

For: State and County Offices

2008 COC Make-Up Election

Approved by: Deputy Administrator, Field Operations



1 Overview

A Background

Make-up election procedure has been established for 2008 COC elections. A make-up election differs from the special election process that is also in place. Ballots for make-up election will be prepared by a printing company within a specified timeframe rather than by the County Office.

A make-up election is an election process designed to enable a County Office to conduct a new election for 2008 with ballots prepared and mailed by a printing company, if errors or uncontrollable circumstances occurred during the annual election period, such as, but not limited to the following:

- incorrect local administrative area (LAA) advertised
- wrong candidate entered on the ballot
- updates not completed before the regular election cut-off date
- candidate's name withdrawn.

If these or other circumstances occurred during the regular election process requiring a new election, the County Office will need to hold a make-up election within the specified timeframe.

The make-up election process is designed to provide State and County Offices with an additional tool in completing a COC election, which may only be used with National Office approval.

B Purpose

This notice provides County Offices with the calendar for conducting a 2008 make-up election. See 15-AO, paragraph 186 for procedure on the makeup up election process.

Note: See Exhibit 1 for the COC make-up election calendar.

Disposal Date	Distribution
April 1, 2009	State Offices; State Offices relay to County Offices

COC Election Calendar for Make-Up Election

Following is the 2008 COC make-up election schedule and deadlines.

Date	Activity
October 1, 2008 - February 2, 2009	Publicize the make-up election, all nomination information, the election process, and dates.
October 20, 2008	<ul style="list-style-type: none"> • Ensure that nomination forms are available at the County Office. • Make the eligible voters list available to the public. • Final date to submit plan to SED to ensure that all producers are adequately informed of COC nomination and election • State Office will provide a list of counties needing a make-up election to DAFO, along with specific reason makeup election is need.
December 1, 2008	<ul style="list-style-type: none"> • Final date to accept nomination forms or for forms to be postmarked. • Verify that nominees are in the correct LAA and are flagged eligible to vote.
December 11, 2008	<ul style="list-style-type: none"> • Review nominations. • Complete slate of nominees, if necessary. • Final date for mailing letter of congratulations to nominees.
December 11-19, 2008	County Office will enter nominee and ballot data for make-up election in COC Election web site.
December 29, 2008	ITSD-Application Development Center will consolidate make-up election ballot and provide to the printing company.
January 5, 2009	Printing company will mail make-up election ballots.
January 12, 2009	State Office will certify to DAFO that each County Office has adequately and timely publicized the make-up election.
January 20, 2009	Printing company will mail reminder postcards for make-up election.
February 2, 2009	Final date for voters to return completed make-up election ballots or for ballots to be postmarked.
February 9, 2009	Final date for counting make-up election ballots.
February 2-13, 2009	Enter make-up election data in COC Election web site.
March 1, 2009	New members take office.