

For: State and County Offices

Revised Policy for CCC-770 or FSA-770 Checklists for FY 2009 and Future Years

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

After FSA completed reviews of 2005 payments, the National Office prescribed a series of checklists (CCC-770's or FSA-770's) for County Offices to use before issuing various farm program payments.

Note: Notice CM-632 provided policy on CCC-770 or FSA-770 checklists.

Recent reviews completed for 2009 payments concluded that:

- estimated errors rates have improved
- most County Offices have performed well in ensuring that accurate data has been used in all programs.

B Purpose

This notice provides revised policy on CCC-770 or FSA-770 checklists for FY 2009 and future years.

Disposal Date	Distribution
July 1, 2010	State Offices; State Offices relay to County Offices

Notice CM-644

2 Revised CCC-770 or FSA-770 Checklist Policy

A New Policy on Required Use of CCC-770 or FSA-770 Checklists

CCC-770 or FSA-770 checklists:

- are no longer required based upon policies and procedures issued previously by the National Office

Note: This revised policy is effective immediately.

- shall be considered as management tools to help address deficiencies identified by a review or spot check of whether program policies or procedures are being followed before issuing various farm program payments.

Note: A National Report providing for a State's summary of the applicable CCC-770 or FSA-770 checklists completed within the State is no longer required to be submitted to the National Office.

B Policy for CCC-195

State and County Offices shall continue to follow 1-FSFL, paragraph 43 for FSFL's.

C Action

SED, STC or designee, DD, or CED shall determine:

- when County Offices are to complete CCC-770 or FSA-770 checklists if apparent internal control deficiencies are found during CED, STC representative, or DD reviews
- whether the applicable CCC-770 or FSA-770 checklist is necessary to avoid findings indicated by CORP reviews
- when additional internal controls are necessary to reduce improper payments.

D Proper Payments

This new policy does **not** negate STC, SED, State Office, DD, COC, and County Office responsibility for administering all provisions applicable before disbursing a program payment.