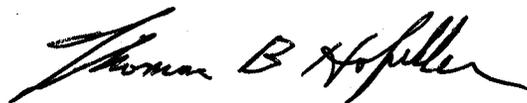


For: State and County Offices

2006 Land Value Survey (LVS) Report (EIP-51R)

Approved by: Acting Administrator



1 Overview

A Background

The annual LVS Report (EIP-51R) for 2006 farm and ranch land values and cash rents will continue the process used since 2001.

This survey provides information that is very important to USDA and FSA. FSA uses this information in Agency programs and policies. In addition, NASS will use this information to assist in developing official annual State-level estimates of agricultural land values.

Note: It is extremely important that great care and attention be given to providing accurate and complete information when preparing the survey reports.

As with past surveys, the reporting process is a fully automated, on-line, Intranet-based system. When the County Offices complete the report, the survey information becomes immediately available to the following:

- State Office for review and approval
- FSA National Office.

This process makes it easy for everyone in FSA, from the County Offices to the National Office, to develop and use more accurate, complete, and consistent farm and ranch land value and cash rental data.

Disposal Date	Distribution
October 1, 2007	State Offices; State Offices relay to County Offices

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1 Overview (Continued)

B Purpose

This notice:

- provides State and County Offices with instructions for completing and reviewing the 2006 LVS Report for obtaining county-level estimates of the following:
 - average per-acre value for farm and ranch land and improvements, excluding residences, barns, and other buildings considered part of a farm or ranch
 - average per-acre cash rents **or** cash rent equivalent of share rents for cropland and pasture
- directs State and County Offices to report any necessary corrections to the National Office concerning LVS data from previous years
- directs State Offices on the security procedures necessary to access the 2006 LVS Report system.

C Contact

If technical assistance is required, then contact the State IT Specialist or OCIO/ITS Service Desk at 800-255-2434.

2 Action

A General Provisions

State and County Offices shall use the Internet Explorer browser to access the LVS system.

County Offices shall review 2005 LVS data. County Offices will report any corrections needed to Rich Iovanna, EPAS, by either of the following:

- e-mail at rich.iovanna@wdc.usda.gov
- telephone at 202-720-5291.

State and County Offices shall complete the 2006 LVS Report according to instructions in this notice and those provided from the “**Help**” button on the State Menu and in the “Prepare” and “Change” Reports in the County LVS Menu.

Note: The Help Menu content may be printed if needed.

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2 Action (Continued)

A General Provisions (Continued)

The 1998 survey data for 2000 through 2005 and the 2006 LVS Report can also be printed. The "Page Setup" right and left margins must be set at "0" **before** printing the reports. Print either report by accessing the print icon on the standard tool bar. Upon completing the LVS Report, return print margins to the original settings.

One 2006 LVS Report shall be completed by each County Office for their county and any other county that they have administrative responsibility, **before** COB January 31, 2007.

State Offices are required to review and approve all 2006 LVS data for each county. County Offices shall modify any survey data, if their State Office determines it necessary, to ensure that the survey reflects current land value and rental market conditions and general geographic consistency within the State.

For the 2006 LVS, **eAuthentication** user ID's and passwords will automatically log users into the LVS system.

Note: The 2006 LVS includes an "AFIDA" button that does **not** affect LVS. The button provides a new user tool for calculating the value of foreign-owned agricultural land.

B County Office Action

County Offices shall complete the LVS Reports for 2006 by COB January 31, 2007. The entries included in the LVS Report shall reflect land value and rental market conditions existing in the county during December 2006. State Offices will monitor the progress of County Offices in meeting the reporting deadline through the LVS reporting system.

Note: Crop and forest lands shall be valued at their highest agricultural use, which is defined to include hunting. Accordingly, survey responses shall reflect lands that have been sold for hunting.

Before entering 2006 data, County Offices shall review and report any corrections needed in the 2005 LVS data. Data from the 2005 survey can be accessed through the County Menu "Inquiry" button. Report any corrections to Rich Iovanna, EPAS, at **rich.iovanna@wdc.usda.gov**. The following information is needed to correct errors:

- State
- county
- item description (irrigated cropland cash rent, etc.)
- old value
- new value
- short explanation.

Note: No changes will be made without State concurrence.

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2 Action (Continued)

B County Office Action (Continued)

County Offices shall complete the following steps to access a specific County Menu for preparing the annual LVS Report.

Step	Action
1	Open the Internet Explorer browser.
2	ENTER “ http://intranet.fsa.usda.gov/ ” into the location bar of the Internet Explorer browser to access the USDA FSA Intranet Home Page.
3	CLICK “State & Co Intranet”.
4	Click the appropriate State from the map.
5	Select the specific County Office from the drop-down menu.
6	In the “Secured Operations” column, CLICK “LVS” to access the LVS system. Note: LVS users are required to enter their eAuthentication user ID and password to gain access to LVS.

Note: FSA-326 is available on the County LVS Menu to assist County Offices in completing the report. FSA-326 is strictly a worksheet or scratch sheet that can be used to assemble and organize the information before completing the report online. To access the worksheet link, CLICK “LVS Worksheet” on the County Menu. Using the worksheet is optional and it may be discarded when the online report has been completed.

C State Office Action

State Offices shall complete reviewing and approving the LVS Reports for all County Offices in their State by COB February 28, 2006. The National Office will observe the progress of State Offices in meeting the review and approval deadline through the LVS reporting system.

State Offices shall complete the following steps to access the LVS Reporting System’s State Menu.

Step	Action
1	Open the Internet Explorer browser.
2	ENTER “ http://intranet.fsa.usda.gov/ ” into the location bar of the Internet Explorer browser to access the USDA FSA Intranet Home Page.
3	CLICK “State & Co Intranet”.
4	Click the appropriate State from the map.
5	In the “Secured Operations” column, CLICK “LVS” to access the LVS system. Note: LVS users are required to enter their eAuthentication user ID and password to gain access to LVS.

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2 Action (Continued)

D National LVS Maps

Twice each week during the January through February 2007 period, the National Office will update the Intranet-posted State maps showing the land values and rental data for each reporting county in that State. These maps are provided to assist in reviewing and approving the 2006 data that the County Offices report. Note that maps will reflect the information available the morning the map was created, and will not reflect information entered **after** that time.

State Offices shall then review and approve the LVS Report submitted by each applicable County Office. State Offices shall have County Offices correct all survey data, when determined necessary, to ensure that the survey data accurately reflect land value and rental market conditions in December 2006 and general geographic consistency within each State **before** approving the 2006 LVS Report.

E Schedule and Deadlines

State and County Offices shall complete the following actions by the indicated deadlines.

Step	Action	Deadline
1	County Offices shall complete the 2006 LVS Reports and have ready for the State Office to review.	COB January 31, 2007
2	State Offices shall complete the review and approval of the information provided in the reports from their counties, including having the County Offices make any needed modifications.	COB February 28, 2007