

For: State Offices

FY 1999 Full-Year County Office Allotments

Approved by: Acting Deputy Administrator, Management



1 Overview

A

Background

Because of the need to further analyze fund availability, expenditures, and staffing issues, check limitation funding for County Offices was issued only through November 20, 1998, in Notice BU-540.

Those analyses have been completed, and based on final FY 1998 year-end close accounting data, it appears that fund availability will be somewhat higher than initial estimates. This will permit:

- inclusion of approximately half of the indicated need for temporaries, as shown in the recent EDSO survey of States, in the full year allocations issued in this notice
- the designation of some funds for overtime for Federal employees.

Part of the analyses showed that County Offices spent \$36 million during the last pay period of FY 1998, \$14 million more than the average FY 1998 pay period expenditures of \$22 million. This increase was largely because of a large volume of State Office-issued checks and County Office expenditures coded OE (other expenses) as well as some increased use of temporaries. While the use of temporaries is justifiable on a workload basis, FSA is not funded for them to the full extent of the current estimated need.

B

Purpose

This notice issues full-year allotments for FY 1999 County Office administrative allotments, withholdings, and check limitations through September 30, 1999. See Exhibit 1.

Disposal Date	Distribution
October 1, 1999	State Offices

Notice BU-541

2 Allotments and Guidelines

A

FY 1999 County Allotment Levels

The FY 1999 County allotments in Exhibit 1 are based on the following:

- EDSO-approved FY 1999 temporary ceiling goals, including adjustments for AC conversions to Federal status, and other normal operating expenses including equipment at 1998 expenditure levels

Note: Somewhat higher equipment guidelines approved by MSD are included in the check limitations issued. State Offices will continue to have flexibility to spend at higher or lower levels for equipment needs. Allotments also include funding for temporaries at a rate of no more than approximately 50 percent of the State estimate provided in the recent EDSO survey. SED's are to manage temporaries and overtime within this allocation.

- actual operating expenditures in FY 1998, plus an estimate for inflation and pay costs, except that decreases have been applied for unusually high FY 1998 levels of State and County Office-issued checks for expenditures, where appropriate, as referred to in subparagraph 1 A.
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B

FY 1999 Guideline for Federal Employee Overtime

In addition to the full-year administrative allotments issued in Exhibit 1 for County Offices, EDSO has established from available funds, a guideline for State Office Federal employee overtime in order to meet anticipated high workload demands stemming from the farm economy crisis, primarily for farm loan servicing activities.

Exhibit 2 provides a dollar guideline for each State for Federal employee overtime which cannot be exceeded without a revision approved by DAM and EDSO. The guideline is not an allotment, but Federal overtime expended will be charged to the State in the Agency accounting system and will be monitored by BUD and EDSO.

Notice BU-541

3 Action

A State Office Action

State Offices shall:

- determine and issue full year allotments and check limitations to County Offices to pay administrative expenses for all of FY 1999 as soon as possible
 - hold a reasonable reserve at the State Office level to cover expenditures made for County Offices
 - advise County Offices, by a single State notice:
 - to adjust FY 1999 CCC-514 by recording check limitations using Menu NAA000, option 6, "Check Limitation and Ledger Control"
 - that all FY 1999 administrative payments issued to date, before receiving this additional allotment, will be applied to the total allotment
 - promptly advise KCMO, on FSA-510, of withholdings and additional check limitations issued to County Offices
 - advise BUD, in writing, through the Acting EDSO, of any needed check limitation and/or adjustments between withholdings and check limitation. Include the reasons for the adjustment.
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B Obsolete Notice

Notice BU-540 is obsolete.

FY 1999 Full-Year County Office Allotments

FY 1999 FULL YEAR COUNTY OFFICE ALLOTMENTS

STATE	TOTAL COUNTY OFFICE ALLOTMENTS (1)	WITHHOLDINGS AND AGENCY CONTRIBUTIONS (2)	TOTAL CHECK LIMITATIONS 1/ (3)	EQUIPMENT GUIDELINE (Included in Col. 3) (4)
Alabama	\$12,847,200	\$4,747,000	\$8,100,200	\$180,673
Arkansas	13,467,900	5,830,100	7,637,800	97,500
Florida	6,675,900	2,277,400	4,398,500	112,000
Georgia	20,316,600	8,516,300	11,800,300	144,100
Kentucky	20,628,500	8,008,300	12,620,200	113,000
Louisiana	11,660,700	4,207,400	7,453,300	57,200
Mississippi	16,650,600	6,116,100	10,534,500	177,500
North Carolina	23,864,900	9,632,500	14,232,400	155,275
Puerto Rico	260,000	39,000	221,000	0
South Carolina	9,196,800	3,777,800	5,419,000	132,187
Tennessee	18,254,600	6,506,600	11,748,000	82,600
Virginia	12,526,800	4,586,200	7,940,600	257,000
TOTAL SEA	\$166,350,500	\$64,244,700	\$102,105,800	\$1,509,035
Arizona	\$2,359,600	\$799,100	\$1,560,500	\$24,800
California	9,135,400	2,948,800	6,186,600	65,938
Colorado	8,309,000	3,177,000	5,132,000	89,500
Hawaii	594,400	213,100	381,300	4,066
Kansas	29,494,700	11,060,800	18,433,900	407,275
Nevada	1,212,400	393,900	818,500	3,850
New Mexico	3,990,100	1,509,300	2,480,800	29,482
Oklahoma	15,584,800	6,260,700	9,324,100	114,000
Texas	47,963,600	16,897,400	31,066,200	502,100
Utah	3,697,800	1,387,300	2,310,500	41,600
TOTAL SWA	\$122,341,800	\$44,647,400	\$77,694,400	\$1,282,611
TOTAL ALL AREAS	\$613,797,500	\$231,104,100	\$382,693,400	\$5,349,342

1/ Includes FY 1999 County Office Check Limitation previously issued in Notices BU-537 and BU-540.


