

For: State and County Offices

**Agriculture Risk Coverage (ARC) and Price Loss Coverage (PLC)  
Yield and Reallocation Software**

Approved by: Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

Notice ARCPLC-5 provided information that allowed owners of a farm a 1-time opportunity to reallocate base acres of covered commodities on a farm, using the 4-year average planted and considered planted (P&CP) acres in the 2009 through 2012 crop years. An increase in total base acres on the farm is **not** allowed.

Notice ARCPLC-10 provided information on the 1-time opportunity to update the farm’s payment yield for covered commodities, with either of the following options:

- retain the counter-cyclical (CC) yield
- update the yield for each covered commodity with a base to 90 percent of a simple average of the covered commodity’s yield per planted acre on the farm for each of the 2008 through 2012 crop years, excluding any year in which the covered commodity was not planted.

**B Purpose**

This notice:

- advises State and County Offices that the Acreage History Yield and Reallocation software functionality is scheduled for release on **September 29, 2014**, and will provide the ability to:
  - record farm level yields certified on CCC-859
  - make a farm level reallocation choice for base and yields

<b>Disposal Date</b>	<b>Distribution</b>
December 1, 2014 9-26-14	State Offices; State Offices relay to County Offices

## Notice ARCPLC-11

### 1 Overview (Continued)

#### B Purpose (Continued)

- provides instructions on accessing and using the ARCPLC software for yields and reallocation.

### 2 ARCPLC Software Access

#### A Introduction

The ARCPLC Acreage History, Yield, Reallocation, and eventually the Election software will all be available under the same link. Users will be able to move between each application by using the left navigation menu.

#### B Accessing the ARCPLC Yield and Reallocation Software

From the FSA Intranet Screen at <http://intranet.fsa.usda.gov/fsa/applications.asp>, under “FSA Applications” “Applications Directory”, CLICK “A-C”. The FSA Intranet Screen will be redisplayed with applications with names started from A to C. Scroll down and CLICK “ARC-PLC Election”. Users must have Level 2 eAuthentication.

#### C Security Accessibility

Access to the ARCPLC software is provided as follows.

User	Access
Specified State Office Personnel	<ul style="list-style-type: none"><li>• Limited to employees with State Office access to Web farm records.</li><li>• Update all counties within the State.</li><li>• View all counties nationwide.</li></ul>
County Office Personnel	<ul style="list-style-type: none"><li>• Update all administrative counties.</li><li>• View all counties nationwide.</li></ul>

## Notice ARCPLC-11

### 3 ARCPLC Software, Farm Selection

#### A Overview

The Farm Selection Screen will be the starting point for components of the ARCPLC software. Use this page to search by farm or producer and enter acreage history, enter yields, or enter base reallocation data. Navigation between these applications will be accomplished by clicking the appropriate link in the left navigation window. If a user wants to enter a specific section of the software, they shall select that appropriate link before searching for the farm.

#### B Example Farm Selection Screen

The following example Farm Selection Screen will be displayed when, from the FSA Intranet Screen, users click “ARC-PLC Election”.

USDA United States Department of Agriculture  
Farm Service Agency

ARC-PLC Election

ARC-PLC Election Home About ARC-PLC Election Help Contact Us Exit ARC-PLC Election Logout of eAuth

**ARC-PLC Elect Menu**  
Welcome:  
Role: County

**Main Menu**  
▸ Farm Selection  
▸ Acreage History  
▸ Yields  
▸ Reallocation  
▸ Reallocation Approval  
▸ Reports and Forms

**Farm Selection**

Update Mode  View Mode

**State:** Mississippi  
**County:** Coahoma

**Farm Number:**  **OR**

**Notice ARCPLC-11**

**3 ARCPLC Software, Farm Selection (Continued)**

**C Field Descriptions and Actions**

Users shall take the following actions on the Farm Selection Screen.

