

For: State and County Offices

PLC Yield Calculator in CRM Farm Records

Approved by: Deputy Administrator, Farm Programs



1 PLC Yield Calculator

A Overview

The Agricultural Act of 2014 (2014 Farm Bill), as amended by the Agriculture Improvement Act of 2018 (2018 Farm Bill), allows owners to update the PLC yield for associated base crops in FY 2020. A PLC Yield Calculator is now available in CRM Farm Records to assist County Offices with calculating an updated PLC yield for associated base crops according to 1-ARCPLC (Rev. 1), Part 3.

B Purpose

This notice provides guidance and instructions for:

- an overview of the PLC yield update process
- accessing the PLC Yield Calculator in CRM Farm Records
- entering producer provided actual yields for applicable years and calculating an updated yield
- printing CCC-867 and submitting updated yields through the workflow approval process
- actions required once a PLC yield update has been completed.

Disposal Date	Distribution
October 1, 2020 10-23-19	State Offices; State Offices relay to County Offices

2 PLC Yield Update

A Overview

Farm Records maintains PLC yields for base crops associated with a farm. The 2018 Farm Bill allows owners on the farm to update the yield in FY 2020. The policy and provisions for completing a yield update are provided in 1-ARCPLC (Rev. 1), Part 3. A PLC Yield Calculator has been created in CRM Farm Records to assist with this process.

B PLC Yield Calculator

The PLC Yield Calculator allows for:

- the entry of producer provided actual yields for years 2013 through 2017 to calculate the updated yield for the selected base crop
- printing CCC-867
- submitting the updated yield through the CRM workflow process
- system-updated PLC yields after the CCC-867 workflow is approved.

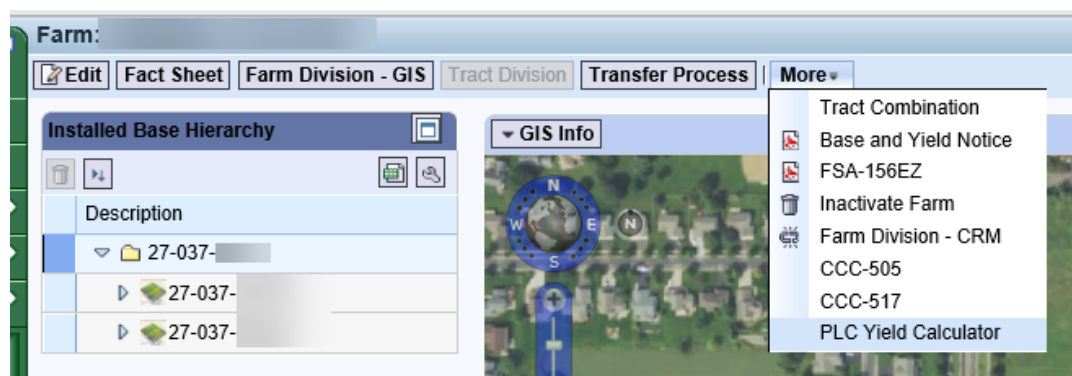
PLC yields are updated on a base crop by base crop basis through the PLC Yield Calculator. Additionally, printing CCC-867 and updating a crop's yield is completed base crop by base crop.

3 Accessing the PLC Yield Calculator

A Instructions for Accessing the PLC Yield Calculator

Use the following steps for accessing the PLC Yield Calculator.

Step	Instructions
1	Access CRM Farm Records.
2	Search for and select the applicable farm.
3	At the farm level of the selected farm, click on the “ More ” drop-down menu.
4	CLICK “ PLC Yield Calculator ”.



3 Accessing the PLC Yield Calculator (Continued)

B Calculator Overview

When accessing the PLC Yield Calculator for the first time for the selected farm, the tool will display as follows.

PLC Yield Calculator for Farm: 9999

Back

PLC Yield Calculator

State: MINNESOTA Farmland Acres: 35.59
County: DAKOTA Cropland Acres: 26.41
Farm: 9999
Operator: Any Producer

Crop: Add Crop

Save as Draft Complete and Print Cancel and Save as Draft Cancel and Delete Reprint Re-initiate CCC-867 Filter:

Act...	Crop	Yield Type	2013	2014	2015	2016	2017	Total	Average Yield	Yield ...	Recalculated ...	Existing 2019 ...	Status
No result found													

4 Updating PLC Yields

A Selecting a Base Crop

The following steps must be completed to add a base crop to the PLC Yield Calculator.

