

For: FSA Employees

**New Activity Reporting System (ARS) Program
and Activity Code for Deferred Resignation Program (DRP)**

Approved by: Acting Deputy Administrator for Field Operations



1 Overview

A Background

The Deferred Resignation Program (DRP), allowing eligible employees to keep their government pay and benefits through September 30, 2025, without any expectation of performing work, was offered from January 12, 2025, through February 12, 2025, and again from April 1, 2025, through April 8, 2025. Employees who were accepted into the DRP program have started receiving administrative leave.

B Purpose

This notice provides instructions for the immediate use of the new ARS program code (DRPF) “DRP – Fork” and activity code (DF) “DRP-Fork” for all DRP time.

2 ARS Program Code (DRPF) “DRP – Fork” and Activity Code (DF) “DRP-Fork”

A Using ARS Program Code (DRPF) “DRP – Fork” and Activity Code (DF) “DRP-Fork”

Timekeepers will immediately begin using the new ARS program code (DRPF) “DRP – Fork” and Activity Code (DF) “DRP-Fork” for all DRP time. Employees will not use these codes for federal work time. Corrected timesheets **are not** required for any DRP leave before pay period 08.

Note: All employees will only use this program code with their regular line of accounting in WebTA.

B Contact

For questions about this notice, contact the DAFO Business Analysis and Management Support Division (BAMSD) by e-mail to ARSHelp@usda.gov.

Disposal Date January 1, 2026	Distribution All FSA employees; State Offices relay to County Offices
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