

For: State and County Offices

Resetting Farm and Tract Numbers

Approved by: Acting Deputy Administrator, Farm Programs



1 Software for Resetting Farm and Tract Numbers

A Background

The web-based Farm Records Management System (FRMS) assigned a new farm and/or tract number using the next consecutive available farm or tract number when:

- performing farm and/or tract divisions and combinations
- adding new land that has been broken out or land that has never been constituted as a farm
- adding new farms and tracts as a result of an in-farm transfer.

Example: The last farm number used in the County Office is farm 4500. Farm 3000 is divided into 2 farms. The resulting farms will be farm 4501 and farm 4502.

Some County Offices:

- several years ago experienced a tremendous skip in farm/and or tract numbers when the computer assigned the next consecutive available farm or tract number in the System 36
- in the near future will be close to running out of farm and/or tract numbers.

Changes were made to the web-based FRMS on Friday, July 14, 2006, to assign farm and tract numbers by using the next available farm and/or tract number beginning with the number 1 instead of the next consecutive number. The available numbers include numbers that are skipped.

Example: Farm number 300 is being divided into 2 farms. Farm numbers 2 and number 68 have never been used and are the next available unused farm numbers; therefore, the resulting farm numbers will be farm 2 and farm 68.

| Disposal Date | Distribution |
|------------------|--|
| December 1, 2006 | State Offices; State Offices relay to County Offices |

Notice CM-547

1 Software for Resetting Farm and Tract Numbers (Continued)

A Background (Continued)

After the change to reset farm and tract numbers was made to the web-based FRMS, it was discovered that in a very few instances the web-based FRMS was assigning farm/tract numbers that had been used and deleted before FY 2000.

B Purpose

This notice informs State and County Offices that:

- on or about July 24, 2006, the web-based FRMS will assign farm and/or tract numbers by only using the next consecutive farm or tract number
- software to reset farm/tract numbers will be provided in the future to assist those County Offices that:
 - have experienced a tremendous skip in farm/and or tract numbers
 - are close to running out of farm or tract numbers.

C Contact

If there are questions about this notice, contact Scotty Abbott by either of the following:

- e-mail at scotty.abbott@wdc.usda.gov
- telephone at 202-720-7997.