

For: State Offices

FY 2014 Third and Fourth Quarter Appraisers Allotments

Approved by: Associate Administrator for Operations and Management

Carla Thompson

1 Overview

A Background

The FY 2014 State appraiser fees allotments for the 1st quarter were issued in a memorandum dated November 15, 2013, and 2nd quarters were issued in Notice BU-748.

B Purpose

This notice:

- issues 3rd and 4th quarter appraisers allotments for Fund 84 Federal allotments through September 30, 2014 (Exhibit 1)
- provides guidance to State Offices on how to correctly use these allotments.

C Contacts

If there are questions about allotments, contact the following, as applicable.

IF located in the following National or State Office...	THEN contact the following BUD analyst...
Arizona, California, Colorado, Guam, Hawaii, Illinois, Iowa, Kansas, Nevada, New Mexico, Oklahoma, Texas, Utah, DAFLP, or DAFP	Lillie McComb by 1 of the following: <ul style="list-style-type: none"> • e-mail to lillie.mccomb@wdc.usda.gov • telephone at 202-720-2201 • FAX at 202-690-1503.
Alabama, Arkansas, Florida, Georgia, Indiana, Kentucky, Louisiana, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, Virginia, Virgin Islands, DACO, or DAFO	TC Chappelle by 1 of the following: <ul style="list-style-type: none"> • e-mail to tarnya.chappelle@wdc.usda.gov • telephone at 202-720-5149 • FAX at 202-690-1503.

Disposal Date	Distribution
November 1, 2014	State Offices

Notice BU-750

1 Overview (Continued)

C Contacts (Continued)

IF located in the following National or State Office...	THEN contact the following BUD analyst...
Connecticut, Delaware, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, West Virginia, or Office of Administrator.	LaTosha Fleming by 1 of the following: <ul style="list-style-type: none">• e-mail to latosha.fleming@wdc.usda.gov• telephone at 202-720-8861• FAX at 202-690-1503.
Alaska, Idaho, Minnesota, Missouri, Montana, Nebraska, North Dakota, Ohio, Oregon, South Dakota, Washington, Wisconsin, Wyoming, DAM, or undistributed.	Ricky Williams by 1 of the following: <ul style="list-style-type: none">• e-mail to ricky.williams@wdc.usda.gov• telephone at 202-772-9017• FAX at 202-690-1503.

2 FY 2014 3rd and 4th Quarter Appraisers Allotments

A Appraisers Allotments

FY 2014 State appraiser fees, training, training tuition, and books are allotted during the 3rd and 4th quarters of FY 2014.

Note: See Exhibit 1 for the amount that each State will receive.

B General

The appraiser allotments will be added to the State's Agriculture Credit Insurance Fund (ACIF) allotment through the Budget and Performance Management System (BPMS) model. The funds may be used for FLP purposes **only**.

C Local Travel (TRVL), Purchase Cards (AXOL) and Integrated Acquisition System (IAS) Accounting Code

If an accounting code needs to be created for IAS, the State Offices should contact the assigned budget analyst. The budget analyst will then need to contact Marsha Stevens or Claire Lindsey for further instruction. Exhibit 1 provides the TRVL and AXOL accounting code assigned to each State Office. All State Offices **must** use their assigned accounting code to use these funds for appraisers' activities.

D GovTrip Accounting Code

If overnight travel is required for appraisers' activities, a unique accounting code was created for GovTrip. The State Office must use the unique GovTrip accounting code that was established for any State's personnel traveling overnight for appraisers activities. Use the designated code that is provided in Exhibit 1 for GovTrip.

Notice BU-750

2 FY 2014 3rd and 4th Quarters Appraisers Allotments (Continued)

E Accounting Code

If State Offices encounter any problems entering the accounting codes contact either of the following:

- Claire Lindsey, FMD, OBF, by either of the following:
 - e-mail to **claire.lindsey@kcc.usda.gov**
 - telephone at 816-926-6245
- Marsha Stevens, FMD, OBF, by either of the following:
 - e-mail to **marsha.stevens@kcc.usda.gov**
 - telephone at 816-926-6288.

3 Action

A State Office and BUD Contact Actions

State Offices and BUD contacts shall:

- ensure that the funds are used only for appraiser activities
- use the designated codes
- ensure that no more than the allotted amount is vouchered in TRVL or GovTrip or otherwise used.

FY 2014 Funding and Accounting Information

This table provides funding information and codes by State for TRVL, AXOL, and GovTrip.

Note: For GovTrip, formatting includes dashes between the 3 different components that make up the accounting code. Failure to include the dashes may cause some State Offices problems in retrieving the proper information in GovTrip.

Example: For Alabama, the proper coding format for GovTrip is “14-AL-APPRAISAL”.

