

For: State and County Offices

Policy for Requesting a Change to a Farm’s Administrative County

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

In response to concerns about administrative county and its impact on some 2014 Farm Bill programs, on April 8, 2015, 10-CM was amended to provide authority to allow farm operators and/or owners to move their farm records to a different administrative county beginning in FY 2015.

B Purpose

This notice serves as a reminder of the administrative county policy, in anticipation of operators and/or owners who may want to request a change in their farms’ administrative county.

2 Action

A State Office Action

State Offices shall ensure that County Offices are aware of the administrative county policy in 10-CM.

B County Office Action

County Offices shall:

- ensure that farm operators and/or owners are aware of the opportunity to request a change of a farm’s administrative county by August 1, 2016, according to 10-CM, for the change to be effective for FY 2016
- continue to process changes in administrative county according to current policy.

Disposal Date	Distribution
August 1, 2016	State Offices; State Offices relay to County Offices