

For: State and County Offices

**Deadlines for FY 2010 Reconstitutions**

Approved by: Acting Deputy Administrator, Farm Programs



**1 FY 2010 Reconstitutions**

**A Requesting Farm Reconstitutions**

Resulting farms of reconstitutions requested by **June 1, 2010**, may enroll in DCP or ACRE by the later of **June 1, 2010**, or 30 calendar days following completion of reconstitution. See 1-DCP (Rev. 3), paragraph 333 for more information on enrollment and election eligibility and options following reconstitutions.

**August 1, 2010**, is the final date to accept a completed FSA-155 for FY 2010 farm combinations and/or farm divisions for a farm:

- with DCP base acres
- protecting CAB's under a CRP contract.

COC shall **not** approve requests for reconstitutions that do **not** meet 2-CM provisions. See 2-CM, paragraph 73 for effective dates of reconstitutions and additional restrictions. Producers must be **immediately notified** of approval or disapproval of their request for reconstitution according to 2-CM, paragraph 275.

**B Initiating FY 2010 Reconstitutions**

As of **August 15, 2010**, the reconstitution software will **not** allow a farm combination or farm division to be initiated on a farm with DCP base acres or a farm protecting CAB's under a CRP contract. Farm combinations or divisions on these farms must be initiated by COB **August 14, 2010**. Reconstitutions not meeting these types of criteria may be initiated at any time up to installing 2011 farm record rollover software.

<b>Disposal Date</b>	<b>Distribution</b>
November 1, 2010	State Offices; State Offices relay to County Offices

Notice CM-668

1 FY 2010 Reconstitutions (Continued)

C Updating FY 2010 Farm Reconstitutions

All farm reconstitutions shall be updated by **August 31, 2010**, which will allow sufficient time for producers to return signatures and documentation before the end of the FY 2010 contract period for DCP and ACRE. Farm reconstitutions that are **not** updated when 2011 farm records rollover is processed will be deleted and the parent farm will be reactivated.

D Deleting FSA-578

A reconstitution cannot be completed on the same day a previously taken FSA-578 is deleted. The web application may take up to 48 hours to recognize that FSA-578 has been deleted. The following steps must be completed to delete FSA-578 before a reconstitution can be completed.

Step	Action
1	Remove all crop end-year entries on prior year FSA-578 that contains an end-year date of the current year or a future year.
2	Delete current FSA-578.
3	Run the end-of-day process.
4	Wait until the morning of the second workday following running the end-of-day process.  <b>Note:</b> Workdays do <b>not</b> include weekends or holidays.
5	Complete the reconstitution.
6	Do <b>not</b> delete FSA-578 again or access the FSA-578 if unable to complete the reconstitution after 3 workdays. Deleting and/or accessing FSA-578 creates a backlog of data to be updated to the web application, therefore, causing additional delays. Report the problem through the State Reconstitution Specialist <b>immediately</b> .  <b>Note:</b> The State Reconstitution Specialist shall <b>immediately</b> report the problem to Ginny Haynes by e-mail at <a href="mailto:ginny.haynes@wdc.usda.gov">ginny.haynes@wdc.usda.gov</a> .