

For: State and County Offices

Incorrect Downloads From Farm Records Management System (FRS) to the System 36

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

County Offices currently update farm records in FRS. These updates are then downloaded to the System 36. There are some cases where these downloads have not been completed correctly because of an error in the start/end year logic. When a download fails to complete correctly, the System 36 will not have the information that was updated in FRS. These records need to be downloaded again to maintain accuracy between the 2 systems. A process has been developed to identify the records that need to be downloaded again.

B Purpose

This notice:

- informs State and County Offices about the report that identifies records that need to be reprocessed
- provides instructions to counties for reprocessing the records so that a download can occur
- provides State and County Office actions.

Disposal Date	Distribution
September 1, 2007 4-23-07	State Offices; State Offices relay to County Offices

Notice CM-570

1 Overview (Continued)

C Printing the List of Incorrectly Downloaded Farm Records

The report of records that have not downloaded correctly will be run and printed as a LASTJOB during the installation of County Release No. 613. The report can be run again and reprinted according to the following table.

Step	Action
1	Access System 36.
2	On any command line TYPE "SLIB PD.PRADJ".
3	PRESS "Enter".
4	TYPE "MICFBDCP".
5	PRESS "Enter".

2 Action

A State Office Action

State Offices shall ensure that County Offices:

- are notified of the contents of this notice
- complete all necessary corrections in FRS.

B County Office Action

County Offices shall:

- use the report that prints during the LASTJOB to identify the records that need to be resubmitted
- submit records to be downloaded according to this table

Step	Action
1	Access FRS according to 3-CM, paragraph 91.
2	Access the farm record according to 3-CM, paragraph 92.
3	Make a change to the record by entering a number in the "Identifier" field.
4	CLICK "Submit".
5	Change the "Identifier" field back by deleting the number entered.
6	CLICK "Submit".

Note: A change to the record is required to initiate the download.

- contact the State Office if there are any problems making the corrections.