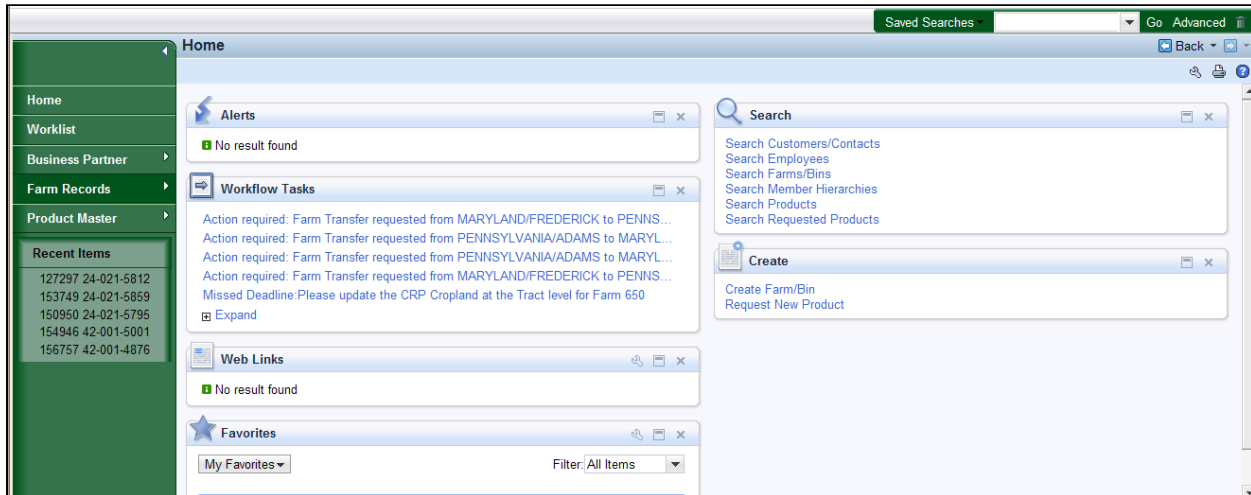



		<p>user the need to initiate a communication within the organization due to an event in the procedure.</p>
<p>A reference is available</p>		<p>Use this note to specify that more information is available in another location. You may reference SOPs, another system, or document.</p>

Procedure

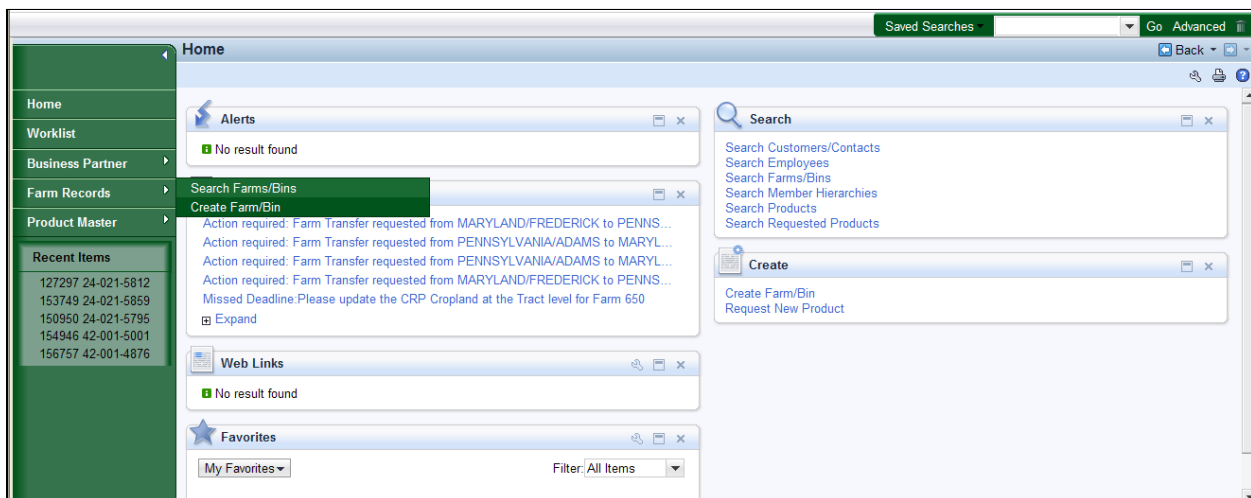
1. {Start the transaction from the MIDAS CRM Home Page.}

