

For: State and County Offices

2010 COC Make-Up Election

Approved by: Acting Deputy Administrator, Field Operations



1 2010 COC Make-Up Election

A Background

Make-up election procedure is established for 2010 COC elections. A make-up election differs from the special election process that is in place. Ballots for a:

- make-up election will be prepared by a printing company
- special election are prepared and mailed by the County Office holding the special election according to 15-AO, paragraph 187.

A make-up election is designed to enable a County Office to conduct a new election for 2010 if uncontrollable circumstances occurred during the regular election period, such as, but not limited to the following:

- loss of current member by resignation, removal, or death
- candidate's name is withdrawn (in an election with only 1 candidate).

If these or other acceptable circumstances occur during the regular election process, and a new election is required, the County Office may be eligible to hold a make-up election following notification from the State Office. States must request approval of make-up elections from DAFO. Requests for make-up elections because of events that could have been prevented on the part of County Offices or State Offices will not be approved and a special election will be **required**.

Disposal Date	Distribution
January 1, 2011 9-7-10	State Offices; State Offices relay to County Offices

Notice AO-1474

1 2010 COC Make-Up Election (Continued)

B Purpose

This notice provides County Offices with the calendar for conducting a 2010 make-up election. See 15-AO, paragraph 186 for procedure on the make-up election process. This notice supersedes handbook instruction.

Note: See Exhibit 1 for the COC make-up election calendar.

C Nomination Forms

FSA-669A, dated 09-07-10, has been revised to reflect the November 29 deadline to return FSA-669A's. FSA-669A, dated 03-24-10, is still available.

D Contact

If there are questions about this notice contact either of the following:

- Kenneth Nagel by:
 - e-mail to **kenneth.nagel@wdc.usda.gov**
 - telephone at 202-720-7890 or 202-690-1299
- Deborah Johnson by:
 - e-mail to **deborah.johnson@wdc.usda.gov**
 - telephone at 202-720-0067.

2010 Make-Up Election Calendar

The following is the 2010 COC make-up election schedule and deadlines.

Date	Activity
October 1, 2010 - February 1, 2011	After receiving written approval for a make-up election from DAFO, publicize the make-up election, all nomination information, the election process, and dates.
October 18, 2010	<ul style="list-style-type: none"> • Ensure that nomination forms are available at the County Office. • Make the eligible voters list available to the public. • Final date to submit plan to State Office to ensure that all producers are adequately informed of COC nomination and election.
November 29, 2010	<ul style="list-style-type: none"> • Final date to accept nomination forms or for forms to be postmarked. • Verify that nominees are in the correct LAA and are flagged eligible to vote.
December 10, 2010	<ul style="list-style-type: none"> • Review nominations. • Complete FSA-593. • Final date for mailing letter of congratulations to nominees.
December 10-17, 2010	County Office will enter nominee and ballot data for make-up election in COC Election web site.
January 3, 2011	Printing company will mail make-up election ballots.
January 10, 2011	State Office will certify to DAFO that each County Office has adequately and timely publicized the make-up election.
January 17, 2011	Printing company will mail reminder postcards for make-up election.
January 31, 2011	Final date for voters to return completed make-up election ballots or for ballots to be postmarked.
February 7, 2011	Final date for counting make-up election ballots.
February 1-11, 2011	Enter make-up election results in COC Election web site.
March 1, 2011	New members take office. Reporting screens for entering election results closed.
May 1, 2011	Directory Report to be entered by this date.