

For: All State Office and Select County Offices

2012 Imagery Requirements Survey

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

FSA APFO has been providing hard copy and digital imagery to support FSA State and County Office imagery needs for many years. 2011 is the last year of a 5-year contract cycle for the National Agriculture Imagery Program (NAIP), FSA’s primary imagery program.

B Purpose

This notice provides information about the 2012 imagery requirements survey. All State GIS Specialists/Coordinators or designees are required to take the survey. Summer 2011 is the ideal time to gather and analyze existing and new requirements for imagery products in preparation for a new 2012 FSA imagery contract cycle.

2 Imagery Requirements Survey

A Imagery Requirements Survey

The survey:

- establishes a standardized feedback mechanism for current and future imagery requirements for FSA State and County Offices
- allows for analysis of current specifications versus existing and future requirements for imagery products in a timely manner, to adjust specifications as needed and as budget allows, for upcoming contract cycles
- allows for direct customer feedback to ensure continued imagery program development and improvement.

Disposal Date	Distribution
November 1, 2011	State Offices; State Offices relay to select County Offices

Notice AP-15

2 Imagery Requirements Survey (Continued)

B State Office Action

APFO will provide the survey link and survey instructions to each State's GIS Specialist/Coordinator in an e-mail. Issuing instructions in this manner allows APFO to protect the confidentiality of the survey web site. The survey opens July 1, 2011 and **the final deadline for completing the survey is July 29, 2011.**

State GIS Specialists/Coordinators shall:

- complete the survey or work with the State Office Compliance Section to delegate this responsibility to a compliance specialist or other appropriate FSA representative
- ensure that only **1** survey response is completed for **each State Office**

Note: The survey is complete when the web browser is redirected to the APFO Home Page.

- forward the survey link and instructions to 10 percent of all County Offices in their State

Example: If a State has less than 50 counties, a **minimum** of 5 county responses is required.

- contact Brian Vanderbilt for questions about the survey by e-mail at **brian.vanderbilt@slc.usda.gov.**

C County Office Action

After receiving the survey link from the State Office GIS Coordinator/Specialist, County Offices shall:

- complete the survey 1 time by **no later than July 29, 2011**
- contact the State Office if there are any problems with completing the survey.