Home



2. Click the **Farm Records** secondary navigation button .

Home



3. Click the **Search Farms/Bins** link .



Search: Farms

Search: Farms

Search For: Search by Farm/Bin #

Farm/Bin Number equals []

Administrative State is MARYLAND

Administrative County is FREDERICK

Farm/Bin is []

IBase ID is []

Divided from farm: equals []

Combined in farm: equals []

Maximum Number of Results: 100

Search Clear Reset Save Search As: Save

Result List

Farm Number	IBase ID	Farm Description	Farm/Bin	Admin State	Admin County	User Status	Far...	Divided from farm:
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4. As required, complete/review the following fields:

Field	R/O/C	Description
Farm Number	O	FSA Farm Number Example: 5812



Users can use any of the search options or a combination of search options in the screen above. For more information on the Farm Records search, see the simulation, "Search for a Farm Record."

Search: Farms

Search: Farms

Search For: Search by Farm/Bin #

Farm/Bin Number equals 5812

Administrative State is MARYLAND

Administrative County is FREDERICK

Farm/Bin is []

IBase ID is []

Divided from farm: equals []

Combined in farm: equals []

Maximum Number of Results: 100

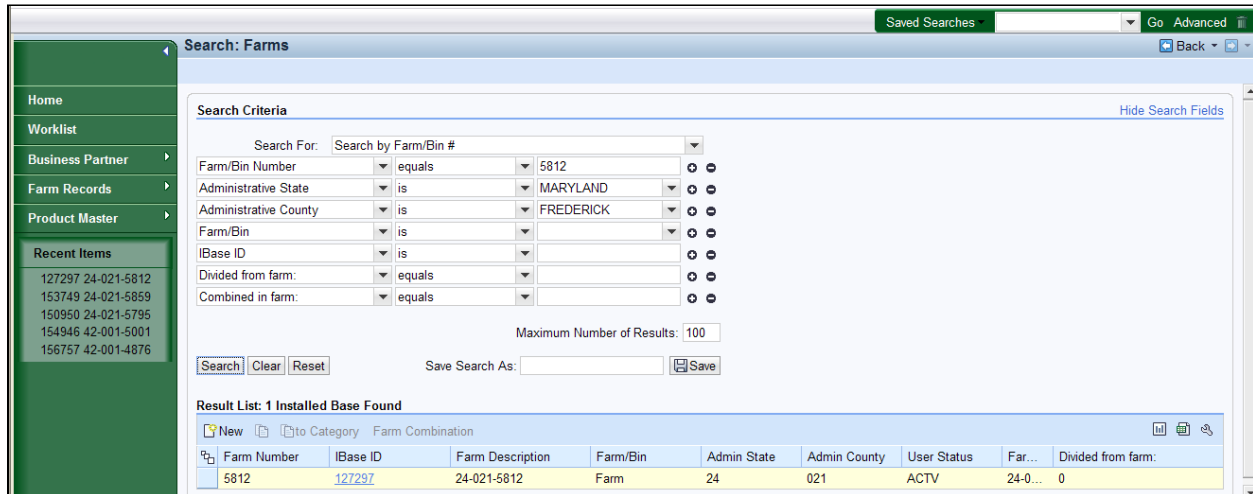
Search Clear Reset Save Search As: Save

Result List

Farm Number	IBase ID	Farm Description	Farm/Bin	Admin State	Admin County	User Status	Far...	Divided from farm:
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- Click the **Search** button .

