

**For:** State and County Offices

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**SCIMS Access Problem Identified and Software Modification Implemented**

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**Approved by:** Acting Deputy Administrator, Farm Programs



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**1 Overview**

**A Background**

Access to SCIMS was recently modified to simplify the login process eliminating several screens and defaulting to a user’s respective State, County, and Service Center. Although the new access procedure and defaults are working very well for most users, some users that previously had access have been unable to access SCIMS.

**B Purpose**

This notice:

- provides information about the access problem encountered by certain users
- identifies users that have encountered access problems
- informs State and County Offices of temporary software modification implemented by KC-PARMO.

**2 SCIMS Access Problem**

**A Problem**

Some users that previously had access to SCIMS are no longer able to access the database and are receiving an error message that informs them that they are not authorized to access SCIMS. The problem has been identified as being related to new Office Identifiers (Organizational Units) that currently do **not** reside in the SCIMS OIP data tables.

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<b>Disposal Date</b>	<b>Distribution</b>
September 1, 2007	State Offices; State Offices relay to County Offices

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### 2 SCIMS Access Problem (Continued)

#### B Users Identified

Users encountering SCIMS access problems have been identified as those who's associated Office Identifier (Organizational Unit) has been assigned since the initial SCIMS OIP data load on December 19, 2001. If an Office Identifier (Organizational Unit) is newer than the Office Identifiers that were initially loaded in the SCIMS OIP data tables, the user is locked out of SCIMS, as the newer Organizational Unit is **not** currently recognized.

#### C Software Modification

KC-PARMO has modified the SCIMS software to temporarily allow users who's associated Office Identifier is not recognized in SCIMS OIP tables, to access SCIMS and default their respective Customer Search Screen to:

- State: ALABAMA
- County: AUTAUGA
- Service Center: AUTAUGAVILLE SERVICE CENTER.

Users can then select their correct State, County, and Service Center.

**Note:** KC-PARMO is also currently working on OIP software that will update the SCIMS database to include the new Office Identifiers (Organizational Units). No date has been projected for this software update to be released to the field.

### 3 Action

#### A State Office Action

State Offices shall:

- relay this information to County Offices immediately
- share this notice with NRCS.

#### B County Office Action

County Offices shall:

- follow the contents of this notice when users experience the problem identified in this notice when attempting to access SCIMS
- share this notice with NRCS.