

For: State and County Offices

**Payments to Individuals Identified as Deceased Report for FY 2012 Quarter 1**

Approved by: Deputy Administrator, Farm Programs



**1 Reviewing Payment to Individuals Identified as Deceased Report**

**A Background**

The Payments to Individuals Identified as Deceased Reports have been made available for FY 2012 Quarter 1. Review of the quarterly reports shall be completed and corrective actions shall be documented according to instructions in 1-CM, Part 34.

The information in these reports will be analyzed to determine if:

- corrective actions have been completed according to established procedures
- improper payments were issued to deceased individuals
- additional instructions and actions are required.

**B Purpose**

This notice instructs the State and County Offices to complete both the State and County reviews:

- for the quarterly reports made available for FY 2012 Quarter 1 payments
- by **COB April 30, 2012**.

**Note:** County Office reviews **must** be completed **before** the State Office can conduct their review; therefore, the County Office completion date will be determined by the State Office, so both reviews are complete by the **April 30, 2012**, deadline.

<b>Disposal Date</b>	<b>Distribution</b>
June 1, 2012	State Offices; State Offices relay to County Offices