Search: Farms



Search: Farms

Search Criteria

Search For: Search by Farm/Bin #

Farm/Bin Number equals 5812

Administrative State is MARYLAND

Administrative County is FREDERICK

Farm/Bin is

IBase ID is

Divided from farm: equals

Combined in farm: equals

Maximum Number of Results: 100

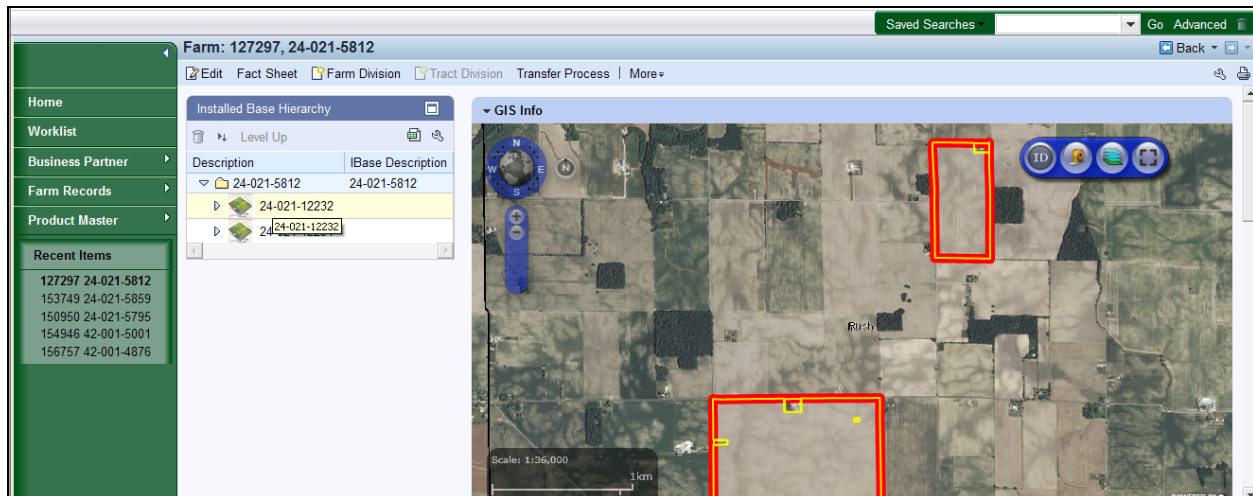
Save Search As:

Result List: 1 Installed Base Found

Farm Number	IBase ID	Farm Description	Farm/Bin	Admin State	Admin County	User Status	Far...	Divided from farm:
5812	127297	24-021-5812	Farm	24	021	ACTV	24-0...	0

- Click the **IBase ID** link [127297](#) to open the Farm Record.