 Director, Budget Division

11-10-98
 Date

Continued on the next page

FY 1999 Full-Year County Office Allotments (Continued)

FY 1999 FULL YEAR COUNTY OFFICE ALLOTMENTS				
STATE	TOTAL COUNTY OFFICE ALLOTMENTS (1)	WITHHOLDINGS AND AGENCY CONTRIBUTIONS (2)	TOTAL CHECK LIMITATIONS 1/ (3)	EQUIPMENT GUIDELINE (Included in Col. 3) (4)
Illinois	\$29,782,400	\$11,120,700	\$18,661,700	\$173,800
Indiana	19,068,500	7,418,900	11,649,600	102,000
Iowa	34,644,000	13,929,700	20,714,300	146,030
Michigan	14,905,200	5,223,300	9,681,900	76,822
Minnesota	24,551,100	9,363,600	15,187,500	133,396
Missouri	24,508,200	9,186,600	15,321,600	111,070
Ohio	18,838,400	7,319,800	11,518,600	315,850
Wisconsin	19,403,500	7,535,000	11,868,500	345,650
TOTAL MWA	\$185,701,300	\$71,097,600	\$114,603,700	\$1,404,618
Connecticut	\$1,144,600	\$399,500	\$745,100	\$2,500
Delaware	766,400	278,400	488,000	1,102
Maine	2,772,900	884,900	1,888,000	46,800
Maryland	3,313,500	1,228,700	2,084,800	55,000
Massachusetts	1,422,900	534,100	888,800	2,000
New Hampshire	1,149,800	306,800	843,000	10,600
New Jersey	1,552,000	413,500	1,138,500	31,100
New York	10,233,400	3,280,300	6,953,100	72,528
Pennsylvania	10,833,500	3,745,500	7,088,000	106,600
Rhode Island	193,100	92,400	100,700	1,500
Vermont	1,776,000	533,300	1,242,700	10,000
Virgin Islands	35,000	3,500	31,500	0
West Virginia	5,475,100	1,907,100	3,568,000	58,300
TOTAL NEA	\$40,668,200	\$13,608,000	\$27,060,200	\$398,030
Alaska	\$446,800	\$120,000	\$326,800	\$2,500
Idaho	7,848,500	2,877,000	4,971,500	94,650
Montana	13,791,200	5,261,800	8,529,400	135,548
Nebraska	24,271,300	9,694,200	14,577,100	156,500
North Dakota	18,298,100	6,844,000	11,454,100	84,400
Oregon	5,762,900	2,100,500	3,662,400	250
South Dakota	18,713,200	7,189,000	11,524,200	199,700
Washington	6,194,000	2,075,600	4,118,400	33,000
Wyoming	3,409,700	1,344,300	2,065,400	48,500
TOTAL NWA	\$98,735,700	\$37,506,400	\$61,229,300	\$755,048

FY 1999 Federal Employee Overtime Guideline

**States FY 1999 Guideline*
for Federal Employee Overtime**

States	Overtime Amount
Connecticut	\$8,294
Delaware	8,294
Maine	30,411
Maryland	17,509
Massachusetts	15,667
New Hampshire	7,373
New Jersey	17,509
New York	78,332
Pennsylvania	67,273
Rhode Island	5,529
Vermont	27,647
West Virginia	35,941
Total Northeast Area	\$319,779
Alabama	52,529
Arkansas	100,449
Florida	52,529
Georgia	55,293
Kentucky	76,489
Louisiana	104,136
Mississippi	123,489
North Carolina	122,566
Puerto Rico	87,548
South Carolina	48,843
Tennessee	91,234
Virginia	57,137
Total Southeast Area	\$972,242
Illinois	117,037
Indiana	76,489
Iowa	164,957
Michigan	76,489
Minnesota	130,860
Missouri	118,880
Ohio	67,273
Wisconsin	109,665
Total Midwest Area	\$861,650
Arizona	20,274
California	62,666
Colorado	43,313
Hawaii	11,059
Kansas	104,136
Nevada	11,059
New Mexico	29,490
Oklahoma	127,174
Texas	243,290
Utah	29,490
Total Southwest Area	\$681,951
Alaska	3,686
Idaho	47,920
Montana	59,901
Nebraska	105,978
North Dakota	119,802
Oregon	34,097
South Dakota	122,566
Washington	41,470
Wyoming	23,961
Total Northwest Area	\$559,381
TOTAL STATES	\$3,395,003

*Funds are not actually allotted, but States must stay within their guideline.