<b>Step</b>	<b>Action</b>	
1	<b>IF user selects...</b> "Update Mode"	<b>THEN the user will...</b> be allowed to access farms in the user's administrative State and county to update crop and acreage information.  <b>Notes:</b> "Update Mode" is the default mode.  If user is assigned to more than 1 administrative county, select the applicable county from the "County" drop-down list.
	"View Mode"	select the State and county for view mode <b>only</b> .  <b>Notes:</b> The administrative State and county name will default automatically.  If user is assigned to more than 1 administrative county, select the applicable county from the "County" drop-down list.
2	Under "Main Menu", click appropriate application link.	
3	Do either of the following: <ul style="list-style-type: none"> <li>• enter the farm number in the "Farm Number" field to search by farm number</li> <li>• click "<b>Select Producer</b>" to search by producer through SCIMS.</li> </ul>	
4	CLICK " <b>Submit</b> " and if searching by: <ul style="list-style-type: none"> <li>• farm, the View/Update Screen will be displayed</li> <li>• producer, the Confirm Customer Selection Screen will be displayed.</li> </ul>	

## Notice ARCPLC-11

### 4 ARCPLC Software Confirm Customer Selection

#### A Overview

If users choose to search by producer, rather than by farm, the SCIMS Customer Search Page will be displayed. After users search and select the desired producer, the ARCPLC software Confirm Customer Selection Screen will be displayed.

#### B Example of the Confirm Customer Selection Screen

Following is an example of the Confirm Customer Selection Screen.

**Note:** This screen will **only** be displayed if selecting by producer.

#### C Field Descriptions and Actions

The following buttons are available on the Confirm Customer Selection Screen.

Button	Description
Confirm	Accept the owner selected from SCIMS. The Select Farm Screen will be displayed.  <b>Note:</b> If there is only 1 farm available for the producer, the View/Update Yield Screen will be displayed.
Select Again	SCIMS Search Screen will be displayed.
Cancel	Farm Selection Screen will be displayed.

## Notice ARCPLC-11

### 5 ARCPLC Software Select Farm Screen

#### A Overview

After users search and select a producer, all farms associated with that producer will be displayed on the Select Farm Screen.

#### B Example of the Select Farm Screen

Following is an example of the Select Farm Screen.

**Note:** This screen will **only** be displayed if the selected producer has more than 1 farm.

USDA United States Department of Agriculture  
Farm Service Agency

ARC-PLC Election

ARC-PLC Election Home About ARC-PLC Election Help Contact Us Exit ARC-PLC Election Logout of eAuth

ARC-PLC Elect Menu  
Welcome  
Role: County

Main Menu  
▶ Farm Selection  
▶ Acreage History  
▶ Yields  
▶ Reallocation  
▶ Reallocation Approval  
▶ Reports and Forms

Select Farm

Selected State: Mississippi  
Selected County: Coahoma  
Selected Producer: OWNER, ANY 1

Farm	Association Type	Operator
13	Owner	OWNER, ANY 1
14	Owner	OWNER, ANY 1
949	Operator	OWNER, ANY 1
4927	Owner/Operator	OWNER, ANY 1

Cancel

Screen ID: PLCARCElect-Web-10  
Last Modified: 09/07/2014

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#### C Field Descriptions and Actions

Users shall take either of the following actions on the Select Farm Screen, click:

- the farm number hyperlink and the View/Update Acreage Screen will be displayed
- “Cancel” and the Farm Selection Screen will be displayed.

After users select a farm, users will be allowed to select the desired software application from links on the left navigation menu.

## Notice ARCPLC-11

### 6 ARCPLC View/Update Yield

#### A Overview

The View/Update Yield Screen will allow users to record the farm level yield certified on CCC-859, according to Notice ARCPLC-10. Any crop with a planting history in Crop Acreage Reporting System (CARS) or the ARCPLC software application for 2009 through 2012 will be displayed. Yields **must** be loaded in whole numbers.

**Important:** Enter “0” only to record failed acreage or to signal using a substitute yield as outlined in Notice ARCPLC-10, subparagraph 5 D.

**Leave the yield field blank if there no acres planted for that crop in that year.**

Years with no yield entry or left blank will **not** be used in the calculation for the PLC yield. It is recommended that users compare the entries in the yield entries with the acreage values in the Acreage History software and the historic planting spreadsheet to ensure that a value is not entered in a year there is no planting history.

