

For: State Offices and Service Centers

LAA Digital Boundary Review

Approved by: Deputy Administrator, Field Operations



1 Overview

A Background

Earlier this year the National Office requested all States provide LAA boundary maps and descriptors. The information received from this survey enabled the National Office to complete the digitization of approximately 90 percent of county LAA boundaries and make them available to both internal and external users via the [Digital LAA Boundary Locator](#).

All counties with digital LAA data available in the [Digital LAA Boundary Locator](#) are required to discontinue using previous LAA boundary maps and transition to using the digital boundaries maps for all COC functions including the annual review of LAA boundaries. Locations that have not been digitized must complete a review of their existing boundaries and provide the required information to the National Office for creation in the tool.

B Purpose

This notice provides:

- information on using the [Digital LAA Boundary Locator](#)
- instructions for submitting digital boundary information to the National Office
- requirement to use digital data for maps
- guidance on the review and approval process for digital LAA boundaries.

Disposal Date	Distribution
September 1, 2023	State Offices; State Offices relay to Service Centers

Notice AO-1839

1 Overview (Continued)

C Contact

Direct questions about this notice according to the following table.

IF the question is from...	THEN contact...
County Office	State Office.
State Office	Cherie Moore, DAFO, by either of the following: <ul style="list-style-type: none">• e-mail to cherie.moore@usda.gov• telephone at 202-941-8659.
State Office GIS Specialist	Dan Janes, PDD, by e-mail to dan.janes@usda.gov .

2 Digital LAA Boundary Locator Tool

A Using the Digital LAA Boundary Locator Tool

The GIS Digital LAA Boundary Locator tool is available for both the public and internal users to identify the LAA a particular address is located by using the following search criteria:

- CLICK the “**Search**” box and enter an address
- CLICK “**Use current location**” or
- use the map tools to zoom to the area of interest and click on the location within the map.

External users can access the tool on the [County Committee Election Website](#) by selecting “**Find My LAA**”.

County Offices users can use this tool to:

- identify a producer’s LAA by address and assign them accordingly as required by 15-AO
- search a county or city name within the tool to be directed to an LAA within the identified search criteria
- “clear search location” to click on any LAA surrounding the identified search criteria
- print a PDF version of search results directly from the tool.

Note: The capability to print full county boundaries is not currently available. National Office is working on downloading full county maps and will notify States of where to access once the download is complete.

2 Digital LAA Boundary Locator Tool (Continued)

B LAA Boundary Review Using Digitized Maps

All State and County Offices must complete LAA reviews according to 15-AO, Part 3, Section 3, Establishing LAA's, and Section 4, Maintaining COC and LAA Data. State and County Offices with existing digital boundaries must use digital boundary maps to complete the review.

Note: Native American tribal lands are easily identifiable using the Digital LAA Boundary Locator. Counties with Native American reservation land will consider tribal reservation boundaries in reviewing and establishing LAA's. For more information, see 15-AO and Notice AO-1835.

C Counties With Digital LAA Boundary Maps

Counties that have a digitized map in the tool must use the digital maps to complete the yearly LAA boundary review as required in 15-AO. If the digital boundaries are not accurate or if boundaries have changed, County Offices must complete FSA-582 clearly defining the new boundary and provide an updated map and FSA-582 to the State Office.

State Offices must upload any changes to LAA boundaries along with FSA-582 to the applicable State folder using the [LAA Boundary Maps](#) link. Corrections may be submitted using the same link.

State Offices must ensure:

- changes or corrections are clearly defined
- county maps are readable or have a digital equivalent
- FSA-582 descriptors use common names that are easily identifiable for the GIS team.

D Counties Without Digital LAA Boundary Maps

Counties listed in Exhibit 1 have not provided enough information for the National Office to complete the digitization of LAA boundaries. Counties without digitized LAA boundary maps in the [Digital LAA Boundary Locator](#) must complete a review of the current LAA boundaries according to 15-AO, Part 3, Section 3 and submit a completed FSA-582 with clear boundary descriptors, along with a copy of the current map, to the State Office for STC approval by **April 1, 2023**.

2 Digital LAA Boundary Locator Tool (Continued)

D Counties Without Digital LAA Boundary Maps (Continued)

State Offices must review FSA-582 and maps to ensure that sufficient information is provided for the National GIS team to identify boundaries. States must ensure that counties use common names and have clearly identifiable descriptors or a digital equivalent. State Offices must upload LAA Boundary Maps and FSA-582 for all counties listed in Exhibit 1 to their applicable State folder using the [LAA Boundary Maps](#) link by **May 1, 2023**.

Note: County Offices will not use the upload link. Maps must be reviewed and submitted by the State Office.

