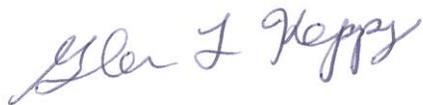


For: State Offices and Service Centers

FY 2009 Civil Rights (CR) and EEO State Management Review (SMR) Schedule

Approved by: Acting Administrator



1 Overview

A Background

According to 18-AO, OCR has the responsibility to conduct State Office and Service Center reviews for CR, EEO, and accessibility. CR and EEO SMR's are conducted onsite by reviewing files, conducting interviews, analyzing data, reviewing accessibility, and reviewing posted public information. OCR, Program Complaints Inquiry Branch is responsible for coordinating SMR's.

B Purpose

This notice informs State Offices of the proposed FY 2009 SMR review schedule.

C Contact

Direct any questions about this notice to either of the following:

- Carlton O'neal by either of the following
 - e-mail at carlton.oneal@al.usda.gov
 - telephone at 334-279-3606

- Sharon Ervin by either of the following:
 - e-mail at sharon.ervin@al.usda.gov
 - telephone at 334-279-3464.

Disposal Date	Distribution
October 1, 2009 6-25-08	State Offices; State Offices relay to Service Centers

Notice AO-1421

2 Review Schedule

A State Offices and Review Dates

The following provides State Offices to be reviewed in FY 2009 and the dates of reviews.

State	Review Dates	Team Leader
New Mexico	January 27 - 30, 2009	Olan Sanders
Arizona	February 24 - 27, 2009	Elvin Earthly
Florida/Virgin Islands	March 17 - 20, 2009	Roy Brown
Puerto Rico	April 21 - 24, 2009	Carnell McAlpine
Pennsylvania	May 12 - 15, 2009	Patricia Gates
South Dakota	June 16 - 19, 2009	Richard Jones
New Hampshire and Vermont	July 14 - 17, 2009	Charles Glenn and Patricia Gates
Montana	August 11 - 14, 2009	John Smith, III
Alaska	September 15 - 18, 2009	Sharon Ervin

B Notification

State Offices will be notified 60 calendar days before the date of the scheduled review. State Office staff (including DD's) and staff of those Service Centers selected for review should be available for the review process.