

For: State Offices and Service Centers

FY 2010 Civil Rights (CR) and EEO State Management Review (SMR) Schedule

Approved by: Administrator



1 Overview

A Background

According to 18-AO, OCR is responsible for conducting State Office and Service Center reviews for CR, EEO, and accessibility. CR and EEO SMR's are conducted onsite by reviewing files, conducting interviews, analyzing data, reviewing accessibility, and reviewing posted public information. OCR, Program Complaints Inquiry Branch is responsible for coordinating SMR's.

B Purpose

This notice informs State Offices of the proposed FY 2010 SMR review schedule.

C Contacts

Direct any questions about this notice to either of the following:

- Carlton O'Neal by either of the following:
 - e-mail at carlton.oneal@al.usda.gov
 - telephone at 334-279-3606

- Sharon Ervin by either of the following:
 - e-mail at sharon.ervin@al.usda.gov
 - telephone at 334-279-3464.

Disposal Date	Distribution
October 1, 2010	State Offices; State Offices relay to Service Centers

Notice AO-1445

2 Review Schedule

A State Offices and Review Dates

The following provides State Offices to be reviewed in FY 2010 and the review dates.

State	Review Dates	Team Leader
Texas	January 26-29, 2010	John Smith III
Georgia	February 23-26, 2010	Pat Gates
South Carolina	March 16-19, 2010	Olan Sanders
Missouri	April 20-23, 2010	Charles Glenn
California	May 11-14, 2010	Carnell McAlpine
Ohio	June 15-18, 2010	Richard Jones
Oklahoma	July 13-16, 2010	Roy Brown
New York	July 27-30, 2010	Charles Glenn
Wisconsin	August 10-13, 2010	Sharon Ervin
Washington	September 14-17, 2010	Richard Jones

B Notifying State Offices About the Review

State Offices will be notified 60 calendar days before the date of the scheduled review. State Office staff (including DD's) and staff of those Service Centers selected for review should be available for the review process.