Step	Instructions
1	Click on the drop-down arrow next to the “Crop” data entry and select the base crop to be updated.
2	Click the “Add Crop” icon. The base crop will add to the bottom menu.

PLC Yield Calculator for Farm 9999

Back

PLC Yield Calculator

State: MINNESOTA Farmland Acres: 35.59
County: DAKOTA Cropland Acres: 26.41
Farm: 9999
Operator: Any Producer

Crop: Add Crop

Save as Draft Complete and Print Cancel and Save as Draft Cancel and Delete Reprint Re-initiate CCC-867 Filter:

Act...	Crop	Yield Type	2013	2014	2015	2016	2017	Total	Average Yield	Yield ...	Recalculated ...	Existing 2019 ...	Status
	Corn	Actual Y...						0.00	0.00	0.9000	0	189.0000	New
		Substitut...	143.94	143.94	143.94	143.94	143.94						

4 Updating PLC Yields (Continued)

A Selecting a Base Crop (Continued)

B Tool and Data Entry Overview

The PLC Yield Calculator displays and allows entry for the following.

Data Entry or Button	Description
Back	Button to exit the PLC Yield Calculator.
State	Administrative State for the selected farm.
County	Administrative county for the selected farm.
Farm	Selected farm number.
Operator	Operator name on the selected farm.
Farmland Acres	Total farmland acres associated with the selected farm.
Cropland Acres	Total cropland acres associated with the selected farm.
Crop	Drop-down menu to select a base crop associated with the farm. Only base crops that have not already been selected and entered into the calculator will be listed.
Add Crop	Button to add the selected base crop to the calculator.
Save as Draft	Button to save existing work and entered data without printing or completing the yield update process.
Complete and Print	Button to complete the yield update calculation for a selected crop, print CCC-867, and submit the updated PLC yield through the workflow approval process.
Cancel and Save as Draft	Button to cancel an already submitted PLC yield update for a crop and return the yield calculation back to a draft status. All entered actual PLC yields will be retained in the calculator.
Cancel and Delete	Button to cancel and already submitted PLC yield update for a crop and delete all entries for the crop.
Reprint	Button to reprint CCC-867 for any PLC yield previously completed and printed.
Reinitiate CCC-867	Button to re-initiate the yield calculator for a base crop PLC yield that has already been approved and updated in Farm Records.

4 Updating PLC Yields (Continued)

B Tool and Data Entry Overview (Continued)

Data Entry or Button	Description
Action	“Save” and “Delete” buttons.
Crop	Crop type.
Yield Type	Actual Yield – User entry. Substitute Yield – The county substitute yield for the selected crop. System will automatically use the higher of the user entered actual yield or the substitute yield when calculating the updated yield.
2013-2017	Applicable years used when updating the PLC yield.
Total	Total of the higher of the actual yield or substitute yield for each year entered.
Average Yield	Total yield divided by the number of years actual yields were entered.
Yield Factor	.90
Recalculated PLC Yield	Average yield x .90 x crop factor.
Existing PLC Yield	The existing PLC yield for the selected base crop on the selected farm.
Status	New, printed, approved, draft.

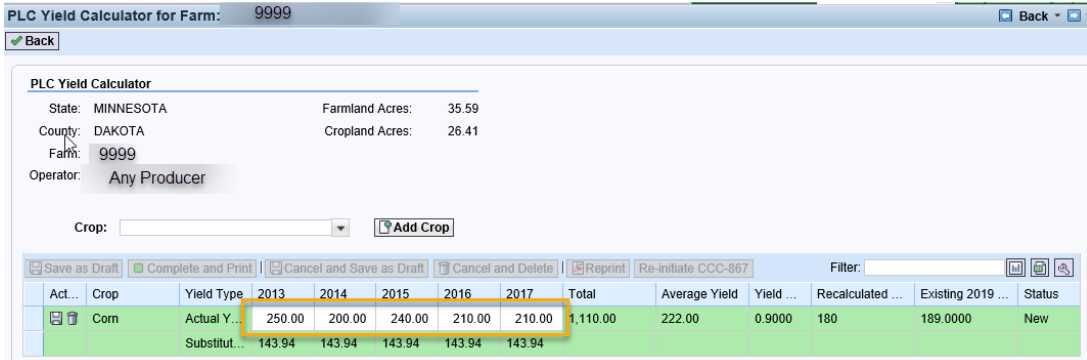
C Entering Actual Yields and Calculating the Updated Yield

Use the following instructions to enter actual yields for a selected base crop and recalculate the PLC yield.