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization

State	County	LAA
AL	Butler	1
AL	Butler	2
AL	Calhoun	All
AL	Cherokee	All
AL	Clarke	All
AL	Clay	All
AL	Conecuh	1
AL	Conecuh	2
AL	Covington	All
AL	Etowah	3
AL	Madison	All
AL	Marion	All
AL	Marengo	All
AL	Marshall	All
AL	Monroe	All
AL	Pike	All
AL	Russell	All
AL	Talladega	All
AL	Tuscaloosa	All
AL	Wilcox	2
AL	Winston	All
AR	Carroll	All
AR	Clarke	All
AR	Columbia	All
AR	Craighead	All
AR	Crawford	All
AR	Crittenden	All
AR	Greene	All
AR	Lafayette	All
AR	Lee	All
AR	Little River	All
AR	Marion	4
AR	Miller	All
AR	Monroe	All
AR	Montgomery	All
AR	Ouchita	All
AR	Poinsett	1
AR	Poinsett	3
AR	Polk	All
AR	Randolph	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
AR	Searcy	All
AR	Sevier	All
AR	Stone	All
AR	Van Buren	All
CA	Butte	All
CA	Imperial	All
CA	Mariposa	All
CA	Merced	All
CA	Nevada	All
CA	San Luis Obispo	All
CA	Stanislaus	All
CA	Sutter	All
CA	Yuba	All
CO	Clear Creek	All
CO	Conejos	All
CO	Gilpin	All
CO	San Juan	All
CO	Weld	All
FL	Gadsden	2
FL	Highlands	All
FL	Jackson	2
FL	Jefferson	All
FL	Madison	All
FL	Miami Dade	All
FL	Okechobee	All
FL	Palm Beach	All
FL	Pinellas	All
FL	Polk	3
FL	Santa Rosa	4
FL	Santa Rosa	2
FL	Suwannee	All
FL	Volusia	1
GA	Appling	All
GA	Chatooga	All
GA	Coffee	All
GA	Decatur	All
GA	Floyd	All
GA	Jefferson	All
GA	Macon	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
GA	Randolph	All
GA	Sumter	All
GA	Union	All
GA	Walker	All
GA	Walton	All
GA	Wilkes	All
IA	Appanoose	All
IA	Mitchell	All
IA	Monona	All
IA	Monroe	All
IA	Montgomery	All
IA	Plymouth	All
IA	Poweshiek	All
IA	Sac	All
IA	Story	All
IA	Warren	All
IL	Adams	All
IL	Cass	All
IL	Jackson	All
IL	Monroe	All
IL	Alexander	All
IL	Pulaski	All
IL	Vermillion	All
IL	White	All
LA	Acadia	All
LA	Assumption	All
LA	Beauregard	All
LA	Bienville	All
LA	Calcasieu	All
LA	Caldwell	All
LA	Cameron	All
LA	Desoto	All
LA	Franklin	All
LA	Grant	All
LA	Iberia	All
LA	Jefferson Davis	All
LA	Lafourche	All
LA	Livingston	All
LA	Madison	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
LA	Morehouse	All
LA	Ouchita	All
LA	Pointe Coupee	All
LA	Rapides	All
LA	Red River	All
LA	Richland	All
LA	St. Landry	All
LA	St. Martin	All
LA	St. Mary	All
LA	Tangipahoa	All
LA	Union	All
LA	Vermillion	All
LA	Washington	All
MD	Allegany	All
MD	Caroline	All
MD	Carroll	All
MD	Cecil	All
MD	Frederick	All
MD	Garrett	All
MD	Montgomery	All
MD	St Marys	All
MO	Bates	3
MO	Buchanan	All
MO	Cole	All
MO	Knox	All
MO	Madison	All
MO	Ray	All
MO	St. Charles	All
MO	Shannon	All
MO	Stone	All
MO	Sullivan	All
MO	Taney	All
MO	Wright	All
MS	Attala	All
MS	Calhoun	All
MS	Carroll	3
MS	Carroll	1
MS	Choctaw	All
MS	Clay	All
MS	Covington	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
MS	George	1
MS	Grenada	All
MS	Hinds	All
MS	Jefferson Davis	4
MS	Jones	All
MS	Lafayette	All
MS	Lauderdale	All
MS	Lawrence	5
MS	Leake	All
MS	Lincoln	All
MS	Monroe	All
MS	Montgomery	All
MS	Neshoba	2
MS	Newton	All
MS	Noxubee	All
MS	Oktibbeha	All
MS	Panola	All
MS	Rankin	All
MS	Scott	All
MS	Simpson	All
MS	Tate	All
MS	Union	All
MS	Wayne	All
MS	Webster	All
MS	Yalobusha	All
NC	Avery	All
NC	Brunswick	All
NC	Buncombe	All
NC	Burke	2
NC	Caldwell	4
NC	Carteret	All
NC	Catawba	6
NC	Clay	4
NC	Cleveland	All
NC	Craven	All
NC	Dare	All
NC	Forsyth	1
NC	Haywood	All
