

For: State and County Offices

Farm Records and Reconstitution Migration

Approved by: Acting Deputy Administrator, Farm Programs



1 Farm Records Upload and Farm Records and Reconstitution Migration

A Background

Farm records currently reside on the System 36 and are replicated to the farm records web farm when changes are made to farm records. Software to maintain farm records on the Web will be released to the field sometime this summer. Therefore, preliminary actions must be taken. There are instances when some farm records have not been replicated from the System 36 to the Web. A complete upload from the System 36 will be completed in each County Office in preparation for the web-based migration. To complete the upload, farm records and reconstitution transmissions will be held for 2 calendar days after the release is installed. During this period, any changes in farm records and reconstitutions will not be replicated to the Web. After the 2 calendar days, the next time farm records are accessed the records created during that period will be automatically sent. County Release No. 583 containing the software for this upload process will be mailed on February 27, 2006. This upload is necessary before farm records and reconstitutions can be migrated to the Web.

B Purpose

This notice provides County Offices with the actions that shall be taken before farm records are locked-out of transmissions from the System 36.

2 Farm Records Upload

A Upload Dates

Kansas City will mail County Release No. 583 on February 27, 2006, which will contain the upload software. After County Release No. 583 is loaded, any changes made to farm records and reconstitutions will be held for 2 calendar days before they are replicated to the farm records web farm. For applications such as DCP and farm maintenance, the changes will not be updated to the Web during the 2 calendar day hold period.

Disposal Date	Distribution
October 1, 2006 2-24-06	State Offices; State Offices relay to County Offices

Notice CM-535

2 Farm Records Upload (Continued)

B County Office Action

County Offices shall:

- install County Release No. 583

Note: It is suggested that this be done on Friday, March 3, 2006, to reduce the time that farm records and reconstitution changes will not be available to the County Office on the Web. If County Release No. 583 is loaded on Friday, March 3, 2006, then records will again transmit to the Web on Monday, March 6, 2006, when farm records are accessed. If County Release No. 583 is loaded on Monday, March 6, 2006, then records will not transmit again until they are accessed on Thursday, March 9, 2006. There will be 2 idle calendar days from after the day County Release No. 583 is loaded before transmissions begin again.

- trigger the upload by **accessing the Farm, Tract, and Crop Record Maintenance Screen** according to 3-CM, subparagraph 141 A, 2 calendar days after County Release No. 583 is loaded.

Note: The farm records and reconstitution migration schedule and instructions will be provided in a forthcoming notice.