

**For:** FSA Offices

**FY 2003 Funding for Operating Under a Continuing Resolution**

**Approved by:** Deputy Administrator, Management



**1 Overview**

**A**

**Background**

The President has signed a Continuing Resolution for FY 2003 effective October 1 through October 4, 2002. Although the House and Senate Appropriations Committees both reported agriculture appropriations bills in July, neither chamber has brought its bill to the floor so far. Because the congressional schedule is very crowded, it is uncertain how long it will take to obtain full-year funding. Further continuing resolutions are likely. Additional instructions will be issued as needed until a full-year appropriation is enacted.

**B**

**Purpose**

This notice:

- provides guidance for FSA operations during the Continuing Resolution period
- issues initial allotments for non-Federal County Office administrative expenses through October 4, 2002 (Exhibit 1).

<p><b>Disposal Date</b></p> <p>November 1, 2002</p>	<p><b>Distribution</b></p> <p>All FSA Offices; State Offices relay to County Offices</p>
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## Notice BU-629

### 2 Guidance

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#### A

##### FLP Funds

The following FLP funds will be held in the National Office Reserve:

- direct farm ownership
- guaranteed operating with interest assistance.

Emergency loans may be obligated as loans are approved in designated areas.

An allocation of the following FLP funds will be entered into the Appropriation Accounting System:

- direct operating
- guaranteed operating, unsubsidized
- guaranteed farm ownership.

Any funds allotted from October 1 through October 4, 2002, will be considered part of the State's annual allocation for FY 2003.

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#### B

##### Appropriated Programs

Obligations and payments for ECP and DIPP are authorized using carryover unobligated balances brought forward from FY 2002. State Offices may request new allocations from available FY 2003 funding at the National level.

State Mediation Grant and Farm Storage Facility Loan Program funds provided under the Continuing Resolution will be held at the National level. Further instructions on FY 2003 obligations for this program will be forthcoming.

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## Notice BU-629

### 2 Guidance (Continued)

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#### C

##### CCC-Funded Programs

Full CRP rental and C/S payments will be made. Instructions for making FY 2003 CRP rental payments are provided in Notice CRP-419.

Continue making:

- EQIP and Farmland Protection Program payments for prior FY's

**Note:** FY 2003 EQIP allocations will be issued at a later date.

- WRP payments for FY 2002 and prior FY's
  - other CCC program payments with no restrictions.
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#### D

##### Salaries and Expenses

Operating costs at the National Office, State Offices, and Field Offices, such as travel and training, October rent and utilities, and emergency expenses, may continue at necessary levels in advance of specific allotments. Offices should prudently monitor all administrative obligations while operating under the Continuing Resolution.

Allotments have been calculated to allow for maintaining the same temporary employee levels as FY 2002 year-end.

A forthcoming FI Notice will provide instructions about travel during the Continuing Resolution period.

Non-Federal County Office travel funds have been included in Exhibit 1. For those States with travel processed through NFC, effective October 1, 2002, travel allotments are included in the payroll allotment. For all other States, the travel allotment has been included in the nonpayroll allotment.

**Note:** Full-year allotment, when issued, will provide a separate non-Federal County Office travel allotment.

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**2 Guidance (Continued)**

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**D  
Salaries and  
Expenses  
(Continued)**

Non-Federal County Office allotments are being issued to State Offices based on the current FY 2002 spending and ceiling levels. Initial allotments are being issued to States on a per-day basis through a 4-workday period. State Offices should subdivide the allotment to County Offices issuing only initial allotments for nonpayroll expenses.

County Offices:

- shall enter the initial allotment in the CCC-514 ledger
- will continue to use the automated ledger system and the County Office Expense (COE) system for all nonpayroll expenses.

The COE report will continue to be prepared by Kansas City and distributed to State Offices, County Offices, and the National Office for all nonpayroll expenses.

