

For: State Offices and Service Centers

Providing Notification of 2009 COC Election Nominations Received and Targeted Counties

Approved by: Acting Deputy Administrator, Field Operations



1 Overview

A Background

Published in 2002, the Uniform Guidelines for Conducting Farm Service Agency County Committee Elections:

- requires fair representation of SDA producers, such producers being defined in the Consolidated Farm and Rural Development Act (7 U.S.C. 2003(e)), Section 355(e)
- gives the Secretary the right to nominate up to 2 individuals for the slate of COC in the event that no FSA-669A's were filed for a Service Center's COC election.

B Purpose

This notice:

- provides guidance to State Offices and Service Centers for notifying the National Office of the Service Centers that received **no** valid FSA-669A's for the 2009 COC Election

Note: This applies to **all** FSA Service Centers, although the information required differs for targeted and nontargeted Service Centers

- obsoletes Notice AO-1443 because of changes in the reporting method used by State Offices in reporting nomination results to the National Office.

Targeted counties are identified using 2007 Census of Agriculture data based on minority (not SDA) principle operator statistics for each county in the nation. The counties may have changed from those based on the 2002 Census of Agriculture. The number of targeted counties has increased.

A report on nomination activity must be provided to the Secretary, so a determination can be made about Secretarial nominations in those Service Centers that received no FSA-669A's or no FSA-669A's naming a minority candidate. It is imperative that **all** counties and States provide this information by the deadlines specified in this notice.

Disposal Date	Distribution
October 1, 2009	State Offices; State Offices relay to Service Centers

Notice AO-1447

1 Overview (Continued)

C Contacts

If there are questions about this notice, contact the following.

IF located in a...	THEN contact...
Service Center	State Office.
State Office	either of the following: <ul style="list-style-type: none">• Deborah Johnson, DAFO, at 202-720-0067• Kenneth Nagel, DAFO, at 202-720-7890.

2 Service Center Action

A FSA-669A Deadline

The deadline for all FSA-669A's is **COB August 3, 2009**. Nomination reports must be provided to the State Office by **COB August 7, 2009**. **Negative reports are required from COC's receiving appropriate eligible candidates, based on type of Service Center, targeted or non-targeted.**

B Nontargeted Service Centers

Nontargeted Service Centers shall notify the State Office by e-mail by the deadline, if **no** FSA-669A's were received for the 2009 COC election.

C Targeted Service Centers

Using FSA-669C (RPT-I-00-CCE-09-06) (Exhibit 2), all targeted Service Centers are required to provide the following notification to the State Office by the deadline:

- a negative report if at least 1 FSA-669A with the name of an eligible minority candidate was received (block 1C) or,
- if no FSA-669A's were received (column B) or,
- if no FSA-669A's were received naming a minority candidate (column C).

In multi-county Service Centers, **only** the LAA representing the actual targeted county is required to have a minority nominee. This requirement may be waived if there is:

- adequate documentation that the Service Center performed extensive COC Election Outreach with respect to minority producers
- a minority voting member currently serving whose term will carryover into 2010 (alternates and minority advisors do **not** qualify).

Notice AO-1447

2 Service Center Action (Continued)

C Targeted Service Centers (Continued)

In these instances, every effort shall be made to obtain an SDA candidate in place of a minority candidate. This can also apply in single-county Service Centers.

If no FSA-669A's naming a minority candidate were received, also provide the following, if applicable:

- nominations were received naming a white female (column D)
- COC that received no FSA-669A's naming a minority candidate has a minority member whose term carries over into 2010 (column E)
- whether the actual targeted county is part of a multi-county jurisdiction (column F)
- LAA holding election is **not** where the majority of minority producers in COC jurisdiction reside or have farming operations (column G).

3 State Office Action

A Action

State Offices shall:

- ensure each Targeted Service Center submits Targeted Service Center Nomination Report for Minority Candidates, FSA-669C (RPT-I-00-CCE-09-06)
- provide the results reported from non-targeted and targeted Service Centers in the State on the Service Center Nomination Survey located at <https://fsa.sc.egov.usda.gov/states/Lists/Survey/overview.aspx> by COB August 12, 2009.