Owners certify a farm level yield on CCC-859; however, the ARCPLC software is displayed at the tract level. After a user enters a farm level yield on any tract, the yield will replicate to all other tracts in the applicable year for that crop. This will ensure that all yields display the farm level certified yield.

**Note:** An initial entry or change can be made to any tract and that change will be replicated to all other tracts with that crop.

The ARCPLC software will display the CC yield at the tract level as currently recorded in Farm Records. If a CC yield is not present for the crop, the software will assign a CC yield based on the weighted average of all CC yields for the crop in that county. If no other tracts in the county contain a CC yield for that crop, a yield will need to be assigned according to Notice ARCPLC-10.

The ARCPLC software will display the substitute yield under the “County Avg Yield” field. This substitute yield will be used in any year the user enters the certified yield, including zero, if the entered yield is less than the substitute yield.

**Important:** Only enter “0” in years to record failed acreage or to signal using a substitute yield.

Subparagraph C provides the description of the calculated fields on the View/Update Yields Screen.

Notice ARCPLC-11

6 ARCPLC View/Update Yield (Continued)

B Example of the View/Update Yield Screen

Following is an example of the View/Update Yield Screen.

View/Update Yields

Farm: 4927	State: Mississippi
Farmland: 350.00	County: Coahoma
Cropland: 280.00	Pending Reconstitution: No
Operator: OWNER, ANY 1	

Tract 9150

	2008	2009	2010	2011	2012	Total	Avg Yield	PLC Yield
<b>Corn</b>								
	CC Yield: 45							
Yield	<input type="text" value="152"/>	<input type="text"/>	<input type="text" value="148"/>	<input type="text"/>	<input type="text" value="172"/>	472	157.33	142
County Avg Yield	114	114	114	114	114			
<b>Soybeans</b>								
	Assigned CC Yield: 28							
Yield	<input type="text" value="40"/>	<input type="text" value="43"/>	<input type="text" value="36"/>	<input type="text" value="37"/>	<input type="text" value="42"/>	198	39.6	36
County Avg Yield	31	31	31	31	31			

Tract 9151

	2008	2009	2010	2011	2012	Total	Avg Yield	PLC Yield
<b>Corn</b>								
	CC Yield: 40							
Yield	<input type="text" value="152"/>	<input type="text"/>	<input type="text" value="148"/>	<input type="text"/>	<input type="text" value="172"/>	472	157.33	142
County Avg Yield	114	114	114	114	114			
<b>Soybeans</b>								
	Assigned CC Yield: 28							
Yield	<input type="text" value="40"/>	<input type="text" value="43"/>	<input type="text" value="36"/>	<input type="text" value="37"/>	<input type="text" value="42"/>	198	39.6	36
County Avg Yield	31	31	31	31	31			

## Notice ARCPLC-11

### 6 ARCPLC View/Update Yield (Continued)

#### C Field Descriptions and Actions

The following fields are displayed on the View/Update Yield Screen.

Field	Description
Total	Total of the higher of the entered yield, or the substitute yield, for each year a yield value was entered.
Avg Yield	Simple average of the "Total" field divided by the number of years a yield value was entered, including "0" values.  <b>Note:</b> Blank entries, will <b>not</b> be used in the calculation.
PLC Yield	"Avg Yield" field multiplied by 90 percent.

The following buttons are available on the View/Update Yield Screen.

Button	Description
Recalculate	Updates the calculation for the Total, Avg Yield, and PLC Yield fields
Save and Submit	Saves entered yields for all tracts on the farm and submits those values to the database.
Cancel	Yields entered for the tract will not be saved.  The Farm Selection Screen will be displayed.
Save	Yields entered for the tract will be saved but the values will not be submitted to the database.  The View/Update Yield Screen will continue to be displayed.
Add Crop	The "Select Crop" drop-down list will display a list of applicable covered commodities with current base acres on the farm as recorded in Farm Records.  <b>Note:</b> The "Add Crop" button will <b>only</b> display the option to load a yield for 2008.