Farm: 127297, 24-021-5812



Farm: 127297, 24-021-5812

Installed Base Hierarchy

Description IBase Description

24-021-5812 24-021-5812

24-021-12232

24-021-12232

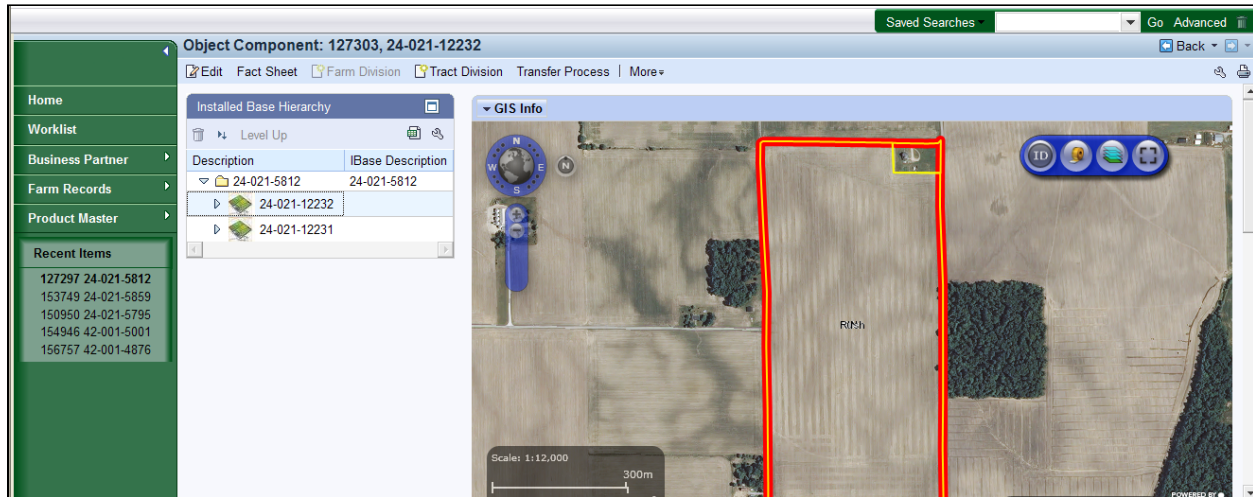
GIS Info

Scale: 1:96,000

1 km

- Click the tract number to display that Tract level data.

Object Component: 127303, 24-021-12232



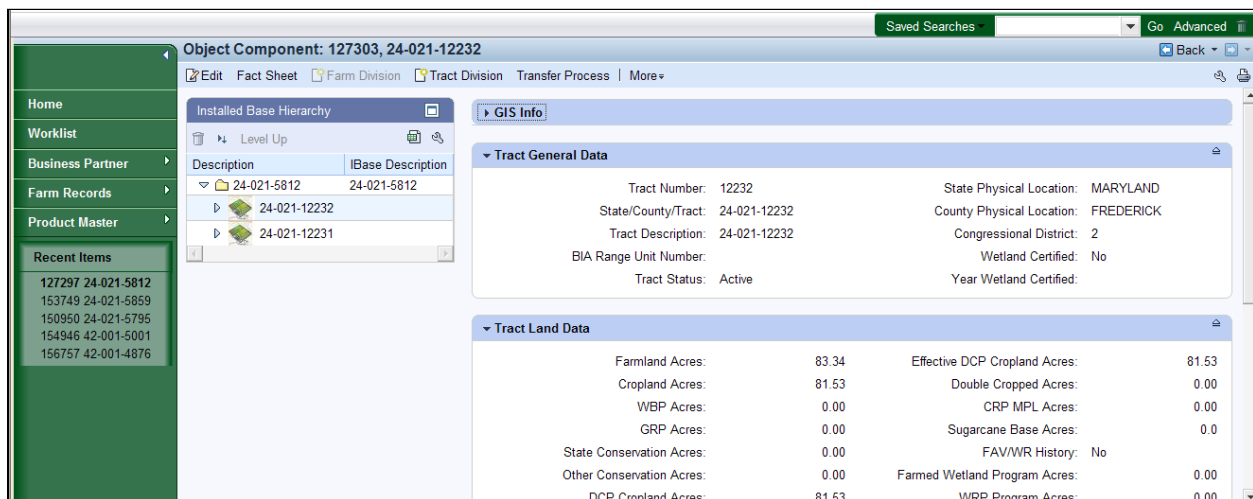
The screenshot shows the software interface for Object Component: 127303, 24-021-12232. The left sidebar contains navigation options: Home, Worklist, Business Partner, Farm Records, Product Master, and Recent Items. The main area displays a map of a farm tract with a red box highlighting the GIS Info button. The GIS Info button is labeled 'GIS Info' and is currently expanded.

8. Click the GIS Info button **GIS Info** to collapse the GIS Info assignment block.



The GIS Info assignment block will be available at every level. To display the Tract specific assignment blocks, the GIS Info assignment block can be closed or scroll down.

Object Component: 127303, 24-021-12232



The screenshot shows the software interface for Object Component: 127303, 24-021-12232. The GIS Info button is now collapsed, and the Tract General Data and Tract Land Data sections are visible.