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## Notice BU-629

### 3 Action

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#### A State Office Action

State Offices shall:

- determine the amount of allotment required in FY 2003 during the period of the Continuing Resolution in individual County Offices to pay administrative nonpayroll expenses
- advise County Offices, by a State notice:
  - to open FY 2003 CCC-514 by recording the initial allotment through option 6, "Check Limitation and Ledger Control," on Menu NAA000
  - that FY 2003 CCC-184's issued before receiving the initial allotment will be applied to the total allotment
- promptly advise KCFO, on 510 worksheet, of the initial nonpayroll allotment issued to County Offices

**Note:** FAX a copy of the 510 worksheet to Kathleen Solomon at 202-690-0591.

- monitor all County Office payroll and nonpayroll administrative expenses using Data Warehouse reports:
    - DW 1700-CT for payroll
    - DW 1702-CT for nonpayroll expenses
  - advise BUD, in writing, of any needed adjustments in the initial allotment, including the reasons for the adjustment.
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FY 2003 Initial County Office Allocations

<b>FY 2003 Initial County Office Allotments</b>			
<b>STATE</b>	<b>Payroll Allotment</b>	<b>Non Payroll Allotment</b>	<b>Total Allotment</b>
ALABAMA	\$173,000	\$178,000	\$351,000
ARKANSAS	215,000	111,000	326,000
FLORIDA	87,000	89,000	176,000
GEORGIA	283,000	152,000	435,000
KENTUCKY	313,000	282,000	595,000
LOUISIANA	153,000	180,000	333,000
MISSISSIPPI	240,000	303,000	543,000
NORTH CAROLINA	328,000	190,000	518,000
PUERTO RICO	6,000	1,000	7,000
SOUTH CAROLINA	129,000	117,000	246,000
TENNESSEE	270,000	234,000	504,000
VIRGINIA	165,000	259,000	424,000
<b>SOUTHEAST</b>	<b>\$2,362,000</b>	<b>\$2,096,000</b>	<b>\$4,458,000</b>
ARIZONA	\$33,000	\$43,000	\$76,000
CALIFORNIA	119,000	159,000	278,000
COLORADO	124,000	55,000	179,000
HAWAII	14,000	2,000	16,000
KANSAS	426,000	390,000	816,000
NEVADA	17,000	13,000	30,000
NEW MEXICO	60,000	59,000	119,000
OKLAHOMA	255,000	195,000	450,000
TEXAS	661,000	767,000	1,428,000
UTAH	57,000	52,000	109,000
<b>SOUTHWEST</b>	<b>\$1,766,000</b>	<b>\$1,735,000</b>	<b>\$3,501,000</b>
<b>TOTAL ALL STATES</b>	<b>\$8,987,000</b>	<b>\$8,498,000</b>	<b>\$17,485,000</b>

  



Director, Budget Division

10/1/02

Date

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## FY 2003 Initial County Office Allocations (Continued)

<b>FY 2003 Initial County Office Allotments</b>			
<b>STATE</b>	<b>Payroll Allotment</b>	<b>Non Payroll Allotment</b>	<b>Total Allotment</b>
ILLINOIS	\$438,000	\$449,000	\$887,000
INDIANA	292,000	317,000	609,000
IOWA	549,000	459,000	1,008,000
MICHIGAN	193,000	264,000	457,000
MINNESOTA	374,000	325,000	699,000
MISSOURI	386,000	394,000	780,000
OHIO	272,000	246,000	518,000
WISCONSIN	284,000	235,000	519,000
<b>MIDWEST</b>	<b>\$2,788,000</b>	<b>\$2,689,000</b>	<b>\$5,477,000</b>
CONNECTICUT	\$15,000	\$23,000	\$38,000
DELAWARE	11,000	14,000	25,000
MAINE	33,000	67,000	100,000
MARYLAND	52,000	49,000	101,000
MASSACHUSETTS	22,000	20,000	42,000
NEW HAMPSHIRE	13,000	33,000	46,000
NEW JERSEY	21,000	42,000	63,000
NEW YORK	129,000	225,000	354,000
PENNSYLVANIA	148,000	170,000	318,000
RHODE ISLAND	4,000	1,000	5,000
VERMONT	22,000	36,000	58,000
VIRGIN ISLANDS	2,000	1,000	3,000
WEST VIRGINIA	73,000	112,000	185,000
<b>NORTHEAST</b>	<b>\$545,000</b>	<b>\$793,000</b>	<b>\$1,338,000</b>
ALASKA	\$8,000	\$6,000	\$14,000
IDAHO	107,000	100,000	207,000
MONTANA	203,000	185,000	388,000
NEBRASKA	384,000	272,000	656,000
NORTH DAKOTA	300,000	213,000	513,000
OREGON	80,000	112,000	192,000
SOUTH DAKOTA	296,000	174,000	470,000
WASHINGTON	92,000	94,000	186,000
WYOMING	56,000	29,000	85,000
<b>NORTHWEST</b>	<b>\$1,526,000</b>	<b>\$1,185,000</b>	<b>\$2,711,000</b>