Step	Instructions
1	<p>Manually enter the actual yields provided by the producer for each applicable year.</p> <p>Notes: The system is currently displaying the yield values in hundredths, but they should be entered as a whole number.</p> <p>If the crop was not planted in a specific year, the entry must remain blank. Entering a zero will include the substitute yield in the Total and Average Yield Calculation.</p>

4 Updating PLC Yields (Continued)

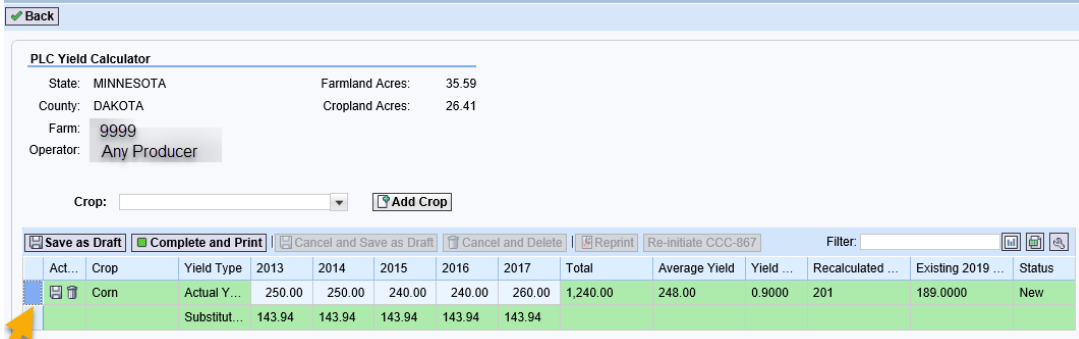
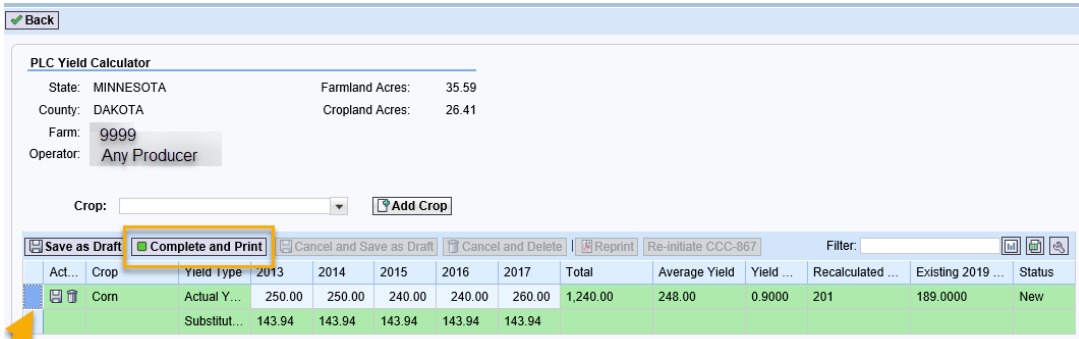
C Entering Actual Yields and Calculating the Updated Yield (Continued)

Step	Instructions
2	<p>PRESS “Enter” to accept the entered actual yields and trigger the PLC Yield Calculation.</p>  <p>Recalculated PLC Yield Values</p> <ul style="list-style-type: none"> • Total – Total of the higher of the entered actual yield or substitute yield for each year. • Average Yield – Total divided by the number of actual yield entries. • Recalculated PLC Yield – Average yield multiplied by .90 multiplied by the yield factor for the base crop as found in 1-ARCPLC (Rev. 1), Part 3
3	<p>Compare the “Recalculated PLC Yield” to the “Existing PLC Yield”.</p> <p>Note: Only recalculated PLC yields that are greater than the existing PLC yield may be updated.</p> <p>If the recalculated PLC yield is less than the existing yield no further action needs to be taken for this yield update. The data can remain in the calculator as reference. If the County Office attempts to submit a PLC yield less than the existing PLC yield, the system will restrict the submission and provide the user a hard stop message.</p> <p>If the recalculated PLC yield is greater than the existing yield, CCC-867 can be printed and the updated yield submitted through the workflow process. See subparagraph D.</p>

4 Updating PLC Yields (Continued)

D Printing CCC-867 and Submitting the Updated PLC Yield

If the recalculated PLC yield is higher than the existing PLC yield on the farm, the system will allow the yield update process to be completed and CCC-867 printed to obtain the owner signature.