Tract General Data			
Tract Number:	12232	State Physical Location:	MARYLAND
State/County/Tract:	24-021-12232	County Physical Location:	FREDERICK
Tract Description:	24-021-12232	Congressional District:	2
BIA Range Unit Number:		Wetland Certified:	No
Tract Status:	Active	Year Wetland Certified:	

Tract Land Data			
Farmland Acres:	83.34	Effective DCP Cropland Acres:	81.53
Cropland Acres:	81.53	Double Cropped Acres:	0.00
WBP Acres:	0.00	CRP MPL Acres:	0.00
GRP Acres:	0.00	Sugarcane Base Acres:	0.00
State Conservation Acres:	0.00	FAV/WR History:	No
Other Conservation Acres:	0.00	Farmed Wetland Program Acres:	0.00
DCP Cropland Acres:	81.53	WRP Program Acres:	0.00

9. Scroll down to display additional Tract level data.



Object Component: 127303, 24-021-12232

Tract Land Data			
Farmland Acres:	83.34	Effective DCP Cropland Acres:	81.53
Cropland Acres:	81.53	Double Cropped Acres:	0.00
WBP Acres:	0.00	CRP MPL Acres:	0.00
GRP Acres:	0.00	Sugarcane Base Acres:	0.0
State Conservation Acres:	0.00	FAV/WR History:	No
Other Conservation Acres:	0.00	Farmed Wetland Program Acres:	0.00
DCP Cropland Acres:	81.53	WRP Program Acres:	0.00
CRP Cropland Acres:	0.00	EWP Program Acres:	0.00
Cropland Acres Adj. Reason Code:		DCP Ag Related Activity Acres:	0.00
Wetland Determinati...	Tract does not contain a wetland		
Wetland Vio. Det. - Wetland converted between Dece...	<input type="checkbox"/>	HEL Status:	NHEL
Wetland Vio. Det. - An agricultural commodity has bee...	<input type="checkbox"/>	HEL Determination:	NRCS has classified all fields on the t...
Wetland Vio. Det. - Wetland converted after November.	<input type="checkbox"/>		

Tract Crop Data
No result found


10. Scroll up to display the IBase hierarchy.

Object Component: 127303, 24-021-12232

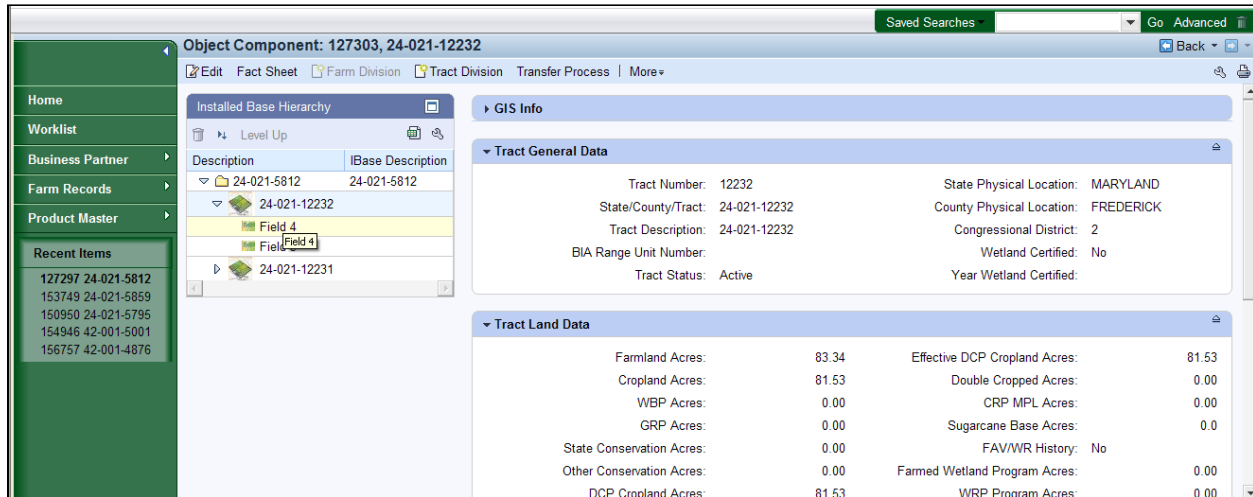
Installed Base Hierarchy	
Description	IBase Description
24-021-5812	24-021-5812
24-021-12232	24-021-12232
24-021-12231	24-021-12231