Negative reports, also completed on the Service Center Nomination Survey, are required from States where **all**:

- non-targeted Service Centers received at least one FSA-669A
- targeted Service Centers received at least one FSA-669A naming a minority candidate.

See Exhibit 3 for screen prints of the survey.

3 State Office Action (Continued)

B Service Center Nomination Survey

The survey questions closely match the questions on FSA-669-C. Each State is required to complete at least 1 survey. States that have multiple counties to report must complete the survey more than once. Each survey will accept the results for 1 non-targeted Service Center and 1 targeted Service Center. Users may complete the survey as many times as needed to enter all non-targeted Service Centers that received no nominations, and/or targeted Service Centers that received no nominations or no nominations naming a minority candidate.

The survey is not completed for:

- non-targeted counties that received at least 1 eligible candidate
- targeted counties that submitted a negative report (FSA-669C).

Employees who have been designated as State Office COC Representatives have been given access to complete the survey. Users will have access to the survey through August 12, 2009.

Targeted Service Centers

The following provides targeted Service Centers for the 2009 election. In single and multiple county jurisdictions, each targeted county is listed by Service Center headquarter county.

State	Service Center Headquarter County	Targeted Counties
Alabama	Autauga	Autauga
	Butler	Butler
	Clarke	Clarke
	Conecuh	Conecuh
	Dallas	Dallas
		Lowndes
	Elmore	Montgomery
	Escambia	Escambia
	Greene	Greene
		Sumter
	Hale	Hale
	Lawrence	Lawrence
	Madison	Madison
	Marengo	Choctaw
		Marengo
	Monroe	Monroe
	Perry	Perry
	Pike	Bullock
	Russell	Macon
Russell		
Wilcox	Wilcox	
Arkansas	Chicot	Chicot
	Crittenden	Crittenden
	Dallas	Dallas
	Desha	Desha
	Jefferson	Jefferson
	Lee	Lee
	Little River	Little River
	Monroe	Monroe
	Phillips	Phillips
	Pulaski	Pulaski
	St. Francis	St. Francis

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Arizona	Apache	Apache
	Cochise	Cochise
	Coconino	Coconino
		Mohave
		Yavapai
	Graham	Graham
	Maricopa	Maricopa
	Navajo	Gila
		Navajo
	Pima	Pima
		Santa Cruz
	Pinal	Pinal
Yuma	La Paz	
	Yuma	
California	Butte	Butte
	Colusa	Colusa
	Fresno	Fresno
	Glenn	Glenn
	Imperial	Imperial
	Kern	Kern
	Kings	Kings
	Lassen	Lassen
		Plumas
		Sierra
	Los Angeles	Los Angeles
		Orange
		San Bernardino
	Madera	Madera
	Mendocino	Lake
	Merced	Mariposa
		Merced
	Modoc	Modoc
	Monterey	Monterey
		San Mateo
		Santa Cruz
	Placer	Placer
	Riverside	Riverside
		San Diego
	Sacramento	Amador
		Sacramento
	San Benito	San Benito
		Santa Clara

