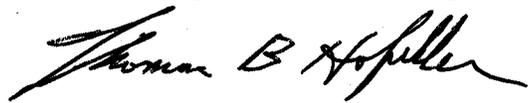


For: State and County Offices

**Warranted Real Property Specialist (Contracting Officer) Assignments for Leasing**

Approved by: Associate Administrator for Operations and Management



**1 State Assignments for Contracting Officers**

**A Background**

With the recent approval of the Food, Conservation, and Energy Act of 2008, Section 1620, MSD is continuing to perform **all** lease administration for general, categorical, and special purpose space under GSA leasing delegation authority.

To improve the lease acquisition process and organizational structure, address customer issues, correct property deficiencies, and enforce all lease provisions, MSD has added a new contracting officer to better service customers/clients.

**B Purpose**

This notice provides:

- National Office **warranted** Real Property Specialist (contracting officer) names and contact information
- State assignments.

**C Contacts**

If there are any questions about this notice, contact either of the following:

- Yvette Green by either of the following:
  - e-mail to **yvette.green@wdc.usda.gov**
  - telephone at 202-720-9465
- Harold Staten by either of the following:
  - e-mail to **harold.staten@wdc.usda.gov**
  - telephone at 202-720-6831.

<b>Disposal Date</b>	<b>Distribution</b>
May 1, 2009	State Offices; State Offices relay to County Offices

**Notice AS-2153**

**1 State Assignments for Contracting Officers (Continued)**

**D State Assignments**

Effective August 18, 2008, the assigned **warranted** Real Property Specialist (contracting officer) for States are as follows.

<b>IF location is...</b>		<b>THEN contact Contracting Officer...</b>
Alaska Connecticut Delaware Illinois Indiana Kentucky Louisiana Maryland Michigan	Missouri Montana New York North Dakota Rhode Island South Dakota Utah West Virginia	<p><b>Yvette Green, Section Chief, MSD, Real and Personal Property Management Section (RPPMS),</b> by any of the following:</p> <ul style="list-style-type: none"> <li>• e-mail to <a href="mailto:yvette.green@wdc.usda.gov">yvette.green@wdc.usda.gov</a></li> <li>• telephone at 202-720-9465</li> <li>• FAX to 202-690-4790.</li> </ul>
Arizona Arkansas Colorado Florida Georgia Hawaii Idaho Iowa Kansas Maine Massachusetts Minnesota	Mississippi Nebraska Nevada New Hampshire New Jersey Ohio Pennsylvania Tennessee US Virgin Islands Washington Wisconsin	<p><b>Morrell Jordan, MSD, RPPMS,</b> by any of the following:</p> <ul style="list-style-type: none"> <li>• e-mail to <a href="mailto:morrell.jordan@wdc.usda.gov">morrell.jordan@wdc.usda.gov</a></li> <li>• telephone at 202-205-7832</li> <li>• FAX to 202-690-4790.</li> </ul>
Alabama California New Mexico North Carolina Oklahoma Oregon	Puerto Rico South Carolina Texas Vermont Virginia Wyoming	<p><b>Soraya Scaife, MSD, RPPMS,</b> by any of the following:</p> <ul style="list-style-type: none"> <li>• e-mail to <a href="mailto:soraya.scaife@wdc.usda.gov">soraya.scaife@wdc.usda.gov</a></li> <li>• telephone at 202-401-0346</li> <li>• FAX to 202-690-4790.</li> </ul>

**E National Office Realty Specialist Assignments**

A forthcoming notice will identify the names of additional Realty Specialists who assist the **warranted** Real Property Specialists in the National Office.

**F State Office Real Property Leasing Officer (RPLO) Positions**

State Office RPLO (working title) positions have been established in 14 State Offices to service all FSA County Office leases and each office is in the process of filling the position. The positions are classified as GS-1107, Realty Specialists, and will be designated as RPLO's upon completion of the required USDA Office of Procurement and Property Management mandatory training, required experience criteria, and after a **real property lease warrant** has been issued by MSD. County Office leasing activity being performed by National Office personnel will be transferred to the appropriate State RPLO once these requirements have been met and a lease warrant has been issued to the State Office Realty Specialist.