

**For:** State Offices and Service Centers

**Providing Notification of 2010 FSA-669's Received**

**Approved by:** Deputy Administrator, Field Operations



**1 Overview**

**A Background**

The uniform guidelines for conducting COC elections, effective January 18, 2005:

- requires FSA to notify the Secretary if no FSA-669A's are filed for COC seats
- gives the Secretary the right to nominate up to 2 individuals for the slate of COC if no FSA-669A's are filed for COC seats.

**B Purpose**

This notice provides guidance to State Offices and Service Centers for notifying the National Office of the Service Centers that received **no** valid FSA-669A's for the 2010 COC election.

**Note:** This applies equally to **all** Service Centers.

A report on nomination activity must be provided to the Secretary, so a determination can be made about Secretarial nominations in Service Centers that received no FSA-669A's. **All** States and counties are **required** to provide this information by the deadlines specified in this notice.

**C Contacts**

This table provides contacts, if there are questions about this notice.

<b>IF located in a...</b>	<b>THEN contact...</b>
Service Center	State Office.
State Office	either of the following: <ul style="list-style-type: none"> <li>• Deborah Johnson, DAFO, at 202-720-0067</li> <li>• Kenneth Nagel, DAFO, at 202-720-7890.</li> </ul>

<b>Disposal Date</b>	<b>Distribution</b>
September 1, 2010 7-12-10	State Offices; State Offices relay to Service Centers

## Notice AO-1471

### 2 Action

#### A Service Center Action

The deadline to receive all FSA-669A's is **COB August 2, 2010**. All Service Centers shall provide notification to the State Office of the number of FSA-669A's received for eligible nominees by **COB August 6, 2010**. If no FSA-669A's for eligible nominees were received, report as "0".

All Service Centers shall provide notification to the State Office by e-mail, or as directed by the State Office.

#### B State Office Action

State Offices shall:

- ensure that each Service Center provides a report of the number of FSA-669A's for eligible nominees that were received
- provide the results reported in the State on the 2010 COC Nomination Survey located at <https://fsa.sc.egov.usda.gov/mgr/DAFO/default.aspx> by **COB August 13, 2010**.

**Note:** Users will need to complete a separate survey (see following example screen print) for **each** COC election that received no valid FSA-669A's.

Reports are required from **all** State Offices.

The screenshot shows a SharePoint web page for a survey. The header includes the USDA logo and 'United States Department of Agriculture Farm Service Agency'. The user is identified as 'Deputy Administrator for Field Operations'. The breadcrumb trail is 'FSA SharePoint Home > MGR > Deputy Administrator for Field Operations > 2010 COC Nomination Survey > Respond to this Survey'. The form contains the following fields:

- 'Choose State Name: \*' with a dropdown menu.
- 'Enter Phone Number of Report Preparer: \*' with a text input field.
- 'Does your state need to report a Service Center that received no valid nominations (FSA-669A's) for the 2010 COC election? \*' with radio buttons for 'No' (selected) and 'Yes'.
- 'If you responded yes to the question above, enter the name of the HQ county for the Service Center that received no nominations.' with a text input field.

Buttons for 'Finish' and 'Cancel' are located at the top right and bottom right of the form area.