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
California (Continued)	San Joaquin	Alameda
		Contra Costa
		San Joaquin
	San Luis Obispo	San Luis Obispo
	Santa Barbara	Santa Barbara
		Ventura
	Shasta	Shasta
		Trinity
	Solano	Solano
	Stanislaus	Stanislaus
	Sutter	Sutter
		Yuba
	Tehama	Tehama
	Tulare	Tulare
Yolo	Yolo	
Served by Douglas, NV	Mono	
Colorado	Alamosa	Alamosa
	Conejos	Conejos
		Costilla
	La Plata	Archuleta
		La Plata
	Las Animas	Huerfano
		Las Animas
	Otero	Crowley
Otero		
Pueblo	Pueblo	
Rio Grande	Saguache	
Florida	Alachua	Alachua
	Calhoun	Gulf
	Columbia	Columbia
	Dade, Monroe	Dade
	Gadsden	Gadsden
	Hamilton	Hamilton
	Hardee	De Soto
	Hendry	Collier
		Glades
		Hendry
	Hillsborough	Hillsborough
	Jackson	Jackson
Jefferson	Jefferson	
	Leon	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Florida (Continued)	Lake	Orange
	Lee	Charlotte
	Levy	Levy
	Madison	Madison
	Marion	Marion
	Okeechobee	Okeechobee
	Palm Beach	Broward
		Palm Beach
St. Lucie	Martin	
Georgia	Baker	Baker
	Ben Hill	Ben Hill
	Brooks	Brooks
	Bulloch	Bulloch
	Burke	Burke
	Calhoun	Calhoun
		Dougherty
	Carroll	Douglas
	Cook	Cook
	Decatur	Decatur
	Dooly	Dooly
	Early	Early
	Houston	Houston
	Jenkins	Jenkins
	Laurens	Laurens
	Lee	Lee
	Lowndes	Clinch
		Lanier
		Lowndes
	Macon	Macon
	Marion	Marion
	Peach	Crawford
		Peach
	Pierce	Charlton
	Putnam	Putnam
	Randolph	Clay
	Sumter	Sumter
	Telfair	Telfair
		Wheeler
	Thomas	Thomas
	Washington	Hancock
	Wayne	Camden
		Glynn
McIntosh		
Webster	Stewart	
	Webster	
Wilkes	Taliaferro	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Hawaii	Hawaii	Hawaii
	Honolulu	Honolulu
	Kauai	Kauai
	Maui	Maui
Kansas	Jefferson	Wyandotte
Louisiana	Allen	Allen
	Ascension	St. James
	Bossier	Bossier
	Caddo	Caddo
	De Soto	De Soto
	East Feliciana	West Feliciana
	Franklin	Franklin
	Iberia	Iberia
	Livingston	East Baton Rouge
	Natchitoches	Natchitoches
	Ouachita	Caldwell
	Pointe Coupee	Pointe Coupee
	St. John the Baptist	Plaquemines/Jefferson
	St. Landry	St. Landry
	St. Martin	St. Martin
	Tangipahoa	St. Helena
	Tensas	Tensas
Washington	Washington	
West Baton Rouge	West Baton Rouge	
Maryland	Prince George's	Prince Georges
Michigan	Van Buren	Van Buren
	Washtenaw	Wayne
Mississippi	Adams	Adams
	Amite	Amite
		Wilkinson
	Attala	Attala
	Benton	Benton
	Bolivar	Bolivar
	Carroll	Carroll
	Chickasaw	Chickasaw
	Claiborne	Claiborne
		Jefferson
	Clarke	Clarke
	Clay	Clay
	Coahoma	Coahoma
	Copiah	Copiah
Covington	Covington	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Mississippi (Continued)	De Soto	De Soto
	Grenada	Grenada
	Hinds	Hinds
	Holmes	Holmes
	Humphreys	Humphreys
	Jasper	Jasper
	Jefferson Davis	Jefferson Davis
	Kemper	Kemper
	Lafayette	Lafayette
	Lauderdale	Lauderdale
	Lawrence	Lawrence
	Leake	Leake
	Leflore	Leflore
	Lowndes	Lowndes
	Madison	Madison
	Marion	Marion
	Marshall	Marshall
	Monroe	Monroe
	Montgomery	Montgomery
	Noxubee	Noxubee
	Oktibbeha	Oktibbeha
	Panola	Panola
	Pike	Pike
	Quitman	Quitman
	Rankin	Rankin
	Scott	Scott
	Sharkey	Issaquena
	Simpson	Simpson
	Sunflower	Sunflower
	Tallahatchie	Tallahatchie
	Tate	Tate
	Tunica	Tunica
	Walthall	Walthall
Warren	Warren	
Washington	Washington	
Winston	Winston	
Yalobusha	Yalobusha	
Yazoo	Yazoo	
Montana	Big Horn	Big Horn
	Blaine	Blaine
	Glacier	Glacier
	Hill	Hill
	Lake	Lake
	Roosevelt	Roosevelt
	Rosebud	Rosebud