Step	Instructions
1	<p>Click on the selection box at the beginning of the crop entry line.</p>  <p>The “Save as Draft” and the “Complete and Print” buttons will be enabled.</p>
2	<p>CLICK “Complete and Print”.</p>  <p>CCC-867 will be generated and will open in Adobe Acrobat.</p>
3	<p>CCC-867 can be printed and/or saved as needed.</p> <p>See Exhibit 1 for an example of CCC-867.</p>
4	<p>Updated PLC yield is submitted through the CRM workflow process.</p>

Note: CCC-867 is printed base crop by base crop. The PLC Yield Calculator will allow multiple crops to be added in the tool but printing and submitting the updated yields is completed crop by crop.

5 PLC Yield Workflow and Approval Process


A PLC Yield Workflow

A recalculated PLC yield completed in the PLC Yield Calculator is submitted through the CRM workflow process. The user within the servicing County Office with the CRM role of “Grantor Process Manager” (CED or Acting CED) will receive the PLC yield workflow to approve or disapproved.

Acting on the PLC yield workflow to approve or disapprove the updated PLC yield must only be completed if the owner(s) signature is obtained on CCC-867. Acting on a workflow is executing a decision that has already been completed on an official form. In the case of CCC-867, the PLC yield update is complete once an associated owner on the farm has signed the form.

The PLC yield update does not require approval by COC but CCC-867 does require signature and date by a CCC representative acknowledging the form signed by the owner has been received.

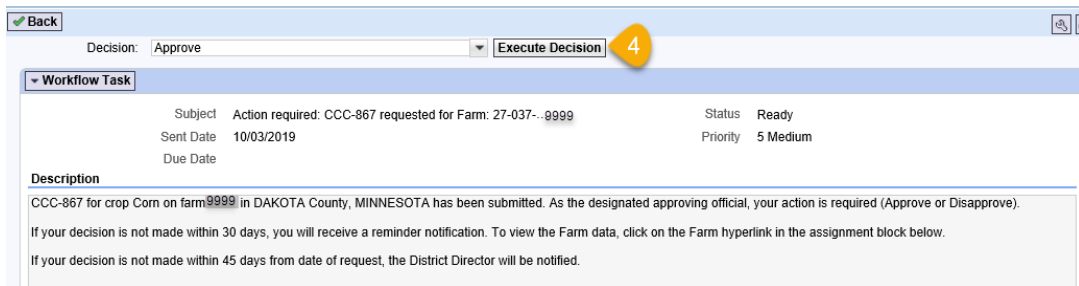
When a signed CCC-867 is received, CED or Acting CED must act on the PLC yield workflow by the following table.

Step	Instructions
1	Accessing the “Workflow Task” assignment block from the CRM Homepage.
2	<p>Click on the workflow for the associated farm and base crop to be acted on.</p> <p>Note: There may be many PLC yield workflows in the worklist. Ensure that the correct farm and base crop are selected.</p> 

Notice CM-821

5 PLC Yield Workflow and Approval Process (Continued)

A PLC Yield Workflow (Continued)

Step	Instructions
3	Select the appropriate decision (Approve or Disapprove).
4	<p>CLICK “Execute Decision”.</p>  <p>Notes: If a PLC yield workflow is not acted on within 30 calendar days a reminder message will be generated by the system.</p> <p>If the PLC yield workflow is not acted on within 45 calendar days, DD will receive a notification workflow.</p> <p>There is no expiration date for the PLC yield workflow, but if the workflow is not acted on before FY 2020 Farm Records rollover, it will be deleted from the system with the rollover tasks.</p>

When a PLC yield is approved, the system will automatically update the PLC yield for the base crop at the farm level and at the tract level for all tracts with the associated base crop. At the tract level, a PLC Yield Adjustment Reason Code of “CCC-867” will be populated by the system.