NC	Jackson	All
NC	Lenoir	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
NC	Madison	All
NC	Mecklenburg	All
NC	Northampton	All
NC	Orange	All
NC	Pender	All
NC	Perquimans	4
NC	Person	All
NC	Pitt	All
NC	Randolph	All
NC	Robeson	All
NC	Stokes	All
NC	Surry	All
NC	Swain	All
NC	Tyrell	All
NC	Washington	All
NC	Watauga	All
NC	Wayne	All
NC	Wilson	All
NC	Yadkin	All
NE	Boone	All
NE	Nemaha	All
NJ	Union	All
OH	Fairfield	All
OH	Franklin	All
OH	Hardin	All
OH	Knox	All
OH	Miami	All
OH	Montgomery	All
OH	Ross	All
SC	Aiken	All
SC	Allendale	3
SC	Anderson	2
SC	Anderson	3
SC	Berkeley	All
SC	Bladen	2
SC	Chester	All
SC	Chesterfield	All
SC	Colleton	All
SC	Darlington	All
SC	Dillon	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
SC	Florence	All
SC	Georgetown	All
SC	Greenwood	All
SC	Hampton	All
SC	Horry	All
SC	Jasper	All
SC	Kershaw	All
SC	Lancaster	All
SC	Laurens	All
SC	Lexington	All
SC	Marion	All
SC	Marlboro	All
SC	McCormick	All
SC	Newberry	All
SC	Oconee	All
SC	Sumter	All
SC	Williamsburg	All
SC	York	All
TN	Anderson	All
TN	Blount	All
TN	Bradley	All
TN	Campbell	All
TN	Carroll	All
TN	Cheatham	All
TN	Clay	All
TN	Cocke	All
TN	Coffee	3
TN	Crockett	All
TN	Cumberland	All
TN	Davidson	All
TN	Dyer	All
TN	Fayette	All
TN	Fayette	All
TN	Fentress	2
TN	Franklin	All
TN	Giles	All
TN	Grainger	All
TN	Green	All
TN	Grundy	All
TN	Hamblen	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
TN	Hamilton	All
TN	Hardeman	All
TN	Henry	All
TN	Jefferson	All
TN	Johnson	All
TN	Knox	All
TN	Lake	All
TN	Lauderdale	All
TN	Lawrence	All
TN	Lincoln	All
TN	Macon	All
TN	Madison	All
TN	Marion	All
TN	Marshall	All
TN	Mauzy	All
TN	McMinn	All
TN	McNairy	All
TN	Monroe	All
TN	Montgomery	All
TN	Obion	All
TN	Overton	All
TN	Polk	All
TN	Rhea	All
TN	Robertson	All
TN	Rutherford	All
TN	Sevier	All
TN	Shelby	All
TN	Stewart	All
TN	Sullivan	All
TN	Sumner	All
TN	Tipton	All
TN	Trousdale	All
TN	Trousdale	All
TN	Union	All
TN	Washington	All
TN	Wayne	All
TN	Weakley	All
TN	Williamson	All
TN	Wilson	All
VA	Accomack/North Hampton	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
VA	Augusta/Highland	All
VA	Madison	All
VA	Culpeper	All
VA	Orange	All
VA	Rappahannock	All
VA	Greene	All
VA	Campbell	All
VA	Chesapeake	All
VA	Patrick	All
VA	Prince Edward/Nottoway	All
VA	Dinwiddie	All
VA	Shenandoah	All
VA	Scott	All
VA	King George/Spotsylvania/Stafford	All
VA	Rockingham	All
VA	Pittsylvania	All
VA	Rockbridge	All
VA	Greensville	All
VA	Grayson/Carroll	All
VA	Suffolk	All
VA	Mecklenburg	All
VA	Washington/Smyth	All
VA	Wythe	All
VA	Lee	All
VA	South Hampton	All
VA	Caroline	All
WV	Barbour	1
WV	Barbour	2
WV	Barbour	3
WV	Berkeley	All
WV	Boone	All
WV	Braxton	All
WV	Cabell	All
WV	Calhoun	All
WV	Clay	All
WV	Doddridge	All
WV	Fayette	All
WV	Gilmer	All
WV	Grant	All
WV	Greenbrier	All

Counties Required to Submit LAA Boundary Maps and FSA-582's for Digitization (Continued)

State	County	LAA
WV	Hampshire	All
WV	Hardy	All
WV	Harrison	All
WV	Jackson	2
WV	Kanawha	All
WV	Lewis	All
WV	Lincoln	All
WV	Logan/Mingo	All
WV	Marion	1
WV	Monongalia	6
WV	Monroe	All
WV	Morgan	All
WV	Nicholas	All
WV	Pendleton	All
WV	Preston	All
WV	Putnam	All
WV	Raleigh	All
WV	Ritchie	All
WV	Roane	All
WV	Summers	All
WV	Tyler	All
WV	Upshur	All
WV	Wayne	All
WV	Webster	All
WV	Wirt	All
WV	Wood	All
WV	Wyoming	All