Tract General Data			
Tract Number:	12232	State Physical Location:	MARYLAND
State/County/Tract:	24-021-12232	County Physical Location:	FREDERICK
Tract Description:	24-021-12232	Congressional District:	2
BIA Range Unit Number:		Wetland Certified:	No
Tract Status:	Active	Year Wetland Certified:	

Tract Land Data			
Farmland Acres:	83.34	Effective DCP Cropland Acres:	81.53
Cropland Acres:	81.53	Double Cropped Acres:	0.00
WBP Acres:	0.00	CRP MPL Acres:	0.00
GRP Acres:	0.00	Sugarcane Base Acres:	0.0
State Conservation Acres:	0.00	FAV/WR History:	No
Other Conservation Acres:	0.00	Farmed Wetland Program Acres:	0.00
DCP Cropland Acres:	81.53	WRP Program Acres:	0.00

11. Click the **Expand Node** button  to the left of the Tract to display the fields contained in it.

Object Component: 127303, 24-021-12232



Object Component: 127303, 24-021-12232

Installed Base Hierarchy

Description	IBase Description
24-021-5812	24-021-5812
24-021-12232	24-021-12232
Field 4	Field 4
Field 4	Field 4
24-021-12231	24-021-12231

GIS Info

Tract General Data

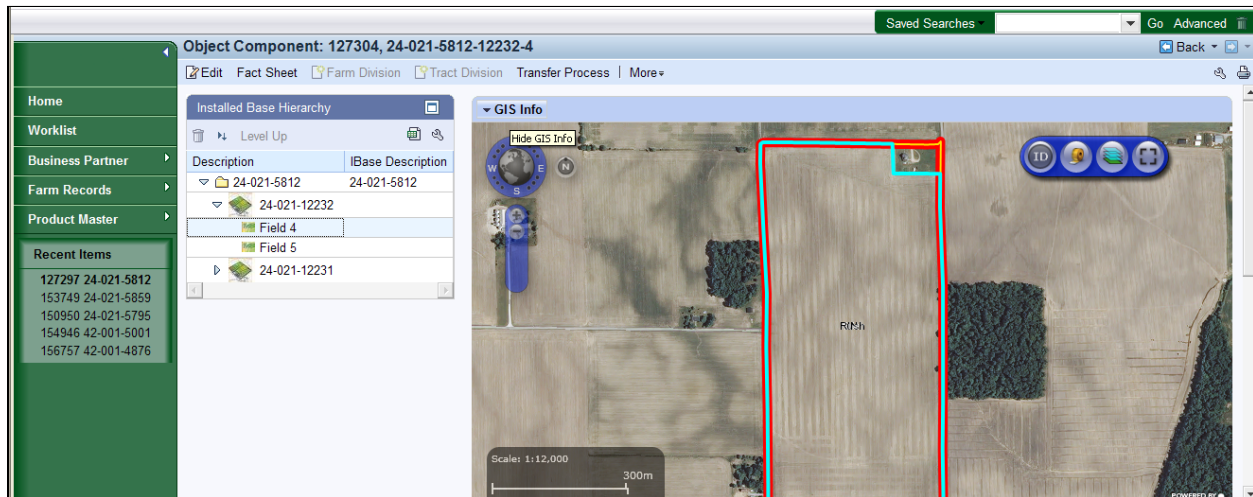
Tract Number:	12232	State Physical Location:	MARYLAND
State/County/Tract:	24-021-12232	County Physical Location:	FREDERICK
Tract Description:	24-021-12232	Congressional District:	2
BIA Range Unit Number:		Wetland Certified:	No
Tract Status:	Active	Year Wetland Certified:	