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
North Carolina	Bertie	Bertie
	Bladen	Bladen
	Brunswick	Brunswick
	Caswell	Caswell
	Chowan	Chowan
	Columbus	Columbus
	Edgecombe	Edgecombe
	Halifax	Halifax
	Hertford	Hertford
	Hoke	Hoke
	Jones	Jones
	Northampton	Northampton
	Pasquotank	Camden
		Pasquotank
	Robeson	Robeson
		Scotland
Swain	Swain	
Vance	Vance	
Warren	Warren	
Washington	Washington	
North Dakota	Rolette	Rolette
	Sioux	Sioux
New Mexico	Bernalillo	Bernalillo
	Chaves	Chaves
	Colfax	Colfax
	De Baca	De Baca
	Dona Ana	Dona Ana
	Eddy	Eddy
	Guadalupe	Guadalupe
	Harding	Harding
	Hidalgo	Hidalgo
	Lea	Lea
	Luna	Grant
		Luna
	McKinley	McKinley
	Otero	Lincoln
		Otero
	Quay	Quay
Rio Arriba	Rio Arriba	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
New Mexico (Continued)	San Juan	San Juan
	San Miguel	Mora
		San Miguel
	Santa Fe	Santa Fe
	Sierra	Sierra
	Socorro	Catron
		Socorro
	Taos	Taos
	Torrance	Torrance
	Valencia	Cibola
Valencia		
Valencia/Bernalillo	Sandoval	
Nevada	Churchill	Washoe
	Churchill	Nye (NW)
	Elko	Elko
	Humboldt	Humboldt
		Lander
	Lyon	Mineral
	Pershing	Pershing
	White Pine	Nye (SE)
Served by Washington, UT	Clark	
Oklahoma	Atoka	Atoka
		Coal
	Bryan	Bryan
	Cherokee	Adair
		Cherokee
		Sequoyah
	Choctaw	Choctaw
		Pushmataha
	Craig	Craig
	Garvin	Garvin
		Murray
	Hughes	Hughes
		Seminole
	Jefferson	Jefferson
	Johnston	Johnston
	Le Flore	Haskell
Le Flore		
Logan	Oklahoma	
Love	Carter	
	Marshall	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Oklahoma (Continued)	Mayes	Mayes
	McCurtain	McCurtain
	Muskogee	Muskogee
	Nowata	Nowata
		Washington
	Okfuskee	Creek
		Okfuskee
	Okmulgee	Okmulgee
	Osage	Osage
	Ottawa	Delaware
		Ottawa
	Pittsburg	Latimer
		McIntosh
		Pittsburg
Pontotoc	Pontotoc	
Rogers	Rogers	
	Tulsa	
Wagoner	Wagoner	
Oregon	Deschutes	Jefferson
	Wasco	Hood River
		Wasco
South Carolina	Abbeville	McCormick
	Aiken	Aiken
	Allendale	Allendale
	Bamberg	Bamberg
	Barnwell	Barnwell
	Calhoun	Calhoun
		Richland
	Charleston	Berkeley
	Clarendon	Clarendon
	Colleton	Colleton
	Dillon	Dillon
	Dorchester	Dorchester
	Edgefield	Edgefield
	Florence	Florence
	Georgetown	Georgetown
	Greenwood	Greenwood
	Hampton	Hampton
	Jasper	Beaufort
	Lee	Lee
	Marion	Marion
Marlboro	Marlboro	
Orangeburg	Orangeburg	
Sumter	Sumter	
Williamsburg	Williamsburg	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
South Dakota	Bennett	Bennett
		Shannon
	Brule	Buffalo
	Corson	Corson
	Dewey	Dewey
	Jackson	Jackson
	Mellette	Mellette
		Todd
Ziebach	Ziebach	
Tennessee	Fayette	Fayette
	Haywood	Haywood
	Madison	Madison
Texas	Anderson	Anderson
	Atascosa	Atascosa
	Bastrop	Bastrop
	Bee	Bee
	Bexar	Bexar
	Brazoria	Brazoria
		Galveston
	Brazos	Brazos
	Brazos/Waller	Walker
	Brewster	Brewster
		Presidio
	Brooks	Brooks
		Jim Hogg
	Burleson	Burleson
	Caldwell	Caldwell
	Calhoun	Calhoun
	Cameron	Cameron
	Cass	Marion
	Dimmit	Dimmit
		Zavala
	Duval	Duval
	Ector	Ector
		Ward
		Winkler
	Edwards	Edwards
	El Paso	Culberson
		El Paso
		Hudspeth
	Ellis	Ellis
	Fort Bend	Fort Bend
Frio	Frio	
	La Salle	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Texas (Continued)	Gonzales	Gonzales
	Guadalupe	Guadalupe
	Harris	Harris
	Harrison	Harrison
	Hidalgo	Hidalgo
	Houston	Houston
		Leon
		Madison
	Jackson	Jackson
	Jasper	Newton
	Jefferson	Jefferson
	Jim Wells	Jim Wells
	Johnson	Tarrant
	Karnes	Karnes
	Kaufman	Dallas
	Kleberg	Kleberg
	Lee	Lee
	Liberty	Chambers
		Liberty
	Limestone	Freestone
		Limestone
	Live Oak	Live Oak
		McMullen
	Medina	Medina
	Midland	Midland
	Mitchell	Mitchell
	Navarro	Navarro
	Nueces	Nueces
	Pecos	Pecos
	Polk	Polk
		San Jacinto
	Reagan	Crockett
		Upton
	Reeves	Reeves
	Refugio	Goliad
		Refugio
	Robertson	Robertson
	Rusk	Rusk
	San Patricio	Aransas
		San Patricio
Schleicher	Val Verde	
Smith	Smith	
Starr	Starr	
	Zapata	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Texas (Continued)	Titus	Camp
		Morris
	Tom Green	Tom Green
	Travis	Travis
	Upshur	Gregg
	Uvalde	Kinney
		Maverick
		Uvalde
	Victoria	Victoria
	Waller	Waller
	Webb	Webb
	Wharton	Wharton
	Willacy	Willacy
	Wilson	Wilson
Utah	San Juan	San Juan
	Uintah	Uintah
Virginia	Amelia	Amelia
	Brunswick	Brunswick
	Buckingham	Buckingham
	Charlotte	Lunenburg
	Dinwiddie	Dinwiddie
	Essex	Essex
		King and Queen
	Gloucester	Gloucester
		Middlesex
	Greensville, Emporia City	Greensville
	Halifax	Halifax
	Henrico, Richmond City	Henrico
	Isle of Wight	Surry
	Mecklenburg	Mecklenburg
	New Kent	Charles City
	Prince Edward	Nottoway
		Prince Edward
	Richmond	Lancaster
		Northumberland
		Westmoreland
Southampton, Franklin City	Southampton	
Spotsylvania, Fredericksburg City	Spotsylvania	
Suffolk	Suffolk	
Sussex	Sussex	