## Notice ARCPLC-11

### 7 ARCPLC Yield, Add Crop

#### A View/Update Yield Screen With Add Crop

Because the ARCPLC software only contains details for the 2009 through 2012 years, there is the possibility that a crop was planted in 2008 and it will not be displayed on the View/Update Screen. To add a crop for 2008, users must click “Add Crop” and then select the desired crop from the drop-down list.

**Note:** The drop-down list will be limited to crops with current base acres on the farm that are not already displayed on the View/Update Yield Screen.

#### B Example of the Select Farm Screen

The following is an example of the “Select crop to add” drop-down list available on the View/Update Screen.

### View/Update Yields

Farm: 4937      State: Mississippi  
Farmland: 359.00      County: Coahoma  
Cropland: 320.00      Pending Reconstitution: No  
Operator: OWNER, ANY 1

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**Tract 9129**     

	2008	2009	2010	2011			
<b>Corn</b>					Assigned CC Yield: 120	<input type="button" value="Select Crop"/>	
Yield	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			0 0 0
County Avg Yield	114	114	114	114	114		
<b>Soybeans</b>					CC Yield: 30		
Yield	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			0 0 0
County Avg Yield	31	31	31	31	31		
<b>Wheat</b>					CC Yield: 72		
Yield	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			0 0 0
County Avg Yield	40	40	40	40	40		

## Notice ARCPLC-11

### 7 ARCPLC Yield, Add Crop (Continued)

#### C Field Descriptions and Actions

User shall take the following actions to add a crop from the “Add Crop” drop-down list for 2008.

<b>Step</b>	<b>Action</b>
1	CLICK “ <b>Select Crop to add</b> ” drop-down list.
2	Select an applicable covered commodity.
3	CLICK “Add Crop”.
4	Enter yield for the applicable covered commodity for 2008.
5	CLICK “ <b>Recalculate</b> ” to update calculated yield values.
6	CLICK “ <b>Save and Submit</b> ”.
7	CLICK “Cancel”, if the user wants to return to the Farm Selection Screen.

## Notice ARCPLC-11

### 8 ARCPLC View/Update Base Allocation Screen

#### A Overview

Under “Main Menu”, after users have clicked “**Reallocation**”, the View/Update Base Allocation Screen will be displayed that provides 2 options:

- reallocate base acres using the 2009 through 2012 P&CP history on the farm
- retain current base acres as recorded in Farm Records.

#### B Example of the View/Update Base Allocation Screen

Following is an example of the View/Update Base Allocation Screen.



United States Department of Agriculture  
**Farm Service Agency**

**ARC-PLC Election**









[ARC-PLC Election Home](#)
[About ARC-PLC Election](#)
[Help](#)
[Contact Us](#)
[Exit ARC-PLC Election](#)
[Logout of eAuth](#)

**ARC-PLC Elect Menu**

Welcome:

Role: County

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**Main Menu**

- Farm Selection
- Acreage History
- Yields
- Reallocation
- Reallocation Approval
- Reports and Forms

**View/Update Base Allocation**

Farm: 4937

Farmland: 359.00

Cropland: 320.00

Operator: OWNER, ANY 1

State: Mississippi

County: Coahoma

Pending Reconstitution: No

---

Effective DCP Cropland: 320.00

Reallocate Acres

	Crop	09-12 Average Planting	Crop Percentage	Reallocated Base Acres
	Corn	12.50	20.00	62.26
	Soybeans	25.00	40.00	124.52
	Wheat	25.00	40.00	124.52
	Total	62.50	100.00	311.30

Retain Current Acres

	Crop	Current Base Acres
	Peanuts	100.00
	Soybeans	161.30
	Wheat	50.00
	Total	311.30

**Notice ARCPLC-11**

**8 ARCPLC View/Update Base Allocation Screen (Continued)**

**C Field Descriptions and Actions**

The following information will be displayed on the ARCPLC View/Update Base Allocation Screen.

<b>Field</b>	<b>Description</b>
Crop	Displays all crops with a planting history in 2009 through 2012 from CARS or the ARCPLC Acreage History software.
09-12 Average Planting	Displays the 4-year average planting for each crop from CARS or the ARCPLC Acreage History software.
Crop Percentage	Calculation of the 2009 through 2012 average planting for each covered commodity divided by the total average 2009 through 2012 average planting for all covered commodities.
Reallocated Base Acres	Display the reallocated base for each crop that is calculated by multiplying the crop percentage for each crop by the total current base on the farm.

