

**For:** State and County Offices

**On-Demand Webinar for Web-Based Payment Processes**

**Approved by:** Acting Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

PECD and CEPD have recorded on-demand webinar training modules for web-based payment processing to be used by both State and County Offices. The webinar provides a basic overview of the:

- web-based payment process
- DCP and CRP web-based payments
- direct attribution
- FAV Payment Reduction Software.

**B Purpose**

This notice provides information about the following:

- on-demand webinar information
- documentation of training
- State and County office action
- contact information.

<b>Disposal Date</b>	<b>Distribution</b>
January 1, 2010	State Offices; State Offices relay to County Offices

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2 Webinar Information

A On-Demand Webinar Information

The on-demand web-based payment modules may be accessed at <http://fsaintranet.sc.egov.usda.gov/fsa/dafp/training/default.htm>

**Note:** The modules will be available on **September 28, 2009**.

**Important:** Persons with disabilities who require alternative means for communication of program issues should contact Mike Sienkiewicz by either of the following:

- e-mail at [mike.sienkiewicz@wdc.usda.gov](mailto:mike.sienkiewicz@wdc.usda.gov)
- telephone at 202-720-8959.

B On-Demand Webinar Topics

The on-demand webinar information has been recorded in segments that may be viewed independently of each other. Following is the information about the webinar.

Webinar Link Name/Topic	Approximate Running Time	Presenter
Payment Overview	20 minutes	Lenior Simmons
DCP and ACRE Direct Payments	22 minutes	Tina Nemec
Conservation Payment Software	30 minutes	Toby Lloyd
Direct Attribution	1 hour	Tracey Smith
FAV Payment Reduction Software	20 minutes	Alison Groenwoldt
Quiz		
Survey: Payment Processing on demand		

The training material shall be printed in advance of viewing the webinars as some of the information provided will be easier to read when printed.

**Note:** The training material will be posted at <http://fsaintranet.sc.egov.usda.gov/fsa/dafp/training>.

## 2 Webinar Information (Continued)

### C Questions on the On-Demand Webinar

State and County Offices will have the opportunity to e-mail questions to the National Office about all of the training modules. A special e-mail address has been established for receiving questions about the web-based payment training modules.

All questions related to the on-demand web-based webinar shall be e-mailed to **FSAProgram.payments@wdc.usda.gov**.

Replies to questions will be sent directly to the applicable State Office Specialist. Questions and Answers for the most common questions will also be posted on the Common Provisions web site located at **<http://fsaintranet.sc.egov.usda.gov/ffas/farbill/ccc/default.htm>**.

**Note:** Questions shall be limited to questions on Web-Based Payment Process training only. County Offices shall contact their State Office Specialist for all other questions. State Office Specialists shall follow normal procedure with County Office questions.

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### 3 Required Action

#### A State Office Action

SED's shall ensure that:

- State Office Program Specialists responsible for DCP and CRP payments and subsidiary have viewed the on-demand training modules by COB October 2, 2009
- County Offices have reviewed this notice and CED's and PT's with responsibility for DCP and CRP payments and subsidiary have viewed the on-demand training modules by COB **October 2, 2009**.

#### B County Office Action

CED's and PT's with responsibility for issuing DCP and CRP payments shall access the link to view the on-demand web-based payment processes webinar by COB October 2, 2009.

#### C Contact

For questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact Lisa Berry by either of the following:
  - e-mail at **[lisa.berry@wdc.usda.gov](mailto:lisa.berry@wdc.usda.gov)**
  - telephone at 202-720-3500.

**Important:** Persons with disabilities who require alternative means for communication of program issues should contact Mike Sienkiewicz by either of the following:

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- telephone at 202-720-8959.