Targeted Service Centers (Continued)

State	Service Center Headquarter County	Targeted Counties
Washington	Benton	Benton
	Ferry	Ferry
	Okanogan	Okanogan
	Yakima	Yakima
Wisconsin	Racine	Milwaukee
	Shawano	Menominee
Wyoming	Fremont	Fremont

**FSA-669C, Targeted Service Nomination Report for Minority Candidates
(Report No. RPT-I-00-CCE-09-6)**

Following is an example of FSA-669C.

This form is available electronically.

FSA-669C (07-23-09)		U.S. DEPARTMENT OF AGRICULTURE Farm Service Agency TARGETED SERVICE CENTER NOMINATION REPORT FOR MINORITY CANDIDATES							
RPT-I-00-CCE-09-06									
1A. State		1B. Service Center (Headquarter County Name)		1C. Check if Negative Report <input type="checkbox"/>					
INSTRUCTIONS: Enter in Column A the Targeted Service Center(s) that did not receive any FSA-669A's or did not receive any FSA-669A's naming a minority candidate. Place an "X" in either Column B or Column C. Complete Columns D through G as indicated below.									
A. Name of Targeted Service Center (Headquarter County Name). (If multi-county jurisdiction, enter HQ County name followed by / Target County Name.)	B. No FSA-669A's were received (Enter "X" if applicable)	C. No FSA-669A's were received naming a minority candidate. (Enter "X" if applicable)	D. If Column C was selected, were any nominations received naming a white female? (Enter "X" below "YES" or "NO", as appropriate)		E. Does the Service Center have minority incumbent(s) carrying over to the 2010 COC? (Enter "X" below "YES" or "NO", as appropriate)		F. Is the actual targeted county part of a multi-county COC jurisdiction? (Enter "X" below "YES" or "NO", as appropriate)		G. If LAA(s) holding an election has no minority eligible voters, enter LAA number (1-11)
			YES	NO	YES	NO	YES	NO	
2A. Prepared by		2B. Title		2C. Date Prepared (MM-DD-YYYY)					