The following information will be displayed on the choice for the “Retain Current Acres” section.

<b>Field</b>	<b>Description</b>
Crop	Displays all crops with base acres greater than “0” as recorded in Farm Records.
Current Base Acres	Displays current base acres for each crop from Farm Records.

Click the desired radio button and CLICK “**Save and Continue**”. If users click “Cancel”, the Farm Selection Screen will be displayed and information will **not** be saved.

Users will be taken to the next screen according to the following table.

<b>IF user clicks the...</b>	<b>THEN the...</b>
“Reallocate Acres” radio button	View/Update Tract Base Allocation Screen will be displayed.
“Retain Current Acres” radio button	View/Update Yield Allocation Screen will be displayed.



**Notice ARCPLC-11**

**9 ARCPLC View/Update Tract Base Allocation Screen by Cropland (Continued)**

**C Field Descriptions and Actions**

Users will be able to allocate base acres to the tract level according to the following table.

<b>Allocation Method</b>	<b>Description</b>
Cropland	Will divide the base acres for each crop proportionally to the amount of effective DCP cropland acres on each tract.  <b>Note:</b> This method will be the default method.
Owner Designation	Allows for the user to assign base acres to each tract based on the owner's agreement.

**Note:** Software does **not** currently take generic base acres into account when determining available acres on each tract. Until software is modified, users must manually calculate available acres for each tract that contains generic base. Use the owner designation method, if the default method will not attribute the base correctly. Manually calculate available acres by adding effective DCP cropland acres plus double cropland acres plus generic base acres.

If users select the cropland allocation method, the screen will display the following fields that are **not** editable.

<b>Field</b>	<b>Description</b>
Tract	All tract numbers for the farm.
Cropland	Cropland acres from Farm Records.
Total Base Acres	Allocated base acres.
Crops	All crops with base acres will be displayed.

**Note:** If the number of tracts or the number of crops exceeds the display, the scroll arrows will be enabled and the user will be able to scroll up, down, left, or right, as needed, to view all crops and tracts.





## Notice ARCPLC-11

### 11 ARCPLC View/Update Yield Allocation Screen (Continued)

#### B Example of the View / Update Yield Allocation Screen (Continued)

**Note:** Follow this table if a yield is not displayed.

IF...	THEN...
recalculated yields are <b>not</b> displayed	verify certified yields were loaded in the ARC/PLC Yield software.  <b>Note:</b> If the option to retain base was selected for crops without a planting history in 2008 through 2012, recalculated yield will <b>not</b> be displayed.
current CC yield is <b>not</b> displayed	a CC yield must be assigned according to Notice ARCPLC-10.

#### C Field Descriptions and Actions

The following buttons are available on the View/Update Yield Base Allocation Screen.

Button	Description
Save and Continue	Saves yield selection and the Reallocation Approval Screen will be displayed.  <b>Note:</b> A yield choice <b>must</b> be made for all crops <b>before</b> the user can click "Save and Continue".
Cancel	Reallocation decision will <b>not</b> be saved and the View/Update Base Allocation Screen will be displayed.

### 12 ARCPLC View/Update Reallocation Approval Screen

#### A Overview

The View/Update Reallocation Approval Screen allows users to do the following:

- record the owner signature date
- record the CCC representative signature date
- identify the owner representative
- displays the base and yield choices that were selected.

## Notice ARCPLC-11

### 12 ARCPLC View/Update Reallocation Approval Screen (Continued)

#### A Overview (Continued)

The View/Update Reallocation approval Screen, “Owner Representative” section allows users to select the owner whose signature will be obtained by clicking the radio button by the applicable name. Only 1 owner signature is needed. Owner’s name and address will be populated on the form. Users can change the owner representative at a later time, if needed.

The list of owners is retrieved directly from Farm Records. The current owner of record is retrieved based on the FY of the reallocation action. If the owner name is updated in Farm Records after the reallocation is completed, the reallocation will **not** be affected unless the user chooses to reset the reallocation.