Farm Level Crop Data Assignment Block

Crop Data				
Crop Name	Crop Year	Base Acres	CCC-505 CRP Redu. Acres	PLC Yield
Corn	2020	13.30	0.00	201.0000
Soybeans	2020	5.30	0.00	45.0000

Tract Level Crop Data Assignment Block

Tract Crop Data					
Crop Name	Crop Year	Base Acres	Base Acres Adj. Reason	PLC Yield	PLC Yield Adj. Reason
Corn	2020	6.70		201.0000	CCC-867
Soybeans	2020	2.70		45.0000	CCC-867

Once the PLC yield has been updated on the record, the tract level yields can be adjusted between tracts per owner request on CCC-518, according to 10-CM, paragraphs 40 and 41.

5 PLC Yield Workflow and Approval Process (Continued)

B Producer Notification of PLC Yield Update

The operator and all owners on the farm must be notified of the PLC yield update using the Base and Yield Notice. The Base and Yield Notice is generated from the “More” drop-down menu within the farm record. Follow 10-CM (Rev. 1)7, paragraph 191 for additional guidance.

CCC-867, Yield Update for the Price Loss Coverage (PLC) Program

The following CCC-867 is generated from the PLC Yield Calculator.

CCC-867 (07-23-19)		U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation		1. Program Years: 2020 through 2023					
YIELD UPDATE FOR THE PRICE LOSS COVERAGE (PLC) PROGRAM I		2A. County FSA Office Name and Address (Including Zip Code) DAKOTA COUNTY - MN 4100 220th St. W Suite 104 FARMINGTON MN 55024-0129							
		2B. County FSA Office Telephone No. (Including Area Code) (651)463-8626 x2				2C. County FSA Office FAX No. (Including Area Code) (855)739-3981			
		3. State Code 27	4. County Code 037	5. Farm No. 9999	6. Covered Commodity Corn				
<p>NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), the Agricultural Act of 2014 (7 U.S.C. 9015) as amended by the Agriculture Improvement Act of 2018 (Pub. L. 115-334) and 7 CFR Part 1412. The information will be used to determine eligibility to participate in and receive benefits under the Agriculture Risk Coverage Program and Price Loss Coverage Program. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/ FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under the Agriculture Risk Coverage Program and Price Loss Coverage Program.</p> <p>Paperwork Reduction Act (PRA) Statement: The information collection is exempted from the Paperwork Reduction Act as specified in 7 U.S.C. 9091(c)(2)(B).</p> <p>The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.</p>									
<p>THE FARM PLC YIELD UPDATE DECISION is made by an owner of the farm identified in Item 5 above. If FSA receives conflicting yield update from another owner, owners will be required to resolve their dispute providing CCC with written evidence of the dispute resolution by the end of the yield update period.</p>									
FARM YIELD UPDATE									
<p>7. I agree to update the PLC yield for the covered commodity, identified in Item 6 above, based on 90 percent of the farm's 2013 through 2017 average yield per planted acre, excluding any year(s) when no acreage was planted times a national factor determined by dividing the 2008-12 national yield by the 2013-2017 national yield. The covered commodity's national yield factor is <u>0.9000</u>.</p>									
7A. 2013 Yield 250.00	7B. 2014 Yield 250.00	7C. 2015 Yield 240.00	7D. 2016 Yield 240.00	7E. 2017 Yield 260.00	7F. Total 1240.00	7G. Average Yield 248.00	7H. Multiplied by 2.4 (If Seed Cotton) 	7I. Multiplied by 90% 223.20	7J. Multiplied by yield factor (PLC Yield) 201
8. Owner's Name and Address (Including Zip Code) Any Producer RR1 Any Town, USA 99999									
9A. Signature of Owner (By)					9B. Title/Relationship of the Individual Signing in the Representative Capacity			9C. Date (MM-DD-YYYY)	
10A. Signature of CCC Representative							10B. Date (MM-DD-YYYY)		
<p><small>In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.</small></p> <p><small>Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.</small></p> <p><small>To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) e-mail: complaints@usda.gov. USDA is an equal opportunity provider and employer.</small></p>									