

For: Tobacco State and County Offices

Dividing Tobacco Farms for 2002 After Marketing

Approved by: Deputy Administrator, Farm Programs



1 Overview

A

Background

Notices CM-441, CM-448, and CM-450 provided authority and instructions to continue processing FY 2002 farm divisions and tract divisions on multi-ownership farms. Farms with tobacco planted for 2002 were prohibited from being reconstituted.

To provide equitable treatment on farms where tobacco was planted or marketed for 2002, these farms may be reconstituted effective for 2002. Interim reconstitutions for any multi-ownership farm with tobacco planted or marketed for 2002 may divide farms for the Direct and Counter-Cyclical Program (DCP) base elections, however because of the tobacco marketing program provisions the resulting farms must be recombined effective for 2003 before any other tobacco program provision will apply.

B

Purpose

This notice provides:

- policies for reconstituting farms where tobacco was planted or marketed during the 2002 marketing year
- instructions for processing 2002 tobacco farm divisions.

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<p>Disposal Date</p> <p>October 1, 2003</p>	<p>Distribution</p> <p>Tobacco State Offices; State Offices relay to County Offices</p>
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1 Overview (Continued)

C

Software

Current reconstitution software will allow County Offices to process farm divisions effective for the 2002 crop year, however the current year tobacco marketings will not be divided during the automated process.

2 Policy

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Single Ownership Resulting Farms

According to Notice CM-450, County Offices have the authority to remove only the land belonging to the owner making the request for division.

B

Re-combining Farms

Multi-ownership tobacco farms that have requested a farm division for 2002 purposes of selecting bases for DCP **shall** be recombined for 2003 before any 2003 tobacco transaction can be approved, no exceptions will be allowed.

Recombining farms will **not** require owner signatures.

C

Remaining Policies

All other policies and procedures found in Notices CM-441, CM-448, and CM-450 that are not otherwise changed in this notice, shall be followed.

D

Tobacco Marketing Reconciliation

All 2002 tobacco marketings for the parent farm must be reconciled before any reconstitution may be approved.

Note: Marketing card(s) must have been returned to the County Office before approving a request for reconstitution effective for 2002.

E

Burley Tobacco 1000 pound rule

The 1000 pound rule will not apply to resulting farms divided for DCP purposes, since the resulting farms are interim farms only and will be recombined for 2003 by COC before any tobacco transactions for the 2003 crop year.

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2 Policy (Continued)

F

Prior DCP Elections

If a base and yield election has already been made on the multi-ownership farm where tobacco was planted or marketed for 2002, then these farm owners shall be:

- notified of the provisions of this notice
 - allowed to request a reconstitution and make applicable base and yield elections on the resulting farms.
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3 Action

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County Office Action

County Offices shall:

- use all mean possible to notify owners of the policy changes in this notice
- accept requests for reconstitutions on farms where tobacco was planted or marketed for 2002 marketing year

Note: The purpose of reconstitution requests shall be marked as “DCP Purposes”.

- ensure that 2002 marketings have been reconciled on the parent farm before processing the reconstitution
- process all requests using reconstitution software not later than:
 - January 31, 2003, for farms with flue-cured
 - March 28, 2003, for farms with all other kinds of tobacco

Note: If more than 1 kind of tobacco is on the farm requesting a reconstitution, then the most restrictive date shall be used.

- print report of “Producer Sale Pounds By Farm Number” before updating the reconstitution using option 3, on Menus MKAL04 (flue-cured), MMAL04 (burley), and “Print Farm Production/Marketing Detail” using option 1, on Menu MRAL04 (other kinds of tobacco)

Note: Attach report to both farm division request and recombination request.

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3 Action (Continued)

A

County Office Action

- not approve any 2002 reconstitution request **after** 2003 tobacco rollover has been completed for the applicable kind of tobacco
- complete FSA-155 to recombine resulting farms because of “DCP Purposes” division at the same time the request for division is filed
- set the “reconstitution requested” flag in the tobacco farm crop record file

Note: This flag is currently available in the burley software only. Software is forthcoming to allow all other types of tobacco farms to be flagged. Until software is received, the County Office shall setup a hold file for pending recombinations.

- recombine any farms divided for “DCP Purposes” for 2003 marketing year, thus recreating the original 2002 farm before processing any other tobacco transaction for the 2003 marketing year

Notes: Reconstitution software to combine farms for 2003 will be available late February 2003.

Farm operators may request any additional 2003 reconstitutions following the recombination.

- entering the original parent farm’s “total sale pounds for 2002” on the resulting recombined farm’s previous year total marketing field, using Option 5, on Menus MKAE11 (flue-cured), MMAE11 (burley), and MRAE11 (other kinds of tobacco)
 - issue corrected MQ-24’s for recombined farms.
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B

COC Action

COC shall:

- recombine any resulting farms from 2002 reconstitution requested for “DCP Purposes” before approving any 2003 transactions
 - be the only signature required on recombinations for 2003.
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Notice CM-452

3 Action (Continued)

C

**State Office
Action**

State Office shall:

- use all mean available to publicize the provisions in this notice
 - ensure that County Offices follow the provisions in this notice
 - ensure that COC recombines all resulting farms divided using the authority of this notice.
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