**Examples:** Owner’s names will be retrieved based on when the reallocation choice is made. If the choice is made:

- September 29, 2014, the Reallocation software will read the FY 2014 Farm Record
- October 24, 2014, the Reallocation will read the FY 2015 Farm Record.

#### B Example of the View/Update Reallocation Approval Screen

The following is an example of the View/Update Reallocation Approval Screen.

**View/Update Reallocation Approval**

Farm: 4937      State: Mississippi  
Farmland: 359.00      County: Coahoma  
Cropland: 320.00      Pending Reconstitution: No  
Operator: OWNER, ANY 1

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**Approval**

OWNER Signature Date:

CCC Representative Signature Date:

---

**Owner Representative**

OWNER, ANY 1

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**Bases and Yields**

Crop	Base Acres	Yield
Peanuts	100.00	3,500
Soybeans	124.52	50
Wheat	124.52	56

**Notice ARCPLC-11**

**12 ARCPLC View/Update Reallocation Approval Screen (Continued)**

**C Field Descriptions and Actions**

The following buttons are available on the View/Update Reallocation Approval Screen.

<b>Field</b>	<b>Description</b>
Owner signature date	Date can be typed in the MM/DD/YYYY format or entered with the calendar option.
CCC Representative signature date	Date can be typed in the MM/DD/YYYY format or entered with the calendar option.
Submit	Saves the reallocation decision and the page is refreshed.  <b>Note:</b> “Submit” will be inaccessible until an owner representative is selected.
Print Reallocation Form	CCC-858 will be displayed in a separate window as PDF for the user to print. Use the standard Adobe print function to print the form.  <b>Note:</b> “Print Reallocation Form” will be inaccessible until user clicks “Submit”. Signature dates do <b>not</b> need to be entered before printing the form.
Exit	If user: <ul style="list-style-type: none"> <li>• clicks “Exit” before “Submit”, the user is returned to the Farm Selection Screen and the base acre and yield decision is saved</li> <li>• returns to this screen, updates the producer date and, or CCC date, and clicks “Exit” before “Submit”, the updates will be lost.</li> </ul>

**13 ARCPLC View/Update Reallocation Approval Shortcut**

**A Approval Shortcut**

The Reallocation software provides users a shortcut, titled “**Reallocation Approval**”, to return to the View/Update Reallocation Approval Screen. The “Reallocation Approval” option allows users to record the producer signature date and/or CCC representative signature date without revisiting the ARCPLC View/Update Base Allocation Screen and View/Update Tract Base Allocation Screen.

Under “Main Menu, CLICK “**Reallocation Approval**”. The View/Update Reallocation Approval Screen will be displayed.

The “Reallocation Approval” option also allows users to reprint the reallocation form and update the “Owner Representative” selected.

## Notice ARCPLC-11

### 14 ARCPLC Reallocation Reset

#### A Overview

After the user has selected the base allocation, the reallocation choice will be saved. When users subsequently select this farm, they will receive a message that a reallocation decision has already been made. Users must select the option to “Reset Allocation”, if changes are needed.

#### B Example of the View/Update Base Allocation with Reset Allocation

The following is an example of the message users will receive and the addition of the “Reset Allocation” button that will be displayed.

View/Update Base Allocation


This data is locked because a reallocation decision for this farm has been made previously. To make changes, click the Reset Allocation button. Please note that choosing to reset will also remove the reallocation approval dates for this farm, if they have been entered.

Farm: 949	State: Mississippi
Farmland: 119.00	County: Coahoma
Cropland: 110.00	Pending Reconstitution: No
Operator: OWNER, ANY 1	

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Reallocate Acres

Retain Current Acres

Crop	09-12 Average Planting	Crop Percentage	Reallocated Base Acres
Canola	30.50	55.45	32.27
Sunflowers	24.50	44.55	25.93
<b>Total</b>	<b>55.00</b>	<b>100.00</b>	<b>58.20</b>

  

Crop	Current Base Acres
Soybeans	45.00
Wheat	13.20
<b>Total</b>	<b>58.20</b>

Continue
Cancel
Reset Allocation

#### C Field Descriptions and Actions

The following buttons are available on the View/Update Base Allocation Screen.