STATE NAME	FY 2014 Travel	FY 2014 Fees	FY 2014 Tuition & Books	FY 2014 Combined Total	TRVL/AXOL	GovTrip
State Of Illinois	\$150	\$0	\$550	\$700	484I000APPRSL	14-IL-APPRAISAL
State Of Indiana	0	200	0	200	484IN000APPRSL	14-IN-APPRAISAL
State Of Iowa	0	390	0	390	484IA000APPRSL	14-IA-APPRAISAL
State Of Michigan	0	350	0	350	484MI000APPRSL	14-MI-APPRAISAL
State Of Minnesota	1,300	0	850	2,150	484MN000APPRSL	14-MN-APPRAISAL
State Of Missouri	0	400	0	400	484MO000APPRSL	14-MO-APPRAISAL
State Of Ohio	0	0	270	270	484OH000APPRSL	14-OH-APPRAISAL
State Of Wisconsin	4,090	0	1,920	6,010	484WI000APPRSL	14-WI-APPRAISAL
Total MWA, Fund 84	5,540	1,340	3,590	10,470		
State Of Connecticut	0	0	0	0	484CT000APPRSL	14-CT-APPRAISAL
State Of Delaware	0	0	0	0	484DE000APPRSL	14-DE-APPRAISAL
State Of Maine	0	0	0	0	484ME000APPRSL	14-ME-APPRAISAL
State Of Maryland	0	0	0	0	484MD000APPRSL	14-MD-APPRAISAL
State Of Massachusetts	0	0	0	0	484MA000APPRSL	14-MA-APPRAISAL
State Of New Hampshire	0	0	0	0	484NH000APPRSL	14-NH-APPRAISAL
State Of New Jersey	0	0	0	0	484NJ000APPRSL	14-NJ-APPRAISAL
State Of New York	0	325	0	325	484NY000APPRSL	14-NY-APPRAISAL
State Of Pennsylvania	435	0	800	1,235	484PA000APPRSL	14-PA-APPRAISAL
State Of Rhode Island	0	0	0	0	484RI000APPRSL	14-RI-APPRAISAL
State Of Vermont	0	0	0	0	484VT000APPRSL	14-VT-APPRAISAL
State Of West Virginia	1,000	1,010	800	2,810	484WV000APPRSL	14-WV-APPRAISAL
Total NEA, Fund 84	1,435	1,335	1,600	4,370		
State Of Alaska	0	0	0	0	484AK000APPRSL	14-AK-APPRAISAL
State Of Idaho	1,500	500	2,500	4,500	484ID000APPRSL	14-ID-APPRAISAL
State Of Montana	41	0	0	41	484MT000APPRSL	14-MT-APPRAISAL
State Of Nebraska	1,326	0	839	2,165	484NE000APPRSL	14-NE-APPRAISAL
State Of North Dakota	0	0	0	0	484ND000APPRSL	14-ND-APPRAISAL
State Of Oregon	1,300	745	3,139	5,184	484OR000APPRSL	14-OR-APPRAISAL
State Of South Dakota	300	290	325	915	484SD000APPRSL	14-SD-APPRAISAL
State Of Washington	400	0	400	800	484WA000APPRSL	14-WA-APPRAISAL
State Of Wyoming	0	0	0	0	484WY000APPRSL	14-WY-APPRAISAL
Total NWA, Fund 84	4,867	1,535	7,203	13,605		
State Of Alabama	450	375	200	1,025	484AL000APPRSL	14-AL-APPRAISAL
State Of Arkansas	1,330	680	1,572	3,582	484AR000APPRSL	14-AR-APPRAISAL
State Of Florida	0	0	0	0	484FL000APPRSL	14-FL-APPRAISAL
State Of Georgia	1,200	125	300	1,625	484GA000APPRSL	14-GA-APPRAISAL
State Of Kentucky	800	464	629	1,893	484KY000APPRSL	14-KY-APPRAISAL
State Of Louisiana	0	0	0	0	484LA000APPRSL	14-LA-APPRAISAL
State Of Mississippi	1,250	0	1,245	2,495	484MS000APPRSL	14-MS-APPRAISAL
State Of North Carolina	565	520	218	1,303	484NC000APPRSL	14-NC-APPRAISAL
State Of South Carolina	1,100	780	1,400	3,280	484SC000APPRSL	14-SC-APPRAISAL
State Of Tennessee	600	430	400	1,430	484TN000APPRSL	14-TN-APPRAISAL
State Of Virginia	1,700	0	818	2,518	484VA000APPRSL	14-VA-APPRAISAL
Territory of Puerto Rico	0	0	0	0	484PR000APPRSL	14-PR-APPRAISAL
Territory of Virgin Islands	0	0	0	0		
Total SEA, Fund 84	8,995	3,374	6,782	19,151		
State Of Arizona	0	0	0	0	484AZ000APPRSL	14-AZ-APPRAISAL
State Of California	750	0	350	1,100	484CA000APPRSL	14-CA-APPRAISAL
State Of Colorado	0	0	0	0	484CO000APPRSL	14-CO-APPRAISAL
State Of Hawaii	0	0	0	0	484HI000APPRSL	14-HI-APPRAISAL
State of Guam	0	0	0	0		
State Of Kansas	0	0	0	0	484KS000APPRSL	14-KS-APPRAISAL
State Of Nevada	0	0	0	0	484NV000APPRSL	14-NV-APPRAISAL
State Of New Mexico	0	0	0	0	484NM000APPRSL	14-NM-APPRAISAL
State Of Oklahoma	450	340	500	1,290	484OK000APPRSL	14-OK-APPRAISAL
State Of Texas	792	455	550	1,797	484TX000APPRSL	14-TX-APPRAISAL
State Of Utah	0	400	0	400	484UT000APPRSL	14-UT-APPRAISAL
Total SWA, Fund 84	1,992	1,195	1,400	4,587		
Total States, Fund 84	\$22,829	\$8,779	\$20,575	\$52,183		