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Survey Screen Prints

Basic Information and Non-Targeted Service Centers With No Nominations

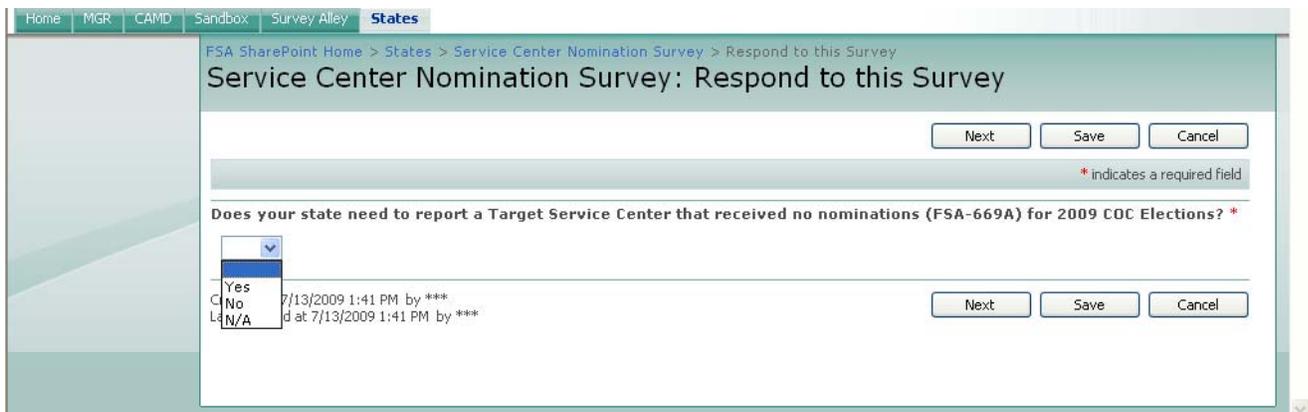


Provide the requested information, and answer the "Yes or No" question.

If "Yes" is selected, a screen will be displayed that requires the user to enter the name of a non-targeted Service Center that received no nominees.

If "No" is selected, the following screen will be displayed.

Target Service Centers With No Nominations



If "Yes" is selected, a screen will be displayed that required the user to enter the name of a targeted Service Center that received no nominees.

If "No" is selected, the following screen will be displayed.

If "N/A" is selected the last screen of the survey will be displayed. This option shall be used by States that have no targeted Service Centers.

Survey Screen Prints (Continued)

Target Service Centers with Nominations, but No Minority Candidates

Home MGR CAMD Sandbox Survey Alley States

F5A SharePoint Home > States > Service Center Nomination Survey > Respond to this Survey

Service Center Nomination Survey: Respond to this Survey

Next Save Cancel

* indicates a required field

Does your state need to report a Target Service Center that received nominations, but did not receive any nominations naming a minority candidate? *

Yes
No

Created at 7/13/2009 2:17 PM by ***
Last modified at 7/13/2009 2:18 PM by ***

Next Save Cancel

If "Yes" is selected, the following screen will be displayed.

If "No" is selected, the user will be taken to the end of the survey.

Additional Survey Questions

Home MGR CAMD Sandbox Survey Alley States

F5A SharePoint Home > States > Service Center Nomination Survey > Respond to this Survey

Service Center Nomination Survey: Respond to this Survey

Finish Cancel

* indicates a required field

Enter the name of this Target Service Center (HQ County Name): *

Of the nominations received by the subject Target Service Center, did any name a white female candidate? *

Does the subject Target Service Center have a minority incumbent serving on the 2010 COC? *

Is the actual targeted county part of a multi-county COC jurisdiction? *

If the LAA(s) holding an election has no minority eligible voters, enter the LAA number (1-11):

01

Date Report Prepared: *

7/15/2009

Created at 7/15/2009 11:32 AM by AGLO\Deborah.Johnson
Last modified at 7/15/2009 12:02 PM by AGLO\Deborah.Johnson

Finish Cancel