Tract Land Data

Farmland Acres:	83.34	Effective DCP Cropland Acres:	81.53
Cropland Acres:	81.53	Double Cropped Acres:	0.00
WBP Acres:	0.00	CRP MPL Acres:	0.00
GRP Acres:	0.00	Sugarcane Base Acres:	0.0
State Conservation Acres:	0.00	FAV/WR History:	No
Other Conservation Acres:	0.00	Farmed Wetland Program Acres:	0.00
DCP Cropland Acres:	81.53	WRP Program Acres:	0.00

12. Click on a Field to display the Field Level data.

Object Component: 127304, 24-021-5812-12232-4



Object Component: 127304, 24-021-5812-12232-4

Installed Base Hierarchy

Description	IBase Description
24-021-5812	24-021-5812
24-021-12232	24-021-12232
Field 4	Field 4
Field 5	Field 5
24-021-12231	24-021-12231


GIS Info

Hide GIS Info

Scale: 1:12,000


300m

13. Click the **GIS Info** button **GIS Info** to collapse the GIS Info assignment block.

 All assignment blocks can be collapsed or expanded by clicking on the label button.



Object Component: 127304, 24-021-5812-12232-4

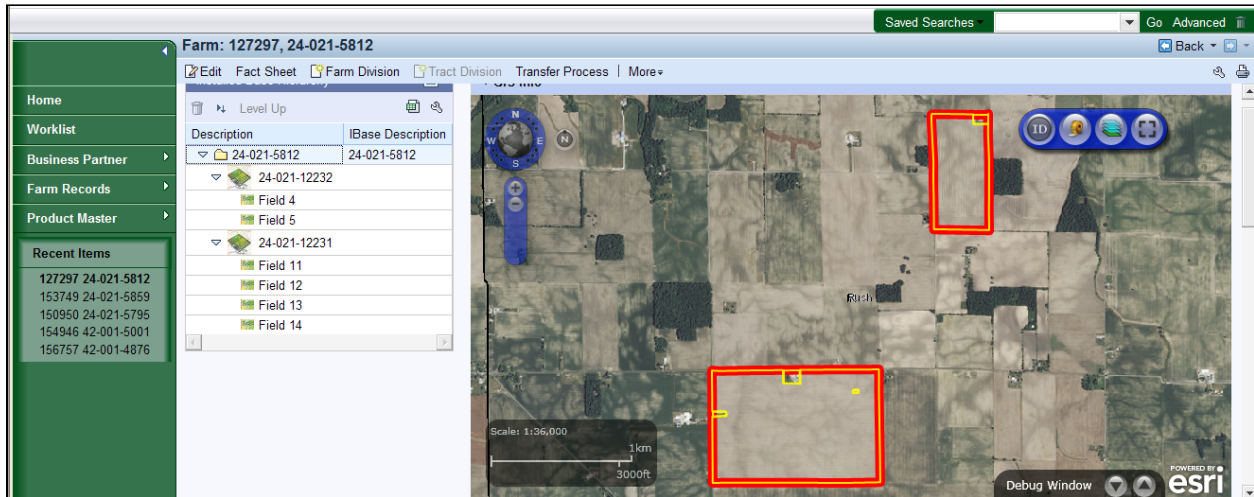
14. Click the **Expand All** button  to display all tracts and fields present on the Farm.

Object Component: 127304, 24-021-5812-12232-4

15. Click the Farm Number in the IBase hierarchy to display the Farm Level data.



Farm: 127297, 24-021-5812



16. You have completed the transaction. Click the Home button to return to the main screen.



Result

You have successfully displayed the Farm Record Hierarchy.



Next Steps

You have %s.