Button	Description
Continue	Takes the user to the View/Update Yield or View/Update Tract Allocation screen depending on the allocation choice without changes any existing decision.
Cancel	Takes the user back to the Farm Selection Screen.
Reset Allocation	Removes all existing Reallocation choices.

## Notice ARCPLC-11

### 15 Reports

#### A Overview

Users will have access to a report that allows them to identify farms with crop yields that have been loaded in excess of the entered value. To access the Reports Menu, under “Main Menu”, CLICK “**Reports and Forms**”.

The Administrative State and County will be displayed based on the security role outline on subparagraph 2 C.

Users need to enter a percentage value between 75 and 150 percent and CLICK “**Submit**”. A report will be displayed in a separate window. The report will display all values for all crops and years that exceed the percentage value entered.

#### B Example of the View Tract Entries Exceeding County Average Report Screen

The following is an example of the View Tract Entries Exceeding County Average Report Screen.

The screenshot displays the USDA Farm Service Agency ARC-PLC Election interface. At the top, the USDA logo and 'United States Department of Agriculture Farm Service Agency' are visible on the left, and 'ARC-PLC Election' is on the right. Below this is a banner with several agricultural images. A navigation bar contains links: 'ARC-PLC Election Home', 'About ARC-PLC Election', 'Help', 'Contact Us', 'Exit ARC-PLC Election', and 'Logout of eAuth'. On the left side, there is an 'ARC-PLC Elect Menu' with a welcome message for 'MELISSA HILLHOUSE' and 'Role: County'. Below this is a 'Main Menu' with expandable options: 'Farm Selection', 'Acreage History', 'Yields', 'Reallocation', and 'Reallocation Approval'. The main content area is titled 'View Tract Yield Entries Exceeding County Average Report'. It shows the following information: 'State: Mississippi', 'County: Coahoma', and 'County Average Yield Percentage Filter: 125'. A 'Submit' button is located below the filter field.

**Notice ARCPLC-11**

**15 Reports (Continued)**

**C Field Descriptions and Actions**

The following options are available on the View/Update Tract Base Allocation Screen.

<b>Button</b>	<b>Description</b>
County Average Yield Percentage Filter	Allows users to enter a value between 75 and 150 percent.
Submit	Displays the Yield Entries Exceeding County Average Report.

**D Example of the Yield Entries Exceeding County Average Report**

The following is an example of the Yield Entries Exceeding County Average Report.

<b>State:</b> Mississippi		<b>United States Department of Agriculture</b>			<b>Date:</b> 09/09/2014	
<b>County:</b> Coahoma		<b>Farm Service Agency</b>			<b>Time:</b> 07:36	
		<b>ARC-PLC Election</b>			<b>Page:</b> 1 of 5	
<b>Yield Entries Exceeding 125% of County Average</b>						
<b>Farm</b>	<b>Tract</b>	<b>Crop</b>	<b>Year</b>	<b>Entered Yield</b>	<b>County Average Yield</b>	
47	9196	Com	2008	150	114	
		Com	2011	150	114	
		Soybeans	2009	45	31	
		Soybeans	2011	60	31	
		Soybeans	2012	50	31	
47	9197	Com	2008	150	114	
		Com	2011	150	114	
		Soybeans	2009	45	31	
		Soybeans	2011	60	31	
		Soybeans	2012	50	31	
		Wheat	2008	50	40	
		Com	2011	150	114	
		Soybeans	2009	45	31	
		Soybeans	2011	60	31	
		Soybeans	2012	50	31	
		Wheat	2008	50	40	

## Notice ARCPLC-11

### 16 State and County Office Action

#### A State Office Action

State Offices shall:

- ensure that County Offices are immediately notified of the contents of this notice
- contact Michael Walter by either of the following for questions about this notice:
  - e-mail to **michael.walter@wdc.usda.gov**
  - telephone at 816-926-7902.

#### B County Office Action

County Offices shall follow procedure provided in this notice to:

- view/update yield data for crop years 2008 through 2012
- record a base reallocation and yield update selection.

County Offices shall contact their State Office for questions about this notice.